



# City Council Agenda

Monday, December 5, 2022 at 7:00 pm

6550 N. High Street, Worthington, Ohio 43085

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Visitor Comments

## Special Presentation(s)

### 5. Resolution No. 52-2022 Recognition of City Manager Matthew H. Greeson

Expressing the Appreciation and Best Wishes of the Worthington City Council to Matthew H. Greeson for his Outstanding Service as Worthington City Manager and for his Service to the Community.

*Recommendation:* Introduce and Approve as Presented

## Public Hearings on Legislation

### 6. Ordinance No. 39-2022 Operating Budget for 2023

Providing for the Adoption of the Annual Budget for the Fiscal Year 2023 and Appropriating Sums for Current Operating Expenses.

*Executive Summary:* This Ordinance adopts the City's annual budget for Fiscal Year 2023 and appropriates sums for current operating expenses.

*Recommendation:* Motion to Amend; Approve as Amended

### 7. Ordinance No. 40-2022 Budget for Community Groups (2023)

Amending Ordinance No. 39-2022 (As Amended) to Adjust the Annual Budget by Providing for Appropriations From the General Fund and Convention and Visitor's Bureau Fund Unappropriated Balance's to Pay the Cost of Funding for Community Groups, Cultural Arts Center and Tourism Activities for 2023.

*Executive Summary:* This Ordinance appropriates funds for Community Groups, including the Worthington Historical Society, the Worthington Partnership, and the McConnell Arts Center. This legislation was split from the original 2023 budget appropriation Ordinance to provide Council Members who may also be board members of these groups an opportunity to abstain from voting.

*Recommendation:* Motion to Amend; Approve as Amended

**8. Ordinance No. 41-2022 Establish Compensation for Unclassified Positions for 2023**

Establishing Compensation for Certain Unclassified Positions of the Municipal Service for the Period of January 1, 2023 through December 31, 2023, and Adopting Class Specifications for Said Unclassified Positions.

*Executive Summary:* This Ordinance establishes the salaries for unclassified employees in the City for 2023.

*Recommendation:* Motion to Amend; Approve as Amended

**9. Resolution No. 53-2022 Adoption of 2023-2027 Capital Improvement Program**

Approving the 2023-2027 Capital Improvements Program for the City of Worthington.

*Executive Summary:* This Resolution adopts the 2023-2027 Capital Improvements Program.

*Recommendation:* Introduce and Approve as Presented

## **Consent Agenda**

Notice to the Public: There will be no separate discussion of Consent Agenda items as they are considered to be routine by the City Council and will be adopted by one motion. If a member of the City Council, staff, or public requests discussion on a particular item, that item will be removed from the Consent Agenda and considered separately.

**10. Ordinance No. 43-2022 Contract with City of Columbus Public Health**

Authorizing the City Manager to Execute A Contract Between the City of Columbus Board of Health and the City of Worthington for Health Services.

*Executive Summary:* This Ordinance authorizes the City Manager to enter into a contract with the Columbus Department of Health for the provision of public health services to Worthington.

*Recommendation:* Approve as Presented

**11. Ordinance No. 44-2022 Franklin County District Board of Health for Plumbing Inspections**

Approving the City Manager's Appointment of the Franklin County District Board of Health as the Provider of Plumbing Inspection Services in the City of Worthington.

*Executive Summary:* This ordinance authorizes the City Manager to appoint the Franklin County District Board of Health as the provider of plumbing inspection services for the City of Worthington in 2023.

*Recommendation:* Approve as Presented

**12. Ordinance No. 45-2022 Contract to Provide Police Protection to the Village of Riverlea**

Authorizing the City Manager to Enter into a Contract with the Village of Riverlea for the Provision of Police Protection.

*Executive Summary:* Staff is proposing a 2023 contract in the amount of \$88,301, this represents a 3.5% increase from the 2022 contract.

*Recommendation:* Approve as Presented

**13. Resolution No. 54-2022 Staffing Chart**

Amending the Staffing Chart of the City of Worthington to Reflect the Positions Authorized in the 2023 Operating Budget.

*Executive Summary:* This Resolution adopts a staffing chart for the City for 2023. The number, type and classification of the position in the document are consistent with the 2023 Budget.

*Recommendation:* Introduce and Approve as Presented

**14. Resolution No. 55-2022 Establishes the Compensation Plan for Classified Employees**

Establishing the Compensation Plan, Assigning Compensation Levels for Positions in the Classified Service, Adopting Class Specifications, Providing for Normal Work Weeks, and Repealing Resolutions No. 63-2021, 31-2022, 32-2022, 35-2022, 39-2022 and 42-2022.

*Executive Summary:* This Resolution establishes the compensation for all classified positions for 2023 consistent with the 2023 budget and collective bargaining agreements.

*Recommendation:* Introduce and Approve as Presented

**15. Resolution No. 56-2022 Emergency Medical Services Billing Fees**

Establishing Rates and Fees for Emergency Medical Transportation Services Provided by the City of Worthington.

*Executive Summary:* This Resolution establishes fees for the provision of emergency medical services by the City.

*Recommendation:* Introduce and Approve as Presented

**16. Resolution No. 57-2022 Transfer 2022-03 (Legal fees and overtime)**

Adjusting the Annual Budget by Providing for a Transfer of Previously Appropriated Funds.

*Executive Summary:* This Resolution authorizes the transfer of previously appropriated funds to cover expenses as anticipated for the remainder of the year in appropriate accounts. Approval of this Resolution will not result in an increase of total appropriations.

*Recommendation:* Introduce and Approve as Presented

**17. Resolution No. 58-2022 Amend Job Description - Management Assistant/Special Projects Coordinator**

Amending the Position Title and the Position Description for Management Assistant

*Executive Summary:* This Resolution amends the job description for the position of Management Assistant.

*Recommendation:* Introduce and Approve as Presented

**18. Resolution No. 59-2022 Board and Commission Appointments and Re-Appointments**

Re-appointing Members to Various City Boards and Commissions and Appointing New Members to the Bicycle and Pedestrian Advisory Board and the Worthington International Friendship Association.

*Executive Summary:* This Resolution re-appoints members and appoints new members to various Boards and Commission.

*Recommendation:* Introduce and Approve as Presented

**19. Resolution No. 60-2022 MCImetro Access Transmission Services LLC Right of Way Agreement and Permit Renewal**

Approving an Agreement and Permit for and between MCImetro Access Transmission Services LLC, a Delaware Limited Liability Company, to Operate and Maintain a Telecommunications System Within the City of Worthington Pursuant to and Subject to the Provisions of Chapter 949 of the Codified Ordinances of the City of Worthington.

*Executive Summary:* This Resolution renews a Right-of-Way Agreement and Permit for MCImetro Access Transmission Services LLC.

*Recommendation:* Introduce and Approve as Presented

**20. Resolution No. 61-2022 Alternate Building Inspector for 2023**

Approving the City Manager's Appointment of Christopher Wilson as Alternate Chief Building Official and Jeff Uroseva as Alternate Master Plans Examiner for the Division of Building Regulation.

*Executive Summary:* This resolution approves the City Manager's appointment of Christopher Wilson as "Alternate Chief Building Official" and Jeff Uroseva "Alternate Plans Examiner."

*Recommendation:* Introduce and Approve as Presented

## **21. End of Consent Agenda**

### **Public Hearings on Legislation (continued)**

#### **22. Ordinance No. 26-2022 Appropriation for Colonial & Foster Waterline Project**

Amending Ordinance No. 53-2021 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Colonial & Foster Waterline Improvement and all Related Expenses and Determining to Proceed with said Project. (Project No. 718-21)

*Executive Summary:* This Ordinance appropriates funds for the construction of waterline replacements for the Colonial & Foster Waterline Project in Colonial Hills.

*Recommendation:* Motion to Remove from the Table; Motion to Amend to insert the amount of \$1,897,000 and the firm of Strawser Paving Company; Approve as Amended.

#### **23. Ordinance No. 37-2022 Naming Tennant Alley**

Officially Naming the Alley North of and Parallel to West Granville Road between Evening Street and Oxford Street as Tennant Alley.

*Executive Summary:* This ordinance honors Richard "Dick" Tennant's distinguished 60-year career with the City of Worthington by naming the alley that runs north of and parallel to West Granville Road between Evening Street and Oxford Street, as Tennant Alley.

*Recommendation:* Approve as Presented

#### **24. Ordinance No. 42-2022 Additional Appropriations - General Fund & Accrued Acreage Benefit Fund**

Amending Ordinance No. 53-2021 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the General Fund and Accrued Acreage Benefit Fund Unappropriated Balance.

*Executive Summary:* This legislation increases appropriations in the General Fund, the Accrued Acreage Benefit Fund and the Special Parks Fund for multiple purposes.

*Recommendation:* Approve as Presented

### **New Legislation - Ordinance(s)**

#### **25. Ordinance No. 46-2022 Appropriation for New & Replacement Equipment**

Amending Ordinance No. 39-2022 (As Amended) to Adjust the Annual Budget by Providing for Appropriations from the Capital Improvements Fund and Law Enforcement Trust Fund Unappropriated Balance to Pay the Cost of the 2023 New and Replacement Equipment Items and for Certain Projects as Identified in the 2023 Five-Year Capital Improvements Program and all Related Expenses and Determining to Proceed with said Projects.

*Executive Summary:* This Ordinance appropriates funds to procure the new and

replacement equipment provided in the Capital Improvement Plan (CIP) for Fiscal Year 2023. This Ordinance also appropriates funds for multiple projects identified in the 2023-2027 CIP.

*Recommendation:* Introduce for Public Hearing on December 12, 2022

## **26. Ordinance No. 47-2022 Appropriation - McCord Park Phase 2**

Amending Ordinance No. 39-2022 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of McCord Park Improvements - Phase 2 and all Related Expenses and Determining to Proceed with said Project. (Project No. 716-21)

*Executive Summary:* This ordinance provides appropriations for the McCord Park Renovations – Phase II and authorizes a contract with the lowest and best bidder for the work.

*Recommendation:* Introduce for Public Hearing on January 3, 2022

## **Reports of City Officials**

## **Reports of Council Members**

## **Other Business**

## **Executive Session**

## **Adjournment**

## **27. Motion to Adjourn**

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Contact: D. Kay Thress, Clerk of Council (Kay.Thress@worthington.org (614) 436-3100) | Agenda published on 12/01/2022 at 12:48 PM

RESOLUTION NO. 52-2022

Expressing the Appreciation and Best Wishes of the  
Worthington City Council to Matthew H. Greeson  
for his Outstanding Service as Worthington City  
Manager and for his Service to the Community.

WHEREAS, Matt Greeson was appointed as Worthington's 7<sup>th</sup> City Manager in December 2007 and served as City Manager for 15 years; and,

WHEREAS, Matt is leaving the City of Worthington to begin the next stage of his career as City Manager of the City of Kettering, Ohio; and,

WHEREAS, Matt is a dedicated public servant who has diligently worked with City Council, Department and Division Directors and Staff to provide exemplary services making Worthington a great place to live, work, visit and play; and;

WHEREAS, Matt is a collaborative leader who is committed to establishing relationships and community partnerships that bring enhanced opportunities to our citizens; and,

WHEREAS, Matt oversaw a number of major projects, such as the Northeast Gateway and I-270 interchange, as well as the opening of the McConnell Arts Center and growth of the Worthington Partnership and Experience Worthington, to provide outstanding amenities, events, infrastructure and services in our community; and,

WHEREAS, Matt has worked to enhance the Worthington community and central Ohio region through his involvement in the Mid-Ohio Regional Planning Commission, the Central Ohio Mayors and Managers Association, the Ohio and International City/County Management Associations, the Dublin-Worthington Rotary and the Worthington CARES Coalition; and,

WHEREAS, Matt has been an outstanding leader, neighbor and friend who we are proud to recognize and thank for his dedicated service over the past 15 years.

NOW THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That on behalf of the residents of the Worthington community, the City Council hereby expresses to Matthew H. Greeson sincere appreciation for his outstanding contributions and years of dedicated service and extends him best wishes in future pursuits.

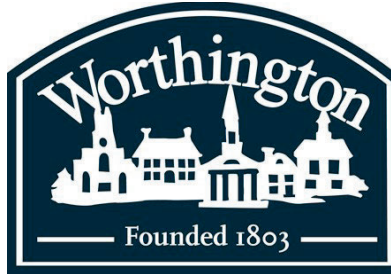
SECTION 2. That the Clerk of Council be instructed to forward a duly certified copy of this Resolution to Matthew H. Greeson and to record said Resolution in the appropriate record book.

Adopted \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
Clerk of Council



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 14, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Ordinance No. 39-2022 – 2023 Operating Budget

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**EXECUTIVE SUMMARY**

This Ordinance adopts the City's annual budget for Fiscal Year 2023 and appropriates sums for current operating expenses.

**RECOMMENDATION**

Motion to Amend; Approve as Amended

**BACKGROUND/DESCRIPTION**

The City Council has held a series of budget workshops over recent weeks. This Ordinance adopts the City's operating budget for Fiscal Year 2023. It was introduced with blanks pending the conclusion of the budget presentations and discussion. The amounts were filled in for the public hearing on the Ordinance, which is scheduled for December 5, 2022.

There are several anticipated changes from the City Manager's Proposed Budget to the Final Budget totaling an increase of \$80,637 from the Proposed Budget. These changes are highlighted below:

		Adjustment from Proposed	
Account Number	Description		Reason
101.1010.521023	Community Relations Commission	\$ 2,000.00	Increase per group request
101.1010.540654	Renewable Energy Credit	\$ 20,000.00	New Line for Renewable Energy Credits



101.1030.511012	City Clerk	\$ 12,260.00	2nd City Clerk
101.1030.512200	P.E.R.S. - Admin	\$ 1,717.00	2nd City Clerk
101.1030.512204	Medicare - Admin	\$ 178.00	2nd City Clerk
101.1030.512206	Worker's Comp - Admin	\$ 307.00	2nd City Clerk
101.1040.540513	Testing & Assessment	\$ 30,000.00	City Manager Search
101.1140.540541	Special Groups	\$ 7,200.00	Per Council direction
101.1180.560985	MAC Operating Grant	\$ 40,000.00	Additional grant request
101.3040.511034	Part-time Custodian	\$ 5,000.00	Account for hours
101.7000.540564	911 Dispatching Services	\$ (64,000.00)	2023 cost reduction
Multiple Lines	Water/Sewer	\$ 13,700.00	Water utility adjustment
101.1100.540533	Board of Health	\$ 1,113.00	Contract increase
101.1050.540518	Software	\$ 3,900.00	Additional software cost
101.1120.540564	Food Scrap Composting Program	\$ 1,500.00	GoZero fee increase
101.5010.511003	P&B Director	\$ 4,885.00	Pay rate adjustment
101.5010.512200	P.E.R.S. - P&B	\$ 684.00	Pay rate adjustment
101.5010.512204	Medicare - P&B	\$ 71.00	Pay rate adjustment
101.5010.512206	Worker's Comp - P&B	\$ 122.00	Pay rate adjustment

## **FINANCIAL IMPLICATIONS/FUNDING SOURCES**

The proposed 2023 Operating Budget document includes information about the cost of the City's services and programs and projected revenue sources.

## **ATTACHMENTS**

Ordinance No. 39-2022 (As Amended)

Ordinance No. 39-2022

ORDINANCE NO. 39-2022  
(As Amended)

Providing for the Adoption of the Annual Budget for the  
Fiscal Year 2023 and Appropriating Sums for Current  
Operating Expenses.

WHEREAS, pursuant to the provisions of Section 2.07, paragraph 3, of Article II of the Charter of the City of Worthington, Ohio, the City Council is authorized to adopt the Municipal Budget for the Fiscal Year beginning January 1, 2023 and ending December 31, 2023; and,

WHEREAS, the City Manager has submitted a proposed budget with estimates and an explanatory message; and,

WHEREAS, hearings have been held on said Budget estimates as required by Section 4.03 of Article IV of the Charter;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, Franklin County, State of Ohio:

SECTION 1. That the Annual Budget submitted by the City Manager in accordance with the provisions of Section 4.02 of Article IV of the Charter be and the same hereby is adopted by Council.

SECTION 2. To provide operating expenditures for General Government, Department of Service/Engineering, Department of Public Safety, Department of Parks and Recreation, and Department of Planning and Building during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the General Fund:

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
101.1010	Legislative and Clerk:	
	Personal Services	\$ 81,294
	All Other	104,920
101.1020	Mayor & Mayors Court:	
	Personal Services	\$ 153,853
	All Other	11,930
101.1030	Department of Administration:	
	Personal Services	\$ 885,047
	All Other	136,005

ORDINANCE NO. 39-2022  
(As Amended)

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
101.1040	Department of Personnel: Personal Services All Other	\$ 587,001 107,600
101.1050	Department of Finance & Taxation: Personal Services All Other	\$ 552,961 1,474,500
101.1060	Department of Law: Personal Services All Other	\$ 208,881 516,500
101.1070	Economic Development: Personal Services All Other	\$ 185,609 329,080
101.1080	Legal Advertising	\$ 2,000
101.1090	County Auditor Deductions	\$ 158,200
101.1100	Board of Health	\$ 81,113
101.1110	Transfers	\$ 255,000
101.1120	Contractual Services/Refuse	\$ 1,281,500
101.1150	Contingency Account	\$ 50,000
101.1160	Information Technology: Personal Services All Other	\$ 558,794 307,189
101.1190	Kilbourne Memorial Library	\$ 2,500
<b>Total General Government</b>		<b>\$ 8,031,477</b>

ORDINANCE NO. 39-2022  
(As Amended)

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
<b>Department of Safety: Division of Police</b>		
101.2010	Administration:	
	Personal Services	\$ 578,975
	All Other	330,800
101.2020	Community Service:	
	Personal Services	\$ 5,680,342
	All Other	50,162
101.2030	Support Service:	
	Personal Services	\$ 471,816
	All Other	
	<b>Total Division of Police</b>	<hr/> \$ 7,112,096
<b>Department of Service/Engineering</b>		
101.3010	Administration:	
	Personal Services	\$ 1,068,310
	All Other	318,915
101.3040	Buildings & Structures Maint:	
	Personal Services	\$ 347,890
	All Other	317,330
101.3050	Grounds Maintenance:	
	Personal Services	\$ 655,287
	All Other	275,500
101.3060	Sanitation	\$ 28,200
101.3070	Fleet Maintenance:	
	Personal Services	\$ 158,843
	All Other	178,500
	<b>Total Department of Service/Engineering</b>	<hr/> \$ 3,348,775

ORDINANCE NO. 39-2022  
(As Amended)

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
<b>Department of Parks &amp; Recreation</b>		
101.4010	Administration:	
	Personal Services	\$ 257,212
	All Other	67,200
101.4020	Parks Maintenance:	
	Personal Services	\$ 979,098
	All Other	352,440
101.4030	Community Center Programs:	
	Personal Services	\$ 2,342,322
	All Other	800,797
101.4040	Recreation Programs:	
	Personal Services	\$ 653,967
	All Other	264,000
101.4050	Senior Citizen Programs:	
	Personal Services	\$ 251,703
	All Other	37,805
<b>Total Department of Parks &amp; Recreation</b>		<hr/> \$ 6,006,544
<b>Department of Planning and Building</b>		
101.5010	Planning and Building:	
	Personal Services	\$ 842,191
	All Other	321,850
<b>Total Department of Planning and Building</b>		<hr/> \$ 1,164,041
<b>Department of Safety: Division of Fire</b>		
101.6060	Administration:	
	Personal Services	\$ 347,131
	All Other	211,453

ORDINANCE NO. 39-2022  
(As Amended)

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
101.6070	Operations: Personal Services All Other	\$ 6,631,766 372,155
101.6080	Training & Prevention: Personal Services All Other	\$ 196,709 36,000
	<b>Total Division of Fire</b>	<b>\$ 7,795,214</b>
101.7000	Dispatching Services All Other	\$ 686,000
	<b>TOTAL GENERAL FUND</b>	<b>\$ 34,144,146</b>

SECTION 3. To provide operating expenditures for the Street Maintenance and Repair Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Street Maintenance and Repair Fund:

202.2050	Administration: Personal Services All Other	\$ 383,467
202.2060	Street Maintenance, Construction & Equipment: Personal Services All Other	\$ 215,442 67,000
202.2070	Street Cleaning	\$ 0
202.2080	Street Drainage	\$ 7,500
202.2090	Traffic Control Systems: Personal Services All Other	\$ 127,354 99,900
	<b>Total Street Maintenance &amp; Repair Fund</b>	<b>\$ 900,662</b>

ORDINANCE NO. 39-2022  
(As Amended)

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
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SECTION 4. To provide operating expenditures for the State Highway Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the State Highway Fund:

203.0010	State Highway Improvement:	
	Personal Services	\$ 103,775
	All Other	25,000
	<b>Total State Highway Fund</b>	<b>\$ 128,775</b>

SECTION 5. To provide operating expenditures for the Water Distribution Fund for the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Water Distribution Fund:

204.6010	Maintenance & Repair:	
	Personal Services	\$ 61,596
	All Other	62,500
	<b>Total Water Distribution Fund</b>	<b>\$ 124,096</b>

SECTION 6. To provide operating expenditures for the Sanitary Sewer Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Sanitary Sewer Fund:

205.7010	Maintenance & Repair:	
	Personal Services	\$ 64,596
	All Other	27,500
	<b>Total Sanitary Sewer Fund</b>	<b>\$ 92,096</b>

SECTION 7. To provide for a transfer from the 27<sup>th</sup> Pay Fund, the following appropriations are hereby made in the 27<sup>th</sup> Pay Fund:

211.1111	27 <sup>th</sup> Pay Fund	\$ 0
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ORDINANCE NO. 39-2022  
(As Amended)

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
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SECTION 8. To provide operating expenditures for the Police Pension Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Police Pension Fund:

212.1212	Personal Services	\$ 775,000
	<b>Total Police Pension Fund</b>	<b>\$ 775,000</b>

SECTION 9. To provide operating expenditures for the Law Enforcement Trust Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Law Enforcement Trust Fund:

214.1414	Law Enforcement Trust	\$ 2,500
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SECTION 10. To provide operating expenditures for the MMVLT Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the MMVLT Fund:

215.8150	Contractual Services	\$ 150,000
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SECTION 11. To provide operating expenditures for the Enforcement and Education Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Enforcement and Education Fund:

216.1616	Education Supplies	\$ 3,500
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SECTION 12. To provide operating expenditures for the Court Clerk Computer Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Court Clerk Computer Fund:

218.1818	Computer Supplies	\$ 16,800
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SECTION 13. To provide operating expenditures for the Economic Development Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Economic Development Fund:

219.1919	Development Efforts	\$ 393,000
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ORDINANCE NO. 39-2022  
(As Amended)

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
SECTION 14. To provide operating expenditures for the Law Enforcement Continuing Education Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Law Enforcement Continuing Education Fund:		
221.2121	Law Enforcement CED	\$ 20,000
SECTION 15. To provide operating expenditures for the Special Parks Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Special Parks Fund:		
229.4010	Capital Expenditures	\$ 15,000
SECTION 16. To provide operating expenditures for the Sharon Township Joint Economic Development District Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made:		
230.3030	Sharon Township JEDD	\$ 158,000
SECTION 17. To provide operating expenditures for the Capital Improvements Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Capital Improvements Fund:		
308.8110	Capital Expenditures	\$ 1,588,567
SECTION 18. To provide operating expenditures for the General Bond Retirement Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the General Bond Retirement Fund:		
409.9010	Debt Service	\$ 1,050,000
SECTION 19. To provide operating expenditures for the O.B.B.S. Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the O.B.B.S. Fund:		
830.3333	O.B.B.S. Surcharge	\$ 7,500

ORDINANCE NO. 39-2022  
(As Amended)

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
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SECTION 20. To provide operating expenditures for the TIF/CRA Funds during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the TIF/CRA Funds:

920.9020	TIF Distribution (Worthington Place – The Heights)	\$ 84,000
930.9020	TIF Distribution (933 High Street)	\$ 19,750
935.9020	TIF Distribution (Downtown Worthington)	\$ 395,000
940.9020	TIF Distribution (Worthington Square)	\$ 28,000
945.9020	TIF Distribution (W.Dublin Granville Rd)	\$ 1,500
950.9020	TIF Distribution (350 W. Wilson Bridge Rd.)	\$ 86,200
955.9020	TIF Distribution (800 Proprietors Rd)	\$ 41,200
999.9020	PACE Fund (Columbus Finance Authority)	\$ 33,000

SECTION 21. To provide operating expenditures for the Accrued Acreage Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Accrued Acreage Fund:

825.2525	Accrued Acreage Fees	\$ 20,000
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SECTION 22. Sums expended from the above appropriations which are proper charges against any other department or against any firm, person, or corporation, if repaid within the period covered by such appropriations shall be considered reappointed for such original purpose; provided that the net total of expenditures under any appropriation shall not exceed the original total.

ORDINANCE NO. 39-2022  
(As Amended)

SECTION 23. The City Manager and City department heads are authorized to make expenditures for coffee, snacks, meals, refreshments, and other amenities, except alcohol, where such expenditures of public funds are for the public purpose benefiting the City and funding has been appropriated for such purpose. Such authorized public purposes include, but are not limited to:

- (a) Articles of presentation or events or meetings to which City employees are, and others may be, invited, where such expenditure is for the purpose of expressing the City's appreciation;
- (b) Events or meetings to which City employees are, and others may be, invited, where such expenditure is for the purpose of facilitating the public purpose of a particular event or meeting;
- (c) Events or meetings to which City employees are, and others may be, invited, where such expenditures are for the purpose of promoting or supporting the economic development goals of the City;
- (d) Events or meetings to which City employees are required to attend or participate in as part of the duties of their employment.

This section is intended to authorize the expenditure of public funds for proper public purposes in compliance with applicable law.

SECTION 24. Section 2.07 (11) of the City Charter requires City Council to annually review the investment policy of all funds held by the City. This review was completed as a component of the annual budget process for the fiscal year beginning January 1, 2023 and ending December 31, 2023.

SECTION 25. That this Ordinance shall become effective on the first day of January, 2023, as provided in Section 4.05 of the Charter of the City of Worthington, Ohio.

Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest:

Introduced November 21, 2022  
P.H. December 5, 2022

\_\_\_\_\_  
Clerk of Council

ORDINANCE NO. 39-2022

Providing for the Adoption of the Annual Budget for  
the Fiscal Year 2023 and Appropriating Sums for  
Current Operating Expenses.

WHEREAS, pursuant to the provisions of Section 2.07, paragraph 3, of Article II of the Charter of the City of Worthington, Ohio, the City Council is authorized to adopt the Municipal Budget for the Fiscal Year beginning January 1, 2023 and ending December 31, 2023; and,

WHEREAS, the City Manager has submitted a proposed budget with estimates and an explanatory message; and,

WHEREAS, hearings have been held on said Budget estimates as required by Section 4.03 of Article IV of the Charter;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, Franklin County, State of Ohio:

SECTION 1. That the Annual Budget submitted by the City Manager in accordance with the provisions of Section 4.02 of Article IV of the Charter be and the same hereby is adopted by Council.

SECTION 2. To provide operating expenditures for General Government, Department of Service/Engineering, Department of Public Safety, Department of Parks and Recreation, and Department of Planning and Building during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the General Fund:

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
101.1010	Legislative and Clerk: Personal Services All Other	\$
101.1020	Mayor & Mayors Court: Personal Services All Other	\$
101.1030	Department of Administration: Personal Services All Other	\$

ORDINANCE NO. 39-2022

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
101.1040	Department of Personnel: Personal Services All Other	\$
101.1050	Department of Finance & Taxation: Personal Services All Other	\$
101.1060	Department of Law: Personal Services All Other	\$
101.1070	Economic Development: Personal Services All Other	\$
101.1080	Legal Advertising	\$
101.1090	County Auditor Deductions	\$
101.1100	Board of Health	\$
101.1110	Transfers	\$
101.1120	Contractual Services/Refuse	\$
101.1150	Contingency Account	\$
101.1160	Information Technology: Personal Services All Other	\$
101.1170	Lodging Tax	\$

ORDINANCE NO. 39-2022

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
101.1190	Kilbourne Memorial Library	\$
	<b>Total General Government</b>	<hr/> \$
<b>Department of Safety: Division of Police</b>		
101.2010	Administration: Personal Services All Other	\$
101.2020	Community Service: Personal Services All Other	\$
101.2030	Support Service: Personal Services All Other	\$
	<b>Total Division of Police</b>	<hr/> \$
<b>Department of Service/Engineering</b>		
101.3010	Administration: Personal Services All Other	\$
101.3040	Buildings & Structures Maint: Personal Services All Other	\$
101.3050	Grounds Maintenance: Personal Services All Other	\$
101.3060	Sanitation	\$

ORDINANCE NO. 39-2022

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
101.3070	Fleet Maintenance: Personal Services All Other	\$
<b>Total Department of Service/Engineering</b>		<hr/> \$
<b>Department of Parks &amp; Recreation</b>		
101.4010	Administration: Personal Services All Other	\$
101.4020	Parks Maintenance: Personal Services All Other	\$
101.4030	Community Center Programs: Personal Services All Other	\$
101.4040	Recreation Programs: Personal Services All Other	\$
101.4050	Senior Citizen Programs: Personal Services All Other	\$
<b>Total Department of Parks &amp; Recreation</b>		<hr/> \$
<b>Department of Planning and Building</b>		
101.5010	Planning and Building: Personal Services All Other	\$
<b>Total Department of Planning and Building</b>		<hr/> \$

ORDINANCE NO. 39-2022

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
<b>Department of Safety: Division of Fire</b>		
101.6060	Administration: Personal Services All Other	\$
101.6070	Operations: Personal Services All Other	\$
101.6080	Training & Prevention: Personal Services All Other	\$
	<b>Total Division of Fire</b>	<hr/> \$
101.7000	Dispatching Services All Other	\$
	<b>TOTAL GENERAL FUND</b>	<hr/> \$

SECTION 3. To provide operating expenditures for the Street Maintenance and Repair Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Street Maintenance and Repair Fund:

202.2050	Administration: Personal Services All Other	\$
202.2060	Street Maintenance, Construction & Equipment: Personal Services All Other	\$
202.2070	Street Cleaning	\$
202.2080	Street Drainage	\$



ORDINANCE NO. 39-2022

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
202.2090	Traffic Control Systems:	
	Personal Services	\$
	All Other	
	<b>Total Street Maintenance &amp; Repair Fund</b>	<u>                    </u> \$

SECTION 4. To provide operating expenditures for the State Highway Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the State Highway Fund:

203.0010	State Highway Improvement:	
	Personal Services	\$
	All Other	
	<b>Total State Highway Fund</b>	<u>                    </u> \$

SECTION 5. To provide operating expenditures for the Water Distribution Fund for the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Water Distribution Fund:

204.6010	Maintenance & Repair:	
	Personal Services	\$
	All Other	
	<b>Total Water Distribution Fund</b>	<u>                    </u> \$

SECTION 6. To provide operating expenditures for the Sanitary Sewer Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Sanitary Sewer Fund:

205.7010	Maintenance & Repair:	
	Personal Services	\$
	All Other	
	<b>Total Sanitary Sewer Fund</b>	<u>                    </u> \$

ORDINANCE NO. 39-2022

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
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SECTION 7. To provide for a transfer from the 27<sup>th</sup> Pay Fund, the following appropriations are hereby made in the 27<sup>th</sup> Pay Fund:

211.1111	27 <sup>th</sup> Pay Fund	\$
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SECTION 8. To provide operating expenditures for the Police Pension Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Police Pension Fund:

212.1212	Personal Services	\$
	<b>Total Police Pension Fund</b>	<hr/> \$

SECTION 9. To provide operating expenditures for the Law Enforcement Trust Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Law Enforcement Trust Fund:

214.1414	Law Enforcement Trust	\$
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SECTION 10. To provide operating expenditures for the MMVLT Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the MMVLT Fund:

215.8150	Contractual Services	\$
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SECTION 11. To provide operating expenditures for the Enforcement and Education Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Enforcement and Education Fund:

216.1616	Education Supplies	\$
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SECTION 12. To provide operating expenditures for the Court Clerk Computer Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Court Clerk Computer Fund:

218.1818	Computer Supplies	\$
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ORDINANCE NO. 39-2022

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
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SECTION 13. To provide operating expenditures for the Economic Development Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Economic Development Fund:

219.1919	Development Efforts	\$
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SECTION 14. To provide operating expenditures for the Law Enforcement Continuing Education Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Law Enforcement Continuing Education Fund:

221.2121	Law Enforcement CED	\$
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SECTION 15. To provide operating expenditures for the Special Parks Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Special Parks Fund:

229.4010	Capital Expenditures	\$
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SECTION 16. To provide operating expenditures for the Sharon Township Joint Economic Development District Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made:

230.3030	Sharon Township JEDD	\$
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SECTION 17. To provide operating expenditures for the Capital Improvements Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Capital Improvements Fund:

308.8110	Capital Expenditures	\$
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SECTION 18. To provide operating expenditures for the General Bond Retirement Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the General Bond Retirement Fund:

409.9010	Debt Service	\$
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SECTION 19. To provide operating expenditures for the O.B.B.S. Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the O.B.B.S. Fund:

830.3333	O.B.B.S. Surcharge	\$
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ORDINANCE NO. 39-2022

<u>Account Number</u>	<u>Description</u>	<u>Appropriation</u>
---------------------------	--------------------	----------------------

SECTION 20. To provide operating expenditures for the TIF/CRA Funds during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the TIF/CRA Funds:

920.9020	TIF Distribution (Worthington Place – The Heights)	\$
930.9020	TIF Distribution (933 High Street)	\$
935.9020	TIF Distribution (Downtown Worthington)	\$
940.9020	TIF Distribution (Worthington Square)	\$
945.9020	TIF Distribution (W.Dublin Granville Rd)	\$
950.9020	TIF Distribution (350 W. Wilson Bridge Rd.)	\$
955.9020	TIF Distribution (800 Proprietors Rd)	\$
999.9020	PACE Fund (Columbus Finance Authority)	\$

SECTION 21. To provide operating expenditures for the Accrued Acreage Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Accrued Acreage Fund:

825.2525	Accrued Acreage Fees	\$
----------	----------------------	----

SECTION 22. Sums expended from the above appropriations which are proper charges against any other department or against any firm, person, or corporation, if repaid within the period covered by such appropriations shall be considered reappointed for such original purpose; provided that the net total of expenditures under any appropriation shall not exceed the original total.

ORDINANCE NO. 39-2022

SECTION 23. The City Manager and City department heads are authorized to make expenditures for coffee, snacks, meals, refreshments, and other amenities, except alcohol, where such expenditures of public funds are for the public purpose benefiting the City and funding has been appropriated for such purpose. Such authorized public purposes include, but are not limited to:

- (a) Articles of presentation or events or meetings to which City employees are, and others may be, invited, where such expenditure is for the purpose of expressing the City's appreciation;
- (b) Events or meetings to which City employees are, and others may be, invited, where such expenditure is for the purpose of facilitating the public purpose of a particular event or meeting;
- (c) Events or meetings to which City employees are, and others may be, invited, where such expenditures is for the purpose of promoting or supporting the economic development goals of the City;
- (d) Events or meetings to which City employees are required to attend or participate in as part of the duties of their employment.

This section is intended to authorize the expenditure of public funds for proper public purposes in compliance with applicable law.

SECTION 24. Section 2.07 (11) of the City Charter requires City Council to annually review the investment policy of all funds held by the City. This review was completed as a component of the annual budget process for the fiscal year beginning January 1, 2023 and ending December 31, 2023.

SECTION 25. That this Ordinance shall become effective on the first day of January, 2023, as provided in Section 4.05 of the Charter of the City of Worthington, Ohio.

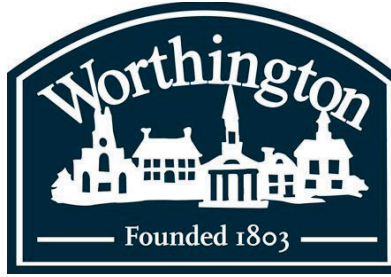
Passed \_\_\_\_\_

Attest

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
President of Council

Introduced November 21, 2022  
P.H. December 5, 2022



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 14, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Ordinance No. 40-2022 – 2023 Community Group Funding

---

**EXECUTIVE SUMMARY**

This Ordinance appropriates funds for Community Groups, including the Worthington Historical Society, the Worthington Partnership, and the McConnell Arts Center. This legislation was split from the original 2023 budget appropriation Ordinance to provide Council Members who may also be board members of these groups an opportunity to abstain from voting.

**RECOMMENDATION**

Motion to Amend; Approve as Amended

**BACKGROUND/DESCRIPTION**

This Ordinance will appropriate General Fund funds for various Community Groups as shown below:

Worthington Historical Society	\$37,800
Worthington Partnership	\$59,400
General Community Group Funding	\$40,000
MAC Operating Grant	\$260,000
Arts Grants	\$5,000
Worthington Partnership – CVB	\$75,000

Additionally, Council has approved the Worthington Historical Society to receive an eight percent (8%), or an additional \$2,800.

The Cultural Arts Center appropriation also includes funds for the McConnell Arts Center building, including HVAC, insurance, and building maintenance.

Additionally, \$75,000 is appropriated from the Convention and Visitor's Bureau (CVB) Fund which will be distributed to the Worthington Partnership to fund tourism activities. This amount includes the estimated amount from 66% of the hotel tax. A \$65,000 transfer from the General Fund to the CVB Fund was appropriated with the original budget Ordinance.

The total increase from the City Manager's Proposed Budget is \$47,200 for Community Group funding.

**ATTACHMENTS**

Ordinance No. 40-2022 (As Amended)

Ordinance No. 40-2022

ORDINANCE NO. 40-2022  
(As Amended)

Amending Ordinance No. 39-2022 (As Amended) to Adjust the Annual Budget by Providing for Appropriations from the General Fund and Convention and Visitor's Bureau Fund Unappropriated Balance's to Pay the Cost of Funding for Community Groups, Cultural Arts Center and Tourism Activities for 2023.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the General Fund and Convention and Visitor's Bureau Fund unappropriated balance to:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
<b><u>General Fund #101</u></b>		
101.1140	Community Groups	\$ 137,200
101.1180	Cultural Arts Center	\$ 287,500
<b><u>Convention and Visitor's Bureau Fund #210</u></b>		
210.1170	CVB Activities	\$ 75,000

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council

Introduced November 21, 2022  
P.H. December 5, 2022



ORDINANCE NO. 40-2022

Amending Ordinance No. 39-2022 (As Amended) to Adjust the Annual Budget by Providing for Appropriations From the General Fund and Convention and Visitor's Bureau Fund Unappropriated Balance's to Pay the Cost of Funding for Community Groups, Cultural Arts Center and Tourism Activities for 2023.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the General Fund and Convention and Visitor's Bureau Fund unappropriated balance to:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
<b><u>General Fund #101</u></b>		
101.1140	Community Groups	\$ _____
101.1180	Cultural Arts Center	\$ _____
<b><u>Convention and Visitor's Bureau Fund #210</u></b>		
210.1170	CVB Activities	\$ _____

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

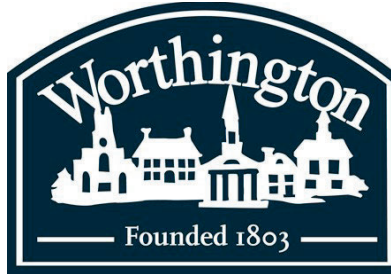
Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

Introduced November 21, 2022  
P.H. December 5, 2022

\_\_\_\_\_  
Clerk of Council



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 14, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Ordinance No. 41-2022 – Compensation for Unclassified Employees

---

**EXECUTIVE SUMMARY**

This Ordinance establishes the salaries for unclassified employees in the City for 2023.

**RECOMMENDATION**

Motion to Amend; Approve as Amended

**BACKGROUND/DESCRIPTION**

This Ordinance establishes compensation for the City's unclassified employees for 2023. Compensation for classified employees is established via a separate Resolution. City positions are classified, except for those positions designated as unclassified by the City's Charter.

This Ordinance is introduced with blanks and will need to be amended for the public hearing. The amounts in the Ordinance are consistent with the amounts included in the 2023 Operating Budget.

**ATTACHMENTS**

Ordinance No. 41-2022 (As Amended)  
Ordinance No. 41-2022

ORDINANCE NO. 41-2022  
(As Amended)

Establishing Compensation for Certain Unclassified  
Positions of the Municipal Service For the Period of  
January 1, 2023 through December 31, 2023, and  
Adopting Class Specifications for Said Unclassified  
Positions.

WHEREAS, the salaries for unclassified positions of the Municipal Service must be fixed by City Council;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. The salary of the City Manager (Class Specification No. 20) shall be \$176,601.

SECTION 2. The salary of the Director of Finance (Class Specification No. 22) shall not exceed \$126,806.

SECTION 3. The salary of the Director of Parks and Recreation (Class Specification No. 24) shall not exceed \$126,806.

SECTION 4. The salary of the Director of Public Service and Engineering / City Engineer (Class Specification No. 31) shall not exceed \$119,556.

SECTION 5. The salary of the Assistant to the City Manager/Personnel Director (Class Specification No. 27) shall not exceed \$111,630.

SECTION 6. The salary of the Assistant City Manager (Class Specification No. 30) shall not exceed \$144,900.

SECTION 7. The salary of the Court Clerk (Class Specification No. 52) shall not exceed \$69,563.

SECTION 8. The salary of the Administrative Assistant/Service Department (Class Specification No. 167) shall not exceed \$81,429.

SECTION 9. The salary of the Assistant to the City Manager/Information Technology Director (Class Specification No. 244) shall not exceed \$141,204.

SECTION 10. The compensation rate for the Clerk of Council shall be not less than \$25.00 per meeting. In lieu of monetary compensation, the Clerk of Council may be granted compensatory time.

ORDINANCE NO. 41-2022  
(As Amended)

SECTION 11. The salary of the Assistant to the City Manager/Communications Director (Class Specification No. 202) shall not exceed \$83,566.

SECTION 12. The salary of the Chief Building Inspector (Class Specification No. 223) shall not exceed \$113,715.

SECTION 13. The salary of the Director of Law (Class Specification No. 226) shall not exceed \$141,204.

SECTION 14. The salary of the Assistant City Manager/Economic Development Director (Class Specification No. 229) shall not exceed \$124,441.

SECTION 15. The salary of the Director of Planning and Building (Class Specification No. 236) shall not exceed \$124,441.

SECTION 16. The salary of the Administrative Assistant/Finance Manager (Class Specification No. 243) shall not exceed \$88,251.

SECTION 17. The salary of the Deputy Director of Safety/Fire Chief (Class Specification No. 180) shall not exceed \$139,902.

SECTION 18. The salary of the Executive Assistant to the City Manager/City Clerk (Class Specification No. 248) shall not exceed \$79,669.

SECTION 19. The salary of the Deputy Director of Safety/Police Chief (Class Specification No. 122) shall not exceed \$139,902.

SECTION 20. The salary of the Assistant Director/Parks and Recreation Superintendent (Class Specification No. 253) shall not exceed \$99,553.

SECTION 21. The provisions of this ordinance supersede Ordinance No. 54-2021, as Amended, passed December 6, 2021, as it pertains to positions specified in Sections 1 through 20, for the period of January 1, 2023 through December 31, 2023.

SECTION 22. That Ordinance No. 54-2021 as Amended be and the same is hereby repealed.

ORDINANCE NO. 41-2022  
(As Amended)

SECTION 23. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
Clerk of Council

Introduced November 21, 2022  
P.H. December 5, 2022

ORDINANCE NO. 41-2022

Establishing Compensation for Certain Unclassified Positions of the Municipal Service for the Period of January 1, 2023 through December 31, 2023, and Adopting Class Specifications for Said Unclassified Positions.

WHEREAS, the salaries for unclassified positions of the Municipal Service must be fixed by City Council;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. The salary of the City Manager (Class Specification No. 20) shall be \$\_\_\_\_\_.

SECTION 2. The salary of the Director of Finance (Class Specification No. 22) shall not exceed \$\_\_\_\_\_.

SECTION 3. The salary of the Director of Parks and Recreation (Class Specification No. 24) shall not exceed \$\_\_\_\_\_.

SECTION 4. The salary of the Director of Public Service and Engineering / City Engineer (Class Specification No. 31) shall not exceed \$\_\_\_\_\_.

SECTION 5. The salary of the Assistant to the City Manager/Personnel Director (Class Specification No. 27) shall not exceed \$\_\_\_\_\_.

SECTION 6. The salary of the Assistant City Manager (Class Specification No. 30) shall not exceed \$\_\_\_\_\_.

SECTION 7. The salary of the Court Clerk (Class Specification No. 52) shall not exceed \$\_\_\_\_\_.

SECTION 8. The salary of the Administrative Assistant/Service Department (Class Specification No. 167) shall not exceed \$\_\_\_\_\_.

SECTION 9. The salary of the Assistant to the City Manager/Information Technology Director (Class Specification No. 244) shall not exceed \$\_\_\_\_\_.

SECTION 10. The compensation rate for the Clerk of Council shall be not less than \$25.00 per meeting. In lieu of monetary compensation, the Clerk of Council may be granted compensatory time.

SECTION 11. The salary of the Assistant to the City Manager/Communications Director (Class Specification No. 202) shall not exceed \$\_\_\_\_\_.

SECTION 12. The salary of the Chief Building Inspector (Class Specification No. 223) shall not exceed \$\_\_\_\_\_.

ORDINANCE NO. 41-2022

SECTION 13. The salary of the Director of Law (Class Specification No. 226) shall not exceed \$\_\_\_\_\_.

SECTION 14. The salary of the Assistant City Manager/Economic Development Director (Class Specification No. 229) shall not exceed \$\_\_\_\_\_.

SECTION 15. The salary of the Director of Planning and Building (Class Specification No. 236) shall not exceed \$\_\_\_\_\_.

SECTION 16. The salary of the Administrative Assistant/Finance Manager (Class Specification No. 243) shall not exceed \$\_\_\_\_\_.

SECTION 17. The salary of the Deputy Director of Safety/Fire Chief (Class Specification No. 180) shall not exceed \$\_\_\_\_\_.

SECTION 18. The salary of the Executive Assistant to the City Manager/City Clerk (Class Specification No. 248) shall not exceed \$\_\_\_\_\_.

SECTION 19. The salary of the Deputy Director of Safety/Police Chief (Class Specification No. 122) shall not exceed \$\_\_\_\_\_.

SECTION 20. The salary of the Assistant Director/Parks and Recreation Superintendent (Class Specification No. 253) shall not exceed \$\_\_\_\_\_.

SECTION 21. The provisions of this ordinance supersede Ordinance No. 54-2021, as Amended, passed December 6, 2021, as it pertains to positions specified in Sections 1 through 20, for the period of January 1, 2023 through December 31, 2023.

SECTION 22. That Ordinance No. 54-2021 as Amended be and the same is hereby repealed.

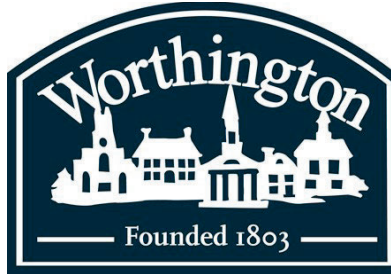
SECTION 23. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 29, 2022

To: Matthew H. Greeson, City Manager

From: Robyn Stewart, Assistant City Manager

Subject: Resolution No. 53-2022 – Adoption of 2023-2027 Capital Improvements Program (CIP)

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**EXECUTIVE SUMMARY**

This Resolution adopts the 2023-2027 Capital Improvements Program.

**RECOMMENDATION**

Introduce and Approve as Presented

**BACKGROUND/DESCRIPTION**

The Proposed 2023-2027 Capital Improvements Program (CIP) was distributed to City Council on October 10 and was discussed on October 17. The 2023-2027 Capital Improvements Program is now presented for approval. The only change to the CIP being presented for approval from the one discussed on October 17 is the removal of vehicle extrication tools for the Fire & EMS Division. This item was unintentionally included in the proposed CIP as well as the proposed Operating Budget. The funding for this item has been removed from the CIP and is included in the Operating Budget that is being presented for adoption.

**FINANCIAL IMPLICATIONS/FUNDING SOURCES (if applicable)**

The CIP document outlines the financial implications and funding sources related to the 2023-2027 Capital Improvements Program (CIP).

**ATTACHMENT(S)**

Resolution No. 53-2022  
2023-2027 Capital Improvements Program



RESOLUTION NO. 53-2022

Approving the 2023-2027 Capital Improvements  
Program for the City of Worthington.

WHEREAS, staff has prepared and presented to Worthington City Council the Five-Year Capital Improvement Program for their consideration; and,

WHEREAS, the Five-Year Capital Improvement Program provides a planning tool to assist Worthington City Council in maintaining our capital infrastructure; and,

WHEREAS, City Council approves each project in this document with specific funding legislation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That City Council does hereby adopt the 2023-2027 Capital Improvements Program attached hereto.

SECTION 2. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council





City of Worthington, Ohio

## 2023-2027 Capital Improvements Program



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## Definition of Capital Improvements/Expenditures

The five-year Capital Improvement Program (CIP) for 2023-2027 presents the City's plan for infrastructure development and improvements. The CIP is evaluated annually to ensure funding and to update the project and equipment needs and costs of the City.

The CIP identifies the City's intended capital expenditures. The City defines capital items as:

1. New construction projects and buildings valued in excess of \$15,000.
2. Major equipment and vehicles valued in excess of \$5,000 and with a life expectancy of five years or more. Where a number of non-expendable items were in excess of \$5,000, they are included.
3. All projects or equipment requiring borrowing.
4. All land improvements valued in excess of \$15,000.
5. Major building improvements that are not routine expenses and that substantially enhance the value of the structure.

## Capital Improvements Program Development Process

The Capital Improvements Program is developed over several months. The process starts in July with a City Council discussion about priorities and objectives for the capital improvements program. City staff incorporate information about revenue trends and pressures on expenditures as background for the discussion. In August, staff in City departments and divisions submit requests for funding for projects and equipment. They review the most recently approved CIP and update the information in the remaining years. They consider City Council's identified priorities and look toward adopted plans such as the Bicycle & Pedestrian Master Plan, Parks & Recreation Master Plan, and the Wilson Bridge Corridor Enhancement Plan, to determine funding requests. They interact with the various City advisory boards and commissions, such as the Bicycle and Pedestrian Advisory Board and the Parks and Recreation Commission, to hear and consider their recommendations. Staff also evaluate the condition of the City's existing infrastructure such as buildings, streets, sewers and water lines and request funding for ongoing maintenance needs. This consideration includes review of infrastructure evaluations such as the sanitary sewer evaluation studies conducted for each sewer shed in the City and the Water Condition and Evaluation Report for the City's water lines. The Fleet Division evaluates the City's vehicles and equipment and submits prioritized recommendations for replacement of items such as dump trucks, fire engines, medic vehicles, police cars and other large equipment. In September, the submittals are evaluated

and totaled to compare with revenue projections. Inevitably, the requested amounts exceed the funds available and items must be delayed, reduced, or eliminated in order to submit a financially supportable program. The CIP is submitted for City Council consideration in October and the CIP is adopted by City Council in December.

## Capital Improvements Program Overview

### Financial Overview

The 2023-2027 CIP, while constrained financially, includes funding for numerous projects and equipment purchases. The primary revenue source for the CIP is income tax. Income tax revenue projections for the CIP incorporate higher percentage increases than the City has previously projected given the recent trend of strong income tax revenue growth. The CIP includes a 3.75% increase over the 2022 estimates for 2023, 3.0% increase in 2024, 3.5% increases in 2025 and 2026, and 4.0% increase 2027. In addition to the projections for stronger income tax collections, the CIP benefits from reimbursement for prior year expenditures from the 2021 bond issuance which has created a strong beginning fund balance in the CIP Fund.

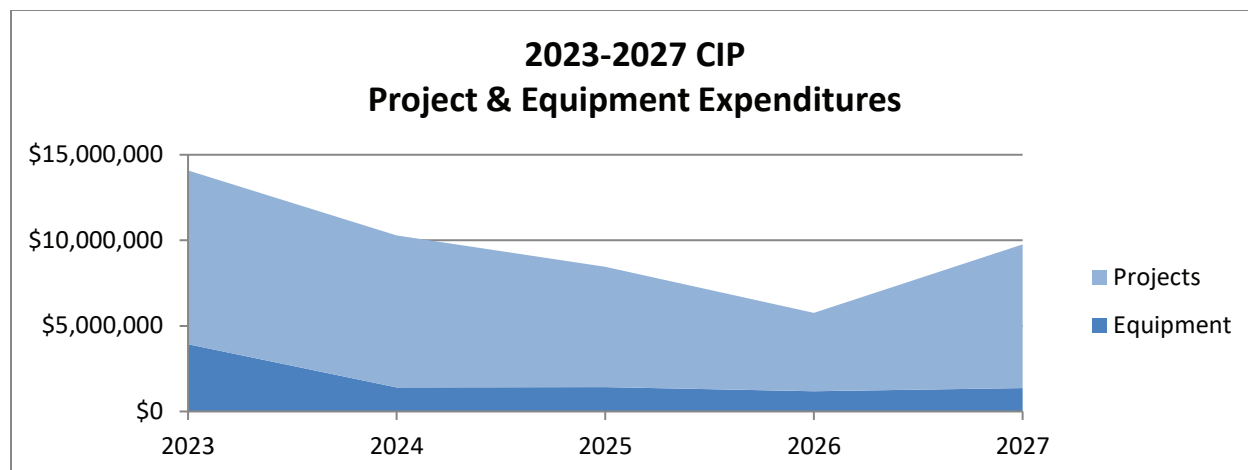
The City continues to experience expanded demands for capital investment. These increased demands are due to inflation, which is driving notable cost increases for projects and equipment, and due to the age of the City's infrastructure, particularly for water line replacement, HVAC needs in City buildings and fire apparatus. Many of these expenditure requests have been incorporated into the CIP. In order to address the needs of the higher cost projects, the CIP reflects more than \$6,000,000 in additional debt above the amount planned in the adopted 2022-2026 CIP. The additional debt is due to higher costs for projects and equipment and due to the need to invest in additional projects to address infrastructure needs. The debt in the CIP is tied to sanitary sewer projects, water line projects, the second phase of the McCord Park renovations, a traffic signal associated with the redevelopment of the property at 6700 North High Street and replacement of a ladder truck and engine for the Fire & EMS Division.

Worthington is a built-out, historic community which leads to a CIP in which the City's capital investments are primarily focused on maintaining the existing infrastructure. The CIP includes a number of ongoing programs and individual projects that renovate and repair the City's streets, buildings, parks, and other infrastructure. This CIP expands the number of projects to replace the City's water lines utilizing the study completed of the water system to prioritize the first projects to be pursued. The CIP seeks to address the immediate needs of the City's current infrastructure which doesn't leave much funding for discretionary spending, however there are a number of projects included which help to enhance the community. The discretionary spending that is included is primarily tied to the City's established areas of focus, which are described later in this document.

Requests for funding greatly exceeded the funds available even with stronger projected income tax revenues. Numerous projects were delayed from the requested timeframe or moved outside the five-year window. Delayed projects include arterial maintenance, investments in the Community Center and other City facilities, playground replacement and investments in traffic signals. The age of the City's infrastructure is resulting in increasing demand for existing infrastructure maintenance.

### Project & Equipment Expenditures

The 2023-2027 CIP expenditures, considering all funding sources, reflect an ongoing trend toward higher project expenses in 2023, 2024, 2025 and 2027 and higher than typical equipment expenditures in 2023. The higher rate of project expenditures in four of the five years of the CIP is due to the construction of the Kenyonbrook and Northbrook sanitary sewer projects, the final phase of the McCord Park improvements, investment in HVAC systems in City buildings, water line improvement projects and investments in bicycle and pedestrian facilities. Project expenditures in 2026 are lower in part due to a less expensive water line project along West Wilson Bridge Road planned for that year. The higher equipment expenditures in 2023 are due to the replacement of the ladder truck and an engine in the Division of Fire and EMS.



The CIP includes funding for the Northbrook and Kenyonbrook sewer projects. The City is under a Consent Order with the Ohio Environmental Protection Agency (EPA) to reduce sanitary sewer overflows. Under the Consent Order, the City conducted sanitary sewer evaluation studies of each of its sewer sheds. The studies identified work that needed to be completed to reduce the overflows. The Northbrook and Kenyonbrook sewer projects along with sanitary sewer lining and rehabilitation planned in 2022 are expected to complete the work recommended in the studies. The City successfully obtained funding from the State of Ohio in the amount of \$345,479 for the Northbrook sewer project. The later years of the CIP include recurring funding for sewer repair and rehabilitation for ongoing maintenance to ensure our sewer system functions effectively.

The City has a number of buildings that need investment due to their age. The CIP includes HVAC improvements at most City buildings; renovation of bathroom, shower, and bunkroom facilities at the Fire Station; upgrades to the elevators at the Griswold Center and Municipal Building; and a number of projects at the Community Center.

A significant portion of the City's annual project expenditures are dedicated to street maintenance. Funding for the Street and Sidewalk Maintenance Program has remained flat for many years. The amount of work that can be done under this program has decreased due to inflation. The CIP increases by \$50,000 the amount provided for this program beginning in 2023.

The maintenance of arterial streets is funded separately given the larger dollar costs associated with maintaining these wider, multi-lane streets. This CIP contains funding for projects on the southern portion of High, Linworth, Snouffer, Godown and West Wilson Bridge to address the needs of these roadways.

In 2017, the City of Worthington, City of Columbus, Perry Township, Mid Ohio Regional Planning Commission (MORPC), Franklin County Engineer's Office and the Ohio Department of Transportation (ODOT) partnered in a feasibility study of SR-161 between Olentangy River Road and Sawmill Road to evaluate improvements that could be made to reduce congestion, increase safety, and provide pedestrian and bicycle accommodations. The study identified the Linworth Road intersection as the most congested area along the study corridor. As a result, the project to improve the intersection at Linworth Road is recommended to be completed first. The City of Worthington joined with the partners involved in the study to apply for federal attributable funding for the intersection project. The Mid Ohio Regional Planning Commission (MORPC) included this project in their federal funding program, thus federal funds will support 80% of the right of way acquisition, utility relocation and construction for the project. The City of Worthington, City of Columbus and Perry Township have committed to sharing the remaining 20% of the cost. The CIP includes funding for the City of Worthington's share of this project, which will be funded from tax increment financing dollars.

The City has submitted applications for federal funding for two new projects reflected in the CIP, a multi-use trail along East Wilson Bridge Road and a multi-use trail along High Street between Wilson Bridge and Worthington Galena Roads. Currently there is a trail along West Wilson Bridge Road from the Olentangy Trail that connects to sharrows and sidewalk near High Street and there is a trail from the Worthington Community Center heading east to the new intersection at Wilson Bridge Road and Huntley Road then north under I-270 to connect to a planned multi-use trail that will be built by the City of Columbus along Sancus Boulevard. The East Wilson Bridge Road trail will complete the missing link.

The City also submitted an application to fund the first phase of a multi-use trail along High Street intended to connect the Wilson Bridge and High intersection with Old Worthington. This first phase would construct a trail along the west side of High Street from Wilson Bridge Road to Worthington Galena Road. The federal funding process is a very competitive one in which applications greatly exceed the funds available. The City will find out in early 2023 as to whether either of these projects will receive funding. The CIP includes the City's funding match for the projects, which will be insufficient to fund the projects if federal funds are not received.

The equipment expenditures in the CIP are focused on the replacement of existing equipment. The most expensive planned equipment replacements are the fire ladder truck, the fire engine/rescue, a medic vehicle, three dump trucks with plows and a street sweeper. The CIP includes annual allocations for the replacement of police cruisers. During the pandemic, the cruisers experienced lower utilization and fewer miles, so the CIP does not replace cruisers in 2023, but then resumes the annual allocation in 2024.

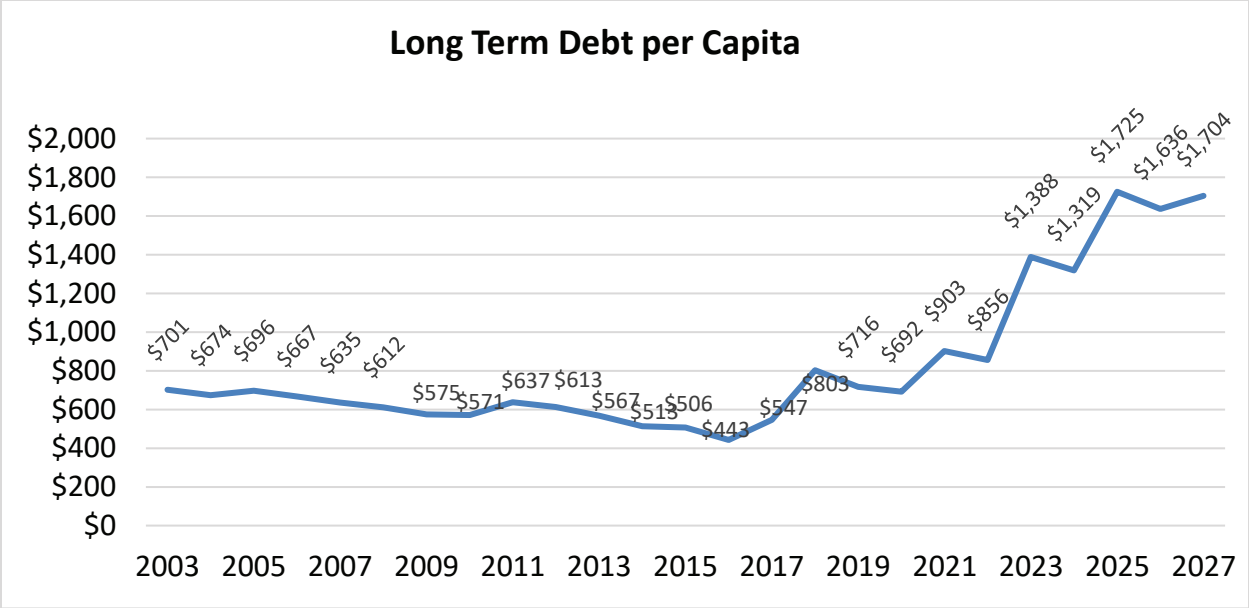
## **Debt**

The City is utilizing debt in the CIP to fund a number of more expensive projects, most notably the mandated sewer projects associated with a Consent Order with the Ohio EPA, water line projects, renovations to McCord Park, the installation of a traffic signal to serve the property at 6700 North High Street and replacement of the fire ladder truck and a fire engine.

An analysis of the City's long-term debt over the past 20 years indicates the City's amount of debt is increasing. Prior to 2000, the City held very little debt. In the early 2000s, the City issued debt to expand the Community Center and renovate an office building for use by the Division of Police. The next decade saw very little additional debt issued, thus debt per capita decreased between 2002 and 2016. In more recent years, the City has begun to issue debt more regularly, using bond anticipation notes for short term financing until converting the notes to long term bonds once project costs are finalized and can be bundled together for longer term financing.

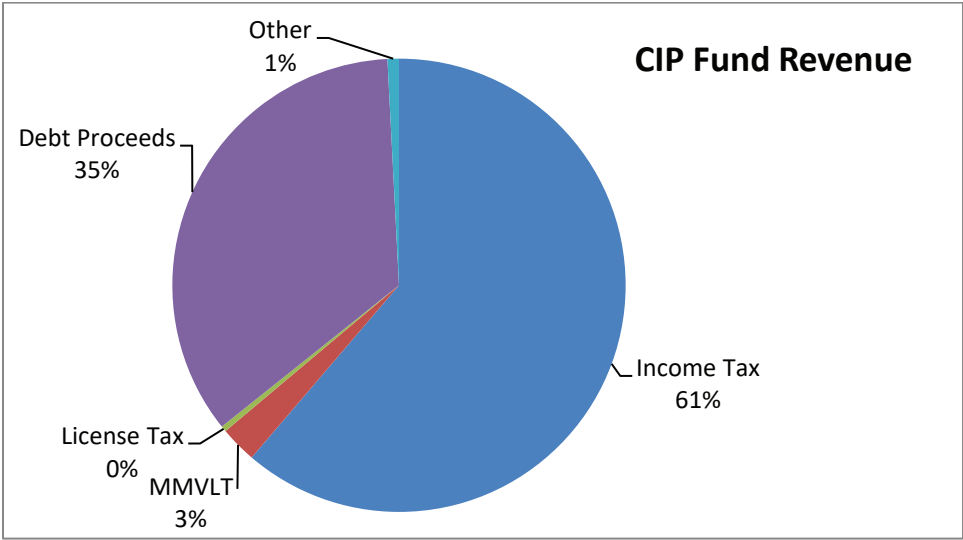
The debt for the Community Center expansion and Police Building renovation was paid off in 2021. The City has a number of years before additional debt will be paid off, so the City's payments for debt will only increase during the timeframe of the CIP and for another four years beyond it. The exception to this is a small loan from the Ohio Public Works Commission for ADA ramps at intersections that reaches maturity in 2028. The annual payment on this loan is \$7,810, so this maturity is not expected to notably reduce the City's obligation for debt payments. Debt per capita was \$547 in 2017, has increased to \$856 in 2022, and is projected to increase to \$1,704 by the end of the CIP timeframe.





### Revenue

Income taxes make up 61% of the CIP Fund revenue in this five-year period with debt proceeds making up 35%. The debt proceeds are associated with projected borrowing in 2023, 2025 and 2027. Each of the other revenue sources in the CIP Fund are 3% or less of revenue. The CIP funding sources are more fully explained in a later section.



## Areas of Focus

Investments included in the CIP include several areas of focus for the City in recent years.

### *Wilson Bridge Road*

The CIP includes the final phase of improvements to McCord Park in 2023. The McCord Park improvements will complete the implementation of the recommendations from the conceptual plan approved by City Council. The CIP also includes funding for an intersection improvement with the installation of a traffic signal at Old Wilson Bridge and West Wilson Bridge Roads to help improve traffic flow for people accessing the businesses in this area. The CIP includes a number of bicycle and pedestrian related projects that benefit the Wilson Bridge Road corridor including the two projects associated with federal funding applications for multi-use trails along East Wilson Bridge Road and the northern portion of High Street as well as the maintenance project for the Olentangy Trail. Additionally, the various building maintenance projects associated with the Community Center ensure the provision of a well-maintained, welcoming, and attractive community space in close proximity to the employers located along Wilson Bridge Road.

### *Age Friendly*

To this point, the Age Friendly working group has not identified capital requests associated with their work to develop an Age Friendly initiative. The CIP includes investment in the Griswold Center (HVAC system improvements as part of the multi-phase projects in the CIP, elevator upgrade in 2024, and new fitness equipment in 2024) which will improve the condition of the building and equipment that provide support for programs and services for older adults. Additionally, all ages utilize the Community Center, so building maintenance projects included in the CIP for the Community Center can be viewed as supportive of programming for the Age Friendly initiative.

### *Bicycle/Pedestrian Implementation*

An annual allocation for bicycle and pedestrian improvements is included in the CIP. The allocation is set at \$150,000 for 2023 & 2024 and increases to \$250,000 in 2025 and 2026. The amount decreases to \$100,000 in 2027 with the expectation that the Bicycle and Pedestrian Advisory Board will begin to focus more on individual projects that can be considered in the CIP instead of the general annual allocation. There are other bicycle and pedestrian projects included in the CIP outside of the annual allocation, including the East Wilson Bridge Road trail (pending federal funding), the first phase of the Worthington Mile (pending federal funding), the study of the next phase of the Worthington Mile trail and major maintenance for the Olentangy Trail which is the City's most heavily used bicycle and pedestrian amenity.

## Uncertainties

As noted earlier in this document, the CIP includes income tax projections that increase by 3.75% in 2023, 3.0% in 2024, 3.5% in 2025 and 2026, and 4.0% in 2027. These percentage increases are higher than included in previous projections and are contingent on realization of planned economic development projects such as the movement of Olive AI's headquarters into Worthington and completion and occupancy of the Worthington Gateway and High North developments at the intersection of Wilson Bridge Road and High Street.

## Capital Improvements Program Funding Sources

CIP Fund/Income Tax - The primary funding source for the City's CIP is income tax revenue. The City levies a 2.5% income tax. Twenty percent (20%) of the revenue collected from the income tax is allocated to the CIP and placed in the CIP Fund. Annual income tax revenue for the CIP Fund is projected to range from \$5,914,000 for 2023 to \$6,786,144 for 2027.

Bonds/Notes (Debt Proceeds) – The City can issue municipal bonds to finance capital infrastructure and equipment. The 2023-2027 CIP anticipates the issuance of bonds and/or bond anticipation notes in 2023, 2025 and 2027 to fund sanitary sewer projects, the final phase of McCord Park renovations, waterline improvements, a traffic signal at 6700 North High Street, and the purchase of a fire ladder truck and fire engine.

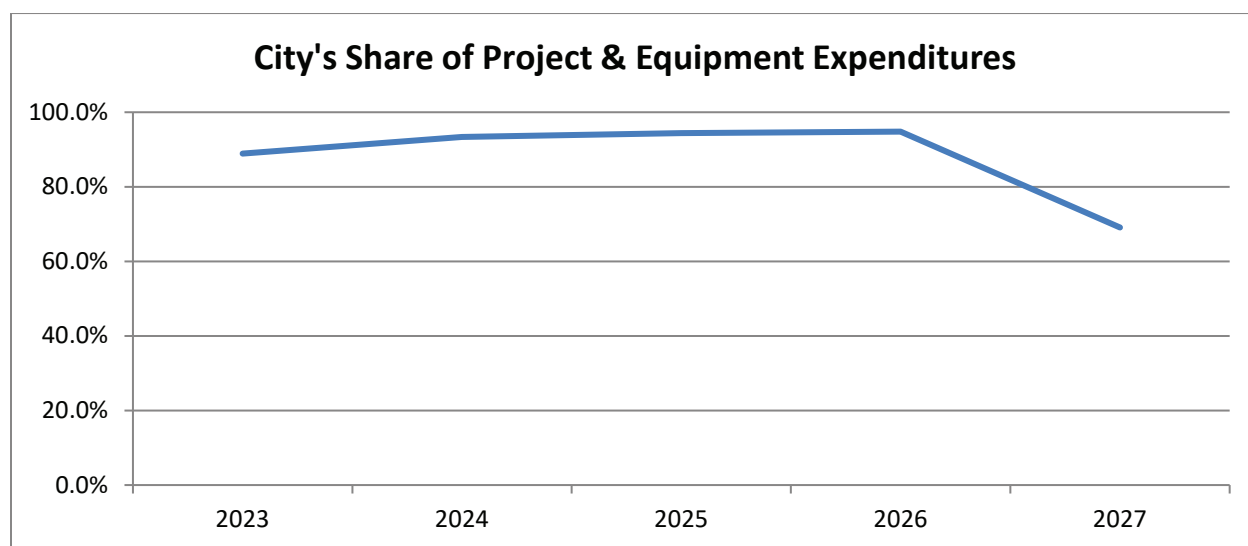
Assessments – The City utilizes special assessments to charge property owners for work that benefits their property. The 2023-2027 CIP anticipates assessments for sidewalk repairs that occur in conjunction with the City's annual street and sidewalk maintenance program and the arterial maintenance projects.

MMVLT - The Municipal Motor Vehicle License Tax (MMVLT) is a tax on vehicle license plates and is used to partially fund street resurfacing through the annual street and sidewalk maintenance program. The CIP anticipates annual MMVLT revenue in the amount of \$150,000 in 2023. The CIP increases this amount to \$300,000 annually beginning in 2024, which is contingent on the City taking advantage of the additional \$5.00 MMVLT authorized by the State.

License Tax – The County receives funds from a tax on license plates and makes them available for repairs to major arterial roads that are not designated as State routes. The City requests these funds for specific road projects. The 2023-2027 CIP utilizes these funds for resurfacing of West Wilson Bridge Road.

Other – At times, the City is successful in obtaining funding from other sources. The 2023-2027 CIP includes grant funds for a project to enhance the ventilation in the vehicle bay of the fire station and replacement of cardiac monitors/defibrillators used for emergency medical services. Additionally, the State of Ohio is providing funds for the replacement of a failing bridge (culvert) on West Selby, the Northbrook sewer project, and the final phase of the McCord Park renovations. The City has applied for federal infrastructure funding for the East Wilson Bridge Road trail and the first phase of the Worthington Mile trail.

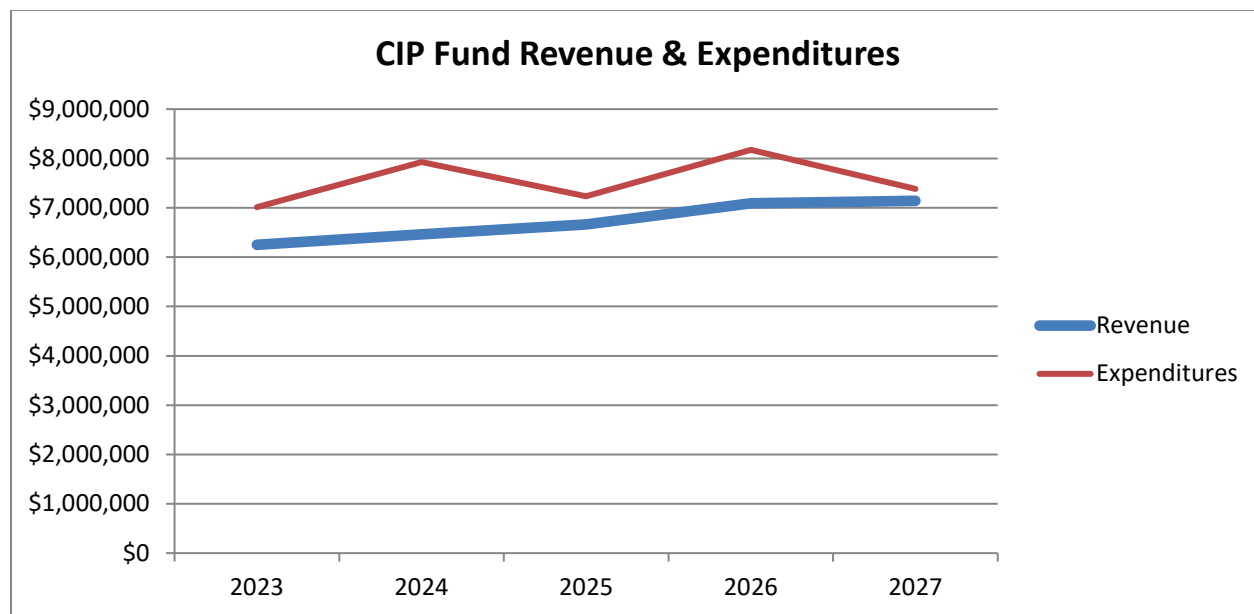
The revenue used to fund the expenditures in the 2023-2027 CIP can be evaluated to determine the amount from City sources and the amount from other sources. The City sources in the CIP are the CIP Fund/Income Tax, Bonds, MMVLT and some of the “Other” revenue. Non-City sources in the CIP are Assessments, License Tax, and some of the “Other” revenue. The City sources share is typically 90% or higher. The City’s share is lower in 2025 due in large part to the construction phase of the East Wilson Bridge Road multi-use trail for which the City hopes to receive federal funding.



## Capital Improvements Fund Revenue, Expenditures & Fund Balance

The CIP Fund is the primary funding source for the City’s financial share of the CIP. It receives the income tax revenue that is allocated for capital improvements along with revenue from the Municipal Motor Vehicle License Tax (MMVLT). The Fund also reflects debt proceeds when the City anticipates the issuance of bonds, license tax revenue when it anticipates reimbursement from County license tax funding and grant funds when it anticipates receipt of a grant that will reimburse the City. When excluding revenue and expenditures associated with bonded projects and equipment, the 2023-2027 CIP Fund has expenditures exceeding revenue in each year. The CIP

is utilizing the extra fund balance that resulted from reimbursement through the 2021 bond issue for prior year expenditures.



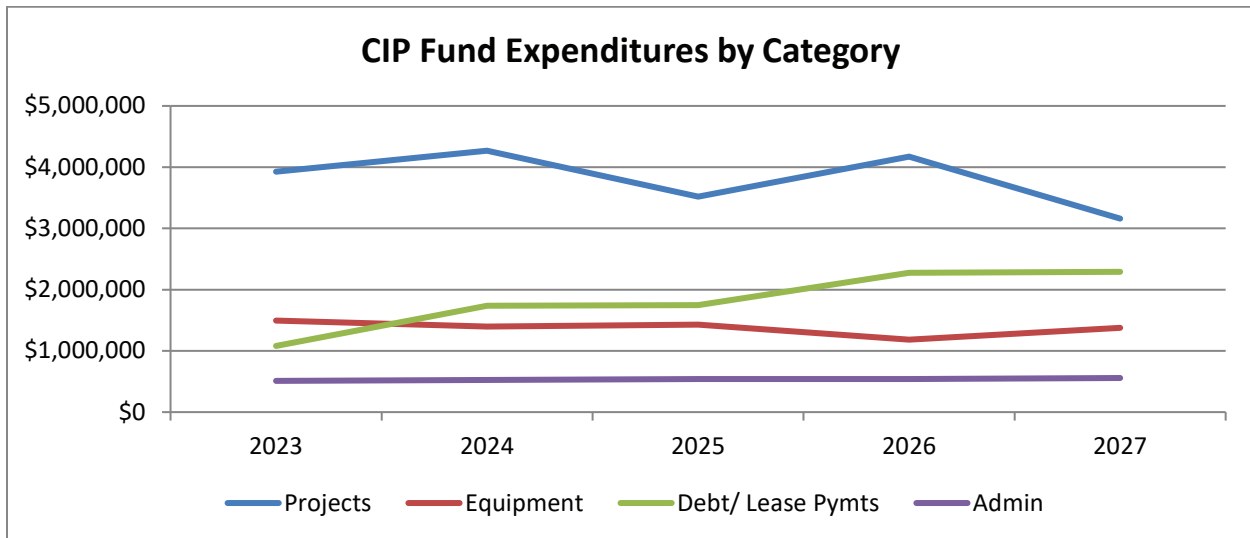
The CIP Fund has four categories of expenditures:

1. **Projects** - Projects involve investments in capital infrastructure of the City such as streets, sewers, buildings, and parks. Some large projects are funded via municipal bonds, while other projects are paid from the City's cash on hand. The total annual amount allocated in the CIP Fund for all projects ranges from \$4,310,200 to \$8,908,000. Excluding projects scheduled for bonding, the annual amount allocated for projects ranges from \$3,160,000 to \$4,268,700.
2. **Equipment** – Most of the equipment investments that occur in the CIP involve the replacement of existing City-owned equipment such as dump trucks, fire and emergency medical vehicles, police cars, administrative vehicles, and leaf vacuums. Occasionally, the CIP will include the purchase of new equipment that is being added to the City's inventory. This is typically information technology equipment. In the 2023-2027 CIP, the annual amount in the CIP Fund allocated for all equipment ranges from \$1,183,250 to \$3,981,650. Excluding equipment scheduled for bonding, the annual amount allocated for equipment ranges from \$1,183,250 to \$1,556,650.
3. **Debt payments** – The City sometimes finances capital items through loans or the issuance of temporary/bond anticipation notes or municipal bonds. Additionally, the City sometimes acquires large pieces of equipment via leases. Annual debt and lease payments

are supported by the CIP Fund. These annual payments in the 2023-2027 CIP increase throughout the five-year window from \$1,080,647 in 2023 to \$2,145,254 in 2027.

4. Administration - There are various administrative costs associated with the projects and equipment purchases in the CIP. These costs are associated with collecting the revenue, insurance, and legal services. These administrative costs range from \$510,000 to \$557,000 in the 2023-2027 CIP.

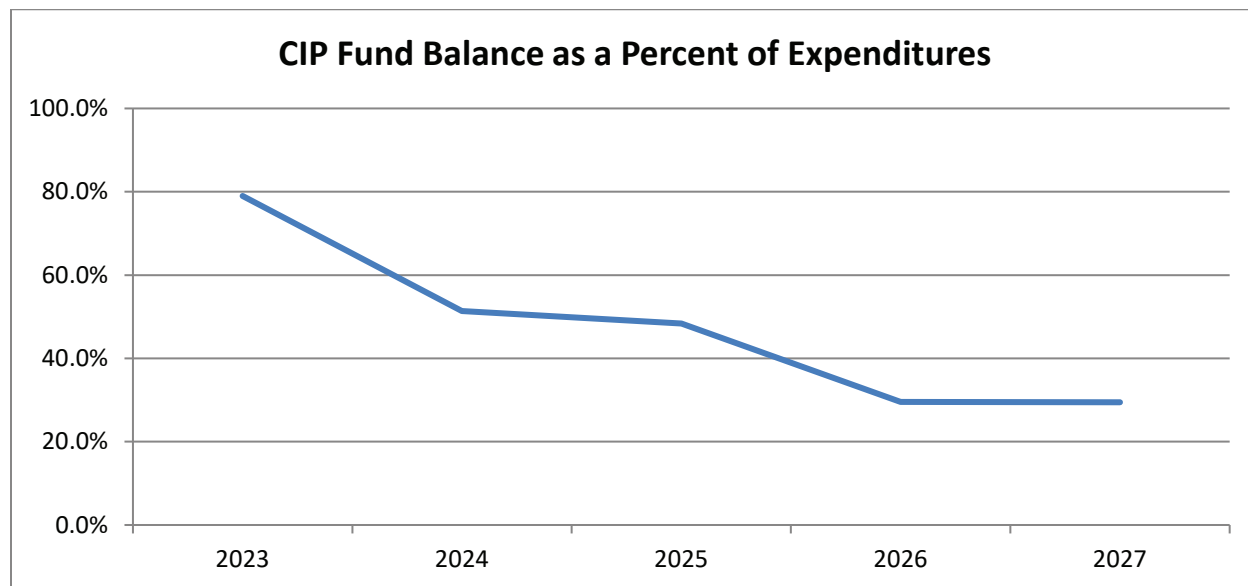
When excluding projects to be bonded, project expenditures are fairly flat throughout the first four years of the CIP and then decrease in 2027 slightly. When excluding bonded purchases, equipment expenditures are also fairly flat over the five-year window. The exclusion of bonded projects and equipment level out the expenditures since the largest projects and equipment purchases funded by the City are typically bonded. The City's debt service payments in the CIP Fund increase notably over the five-year timeframe as additional debt is anticipated to be issued.



The fund balance is the amount of money left in the fund after the revenue has been received and the expenditures have been paid. Since income tax revenues flow into the CIP Fund throughout the year, it is important to maintain sufficient CIP Fund balance to ensure there is adequate cash in the fund to proceed with the projects and equipment purchases at any time during the year and limit the temporary financing needed by the City for items scheduled to be bonded. A larger fund balance allows the City to pursue opportunities that arise regarding new capital investments and enables the City to respond to unanticipated needs such as unexpected issues with infrastructure or equipment. In 2022, the fund balance has been beneficial to accommodate higher costs due to inflation.

The first year of the CIP, 2023, ends with a projected fund balance of 79% of the year's expenditures. The percentage decreases throughout the five years, with the projected fund balance

at the end of 2027 at 29.5%. The City will need to monitor the expenditures and revenue in the CIP over this time period and make adjustments as needed when the CIP is updated each year to ensure adequate fund balance.



## Categories of Projects

The City has four categories of projects to assist with determining the importance of each one.

Legal Mandates – This category includes projects the City is legally mandated to complete. The 2023-2027 CIP includes a number of sanitary sewer projects that are mandated by a Consent Order between the Ohio Environmental Protection Agency and the City, and a project for grit pad installation and service yard improvements which are required to comply with stormwater quality regulations.

Essential for Basic Services – This category includes projects that must be completed in order to continue to provide the level of basic services that has historically been provided by the City. The 2023-2027 projects in this category maintain existing infrastructure of the City such as streets, sidewalks, buildings, water lines and trails.

Improvement to Basic Services – This category includes projects that enhance an existing service offered by the City. The 2023-2027 projects in this category primarily include renovations to parks and playgrounds and improvements to City buildings

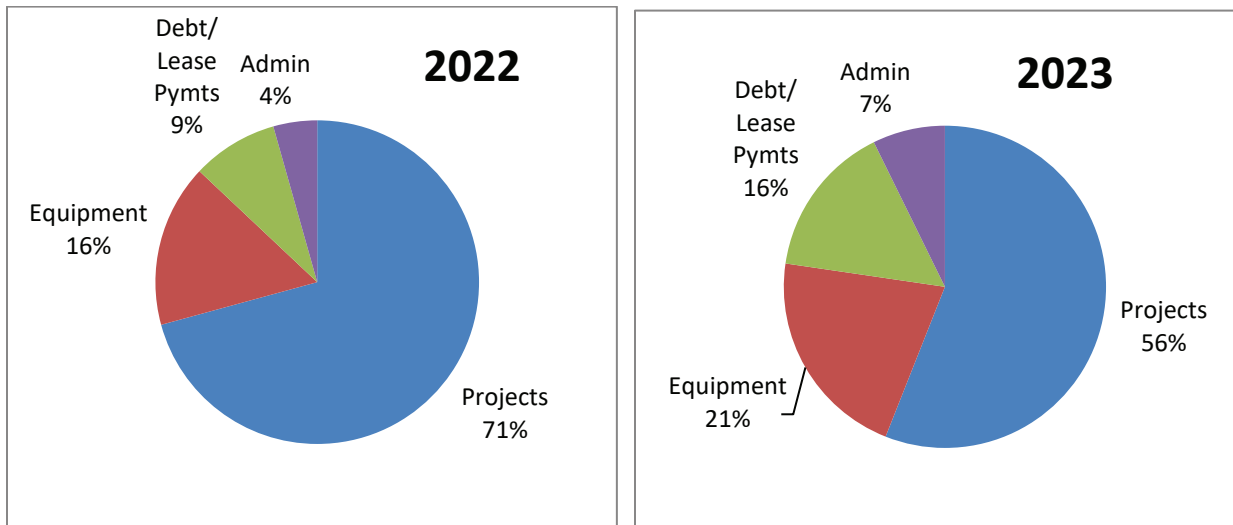
Enhancement / Discretionary – This category includes projects that provide something new that has not been historically provided by the City. The 2023-2027 projects in this category

include enhancements to the bike and pedestrian improvements, wayfinding signage, streetscape improvements, improvements to the SR-161 and Linworth Road intersection and new multi-use trail projects.

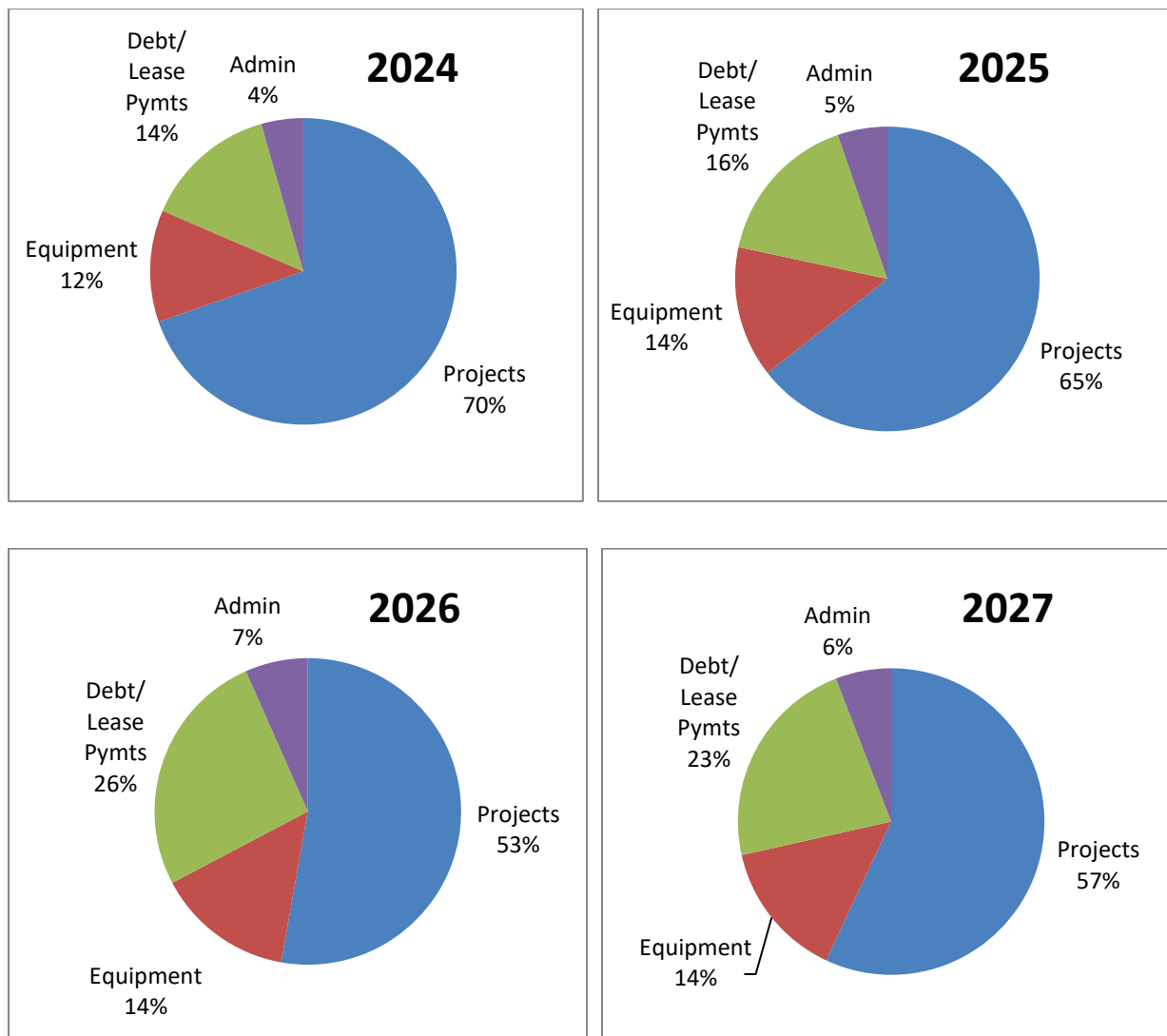
## Capital Improvements Program Comparisons

The City's allocation of expenditures from the CIP Fund across the four categories of projects, equipment, debt service and administration varies from year to year depending on identified needs. The following charts show the percent of expenditures allocated to each area by year, including a comparison with 2022. In the CIP, the percentages spent on projects and equipment are notably higher in 2023 due primarily to the Northbrook Sewer project, the Park Overlook water line project, McCord Park renovation and the purchase of a fire ladder truck and a fire engine. Equipment percentages stay fairly constant from 2024 to 2027. Project percentages decrease in 2026 and 2027 while the percentage allocated to debt payments rises over the five-year period.

### CIP Fund Categories of Expenditures



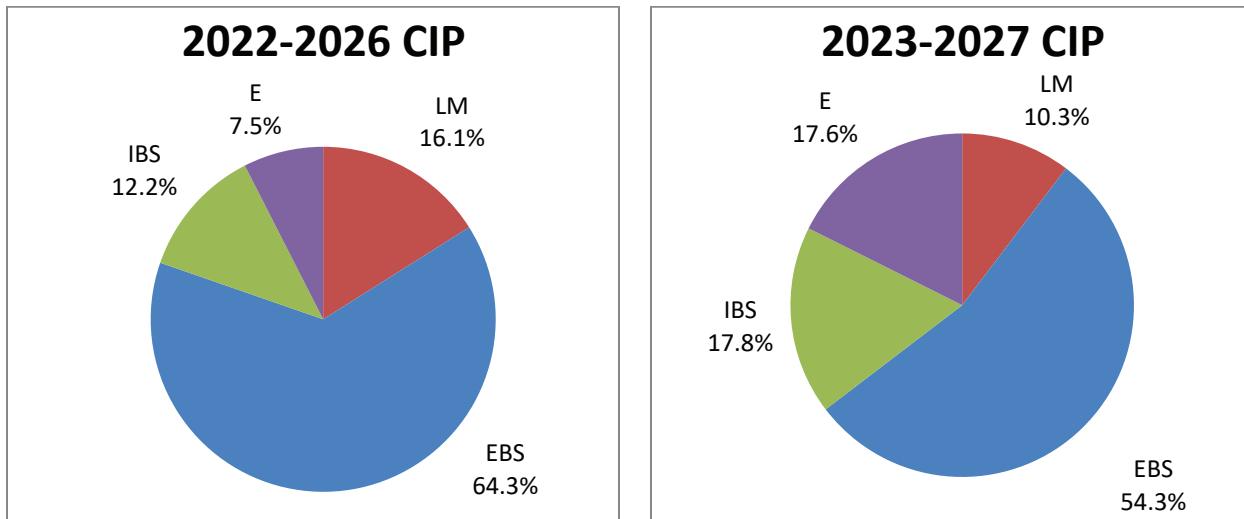




The charts above include all expenditures in the CIP. When looking at those items funded by cash (excluding bonded projects and equipment), expenditures for projects in the CIP equal 43% to 56% of CIP expenditures; expenditures for equipment equal 14% to 22%; and expenditures for debt payments increase from 15% to 31%. Administration expenditures are 6% to 7%.

The type of projects in each year across all funding sources are compared in the following charts. The projects are grouped into the categories of Legal Mandates (LM), Essential for Basic Services (EBS), Improvements to Basic Services (IBS), and Enhancement / Discretionary (E). These categories are explained in the previous section. In comparing the 2023-2027 CIP with the 2022-2026 CIP, the CIP allocates more funding toward projects that are improving or enhancing services or amenities and spends smaller percentages on legally mandates and basic services.

## Types of Projects



## Existing and Anticipated Debt

The City's 2023-2027 CIP includes annual debt, loan and lease payments from the CIP Fund ranging from \$1,080,647 to \$2,145,254. The payments consist of a combination of payments on existing debt and payments on anticipated debt.

The City's existing debt obligation consists of the following breakdown:

### 20 Year Loan from the Ohio Public Works Commission for ADA Ramps at Intersections

Interest: 0%

Original Issuance: \$156,201

Remaining Principal as of 1/1/2023: \$46,860.44

Annual Payments: \$7,810.04

Date of Maturity: December 2028

### 30 Year Loan from the Ohio Public Works Commission for Kenyonbrook Sanitary Sewer

Interest: 0%

Original Issuance: \$612,816

Remaining Principal as of 1/1/2023: \$469,825.56

Annual Payments: \$20,427.20

Date of Maturity: December 2045

2017 Various Purpose Bonds for Northeast Gateway Design, Sanitary Sewer Repairs & Bond Anticipation Note Repayment

Interest: 2.21%

Original Issuance: \$3,960,000

Remaining Principal as of 1/1/2023: \$2,570,000

Principal Payment due in 2023: \$260,000

Interest Payment due in 2023: \$53,924

Date of Maturity: December 2031

2021 Various Purpose Bonds for Northeast Gateway Right of Way and Construction (City's share), Rush Run Improvements, McCord Park Renovations & Bond Anticipation Note Repayment

Interest: 1.65%

Original Issuance: \$9,985,000

Remaining Principal as of 1/1/2023: \$9,565,000

Principal Payment due in 2023: \$430,000

Interest Payment due in 2023: \$300,550

Date of Maturity: December 2041

The 2022 capital projects included an additional project bonding which has not yet been completed, thus will be included in a future debt issuance:

Sanitary Sewer Repair & Rehabilitation	\$1,000,000
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The 2023-2027 CIP includes additional debt for the following projects and equipment:

Northbrook Relief Sewer Phase II	\$500,000
Water Line Improvement: Park Overlook Drive	\$1,452,000
McCord Park Renovations	\$3,050,000
Fire Ladder Truck	\$1,650,000
Fire Engine Rescue	\$775,000
Kenyonbrook Trunk Sewer Improvements	\$2,850,000
Water Line Improvement: West Wilson Bridge	\$995,000
Water Line Improvement: Indianola	\$2,252,100
Traffic Signal – 6700 N. High Street	\$1,040,000
Water Line Improvement: Meadoway Park & Park Blvd.	\$2,136,700
Water Line: Loveman & Kenbrook (design)	\$240,000

## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding				Total	
			CIP Fund	Bonds	Assessment	License Tax		Other
Year: 2023								
Northbrook Relief Sewer Phase II (design update, construction & inspection)	S&E	LM		\$500,000			\$345,479	\$845,479
Replacement of the trunk sanitary sewer between High Street and Northbrook Subdivision. This project was recommended in the Southeast Sewer Shed Study / Master Plan, which was conducted in compliance to the Consent Order between the Ohio Environmental Protection Agency and the City of Worthington.								
Building Improvement Program	S&E	EBS		\$200,000				\$200,000
Annual project consisting of improvements needed to maintain the City buildings in good condition. As an ongoing project, buildings are evaluated annually and repairs are prioritized based on available funding. The Community Center is not included due to its intense public use, larger scale and specialization of projects. Larger building improvement needs are included as separate CIP projects.								
Community Center Sidewalk Replacement - Phase I	P&R	EBS		\$35,000				\$35,000
The Community Center sidewalk and approaches are in need of replacement in some areas due to crumbling and heaving. This work will be done in two phases with phase one including an area at the main entrance and an area at receiving/staff entrance.								
Fire Hydrant Replacement & Painting	S&E	EBS		\$25,000				\$25,000
Replacement of old/inoperable hydrants and maintenance of all hydrants. This is a multi-year need.								
Fire Station Bay Vent System	FD	EBS		\$23,000			\$65,000	\$88,000
This system will remove diesel exhaust from the building.								
HVAC Improvements at City Buildings - Phase I	S&E	EBS		\$900,000				\$900,000
There are a number of HVAC needs associated with the City Buildings resulting in frequent problems with heating and air conditioning. An assessment was conducted in 2021 and the recommendations from the assessment have been grouped into phased projects. This budget, along with 2022 CIP allocations, supports the first round of improvements and design of the next phase.								
Selby Bridge Replacement (Environmental & Right of Way)	S&E	EBS		\$50,000				\$50,000
This project replaces a failing bridge (culvert) on Selby. A grant application was awarded through the Ohio Department of Transportation Municipal Bridge Program. This funding supports anticipated environmental and right of way coordination needs.								

## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding					Total
			CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2023								
Street & Sidewalk Maintenance Program	S&E	EBS	\$925,000		\$25,000			\$950,000
This project consists of maintenance to various streets throughout the City based on a prioritized analysis of the City's street system. Work typically includes curb & gutter repair, asphalt overlay, asphalt patching, and miscellaneous concrete repairs. The project includes the repair of sidewalks that do not meet standards for safety and condition. Repair costs for sidewalks adjacent to private property are paid by respective property owners. Overlay or sealing of parking lots is sometimes included based on need and budget. Street and sidewalk surveys, plan and specification preparation and project administration are proposed to be performed by the Department of Service & Engineering.								
Village Green Paver Repairs	P&R	EBS	\$57,000					\$57,000
Replacement of deteriorating brick pavers on the four quadrants of the Village Green. This project would replace, as needed, brick pavers on all four quadrants of the Village Green that are either broken or dislodged.								
Water Line Improvements: Park Overlook from Andover to Indianola (Construction)	S&E	EBS		\$1,348,000				\$1,348,000
Construction of water line improvements along Park Overlook and Indianola as identified in the Water System Study.								
Water Line Improvements: Wilson Bridge from Old Wilson Bridge to Worthington Mall Entrance (Design)	S&E	EBS		\$83,000				\$83,000
The project was identified in the Water System Study. This funding supports design of the project.								
Intersection Improvement - Old Wilson Bridge & West Wilson Bridge	S&E	IBS	\$700,000					\$700,000
This project provides improvements to the intersection of Old Wilson Bridge Road and West Wilson Bridge Road, including the installation of a traffic signal with decorative mast arms.								
McCord Park Renovation Phase II	P&R	IBS		\$3,050,000			\$450,000	\$3,500,000
Implementation of the adopted conceptual plan for the renovation of McCord Park. This phase of improvements would add to the 2021 phase one improvements and include renovation of the ball diamonds, restroom/storage facility, Wilson Bridge Road entrance, drives, parking areas, completion of the multi-use trail, and connections to the trail access from the Worthington Gateway project.								
Shaker Square Park Playground Replacement	P&R	IBS	\$200,000					\$200,000
Replacement of the playground at Shaker Square Park. The current playground was installed in 1994 and is in need of replacement. This has been identified as one of the priority projects in the Parks Master Plan.								

## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding				Total
			CIP Fund	Bonds	Assessment	License Tax	
Year: 2023							
Traffic Signal - 6700 High Street (Design & Right of Way)	S&E	IBS	\$162,000				\$162,000
Installation of a traffic signal on High Street to facilitate traffic flow in and out of the property at 6700 High Street. This funding supports design and right of way work related to the project.							
Bike & Pedestrian Improvements	P&R	E	\$150,000				\$150,000
The City has been evaluating the bicycle and pedestrian needs of the Community and has completed a B&P Master Plan. This annual allocation provides funding to implement recommendations of the plan.							
Community Wayfinding Signage	P&B	E	\$40,000				\$40,000
Wayfinding uses local landmarks, signage, pathways and environmental elements to help orient residents and visitors to the City of Worthington. This phased program will allow for continued implementation of the recommendations from the wayfinding study.							
East Wilson Bridge Road Trail (Design)	S&E	E	\$370,000				\$370,000
The City has submitted an application for federal attributable funding to construct a multi-use trail along the south side of East Wilson Bridge Road from High Street to the existing connection at the railroad tracks east of McCord Park. If funds are approved, the City will be responsible for funding design, right of way and utility work, and 20% of construction.							
SR-161 & Linworth Road Intersection Improvements - Right of Way Acquisition	S&E	E				\$600,000	\$600,000
This intersection improvement project will improve the severe congestion and long queues experienced by vehicles at the intersection and adds pedestrian/multi-use facilities. Right hand turn lanes will be added to the east, west and south legs of the intersection. The left turn lanes on the west, north and south legs will be extended. A sidewalk will be added to the north side of SR-161, on both sides of Linworth Road on the north leg, and on the east side of Linworth Road on the south leg. A multi-use path will be extended to the project limits from the existing facility on the south side of SR-161. This project will be performed in partnership with the City of Columbus, Perry Township, ODOT and Franklin County. Federal funds have been identified for the project which will be managed by the Franklin County Transportation Improvement District and Franklin County Engineer's Office. This is the right of way phase of the project. ODOT is funding the design, with federal transportation funds, Columbus, Perry Township and Worthington funding the right of way acquisition and construction. Worthington's share of this phase is estimated to be \$600,000, which will be funded from the Linworth TIF.							

2023 Total - Projects

\$3,837,000

\$4,981,000

\$25,000

\$0

\$1,460,479

**\$10,303,479**

## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding				Total
			CIP Fund	Bonds	Assessment	License Tax	
Year: 2024							
Grit Pad Installation and Service Yard Improvements	S&E	LM	\$340,000				\$340,000
This project brings our Service & Engineering facility into Ohio EPA compliance for Phase II NPDES MS4 communities. Currently, materials storage bins and some road salt storage is uncovered and non-compliant. Crews currently must drive the vacuum truck and street sweeper to Grove City to properly dispose of excavation spoil and street sweepings. This project saves staff time and mileage by locating the required grit pad dumping facility in house. Materials bins will be covered, the salt storage secured, current stormwater catch basins will be protected and we can assure both compliance as well an environmentally responsible stewardship of the facility.							
Kenyonbrook Trunk Sewer Improvement (construction)	S&E	LM		\$2,850,000			\$2,850,000
Replacement of Kenyonbrook sewer from High Street to New England Avenue. This section of sewer was identified in the 2011 Southeast Sewer Study as needing replaced and rehabilitated.							
Arterial Maintenance (High Street, South Corp. to South Street)	S&E	EBS	\$530,000		\$15,000		\$545,000
Repair of curbs and gutters, storm inlets, and street base; mill and overlay of pavement; and restriping. Note that High Street is not included in the County License Fee Program. The project includes the repair of sidewalks that do not meet standards for safety and condition. Repair costs for sidewalks adjacent to private property are paid by respective property owners.							
Building Improvement Program	S&E	EBS	\$200,000				\$200,000
Annual project consisting of improvements needed to maintain the City buildings in good condition. As an ongoing project, buildings are evaluated annually and repairs are prioritized based on available funding. The Community Center is not included due to its intense public use, larger scale and specialization of projects. Larger building improvement needs are included as separate CIP projects.							
Community Center Sidewalk Replacement - Phase 2	P&R	EBS	\$15,000				\$15,000
The Community Center sidewalk and approaches are in need of replacement in some areas due to crumbling and heaving. This work will be done in two phases with phase two including an area at the main entrance.							
Fire Hydrant Replacement & Painting	S&E	EBS	\$35,000				\$35,000
Replacement of old/inoperable hydrants and maintenance of all hydrants. This is a multi-year need.							
Griswold Building Elevator Upgrade	S&E	EBS	\$185,000				\$185,000
Replacement of the Griswold Building Elevator electronics, hydraulics and car components. The Montgomery elevator was installed in 1995 with a useful life of 20 -25 years. The elevator components are no longer supported or manufactured.							

## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding					Total
			CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2024								
HVAC Improvements at City Buildings - Phase II	S&E	EBS	\$975,000					\$975,000
There are a number of HVAC needs associated with the City Buildings resulting in frequent problems with heating and air conditioning. An assessment was conducted in 2021 and the recommendations from the assessment were grouped into phased projects. This budget allocation supports the construction of Phase 2 improvements and design of the third phase.								
Selby Bridge Replacement (Construction & Inspection)	S&E	EBS	\$34,000				\$646,000	\$680,000
This project replaces a failing bridge (culvert) on Selby. A grant application was awarded through the Ohio Department of Transportation Municipal Bridge Program. This funding supports the construction phase of the project.								
Street & Sidewalk Maintenance Program	S&E	EBS	\$925,000		\$25,000			\$950,000
This project consists of maintenance to various streets throughout the City based on a prioritized analysis of the City's street system. Work typically includes curb & gutter repair, asphalt overlay, asphalt patching, and miscellaneous concrete repairs. The project includes the repair of sidewalks that do not meet standards for safety and condition. Repair costs for sidewalks adjacent to private property are paid by respective property owners. Overlay or sealing of parking lots is sometimes included based on need and budget. Street and sidewalk surveys, plan and specification preparation and project administration are proposed to be performed by the Department of Service & Engineering.								
Traffic Signal Improvement Program	S&E	EBS	\$50,000					\$50,000
Bi-annual project for the replacement and updating of traffic signal equipment at various signalized intersections in the City. Improvements are prioritized by repair history, equipment obsolescence and service life.								
Water Line Improvements: Indianola from Colonial to City limits 200 ft past Selby (Design)	S&E	EBS		\$213,000				\$213,000
The project was identified in the Water System Study. This funding supports design of the project.								
Water Line Improvements: Wilson Bridge from Old Wilson Bridge to Worthington Mall Entrance (Construction)	S&E	EBS		\$912,000				\$912,000
The project was identified in the Water System Study. This funding supports the construction phase of the project.								



## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding					Total
			CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2024								
Community Center Lobby Renovation	P&R	IBS	\$	125,000				\$125,000
A study is underway to design renovations to the Community Center lobby. The current open layout of the lobby creates challenges in both building security and customer service its linear design and open concept leave significant distance from arriving patrons and the lack of a defined checkpoint to ensure all patrons are accounted for and checked into the facility.								
Community Center Wood Floor Renovation	P&R	IBS		\$42,500				\$42,500
Sand down and restore the wood floors in the Community Center South Gymnasium, Fitness Studio and Community Room. Over time wax and finishes build up on the floor and it is beneficial to sand them down and refinish them to restore life and appearance to the original floors.								
E. Granville Road Park Playground Replacement	P&R	IBS		\$175,000				\$175,000
Replacement of the playground at East Granville Road Park. The current playground was installed in 1993 and is in need of replacement. This has been identified as one of the priority projects by the Parks and Recreation Commission in the Parks Master Plan.								
Fire Station Bunk Room Renovations	FD	IBS		\$232,000				\$232,000
The current bunk rooms are 28 years old. With each room shared by three firefighters they see a lot of wear and tear resulting in the need of a remodel.								
Fire Station Restroom/Shower Rehabilitation - 1st Floor (Design)	FD	IBS		\$35,000				\$35,000
Renovate main level officers' toilet/shower room. Divide into two separate rooms instead of this communal room. Separate shower and bathroom facilities will more effectively accommodate the genders in the workforce and this space has not been renovated since the building was built in 1992.								
Bike & Pedestrian Improvements	P&R	E		\$150,000				\$150,000
The City has been evaluating the bicycle and pedestrian needs of the Community and has completed a B&P Master Plan. This annual allocation provides funding to implement recommendations of the plan.								
Community Wayfinding Signage	P&B	E		\$40,000				\$40,000
Wayfinding uses local landmarks, signage, pathways and environmental elements to help orient residents and visitors to the City of Worthington. This phased program will allow for continued implementation of the recommendations from the wayfinding study.								
Parking Evaluation - Old Worthington	S&E	E		\$40,200				\$40,200
Evaluation of parking options on the east side of High Street in Old Worthington. Scope includes survey work, record search, preliminary design and appraisals.								

## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding					Total
			CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2024								
Worthington Mile Trail - Phase II - Study	S&E	E	\$100,000					\$100,000
Study of a second phase of the Worthington Mile Trail, extending it south of Wesley Boulevard/Worthington Galena to Old Worthington. The study will evaluate possible alignments and right of way impacts to prepare information for applications for grant funding.								
2024 Total - Projects			\$4,228,700	\$3,975,000	\$40,000	\$0	\$646,000	\$8,889,700
Year: 2025								
Arterial Maintenance: Linworth Rd, 161 to Godown, Godown, Linworth to Corp Line	S&E	EBS	\$200,000		\$5,000			\$205,000
Repair storm inlets, and street base; mill and overlay of pavement; and restriping. The project includes the repair of sidewalks that do not meet standards for safety and condition. Repair costs for sidewalks adjacent to private property are paid by respective property owners.								
Arterial Maintenance: Linworth Rd, Mason Alley to Snouffer, Snouffer Rd, Linworth to Linbrook	S&E	EBS	\$500,000		\$15,000			\$515,000
Repair storm inlets, and street base; mill and overlay of pavement; and restriping. The project includes the repair of sidewalks that do not meet standards for safety and condition. Repair costs for sidewalks adjacent to private property are paid by respective property owners.								
Building Improvement Program	S&E	EBS	\$200,000					\$200,000
Annual project consisting of improvements needed to maintain the City buildings in good condition. As an ongoing project, buildings are evaluated annually and repairs are prioritized based on available funding. The Community Center is not included due to its intense public use, larger scale and specialization of projects. Larger building improvement needs are included as separate CIP projects.								
Community Center Carpet Replacement	P&R	EBS	\$145,000					\$145,000
The Community Center carpeting will be due for replacement at the end of its typical ten year cycle. This replaces all of the carpeting throughout the entire facility.								
Community Center North Locker Room Improvements	P&R	EBS	\$150,000					\$150,000
Improvements to the Community Center north locker rooms including tile, shower stalls, fixtures, and locker replacement.								
Olentangy Trail Maintenance (Design)	P&R	EBS	\$100,000					\$100,000
Maintenance of Olentangy Trail through Worthington Corp Limits. Anticipated work may include crack sealing, topcoat sealing, mill & fill, full depth replacement, mitigation of root upheaval, drainage improvements and, potentially, widening along some sections of the trail. This funding supports the design of the project.								

## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding					Total
			CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2025								
Sanitary Sewer Rehabilitation	S&E	EBS	\$200,000					\$200,000
Bi-annual allocation for ongoing repair, rehabilitation and/or replacement of sanitary sewer infrastructure as needed.								
Service & Engineering Building II Concrete Replacement	S&E	EBS	\$106,000					\$106,000
Concrete is deteriorated along with floor drains and needs replaced where we park snow equipment								
Street & Sidewalk Maintenance Program	S&E	EBS	\$925,000		\$25,000			\$950,000
This project consists of maintenance to various streets throughout the City based on a prioritized analysis of the City's street system. Work typically includes curb & gutter repair, asphalt overlay, asphalt patching, and miscellaneous concrete repairs. The project includes the repair of sidewalks that do not meet standards for safety and condition. Repair costs for sidewalks adjacent to private property are paid by respective property owners. Overlay or sealing of parking lots is sometimes included based on need and budget. Street and sidewalk surveys, plan and specification preparation and project administration are proposed to be performed by the Department of Service & Engineering. MMVLT revenues in the amount of \$300,000 in 2025 are planned to be transferred into the CIP Fund to help fund this project.								
Waterline Improvements: Caren Ave from High St to Hayhurst (Design)	S&E	EBS	\$60,000					\$60,000
The project was identified in the Water System Study. This funding supports design of the project.								
Waterline Improvements: Indianola from Colonial to City limits 200 ft past Selby (Construction)	S&E	EBS		\$2,039,100				\$2,039,100
The project was identified in the Water System Study. This funding supports the construction phase of the project.								
Fire Station Restroom Renovation - 1st Floor	FD	IBS	\$60,000					\$60,000
Renovate and update the men's and women's main floor toilet facilities that serve for administrative staff and visitors to the building. These rooms have not been renovated since the building was built in 1994.								
Fire Station Restroom/Shower Rehabilitation - 1st Floor (Construction)	FD	IBS	\$130,000					\$130,000
Renovate main level officers' toilet/shower room. Divide into two separate rooms instead of this communal room. Separate shower and bathroom facilities will more effectively accommodate the genders in the workforce and this space has not been renovated since the building was built in 1992.								
Street Sign Upgrades	S&E	IBS	\$12,500					\$12,500
Upgrade street signs incrementally to incorporate a new color scheme and bring lettering into compliance with reflectivity standards.								

## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding					Total
			CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2025								
Traffic Signal - 6700 High Street (Construction)	S&E	IBS	\$1,040,000					\$1,040,000
Installation of a traffic signal on High Street to facilitate traffic flow in and out of the property at 6700 High Street.								
Village Green Benches	P&R	IBS	\$40,500					\$40,500
Replacement of the benches on the Village Green.								
Bike & Pedestrian Improvements	P&R	E	\$250,000					\$250,000
The City has been evaluating the bicycle and pedestrian needs of the community. This annual allocation provides funding to implement recommendations of the plan. The allocation was increased to provide funding for recommendations from the Bike and Pedestrian Master Plan.								
East Wilson Bridge Road Trail (Right of Way & Utilities)	S&E	E	\$110,000				\$425,000	\$535,000
The City has submitted an application for federal attributable funding to construct a multi-use trail along the south side of East Wilson Bridge Road from High Street to the existing connection at the railroad tracks east of McCord Park. If funds are approved, the City will be responsible for funding design, right of way and utility work, and 20% of construction.								
Streetscape Renovations - Old Worthington	S&E	E	\$43,150					\$43,150
This project enhances the old wall and right of way area in front of Peacock Lane. It includes wall demolition, reconstruction of the wall and landscape enhancements.								
Worthington Mile Trail - Phase I (Design)	S&E	E	\$240,000					\$240,000
The City has submitted an application for federal infrastructure funding to construct a multi-use trail along the west side of High Street from Wilson Bridge Road to Wesley Boulevard/Worthington Galena Road. If federal funds are approved, the City will be responsible for funding design, right of way and utility work, and 20% of construction.								
2025 Total - Projects			\$4,512,150	\$2,039,100	\$45,000	\$0	\$425,000	\$7,021,250

### Year: 2026

<b>Arterial Maintenance: W. Wilson Bridge Rd From High to western corp line</b>	S&E	EBS	\$715,000					<b>\$715,000</b>
Replace curbs and gutters, repair storm inlets, and street base; mill and overlay of pavement; and restriping.								

## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding				Total
			CIP Fund	Bonds	Assessment	License Tax	
Year: 2026							
Building Improvement Program	S&E	EBS	\$200,000				\$200,000
Annual project consisting of improvements needed to maintain the City buildings in good condition. As an ongoing project, buildings are evaluated annually and repairs are prioritized based on available funding. The Community Center is not included due to its intense public use, larger scale and specialization of projects. Larger building improvement needs are included as separate CIP projects.							
Fire Hydrant Replacement & Painting	S&E	EBS	\$25,000				\$25,000
Replacement of old/inoperable hydrants and maintenance of all hydrants. This is a multi-year need.							
Municipal Building Elevator Upgrade	S&E	EBS	\$195,000				\$195,000
Replacement of the Municipal Building Elevator electronics, hydraulics and car components. The Dover elevator was installed in 1993 with a useful life of 20 -25 years. The elevator components are no longer supported or manufactured.							
Olentangy Trail Maintenance	P&R	EBS	\$800,000				\$800,000
Maintenance of Olentangy Trail through Worthington Corp Limits. Anticipated work may include crack sealing, topcoat sealing, mill & fill, full depth replacement, mitigation of root upheaval, drainage improvements and, potentially, widening along some sections of the trail.							
Street & Sidewalk Maintenance Program	S&E	EBS	\$925,000		\$25,000		\$950,000
This project consists of maintenance to various streets throughout the City based on a prioritized analysis of the City's street system. Work typically includes curb & gutter repair, asphalt overlay, asphalt patching, and miscellaneous concrete repairs. The project includes the repair of sidewalks that do not meet standards for safety and condition. Repair costs for sidewalks adjacent to private property are paid by respective property owners. Overlay or sealing of parking lots is sometimes included based on need and budget. Street and sidewalk surveys, plan and specification preparation and project administration are proposed to be performed by the Department of Service & Engineering.							
Traffic Signal Improvement Program	S&E	EBS	\$50,000				\$50,000
Bi-annual project for the replacement and updating of traffic signal equipment at various signalized intersections in the City. Improvements are prioritized by repair history, equipment obsolescence and service life.							
Waterline Improvements: Caren Ave from High St to Hayhurst (Construction)	S&E	EBS	\$469,000				\$469,000
The project was identified in the Water System Study. This funding supports the construction phase of the project.							

## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding				Total
			CIP Fund	Bonds	Assessment	License Tax	
Year: 2026							
Waterline Improvements: Meadowway Park from Indianola Ave. to Park Blvd. and Along Park Blvd. from Indianola Ave. to Foster Ave. (Design)	S&E	EBS		\$136,700			\$136,700
The project was identified in the Water System Study. This funding supports design of the project.							
Linworth Park Playground Replacement	P&R	IBS	\$225,000				\$225,000
This replaces the existing Linworth Park playground. It was installed in 1998 and is in need of replacement.							
McConnell Arts Center Roof (Evaluation)	S&E	IBS	\$42,000				\$42,000
Replacement of the roof at the McConnell Arts Center.							
Street Sign Upgrades	S&E	IBS	\$12,500				\$12,500
Upgrade street signs incrementally to incorporate a new color scheme and bring lettering into compliance with reflectivity							
Traffic Signal Battery Back-up Program	S&E	IBS	\$200,000				\$200,000
Provide new or replacement battery backup systems for traffic signals.							
Bike & Pedestrian Improvements	P&R	E	\$250,000				\$250,000
The City has been evaluating the bicycle and pedestrian needs of the community. This annual allocation provides funding to implement recommendations of the plan. The allocation was increased to provide funding for recommendations from the Bike and Pedestrian Master Plan.							
Community Wayfinding Signage	P&B	E	\$40,000				\$40,000
Wayfinding uses local landmarks, signage, pathways and environmental elements to help orient residents and visitors to the City of Worthington. This phased program will allow for continued implementation of the recommendations from the wayfinding study.							

## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding					Total
			CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2026								
SR-161 & Linworth Road Intersection Improvements (Construction)	S&E	E					\$275,000	\$275,000
This intersection improvement project will improve the severe congestion and long queues experienced by vehicles at the intersection and adds pedestrian/multi-use facilities. Right hand turn lanes will be added to the east, west and south legs of the intersection. The left turn lanes on the west, north and south legs will be extended. A sidewalk will be added to the north side of SR-161, on both sides of Linworth Road on the north leg, and on the east side of Linworth Road on the south leg. A multi-use path will be extended to the project limits from the existing facility on the south side of SR-161. This project will be performed in partnership with the City of Columbus, Perry Township, ODOT and Franklin County. Federal funds have been identified for the project which will be managed by the Franklin County Transportation Improvement District and Franklin County Engineer's Office. This is the construction phase of the project. ODOT is funding the design, with federal transportation funds, Columbus, Perry Township and Worthington funding the right of way acquisition and construction. Worthington's share of this phase is estimated to be \$275,000, which will be funded from the Linworth TIF.								
2026 Total - Projects			\$4,148,500	\$136,700	\$25,000	\$0	\$275,000	\$4,585,200
Year: 2027								
Building Improvement Program	S&E	EBS	\$200,000					\$200,000
Annual project consisting of improvements needed to maintain the City buildings in good condition. As an ongoing project, buildings are evaluated annually and repairs are prioritized based on available funding. The Community Center is not included due to its intense public use, larger scale and specialization of projects. Larger building improvement needs are included as separate CIP projects.								
Fire Station Emergency Generator	FD	EBS	\$250,000					\$250,000
This project replaces the current generator, which is 28 years old and is approaching the end of its service life								
HVAC Improvements at City Buildings - Phase III	S&E	EBS	\$650,000					\$650,000
There are a number of HVAC needs associated with the City Buildings resulting in frequent problems with heating and air conditioning. An assessment was conducted in 2021 and the recommendations from the assessment were grouped into phased projects. This budget allocation supports construction of Phase 3.								
Sanitary Sewer Rehabilitation	S&E	EBS	\$200,000					\$200,000
Bi-annual allocation for ongoing repair, rehabilitation and/or replacement of sanitary sewer infrastructure as needed.								

## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding				Total
			CIP Fund	Bonds	Assessment	License Tax	
Year: 2027							
Street & Sidewalk Maintenance Program	S&E	EBS	\$925,000		\$25,000		\$950,000
This project consists of maintenance to various streets throughout the City based on a prioritized analysis of the City's street system. Work typically includes curb & gutter repair, asphalt overlay, asphalt patching, and miscellaneous concrete repairs. The project includes the repair of sidewalks that do not meet standards for safety and condition. Repair costs for sidewalks adjacent to private property are paid by respective property owners. Overlay or sealing of parking lots is sometimes included based on need and budget. Street and sidewalk surveys, plan and specification preparation and project administration are proposed to be performed by the Department of Service & Engineering.							
Waterline Improvements: Loveman Ave. and Kenbrook Dr. from Foster to Indianola (Design)	S&E	EBS		\$240,000			\$240,000
The project was identified in the Water System Study. This funding supports design of the project.							
Waterline Improvements: Meadoway Park from Indianola Ave. to Park Blvd. and Along Park Blvd. from Indianola Ave. to Foster Ave. (Construction)	S&E	EBS		\$2,000,000			\$2,000,000
The project was identified in the Water System Study. This funding supports the construction phase of the project.							
Bike & Pedestrian Improvements	P&R	E	\$100,000				\$100,000
The City has been evaluating the bicycle and pedestrian needs of the community. This annual allocation provides funding to implement recommendations of the plan. The allocation was increased to provide funding for recommendations from the Bike and Pedestrian Master Plan.							
Community Wayfinding Signage	P&B	E	\$40,000				\$40,000
Wayfinding uses local landmarks, signage, pathways and environmental elements to help orient residents and visitors to the City of Worthington. This phased program will allow for continued implementation of the recommendations from the wayfinding study.							
East Wilson Bridge Road Trail (Construction)	S&E	E	\$700,000			\$2,725,000	\$3,425,000
The City has submitted an application for federal infrastructure funding to construct a multi-use trail along the south side of East Wilson Bridge Road from High Street to the existing connection at the railroad tracks east of McCord Park. If federal funds are approved, the City will be responsible for funding design, right of way and utility work, and 20% of construction.							



## 2023-2027 Capital Improvement Program - Projects

Project	Dept.	Category	Funding					Total
			CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2027								
Worthington Mile Trail - Phase I (Right of Way & Utilities)	S&E	E	\$70,000				\$270,000	\$340,000
The City has submitted an application for federal infrastructure funding to construct a multi-use trail along the west side of High Street from Wilson Bridge Road to Wesley Boulevard/Worthington Galena Road. If federal funds are approved, the City will be responsible for funding design, right of way and utility work, and 20% of construction.								

2027 Total - Projects	\$3,135,000	\$2,240,000	\$25,000	\$0	\$2,995,000	<b>\$8,395,000</b>
TOTAL PROJECTS 2023-2027	\$19,861,350	\$13,371,800	\$160,000	\$0	\$5,801,479	<b>\$39,194,629</b>

## 2023-2027 Capital Improvement Program - Equipment

Equipment	Dept.	Funding					Total
		CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2023							
Computer Replacement Program	A/IT	\$44,550					\$44,550
This is an annual program that provides for replacement of computers throughout the City. The oldest or most problematic computers are replaced each year. Most of the computers are on a four-year replacement schedule, although certain intensive use computers are replaced more frequently.							
Copiers - Various Replacements	A/IT	\$52,000					\$52,000
This is a recurring program that provides for replacement of equipment that copies and scans throughout the City. The oldest or most problematic machines are replaced each year. Four machines are scheduled for replacement.							
Mail Room Postage Machine	A/IT	\$7,500					\$7,500
Replacement of City Hall Mail Room Postage Machine. The current one 8 years old is running \$3000 in annual maintenance and is at the end of useful life per the manufacturer							
Server and Network	A/IT	\$151,000					\$151,000
Many critical public safety and administrative systems run on infrastructure housed in the data center in the Police Building. This is an annual program to provide for growth and programmatic renewal. We need to replace the firewall, several switches, and additional service licenses.							
3/4 Ton Pickup (SC 101)	FD	\$72,000					\$72,000
Replacement of a 2008 1/2 Ton Pickup. Slightly larger truck to tow boat(s) safely. Includes lights, sirens, and graphics.							
Cardiac Monitor/Defibrillators	FD	\$9,000				\$66,000	\$75,000
Replacement of two cardiac monitor/defibrillator units that will be 12 years old at this time. Life expectancy and usage for FDA approved patient care devices such as these is 10 years. It is anticipated with the change of ownership of Physio-Control that by 2022 (if not sooner) the current equipment we have and use daily on the Medic units will be obsolete.							
Engine Rescue (E102/#0512)	FD		\$775,000				\$775,000
Replacement of a 2006 Spartan Gladiator Engine Rescue. The current unit has collected 121,000 miles and is becoming expensive to maintain. Current build time for an engine is 24-36 months.							
Firefighter Protection Equipment	FD	\$60,000					\$60,000
Structural firefighting personal protection/gear and other personal protective equipment							
Ladder 101	FD		\$1,650,000				\$1,650,000
The current unit has collected more than 57,000 miles. It is becoming more expensive to maintain. Current build time for a ladder truck is 24-36 months.							

## 2023-2027 Capital Improvement Program - Equipment

Equipment	Dept.	Funding					Total
		CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2023							
SUV (519 / C103)	FD	\$60,000					\$60,000
Replacement of a 2013 Tahoe with 87,000 miles. Used daily by the EMS Chief.							
Water Rescue Boats and Trailer	FD	\$36,000					\$36,000
Replacement of the existing boat trailer. The trailer will carry two boats and all needed water rescue equipment. This will improve our response times to water emergencies with all of our equipment stored in one trailer. The Fire Division has identified several types of bodies of water that require different types of boats to effect a water rescue.							
Community Center Mixing Valve Replacements	P&R	\$45,000					\$45,000
Replacement of the original 2002 mechanical mixing valves for the north end domestic water tanks with a digital controlled mixing valve for both the north and south end facility domestic water. The valves have reached the end of their useful life and the new digital controlled valves will improve efficiency.							
Community Garden Shed	P&R	\$7,500					\$7,500
The Community Garden at McCord Park has a small tool shed utilized by gardeners for shared equipment such as wheelbarrows, rakes, hose, etc. This shed receives is over 12 years old and is falling apart, including a large hole in one side of it. These funds would replace the shed at McCord with a similar size structure and would also add a new shed, similar size or smaller, at the new Community Garden at Snouffer Park.							
Dump Trailer (#252T)	P&R	\$13,600					\$13,600
Replacement of a 2012 Carry-On Dump Trailer. The replacement will have a higher weight rating.							
Parks Drinking Fountain	P&R	\$15,000					\$15,000
Replacement of a park drinking fountain. This allocation is used to systematically replace one of the drinking fountains in our parks based on the biggest need.							
Portable Sound Equipment	P&R	\$10,000					\$10,000
Portable sound equipment to be utilized during special events and for outdoor ceremonies and activities. This equipment would allow for more professional sound at events such as the Memorial Day Parade, Holiday Tree Lighting, and our Arbor Day Ceremony.							
Turf Mowers	P&R	\$17,500					\$17,500
Replacement of two 60 inch Z Turn mowers. Most of the City's mowers are utilized at least 30 hours per week from mid-April until early October necessitating a regular replacement program. We replace two of four mowers each year for a two year replacement cycle. With higher trade-in values and low initial purchase cost from State Contract pricing, we find that the units have less out of service time and less maintenance costs if replaced on a more frequent basis.							
UTV w/ Ball Diamond Groomer (#285)	P&R	\$17,500					\$17,500
Replacement of a 2016 Toro UTV w/ Groomer. The environment for the equipment leads to a shortened life cycle.							

## 2023-2027 Capital Improvement Program - Equipment

Equipment	Dept.	Funding					Total
		CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2023							
Zoning Vehicle (#0116)	P&B	\$32,000					\$32,000
Replacement of 2011 Pickup #0116. Currently has 72,000 miles. Used daily by the building inspector.							
Chemical Suits	PD					\$10,000	\$10,000
Additional purchase of chemical suits not replaced in 2022, to be funded from the Law Enforcement Trust Fund.							
Police Sedan (#0333)	PD	\$62,000					\$62,000
Replacement of a 2012 Ford Fusion. Will be replaced with an SUV and upfitted to be a command vehicle similar to Battalion 101.							
Camera Van (#432)	S&E	\$350,000					\$350,000
Replaces a 1997 step van, and a 2011 sewer inspection camera. Used to inspect and evaluate the City's sewer lines.							
Fleet Service Vehicle (#431)	S&E	\$56,500					\$56,500
Replacement of a 2012 E150 Van. Used daily for fleet operations. Van will be replaced with a 3/4 Ton pickup w/ utility bed for more efficient road service.							
Street Sweeper (#460)	S&E	\$290,000					\$290,000
Replacement of a 2017 street sweeper. The current sweeper has a mild steel hopper and is showing corrosion.							
Trench Box	S&E	\$20,000					\$20,000
Needed for employee safety when working in trenches. Currently the City does not own one.							

2023 Total - Equipment      \$1,428,650    \$2,425,000      \$0      \$0    \$76,000      **\$3,929,650**

<b>Year: 2024</b>							
<b>Computer Replacement Program</b>	A/IT	\$36,050					<b>\$36,050</b>
This is an annual program that provides for replacement of computers throughout the City. The oldest or most problematic computers are replaced each year. Most of the computers are on a four-year replacement schedule, although certain intensive use computers are replaced more frequently.							
<b>Copiers - Various Replacements</b>	A/IT	\$91,000					<b>\$91,000</b>
This is a recurring program that provides for replacement of equipment that copies and scans throughout the City. The oldest or most problematic machines are replaced each year. Seven machines are scheduled for replacement.							

## 2023-2027 Capital Improvement Program - Equipment

Equipment	Dept.	Funding					Total
		CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2024							
Server and Network	A/IT	\$115,000					\$115,000
Many critical public safety and administrative systems run on infrastructure housed in the data center in the Police Building. This is an annual program to provide for growth and programmatic renewal. Network equipment will be End of Support at this point. Replacing switches at end of support; no longer receiving security patches.							
AED Equipment	FD	\$20,000					\$20,000
Purchase of automated external defibrillators to replace the ones in City facilities as they near end of equipment life.							
ATV Type Unit with Trailer (#530)	FD	\$36,000					\$36,000
Replacement for the golf cart with cot. The upgrade to an ATV-type unit will enable transport over roadways to reach partner agencies events.							
Firefighter Personal Protective Equipment	FD	\$60,000					\$60,000
Structural firefighting personal protection/gear and other personal protective equipment							
SUV (0522 / BN 101)	FD	\$68,000					\$68,000
Replacement of the Battalion Chief vehicle. Due to the high run volume, this vehicle has a shorter life cycle.							
Audio/Visual Equipment for Facilities	P&R	\$79,000					\$79,000
Updating and replacement of audio/visual equipment at the Community Center and Griswold Center. Upgrades will include fitness studio, gymnasiums, meeting rooms, fitness floor, Town Hall, and Thompson Room.							
Community Center Fitness Equipment	P&R	\$67,000					\$67,000
Replacement of select fitness equipment on the fitness floor at the Community Center. All of the cardio and selectorized equipment is typically replaced every five years. Free weights every 8-10 years.							
Griswold Center Fitness Equipment Replacement	P&R	\$20,600					\$20,600
Replacement of the equipment in the Griswold Center fitness room. The equipment is replaced on a five year cycle and the last replacement occurred in 2017.							
Parks Truck (#0248)	P&R	\$62,000					\$62,000
Replacement of 2011 Parks Truck F250. Used daily as a small dump truck. Current truck is a 3/4 ton with a dump insert. Increase size to a 1 Ton, and make a traditional dump truck.							
Trailer #0261T	P&R	\$9,600					\$9,600
Replacement of 2012 Parks 6 Ton Trailer							

## 2023-2027 Capital Improvement Program - Equipment

Equipment	Dept.	Funding					Total
		CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2024							
Turf Mowers	P&R	\$17,500					\$17,500
Replacement of two 72 inch Z Turn mowers. Most of the City's mowers are utilized at least 30 hours per week from mid-April until early October necessitating a regular replacement program. We replace two of four mowers each year for a two year replacement cycle. With higher trade-in values and low initial purchase cost from State Contract pricing, we find that the units have less out of service time and less maintenance costs if replaced on a frequent basis.							
UTV w/ Ball Diamond Groomer (#284)	P&R	\$17,500					\$17,500
Replacement of a 2017 Toro UTV w/ Ball Diamond Groomer. Used daily for Parks & Recreation operations. Due to the environment this unit is used in, it has a shortened life cycle.							
Mobile Data Terminals - Police	PD	\$27,000					\$27,000
When the police cruisers are replaced, the mobile data terminals (computers) in the vehicles are also replaced. These mobile data terminals are important as they provide connection to critical information for officers when they are in the field.							
Police Cruisers	PD	\$162,000					\$162,000
A portion of the police cruisers are replaced each year to ensure the reliability of these high use vehicles. Three cruisers are scheduled for replacement. Includes new lights, sirens and partition.							
Sedan (#0331)	PD	\$34,500					\$34,500
Replacement of a 2013 Taurus with Fusion and equipment							
Sedan (#0334)	PD	\$34,500					\$34,500
Replacement of a 2013 Taurus with Fusion and equipment							
Police Truck (#0326)	PD	\$56,500					\$56,500
Replacement of a 2013 1/2 ton 4x4 quad cab pickup and police equipment.							
3/4 Ton Pickup (#0434)	S&E	\$45,500					\$45,500
Replacement of a 2011 1/2 Ton Pickup. Used daily for service operations.							
Backhoe (#0458)	S&E	\$125,000					\$125,000
Replacement of a 1999 John Deere 310SE Backhoe. Used for hydrant replacement and construction digs.							
Leaf Vacuum (#0469)	S&E	\$69,000					\$69,000
Replacement of a 2008 Dinkmar Leaf Vacuum. Used heavily during leaf season.							

## 2023-2027 Capital Improvement Program - Equipment

Equipment	Dept.	Funding					Total
		CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2024							
Slope Mower (462)	S&E	\$60,000					\$60,000
Replacement of a Kut Kwik slope mower used to mow 315 ramps. Will be replaced with a safer more user friendly mower.							
Stump Grinder (#0495)	S&E	\$84,000					\$84,000
Replacement of a 2007 Carlton stump grinder. Used by the Service and Parks Departments for tree removal.							
2024 Total - Equipment		\$1,397,250	\$0	\$0	\$0	\$0	\$1,397,250

<b>Year: 2025</b>							
<b>Computer Replacement Program</b>	A/IT	\$55,575					<b>\$55,575</b>
This is an annual program that provides for replacement of computers throughout the City. The oldest or most problematic computers are replaced each year. Most of the computers are on a four-year replacement schedule, although certain intensive use computers are replaced more frequently.							
<b>Copiers - Various Replacements</b>	A/IT	\$39,000					<b>\$39,000</b>
This is a recurring program that provides for replacement of equipment that copies and scans throughout the City. The oldest or most problematic machines are replaced each year. Three machines are scheduled for replacement.							
<b>Municipal Building Pool Car (#0120)</b>	A/IT	\$31,000					<b>\$31,000</b>
Replacement of a 2012 Ford Fusion							
<b>Server and Network</b>	A/IT	\$25,000					<b>\$25,000</b>
Many critical public safety and administrative systems run on infrastructure housed in the data center in the police department. This is an annual program to provide for growth and programmatic renewal. Storage growth for server purchased in 2022 to extend useful life.							
<b>Firefighter Personal Protective Equipment</b>	FD	\$62,500					<b>\$62,500</b>
Firefighting personal protection/gear to keep with our current PPE replacement program							
<b>Medic Vehicle (M102 / #0514)</b>	FD	\$275,000					<b>\$275,000</b>
Rehab and re-chassis of a 2017 F-550 Lifeline Medic. Includes a Stryker cot lift.							

## 2023-2027 Capital Improvement Program - Equipment

Equipment	Dept.	Funding					Total
		CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2025							
Public Safety Drone	FD	\$25,000					\$25,000
The drone will be used for fire and rescue operations, including but not limited to missing persons, water rescues and large fires.							
Public Safety Fitness Equipment	FD	\$15,000					\$15,000
Replace and upgrade fitness equipment used by the City's firefighters and police officers.							
SUV (#0525/ P101)	FD	\$57,000					\$57,000
Replacement of P101 2013 Ford and Up-Fit. Used daily by the Fire Inspector.							
3/4 Ton Pickup w/ Plow (#0241)	P&R	\$61,000					\$61,000
Replacement of a 2013 3/4 Ton Pickup w/ Plow. Used for daily Park operations and for snow removal. Upgrades to a 1 Ton instead of a 3/4 Ton.							
Aera-Vator (#2133)	P&R	\$14,000					\$14,000
Replacement of a 1999 Aera-Vator. Aera-Vator is at the end of its useful life cycle.							
Aerator / Overseeder (#2136 / #2151)	P&R	\$30,000					\$30,000
Replacement of a 1993 Overseeder and a 1997 Aerator. This piece of equipment replaces 2 pieces of equipment.							
Parks Drinking Fountains	P&R	\$15,000					\$15,000
Replacement of a park drinking fountain. This allocation is used to systematically replace one of the drinking fountains in our parks based on the biggest need.							
Turf Mowers	P&R	\$17,500					\$17,500
Replacement of two 72 inch Z Turn mowers. Most of the City's mowers are utilized at least 30 hours per week from mid-April until early October necessitating a regular replacement program. We replace two of four mowers each year for a two year replacement cycle. With higher trade-in values and low initial purchase cost from State Contract pricing, we find that the units have less out of service time and less maintenance costs if replaced on a frequent basis.							
Mobile Data Terminals - Police	PD	\$27,500					\$27,500
When the police cruisers are replaced, the mobile data terminals (computers) in the vehicles are also replaced. These mobile data terminals are important as they provide connection to critical information for officers when they are in the field.							
Police Cruisers	PD	\$167,000					\$167,000
A portion of the police cruisers are replaced each year to ensure the reliability of these high use vehicles. Three cruisers are scheduled for replacement.							



## 2023-2027 Capital Improvement Program - Equipment

Equipment	Dept.	Funding					Total
		CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2025							
3/4 Ton Pickup (#0442)	S&E	\$48,500					\$48,500
Replacement of a 2011 1/2 Ton Pickup. Used for daily service operations.							
3/4 Ton Pickup w/ Plow (#0429)	S&E	\$57,000					\$57,000
Replacement of a 2013 3/4 Ton Pickup w/ Plow. Used daily for service operations and snow removal.							
Garage Door Openers	S&E	\$114,000					\$114,000
With 38 overhead doors in the city, of which the majority are original door openers from when the buildings were built, many are nearing or beyond their expected life. This item provides funding for the replacement of the door openers.							
Plow Truck (#0447)	S&E	\$255,000					\$255,000
Replacement of a 2013 International plow tuck. Used heavily during leaf and snow seasons.							
Service Department Sedan (#0418)	S&E	\$36,000					\$36,000
Replacement of a 2012 Ford Fusion.							

2025 Total - Equipment      \$1,427,575      \$0      \$0      \$0      \$0      **\$1,427,575**

<b>Year: 2026</b>							
<b>Computer Replacement Program</b>	A/IT	\$29,250					<b>\$29,250</b>
This is an annual program that provides for replacement of computers throughout the City. The oldest or most problematic computers are replaced each year. Most of the computers are on a four-year replacement schedule, although certain intensive use computers are replaced more frequently.							
<b>Server and Network</b>	A/IT	\$40,000					<b>\$40,000</b>
Many critical public safety and administrative systems run on infrastructure housed in the data center in the police department. This is an annual program to provide for growth and programmatic renewal. Need to replace Data Domain - 5-year end of useful life.							
<b>Fire Hose</b>	FD	\$15,000					<b>\$15,000</b>
Replacement of aging fire hose							

## 2023-2027 Capital Improvement Program - Equipment

Equipment	Dept.	Funding					Total
		CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2026							
Firefighter PPE	FD	\$65,000					\$65,000
Firefighting personal protection/gear to keep with our current PPE replacement program							
Hazmat vehicle Refurbishment (515 / Hazmat 101)	FD	\$150,000					\$150,000
Rehabilitation of a 2007 Sutphen Hazmat truck. With changes in technologies and equipment this unit needs updated.							
Aerator (#2132)	P&R	\$16,200					\$16,200
Replacement of a 2000 Toro Aerator.							
Community Center Fitness Equipment	P&R	\$132,000					\$132,000
Replacement of select fitness equipment on the fitness floor at the Community Center. All of the cardio and selectorized equipment is typically replaced every five years. Free weights every 8-10 years.							
Leaf Vacuum (#2199)	P&R	\$5,700					\$5,700
Replacement of a 2016 Scag Leaf Vacuum.							
Recreation Bus (#208)	P&R	\$98,000					\$98,000
Replacement of a 2014 Bus with wheelchair lift. This is the only bus the City owns with a wheelchair lift.							
Rotorvator (#2149)	P&R	\$9,800					\$9,800
Replacement of a 1992 Howard Rotorvator.							
Turf Mowers	P&R	\$17,500					\$17,500
Replacement of two 72 inch Z Turn mowers. Most of the City's mowers are utilized at least 30 hours per week from mid-April until early October necessitating a regular replacement program. We replace two of four mowers each year for a two year replacement cycle. With higher trade-in values and low initial purchase cost from State Contract pricing, we find that the units have less out of service time and less maintenance costs if replaced on a more frequent basis.							
UTV #0282	P&R	\$17,500					\$17,500
Replacement of a 2008 RTV900. Used daily in Parks operations							

## 2023-2027 Capital Improvement Program - Equipment

Equipment	Dept.	Funding					Total
		CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2026							
Mobile Data Terminals - Police	PD	\$28,000					\$28,000
When the police cruisers are replaced, the mobile data terminals (computers) in the vehicles are also replaced. These mobile data terminals are important as they provide connection to critical information for officers when they are in the field.							
Police Cruisers	PD	\$172,000					\$172,000
A portion of the police cruisers are replaced each year to ensure the reliability of these high use vehicles. Three cruisers are scheduled for replacement.							
Police SUV (#302)	PD	\$42,000					\$42,000
Replacement of a 2007 Hyundai Santa Fe.							
Police Virtual Reality Trainer	PD	\$50,000					\$50,000
Acquisition of a virtual reality trainer to train on the use of emotional intelligence, de-escalation and other safety tactics.							
Dump Truck w/ Plow and Spreader (#438)	S&E	\$265,000					\$265,000
Replacement of a 2017 Freightliner Plow Truck. Used year around for daily Service & Engineering operations.							
Enclosed Trailer (#461T)	S&E	\$6,300					\$6,300
Replacement of a 2000 enclosed trailer.							
Mower Zero Turn (#4179)	S&E	\$12,000					\$12,000
Replacement of a 2019 Hustler zero turn mower.							
Trailer (#462T)	S&E	\$12,000					\$12,000
Replacement of a 1996 Ditch Witch trailer. Plan to replace with a dump trailer.							
2026 Total - Equipment		\$1,183,250	\$0	\$0	\$0	\$0	\$1,183,250

<b>Year: 2027</b>							
<b>Computer Replacement Program</b>	A/IT	\$44,550					<b>\$44,550</b>
This is an annual program that provides for replacement of computers throughout the City. The oldest or most problematic computers are replaced each year. Most of the computers are on a four-year replacement schedule, although certain intensive use computers are replaced more frequently.							

## 2023-2027 Capital Improvement Program - Equipment

Equipment	Dept.	Funding					Total
		CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2027							
Server and Network	A/IT	\$147,500					\$147,500
Many critical public safety and administrative systems run on infrastructure housed in the data center in the police department. This is an annual program to provide for growth and programmatic renewal.							
AED Equipment	FD	\$20,000					\$20,000
Purchase of automated external defibrillators to replace the ones in City facilities as they near end of equipment life.							
Firefighter PPE	FD	\$65,000					\$65,000
Firefighting personal protection/gear to keep with our current PPE replacement program							
3/4 Ton Pickup w/ Plow (#0249)	P&R	\$69,000					\$69,000
Replacement of a 2016 3/4 Ton Pickup w/ Plow. Used for daily Park operations and for snow removal. Upgrades to a 1 Ton instead of a 3/4 Ton.							
Community Center Fitness Equipment	P&R	\$163,000					\$163,000
Replacement of select fitness equipment on the fitness floor at the Community Center. All of the cardio and selectorized equipment is typically replaced every five years. Free weights every 8-10 years.							
Parks Drinking Fountains	P&R	\$15,000					\$15,000
Replacement of a park drinking fountain. This allocation is used to systematically replace one of the drinking fountains in our parks based on the biggest need.							
Turf Mowers	P&R	\$17,500					\$17,500
Replacement of two 72 inch Z Turn mowers. Most of the City's mowers are utilized at least 30 hours per week from mid-April until early October necessitating a regular replacement program. We replace two of four mowers each year for a two year replacement cycle. With higher trade-in values and low initial purchase cost from State Contract pricing, we find that the units have less out of service time and less maintenance costs if replaced on a frequent basis.							
Ventrac (#0252)	P&R	\$55,000					\$55,000
Replacement of a 2013 Ventrac 4500. Used daily for parks operations. A multiuse unit with attachments such a rough cut deck and trencher.							
Mobile Data Terminals - Police	PD	\$28,500					\$28,500
When the police cruisers are replaced, the mobile data terminals (computers) in the vehicles are also replaced. These mobile data terminals are important as they provide connection to critical information for officers when they are in the field.							

## 2023-2027 Capital Improvement Program - Equipment

Equipment	Dept.	Funding					Total
		CIP Fund	Bonds	Assessment	License Tax	Other	
Year: 2027							
Police Cruisers	PD	\$175,000					\$175,000
A portion of the police cruisers are replaced each year to ensure the reliability of these high use vehicles. Three cruisers are scheduled for replacement.							
3/4 Ton Pickup (#0411)	S&E	\$50,000					\$50,000
Replacement of a 2016 1/2 Ton Pickup. Used for daily service operations.							
3/4 Ton Pickup (#0417)	S&E	\$50,000					\$50,000
Replacement of a 2016 1/2 Ton Pickup. Used for daily service operations.							
Brine Fill Station	S&E	\$26,000					\$26,000
Replacement of a 2017 truck fill station. Plan to upgrade to a unit that would allow for 2 trucks to be filled at the same time.							
Brine Maker	S&E	\$80,000					\$80,000
Replacement of a 2017 brine making machine. Newer brine makers are self cleaning and more efficient.							
Dump Truck w/ Plow and Spreader (#437)	S&E	\$275,000					\$275,000
Replacement of a 2017 Freightliner Plow Truck. Used year around for daily Service & Engineering operations.							
Leaf Machine (#0468)	S&E	\$93,000					\$93,000
Replacement of a 2013 Dinkmar leaf machine.							
2027 Total - Equipment		\$1,374,050	\$0	\$0	\$0	\$0	\$1,374,050
TOTAL EQUIPMENT 2023-2027		\$6,810,775	\$2,425,000	\$0	\$0	\$76,000	\$9,311,775

## 2023-2027 CIP Fund Cash Flow

	Revenue	2023	2024	2025	2026	2027
	Income Tax	\$5,914,000	\$6,091,286	\$6,304,481	\$6,525,138	\$6,786,144
	MMVLT	\$150,000	\$300,000	\$300,000	\$300,000	\$300,000
	License Tax Reimbursement				\$210,000	
	Debt Proceeds	\$8,583,000		\$7,053,100		\$2,376,700
	Other Revenue	\$186,000	\$70,000	\$55,000	\$55,000	\$55,000
	<b>TOTAL REVENUE</b>	<b>\$14,833,000</b>	<b>\$6,461,286</b>	<b>\$13,712,581</b>	<b>\$7,090,138</b>	<b>\$9,517,844</b>

Cat.	Dept.	Projects	2023	2024	2025	2026	2027
LM	S&E	Grit Pad Installation & Service Yard Improvements		\$340,000			
LM	S&E	Kenyonbrook Trunk Sewer Improvement		\$2,850,000			
LM	S&E	Northbrook Relief Sewer Phase II	\$500,000				
EBS	S&E	Arterial Maintenance: High, South Corp - South St.		\$545,000			
EBS	S&E	Arterial Maintenance: Linworth & Godown			\$205,000		
EBS	S&E	Arterial Maintenance: Linworth & Snouffer			\$515,000		
EBS	S&E	Arterial Maintenance: W. Wilson Bridge, High to W. Corp.				\$715,000	
EBS	S&E	Building Improvement Program	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
EBS	P&R	Community Center Carpet Replacement			\$145,000		
EBS	P&R	Community Center North Locker Room Improvements			\$150,000		
EBS	P&R	Community Center Sidewalk Replacement	\$35,000	\$15,000			
EBS	S&E	Fire Hydrant Replacement & Painting	\$25,000	\$35,000		\$25,000	
EBS	FD	Fire Station Bay Vent	\$88,000				
EBS	FD	Fire Station Emergency Generator					\$250,000
EBS	S&E	Griswold Building Elevator Upgrade		\$185,000			
EBS	S&E	HVAC Improvements - City Buildings	\$900,000	\$975,000			\$650,000
EBS	S&E	Municipal Building Elevator Upgrade				\$195,000	
EBS	P&R	Olentangy Trail Maintenance			\$100,000	\$800,000	
EBS	S&E	Sanitary Sewer Repair & Rehabilitation			\$200,000		\$200,000
EBS	S&E	Selby Bridge Replacement	\$50,000	\$34,000			
EBS	S&E	Service & Engineering Building II Concrete Replacement			\$106,000		
EBS	S&E	Street & Sidewalk Maintenance Program	\$950,000	\$950,000	\$950,000	\$950,000	\$950,000
EBS	S&E	Traffic Signal Improvement Program		\$50,000		\$50,000	
EBS	P&R	Village Green Paver Repairs	\$57,000				
EBS	S&E	Water Line Improvements: Caren Avenue			\$60,000	\$469,000	
EBS	S&E	Water Line Improvements: Indianola		\$213,000	\$2,039,100		
EBS	S&E	Water Line Improvements: Loveman & Kenbrook					\$240,000
EBS	S&E	Water Line Improvements: Meadoway Park & Park Blvd.				\$136,700	\$2,000,000
EBS	S&E	Water Line Improvements: Park Overlook Drive	\$1,348,000				
EBS	S&E	Water Line Improvements: W. Wilson Bridge	\$83,000	\$912,000			
IBS	P&R	Community Center Lobby Renovations		\$125,000			
IBS	P&R	Community Center Wood Floor Renovation		\$42,500			
IBS	P&R	East Granville Road Park Playground Replacement		\$175,000			
IBS	FD	Fire Station Bunk Room Renovations		\$232,000			
IBS	FD	Fire Station Restroom Renovation - 1st Floor			\$60,000		
IBS	FD	Fire Station Restroom/Shower Rehabilitation - 1st Floor		\$35,000	\$130,000		
IBS	S&E	Intersection Improvement - Old Wilson Br. & W. Wilson Br.	\$700,000				
IBS	P&R	Linworth Park Playground Replacement				\$225,000	
IBS	S&E	McConnell Arts Center Roof				\$42,000	
IBS	P&R	McCord Park Renovation Phase II	\$3,050,000				
IBS	P&R	Shaker Square Playground Replacement	\$200,000				
IBS	S&E	Street Sign Upgrades			\$12,500	\$12,500	
IBS	S&E	Traffic Signal - 6700 High Street	\$162,000		\$1,040,000		
IBS	S&E	Traffic Signal Battery Backup Program				\$200,000	
IBS	P&R	Village Green Benches			\$40,500		
E	P&R	Bike & Pedestrian Improvements	\$150,000	\$150,000	\$250,000	\$250,000	\$100,000
E	P&B	Community Wayfinding Signage	\$40,000	\$40,000		\$40,000	\$40,000
E	S&E	East Wilson Bridge Road Trail	\$370,000		\$110,000		\$700,000

Projects		2023	2024	2025	2026	2027
E	S&E Parking Evaluation - Old Worthington		\$40,200			
E	S&E SR-161 & Linworth Road Intersection	TIF			TIF	
E	S&E Streetscape Renovations - Old Worthington			\$43,150		
E	S&E Worthington Mile Trail Phase I			\$240,000		\$70,000
E	S&E Worthington Mile Trail Phase II - Study		\$100,000			
TOTAL PROJECTS		\$8,908,000	\$8,243,700	\$6,596,250	\$4,310,200	\$5,400,000

Equipment		2023	2024	2025	2026	2027
<u>ADMINISTRATION/IT</u>						
	Computer Replacement Program	\$44,550	\$36,050	\$55,575	\$29,250	\$44,550
	Copiers - Various Replacements	\$52,000	\$91,000	\$39,000		
	Mail Room Postage Machine	\$7,500				
	Municipal Building Pool Car			\$31,000		
	Server & Network	\$151,000	\$115,000	\$25,000	\$40,000	\$147,500
<u>FIRE</u>						
	3/4 Ton Pickup (SC101/#0520)	\$72,000				
	AED Equipment		\$20,000			\$20,000
	ATV Type Unit with Trailer (replace golf cart)		\$36,000			
	Cardiac Monitors/Defibrillators	\$75,000				
	Engine Rescue (E102/0512)	\$775,000				
	Fire Hose				\$15,000	
	Firefighter Protection Equipment	\$60,000	\$60,000	\$62,500	\$65,000	\$65,000
	Hazmat Vehicle Refurbishment (Hazmat101/0515)				\$150,000	
	Ladder 101	\$1,650,000				
	Medic Vehicle (#0514)			\$275,000		
	Public Safety Drone			\$25,000		
	Public Safety Fitness Equipment			\$15,000		
	SUV (BN101/0522)		\$68,000			
	SUV (C103/0519)	\$60,000				
	SUV (P101/0525)			\$57,000		
	Water Rescue Boats and Trailer	\$36,000				
<u>PARKS &amp; RECREATION</u>						
	3/4 Ton Pickup with Plow (241)			\$61,000		
	3/4 Ton Pickup with Plow and Spreader (249)					\$69,000
	Aera-Vator (#2133)			\$14,000		
	Aerator (#2132)				\$16,200	
	Aerator/Overseeder (#2136/2151)			\$30,000		
	Audio/Visual Equipment for Facilities		\$79,000			
	Community Center Fitness Equipment		\$67,000		\$132,000	\$163,000
	Community Center Mixing Valves	\$45,000				
	Community Garden Shed	\$7,500				
	Dump Trailer (#252T)	\$13,600				
	Griswold Fitness Equipment		\$20,600			
	Leaf Vacuum (#2199)				\$5,700	
	Park Drinking Fountains	\$15,000		\$15,000		\$15,000
	Parks Truck (#0248)		\$62,000			
	Portable Sound Equipment	\$10,000				
	Recreation Bus (#208)				\$98,000	
	Rotorvator (#2149)				\$9,800	
	Trailer #0261T		\$9,600			
	Turf Mowers (2)	\$17,500	\$17,500	\$17,500	\$17,500	\$17,500
	UTV (#0282)				\$17,500	
	UTV w/ Ball Diamond Groomer (#285)	\$17,500				
	UTV w/ Ball Diamond Groomer (#284)		\$17,500			
	Ventrac Utility Tractor (#252)					\$55,000

Equipment	2023	2024	2025	2026	2027
<b>PLANNING &amp; BUILDING</b>					
Staff Vehicle (Zoning)	\$32,000				
<b>POLICE</b>					
Chemical Suits	LE Trust				
Mobile Data Terminals - Police		\$27,000	\$27,500	\$28,000	\$28,500
Police Cruiser Replacement		\$162,000	\$167,000	\$172,000	\$175,000
Police Sedan (#0333)	\$62,000				
Police Sedan (#0331)		\$34,500			
Police Sedan (#0334)		\$34,500			
Police SUV (#302)				\$42,000	
Police Truck (#1326)		\$56,500			
Virtual Reality Trainer				\$50,000	
<b>SERVICE &amp; ENGINEERING</b>					
3/4 Ton Pickup Truck (#411)					\$50,000
3/4 Ton Pickup Truck (#417)					\$50,000
3/4 Ton Pickup Truck (#434)		\$45,500			
3/4 Ton Pickup Truck (#442)			\$48,500		
3/4 Ton Pickup with Plow (#0429)			\$57,000		
Backhoe (#0458)		\$125,000			
Brine Fill Station					\$26,000
Brine Machine					\$80,000
Camera Van (#0432)	\$350,000				
Dump Truck w/ Plow and Spreader (#437)					\$275,000
Dump Truck w/ Plow and Spreader (#438)				\$265,000	
Enclosed Trailer				\$6,300	
Fleet Service Vehicle (#0431)	\$56,500				
Garage Door Openers			\$114,000		
Leaf Machine (#468)					\$93,000
Leaf Vacuum (#0469)		\$69,000			
Motor Zero Turn (#4179)				\$12,000	
Plow Truck			\$255,000		
Service Dept. Sedan (#0418)			\$36,000		
Slope Mower		\$60,000			
Street Sweeper (#460)	\$290,000				
Stump Grinder		\$84,000			
Trench Box	\$20,000				
Trailer (#462T)				\$12,000	
<b>TOTAL EQUIPMENT</b>	<b>\$3,919,650</b>	<b>\$1,397,250</b>	<b>\$1,427,575</b>	<b>\$1,183,250</b>	<b>\$1,374,050</b>

<b>TOTAL PROJECTS</b>	<b>\$8,908,000</b>	<b>\$8,243,700</b>	<b>\$6,596,250</b>	<b>\$4,310,200</b>	<b>\$5,400,000</b>
<b>TOTAL EQUIPMENT</b>	<b>\$3,919,650</b>	<b>\$1,397,250</b>	<b>\$1,427,575</b>	<b>\$1,183,250</b>	<b>\$1,374,050</b>
Debt Service Transfers	\$1,047,347	\$1,639,537	\$1,646,537	\$2,102,431	\$2,116,954
OPWC Loan Payments	\$28,300	\$28,300	\$28,300	\$28,300	\$28,300
Lease Payments	\$5,000	\$0	\$0	\$0	\$0
CIP Administration	\$510,000	\$525,000	\$541,000	\$541,000	\$557,000
<b>TOTAL CIP EXPENDITURES</b>	<b>\$14,418,297</b>	<b>\$11,833,787</b>	<b>\$10,239,662</b>	<b>\$8,165,181</b>	<b>\$9,476,304</b>
<b>REVENUE MINUS EXPENDITURES</b>	<b>\$414,703</b>	<b>-\$5,372,501</b>	<b>\$3,472,919</b>	<b>-\$1,075,043</b>	<b>\$41,540</b>
<b>BALANCE</b>	<b>\$6,716,001</b>	<b>\$1,343,500</b>	<b>\$4,816,420</b>	<b>\$3,741,377</b>	<b>\$3,782,917</b>

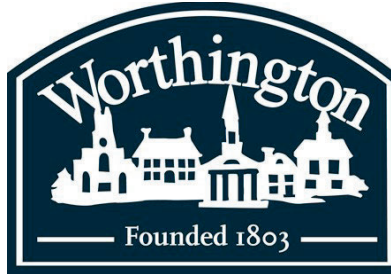


# Without Debt Proceeds & Bonded Expenditures

<b>REVENUE</b>	<b>\$6,250,000</b>	<b>\$6,461,286</b>	<b>\$6,659,481</b>	<b>\$7,090,138</b>	<b>\$7,141,144</b>
<b>PROJECTS</b>	<b>\$3,927,000</b>	<b>\$4,268,700</b>	<b>\$3,517,150</b>	<b>\$4,173,500</b>	<b>\$3,160,000</b>
<b>EQUIPMENT</b>	<b>\$1,494,650</b>	<b>\$1,397,250</b>	<b>\$1,427,575</b>	<b>\$1,183,250</b>	<b>\$1,374,050</b>
Debt Service Transfers	\$1,047,347	\$1,709,975	\$1,716,975	\$2,248,131	\$2,262,654
OPWC Loan Payments	\$28,300	\$28,300	\$28,300	\$28,300	\$28,300
Lease Payments	\$5,000	\$0	\$0	\$0	\$0
CIP Administration	\$510,000	\$525,000	\$541,000	\$541,000	\$557,000
<b>EXPENDITURES</b>	<b>\$7,012,297</b>	<b>\$7,929,225</b>	<b>\$7,231,000</b>	<b>\$8,174,181</b>	<b>\$7,382,004</b>
<b>REVENUE MINUS EXPENDITURES</b>	<b>-\$762,297</b>	<b>-\$1,467,939</b>	<b>-\$571,519</b>	<b>-\$1,084,043</b>	<b>-\$240,860</b>
<b>BALANCE WITHOUT BONDS</b>	<b>\$5,539,001</b>	<b>\$4,071,062</b>	<b>\$3,499,544</b>	<b>\$2,415,501</b>	<b>\$2,174,641</b>
FUND BALANCE % OF EXPENDITURES	79%	51%	48%	30%	29%

*Italics = Items to be bonded or otherwise financed*

**Cat. Key:** PPC = Previous Project Commitments; LM = Legal Mandate; EBS = Essential for Basic Services; IBS = Improvement to Basic Services; E = Enhancement/Discretionary; AP = Assessment Project; NFR = Need for Further Review



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 14, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Ordinance No. 43-2022 – Public Health Contract – Columbus Public Health

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**EXECUTIVE SUMMARY**

This Ordinance authorizes the City Manager to enter into a contract with the Columbus Department of Health for the provision of public health services to Worthington.

**RECOMMENDATION**

Approve as Presented

**BACKGROUND/DESCRIPTION**

The City has contracted with Columbus Public Health (CPH) for public health services for many years. We have a good working relationship and they are very responsible to City staff and the public. CPH provides such services as restaurant, pool and school inspections; mosquito trapping, testing and fogging; support services for prevention of and response to drug and alcohol addiction; residential sewage disposal inspections; and assistance with public health questions and issues raised by residents. Additionally, Worthington residents have access to the poison control and immunization clinics offered by Columbus Public Health.

**FINANCIAL IMPLICATIONS**

The 2023 contract price has not been determined by Columbus Public Health, however, we anticipate a 5% increase from the 2022 rate of \$77,250.

**ATTACHMENTS**

Ordinance No. 43-2022

ORDINANCE NO. 43-2022

Authorizing the City Manager to Execute A  
Contract Between the City of Columbus Board of  
Health and the City of Worthington for Health  
Services.

WHEREAS, the City of Columbus Board of Health has indicated its intention to provide health services for the City of Worthington during calendar year 2023; and,

WHEREAS, the provision and maintenance of health services within the City of Worthington is a municipal service requiring uninterrupted service; and,

WHEREAS, the City Manager has received a proposed contract for the provision of health services to the City of Worthington by the City of Columbus Health Department;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the City Manager be and hereby is authorized and directed to enter into a contract with the City of Columbus Board of Health for the purpose of providing health services to the City of Worthington, said service to commence January 1, 2023, and remain in full force and effect until December 31, 2023.

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington Ohio.

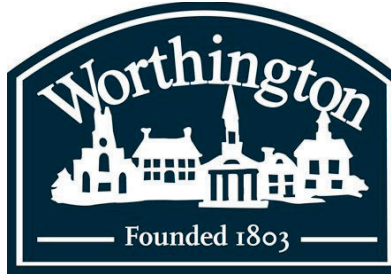
Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
Clerk of Council

Introduced November 21, 2022  
P.H. December 5, 2022



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: October 28, 2022

To: Matthew H. Greeson, City Manager  
Robyn Stewart, Assistant City Manager  
David McCorkle, Assistant City Manager & Economic Development Director

From: R. Lee Brown, Director of Planning & Building

Subject: Ordinance No. 44-2022 - Appointment of the Franklin County District Board of Health as the Provider of Plumbing Inspection Services

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**EXECUTIVE SUMMARY**

This is the annual ordinance that authorizes the City Manager to appoint the Franklin County District Board of Health as the provider of plumbing inspection services for the City of Worthington in 2023.

**RECOMMENDATION**

Approve as Presented

**BACKGROUND/DESCRIPTION**

The City utilizes Franklin County District Board of Health to provide plumbing inspection services which are scheduled through the City's Department of Planning & Building. The City annual authorizes an ordinance which continues the services for the next year.

**FINANCIAL IMPLICATIONS/FUNDING SOURCES (if applicable)**

The cost of the service is paid by the applicants for building/plumbing permits via the permit fees. There is not a change in fees proposed for 2023.

**ATTACHMENT(S)**

- Ordinance No. 44-2022
- 2023 Contract

ORDINANCE NO. 44-2022

Approving the City Manager's Appointment of the Franklin County District Board of Health as the Provider of Plumbing Inspection Services in the City of Worthington.

WHEREAS, it is necessary and desirable to provide the inhabitants of Worthington with plumbing inspection services; and,

WHEREAS, the Franklin County General Health District Advisory Council shall have the right to provide such inspection services, charge and receive from the City of Worthington payment for said services in accordance with the contracts and provisions therein set forth for reimbursement at a rate of sixty (60%) of all plumbing inspection fees collected by the City of Worthington; at the same inspection fee as now charged by the Franklin County District Board of Health; and,

WHEREAS, the City Manager has received a proposed contract for the provision of plumbing inspection services to the City of Worthington by the Franklin County District Board of Health;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the City Manager be and hereby is authorized and directed to enter into a contract with the Franklin County District Board of Health for the purpose of providing plumbing inspection services in the City of Worthington, said service to commence January 1, 2023, and remain in full force and effect until December 31, 2023.

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington Ohio.

Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
Clerk of Council

Introduced November 21, 2022  
P.H. December 5, 2022

## **FRANKLIN COUNTY PUBLIC HEALTH 2023 PLUMBING CONTRACT**

Between the:

The District Advisory Council  
of the Franklin County General Health District  
280 East Broad Street  
Columbus, Ohio 43215

*and*

The City of Worthington, Ohio  
6550 North High Street  
Worthington, Ohio 43085

Contact us at: (614) 525-3160 / Fax (614) 525-6672  
[www.myfcph.org](http://www.myfcph.org)

## **CONTRACT**

### **BETWEEN THE CITY OF WORTHINGTON, OHIO, AND FRANKLIN COUNTY PUBLIC HEALTH.**

This contract made and entered into by and between the City of Worthington, Ohio, a Municipal Corporation, and Franklin County Public Health, pursuant to Ohio Revised Code Section 3709.281.

## **WITNESSETH**

**SECTION 1.** Franklin County Public Health shall for the consideration hereinafter stated, furnish to the City of Worthington, Ohio, and inhabitants thereof, plumbing inspectors certified by the Ohio Department of Commerce for plumbing inspections.

**SECTION 2.** Said plumbing inspections shall be furnished for a period beginning January 1, 2023 and remain in full force until December 31, 2023 provided, however, that either party to this agreement shall have the right to cancel the same upon four (4) months written notice.

**SECTION 3.** The City of Worthington, Ohio, shall pay to Franklin County Public Health for said plumbing inspections furnished to the City of Worthington, Ohio and inhabitants thereof, sixty percent (60%) of all plumbing fees collected by the City of Worthington. The City of Worthington agrees to charge the most current inspection fees charged by Franklin County Public Health. The City of Worthington is to issue all permits and collect all fees.

**SECTION 4.** Franklin County Public Health shall render an invoice monthly to the City Manager of the City of Worthington on all services directly rendered to the citizens of the City of Worthington. Such invoice shall describe the type of service, where and for whom the service was rendered, and the number of cases, visits or the appropriate work units.

**SECTION 5.** Said sum or sums of money shall be paid by the City of Worthington, Ohio to Franklin County Public Health monthly and shall be paid within thirty (30) days after receiving a statement from Franklin County Public Health.

**SECTION 6.** The City of Worthington, Ohio has determined that Franklin County Public Health is organized and equipped to adequately provide the service that is the subject of this contract. Pursuant to Ohio Revised Code Section 3709.281, Franklin County Public Health may exercise the same powers as such legislative authority possesses with respect to the performance of any function or the rendering of any service, which, by such agreement, it undertakes to perform or render, and all powers necessary or incidental thereto.

**IN WITNESS WHEREOF**, the parties to this agreement have hereunto set their hands and seals and have executed this agreement the day and year written below.

FRANKLIN COUNTY PUBLIC HEALTH

\_\_\_\_\_  
Joe Mazzola, MPA  
Health Commissioner  
Date

CITY OF WORTHINGTON, OHIO

\_\_\_\_\_  
Robyn Stewart, Interim City Manager  
Date

APPROVED AS TO FORM

\_\_\_\_\_  
Assistant Prosecuting Attorney  
Franklin County, Ohio  
Date

\_\_\_\_\_  
Law Director  
City of Worthington, Ohio  
Date

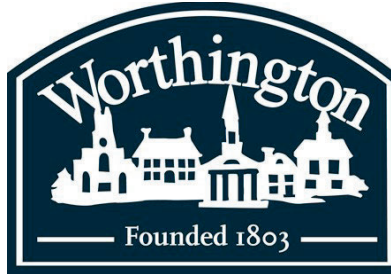


### **FINANCIAL CERTIFICATE**

It is hereby certified that the amount required to meet the contract agreement, obligation, payment of expenditure for the above has been lawfully appropriated, authorized or directed for such purpose and is in the treasury or in the process of collection to the credit of the proper fund and is free from any obligation or certificated now outstanding.

\_\_\_\_\_  
Director of Finance  
City of Worthington

\_\_\_\_\_  
Date



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 14, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Ordinance No. 45-2022 – Riverlea Police Protection Contract

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**EXECUTIVE SUMMARY**

Staff is proposing a 2023 contract in the amount of \$88,301, this represents a 3.5% increase from the 2022 contract.

**RECOMMENDATION**

Approve as Presented

**BACKGROUND/DESCRIPTION**

The Village of Riverlea contracts with the City of Worthington for approximately 22 hours of police protection services per week. Based upon a forty (40) hour work week, this equates to 55% of the cost of one full time police officer.

The proposed 3.5% increase in the contract reflects the 2023 3.5% wage increase for FOP members.

**FINANCIAL IMPLICATIONS/FUNDING SOURCES**

2023 General Fund Revenue of \$88,301

**ATTACHMENTS**

Ordinance No. 45-2022

ORDINANCE NO. 45-2022

Authorizing the City Manager to Enter into a  
Contract with the Village of Riverlea for the  
Provision of Police Protection.

WHEREAS, the provision of services for police protection is necessary for the  
safety and security of the Village of Riverlea; and,

WHEREAS, the Village of Riverlea, Ohio, has agreed to enter into a contract with  
the City of Worthington for police protection services;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of  
Worthington, County of Franklin, State of Ohio:

SECTION 1. That the City Manager be and hereby is authorized and directed to  
enter into a contract with the Village of Riverlea to provide police protection services.

SECTION 2. That notice of passage of this Ordinance shall be posted in the  
Municipal Administration Building, the Worthington Library, the Griswold Center and  
the Worthington Community Center and shall set forth the title and effective date of the  
Ordinance and a statement that the Ordinance is on file in the office of the Clerk of  
Council. This Ordinance shall take effect and be in force from and after the earliest  
period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
Clerk of Council

Introduced November 21, 2022  
P.H. December 5, 2022

## **CONTRACT BETWEEN THE CITY OF WORTHINGTON, OHIO AND THE VILLAGE OF RIVERLEA FOR POLICE PROTECTION**

AGREEMENT, entered into by and between the City of Worthington, Ohio (“Worthington”) and the Village of Riverlea (“Riverlea”), both of which are Ohio municipal corporations.

### **WITNESSETH:**

WHEREAS, the parties hereto desire to have Worthington provide police protection services to Riverlea pursuant to the authority granted by Ohio Revised Code Section 737.04 and upon the terms and conditions hereinafter states; and,

WHEREAS, the respective legislative authorities of Worthington and Riverlea have authorized an agreement for such purposes:

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises and the terms and conditions hereinafter set forth, Worthington and Riverlea hereby agree as follows:

#### **1. Police Protection Services**

Commencing January 1, 2023, Worthington shall provide Riverlea approximately 22 hours of police protection services per week, up to a maximum of 1,144 hours of such services per year.

As used herein the term “police protection services” means the following activities:

- (a) routine traffic and residential patrol of Riverlea streets, as well as routine Animal Control consistent with the service provided to Worthington residents;
- (b) response to emergency calls and citizen complaints other than the performance of police in investigative services;
- (c) appearance time by members of the Worthington Division of Police in any court relating to the prosecution of traffic or criminal charges brought in connection with this contract;
- (d) The Worthington Division of Police shall maintain records of action taken in Riverlea in accordance with current public records law and will submit a monthly and annual activity report to the Village of Riverlea. Worthington shall also perform investigative services upon the request of Riverlea.

2. Compensation by Riverlea to Worthington

In consideration for services provided by Worthington hereunder, Riverlea shall pay Worthington a monthly fee of Seven Thousand Three Hundred Fifty Eight Dollars and Forty-one Cents (\$7,358.41). There shall be an additional fee of Fifty-four Dollars and Seventeen Cents (\$54.17) per hour for police investigative services up to a maximum of Fifteen Thousand Dollars (\$15,000.00). All such services performed during a given calendar month shall be billed on the 5<sup>th</sup> day of the following month and shall be payable on the 15<sup>th</sup> day of such month.

3. Reimbursement of Increase in Workers' Compensation Premium Contribution

In the event any member of the Worthington Division of Police is injured or dies during the existence of this contract, while engaged in rendering services pursuant to this contract, and the premium contribution assessed against Worthington for Workers' Compensation benefits subsequently increases as a result of such injury or death, Riverlea shall pay Worthington in the first year of such increase and in each of the three (3) years thereafter, a sum equal to the lesser of One Thousand Dollars (\$1,000.00) or four percent (4%) of such increase. Payments pursuant to this paragraph shall be made by Riverlea once each year within ten (10) days after receipt of a signed statement from Worthington indicating the amount owed and showing how such amount was calculated. It is understood and agreed that regardless of the number of injuries or deaths incurred by members of the Worthington Division of Police while engaged in rendering services pursuant to this contract, the maximum amount which Riverlea must reimburse Worthington is One Thousand Dollars (\$1,000.00) per year for four (4) consecutive years. It is also understood and agreed that Riverlea's obligations under this paragraph shall survive the termination or expiration of this contract for any reason whatsoever.

4. Term and Termination

The term of this contract shall be for one year commencing January 1, 2023, unless either party terminates the agreement sooner upon at least 90 days advance written notice to the other party.

This contract shall be reviewed at the end of each contract period and any revisions included at that time. Any modifications during the life of the contract must be agreed to in writing by both parties.

The parties acknowledge and accept the terms and conditions of this Contract evidenced by the following signatures of their duly authorized representatives. The effective date of this Contract is the date that the final signatory executes this Contract.

VILLAGE OF RIVERLEA

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Eric MacGilvray, Mayor	Date
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Approved As To Form:

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Leah Reibel, Solicitor	Date
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Village of Riverlea

CITY OF WORTHINGTON

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Matthew H. Greeson, City Manager	Date
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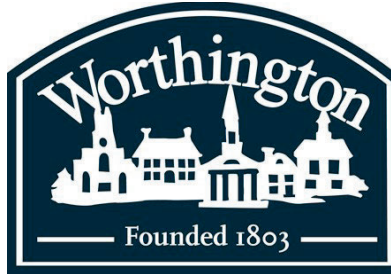
Approved As To Form:

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Tom Lindsey	Date
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Director of Law  
City of Worthington





**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 30, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Resolution No. 54-2022 – 2023 Staffing Chart

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**EXECUTIVE SUMMARY**

This Resolution adopts a staffing chart for the City for 2023. The number, type and classification of the position in the document are consistent with the 2023 Budget.

**RECOMMENDATION**

Introduce and Approve as Presented

**BACKGROUND/DESCRIPTION**

The 2023 Operating Budget funds an increase of one part-time position. The additional funding is for the following position:

- Division of Fire – Part-time Social Service Coordinator

The Full-Time Equivalent (FTE) grand total increase from 168.75 to 175.75 reflects increased usage of part-time positions in the Parks and Recreation Department. The part-time employee count is done by looking back at the previous year's total hours used and dividing by 2080. The lookback period for 2023 is 2021, where the utilization of part-time employees increased over the 2020 COVID year by the full-time equivalent of 6.5.

**ATTACHMENTS**

Resolution 54-2022  
2023 Staffing Chart



RESOLUTION NO. 54-2022

Amending the Staffing Chart of the City of  
Worthington to Reflect the Positions Authorized in  
the 2023 Operating Budget.

WHEREAS, City Council has adopted the 2023 Operating Budget for all departments and divisions of the City; and,

WHEREAS, it is desirable and necessary to amend the Staffing Chart of the City to correspond to the wishes of City Council as expressed in the 2023 Operating Budget;

NOW THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the Staffing Chart of the City of Worthington be and the same is hereby amended as per the Staffing Chart attached hereto and made a part hereof.

SECTION 2. That the Clerk be and hereby is instructed to record this resolution in the appropriate record book.

Adopted \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council

	Unit /Title	2020 FTE	2021 FTE	2022 FTE	2023 FTE
<b>Safety Department - Division of Police</b>					
1	Deputy Director of Safety/Police Chief	1	1	1	1
2	Lieutenants	2	2	2	2
3	Sergeants	5	5	5	5
4	Patrol Officers	24	25	25	25
5	Communication Technicians	9	0	0	0
6	Secretary	2	2	2	2
7	Operations Support Manager	1	1	1	1
8	Support Services Technician	0	2	2	2
9	Part-time Support Service Technician	0	0.5	0.5	0.5
10	School Resource Officer	1	0	0	0
11	Crossing Guards (5 positions)	1.5	1.5	1.5	1.5
12	Part-time Court Liaison	0.5	0.5	0.5	0.5
13	Part-time Communication Technicians	1	0.0	0.0	0.0
<b>Total</b>		<b>48</b>	<b>40.5</b>	<b>40.5</b>	<b>40.5</b>
<b>Planning &amp; Building Department</b>					
1	Director	1	1	1	1
2	Field Inspector/Building & Zoning	1	1	1	1
3	Chief Building Inspector	1	1	1	1
4	Planning Coordinator	1	1	1	1
5	Planning and Building Assistant	1	1	1	1
6	Permit Technician/Paralegal	0	0	1	1
7	PT Code Enforcement Officer	0.5	0.5	0.5	0.5
<b>Total</b>		<b>5.5</b>	<b>5.5</b>	<b>6.5</b>	<b>6.5</b>
<b>Finance Department</b>					
1	Director	1	1	1	1
2	Finance Manager	1	1	1	1
3	Finance Assistant	1	1	1	1
4	Finance Specialist	1	1	1	1
<b>Total</b>		<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Court Clerk</b>					
1	Court Clerk	1	1	2	2
2	Part-time Court Clerk	0.5	0.5	0.5	0.5
<b>Total</b>		<b>1.5</b>	<b>1.5</b>	<b>2.5</b>	<b>2.5</b>
<b>Public Service/Engineering Department</b>					
1	Director/City Engineer	1	1	1	1
2	Secretary	1	1	1	1
3	Mechanic	1	1	0	0
4	Fleet Manager	1	1	1	1
5	Field Inspector/Capital Improvements	1	1	1	1
6	Eng/GIS Manager	1	1	1	1
7	GIS Analyst	1	1	1	1
8	Fleet Maintenance Technician	1	1	2	2
9	Maintenance Superintendent	1	1	1	1
10	Maintenance Supervisor	4	4	4	4
11	Maintenance Technician	7	7	8	8
12	Signal Technician	1	1	1	1
13	Custodian	1.5	1.5	1.5	1.5
14	Seasonal Workers (6 positions)	0.5	0.5	0.5	0.5

	Unit /Title	2020 FTE	2021 FTE	2022 FTE	2023 FTE
15	Administrative Assistant	1	1	1	1
	<b>Total</b>	<b>24</b>	<b>24</b>	<b>25</b>	<b>25</b>
	<b>Administration</b>				
1	City Manager	1	1	1	1
2	Assistant City Manager	1	1	1	1
3	Assistant to the City Manager/Personnel Director	1	1	1	1
4	Human Resources Manager	0	0	1	1
5	Management Assistant	1	1	1	1
6	Executive Assistant to the City Manager/City Clerk	1	1	2	2
7	Student Intern	0.25	0.25	0.25	0.25
8	Assistant to the City Manager/IT Director	1	1	1	1
9	Administrative Assistant/Communications Director	1	1	1	1
10	Information Technology Technician	1	1	1	1
11	Ass't City Manager/Economic Development Director	1	1	1	1
12	Systems Engineer	1	1	1	1
13	Help Desk Specialist	1	1	1	1
	<b>Total</b>	<b>11.25</b>	<b>11.25</b>	<b>13.25</b>	<b>13.25</b>
	<b>Safety Department - Division of Fire</b>				
1	Deputy Director of Safety/Fire Chief	1	1	1	1
2	Assistant Chief - Operations	1	1	1	1
3	Ass't Chief of EMS & Community Risk Reduction	0	0	1	1
4	Batallion Chiefs	3	3	3	3
5	Lieutenants	6	6	6	6
6	Firefighters	24	24	24	24
7	Operations Support Technician	1	1	1	1
8	Fire Prevention Lieutenant	1	1	1	1
9	Part-time Social Service Coordinator	0	0	0	0.5
10	Part-time Firefighters	4	4	4	4
	<b>Total</b>	<b>41</b>	<b>41</b>	<b>42</b>	<b>42.5</b>
	<b>Parks and Recreation Department</b>				
1	Director	1	1	1	1
2	Secretary	0	0	0	0
3	Summer Assistants	*	*	*	*
4	Seasonal Workers/ Part-time Maintenance (5 positio	*	*	*	*
5	Ass't Director/Parks and Recreation Superintendent	1	1	1	1
6	Parks Manager	1	1	1	1
7	Parks Supervisor	1	1	1	1
8	Parks Crew Leader	1	1	1	1
9	Parks Technician	4	4	4	4
10	Program Supervisors	0	0	0	0
11	Senior Center Manager	1	1	0	0
12	Recreation Program Manager	0	0	1	1
13	Recreation Operations Manager	0	0	1	1
14	Recreation Supervisor - Griswold Center	2	2	1	1
15	Recreation Supervisor - Community Center	4	4	4	4
16	Marketing & Outreach Supervisor	1	1	1	1
17	Customer Service Supervisor	0	0	1	1

18 Building Maintenance Technician	1	1	1	1
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Unit /Title	2020 FTE	2021 FTE	2022 FTE	2023 FTE
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#### **Parks and Recreation Department Cont'd**

19 Project Supervisor	1	1	1	1
20 Marketing & Outreach Coordinator	1	1	0	0
21 Customer Service Coordinator	2	2	0	0
22 Recreation Coordinator	0	0	2	2
23 Parks & Recreation Custodian	0	0	0	0
24 Building Maintenance Assistant	1	1	1	1
25 Part-time Secretary	0.5	0.5	0	0
26 Community Center - Part-time Support Staff & Instru	22.5	22.5	11	11.5
27 Recreation Programs - Part-time Support Staff & Ins	11.75	11.75	0	5
28 Senior Center - Part-time Support Staff & Instructors	1.5	1.5	0	1
29 P&R Revolving - Part-time Programs Support Staff	0	0	0	0
<b>Total</b>	<b>59.25</b>	<b>59.25</b>	<b>34</b>	<b>40.5</b>

#### **Law Department**

1 Director	1	1	1	1
2 Paralegal	1	1	0	0
<b>Total</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>

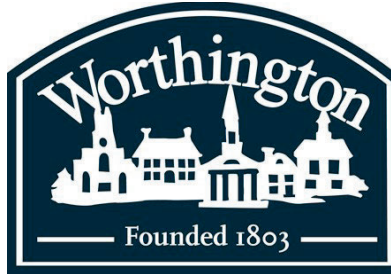
<b>Grand Totals</b>	<b>196.50</b>	<b>189.00</b>	<b>168.75</b>	<b>175.75</b>
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FTE Staffing Chart part-time positions are calculated using a base of 2080 full-time hours effective with 2014 Staffing Chart. Fire Dept part-time positions are calculated on a base of 2756 full-time hours.









**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 28, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Resolution No. 55-2022 – Classified Employee Compensation

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**EXECUTIVE SUMMARY**

This Resolution establishes the compensation for all classified positions for 2023 consistent with the 2023 budget and collective bargaining agreements.

**RECOMMENDATION**

Introduce and Approve as Presented

**BACKGROUND/DESCRIPTION**

The 2023 proposed operating budget has funded a three and one half (3.5%) wage increase for all part-time and full-time employees.

**FINANCIAL IMPLCIATIONS/FUNDING SOURCES**

Classified positions are funded out of the General Fund, Street Maintenance & Repair Fund, State Highway Improvement Fund, Water Fund and Sanitary Sewer Fund.

Along with establishing compensation for all classified positions for 2023, this Resolution continues the “Premium Pay” of an additional \$2.00 per hour for lifeguards, previously authorized with the adoption of Resolution 67-2021.

**ATTACHMENTS**

Resolution No. 55-2022  
2023 Classified Employee Compensation Plan



## RESOLUTION NO. 55-2022

Establishing the Compensation Plan, Assigning Compensation Levels for Positions in the Classified Service, Adopting Class Specifications, Providing for Normal Work Weeks, and Repealing Resolutions No. 63-2021, 31-2022, 32-2022, 35-2022, 39-2022 and 42-2022.

WHEREAS, Section 139.05 of the Codified Ordinances of the City of Worthington provides for submission of a Compensation Plan to Council by the City Manager; and,

WHEREAS, it has been deemed necessary and proper that a revised Compensation Plan for Classified Personnel be considered; and,

WHEREAS, Council has fully considered such revised Compensation Plan; and,

WHEREAS, Council may approve said Compensation Plan or otherwise prescribe compensation policy by resolution;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the annual, bi-weekly, and hourly rates of compensation as indicated on the Compensation Plan which is attached hereto and made a part hereof, shall be the plan of compensation for all positions in the Classified Service of the City. Said plan shall be identified by the number of this resolution. Salary rates shall be identified by the number of this resolution. Salary rates are based on twenty-six (26) pay periods each year. In converting from annual to hourly rates for part-time service, full time service shall be considered as 2080 hours per year except for part-time firefighters. Full time service for 56-hour employees of the Worthington Division of Fire shall be considered as 2,756 hours per year.

SECTION 2. That the normal workweek for full time employees shall be forty (40) hours except for the Division of Fire and Emergency Medical Services where the normal workweek shall be 56 hours for Battalion Chiefs, Lieutenants, Firefighters, and Firefighter/Paramedics.

SECTION 3. Positions in the Classified Service are hereby assigned to the following ranges of the Compensation Plan.

Classified <u>Position</u>	Class Specification <u>No.</u>	<u>Range</u>
Police Captain	123	34
Assistant Chief - Operations	181	33
Assistant Chief – EMS & Community Risk	258	33

RESOLUTION NO. 55-2022

Classified <u>Position</u>	Class Specification <u>No.</u>	<u>Range</u>
Police Lieutenant	124	32
Battalion Chief	256	30A
Fire Lieutenant	184	29A
Fire Prevention Lieutenant	184a	29B
Police Sergeant	125	27
Recreation Superintendent	111	26
Maintenance Superintendent	151	25
Assistant Building Inspector	145	24
Assistant City Engineer	144	24
Fleet Manager	148	24
Eng/GIS Manager	222	22
Police Officer	129	20A
Part-Time Court Liaison	130	20B
Finance Assistant	64	20
Senior Center Manager	168	20
Planning Coordinator	164	20
Operations Support Manager	239	20
Parks Manager	166	20
Systems Engineer	237	20
Recreation Programs Manager	254	20
Recreation Operations Manager	255	20
Firefighter	186	19A
Firefighter/Paramedic	188	19A
Fire Inspector/Prevention Officer	196	19B
Maintenance Supervisor	152	19
Building Maintenance Technician	214	19
Parks Supervisor	104	19
Field Inspector/Building and Zoning	146	17
Field Inspector	191	17
Marketing and Outreach Supervisor	232	17
Parks Crew Leader	246	17
Recreation Supervisor - General	113	17
Recreation Supervisor - Aquatics	207	17
Recreation Supervisor - Fitness	210	17
Recreation Supervisor - Senior Fitness	224	17
Recreation Supervisor – Pre-School	233	17
Recreation Supervisor - Senior	234	17
Customer Service Supervisor	257	17
IT Technician	205	17
Traffic Signal Technician	154	16

RESOLUTION NO. 55-2022

Classified <u>Position</u>	Class Specification <u>No.</u>	<u>Range</u>
GIS Analyst	242	16
HR Manager	69	16
City Clerk	44	16
Fleet Maintenance Technician	192	16
Maintenance Technician	157	15
Parks Technician	105	15
Animal Warden	133	15
Aquatics Assistant	208	15
Project Supervisor	212	15
Building Maintenance Assistant	225	15
Building Custodian II	153a	14
Finance Analyst	70	14
Help Desk Specialist	245	14
Finance Specialist	259	14
Support Services Technician	252	12
Secretary	135	12
Operations Support Technician	260	12
Recreation Coordinator	213	12
Marketing and Outreach Coordinator	231	12
Parks & Recreation Custodian	215	12
Assistant City Clerk	203	12
Management Assistant	250	12
Permit Technician/Paralegal	227	12
Planning & Bldg. Asst.	247	12
Part-Time Communications Specialist	238	11
Part-Time Secretary	136	10
Part-Time Code Enforcement Officer	240	10
Part-Time Deputy Court Clerk	53	10
Building Custodian	153	9
Crossing Guards	134	1T
Seasonal Workers	158	2T
Part-Time Parks Maintenance Staff	251	2T
Summer Programs Coordinator	193	3T
Summer Specialist	197	4T
Summer Leader II	108	5T
Summer Leader I	110	6T
Part-Time Custodian	156	7T
Part-Time Parks & Recreation Custodian	216	7T
Student Intern	143,194,195	8T
Part-Time Firefighter	249	9T
Part-Time Support Staff	199	1P

## RESOLUTION NO. 55-2022

<u>Classified Position</u>	<u>Class Specification No.</u>	<u>Range</u>
Part-Time Lifeguard	209	1P/2P/3P
Part-Time Fitness Attendant	211	1P
Part-Time Customer Service Staff	204	1P/2P
Part-Time Child Care Attendant	218	1P
Part-Time General Instructor	200	2P
Part-Time Child Care Coordinator	217	2P
Part-Time Specialized Staff	201	3P
Part-Time Specialized Staff II	241	4P
Junior Leader	220	5P
Dispatching Attendant	221	5P

### **Special Compensation Rates:**

Building Official - Compensation at the rate of \$60.00 per hour.

SECTION 4. On and after January 1, 2023, all employees will receive compensation at the range and step within that range as reflected in this resolution and the attached compensation plan.

SECTION 5. Annual step rate increases for regular employees may, when properly recommended by procedures established by Administrative Regulation 2.2, be granted on the current merit increase anniversary date or the anniversary date of the most recent promotion.

SECTION 6. All new employees shall remain for a period of one year in the step and range at which they were hired. This one-year period shall be the probationary period.

SECTION 7. Class specifications for these Classified Positions are as in the Master List retained in the Personnel Office and are hereby reaffirmed.

SECTION 8. Hourly rated employees shall be assigned to the step within the new range prescribed by this resolution, which is nearest their current pay rate.

SECTION 9. Part-time Lifeguards designated as a Special Event Lifeguard for a specific event shall be compensated at pay range 3P.

SECTION 10. Part-time staff designated as private swim instructor, corporate fitness instructor or personal trainer shall be compensated at \$35.00 per hour as assigned for these specific duties.

RESOLUTION NO. 55-2022

SECTION 11. There shall be a Review Board consisting of the City Manager, Director of Finance, and the President of City Council, whose duty it shall be to review questioned cases of transfers from the existing compensation plan to the compensation plan in this resolution.

SECTION 12. All employees in the classifications of Full-time and Part-time Support Services Technician are authorized to receive, in addition to their regular wage, eight-five cents (\$0.85) per hour shift differential for all hours worked in second and third shifts (3:00 PM – 7:00 AM). Special or adjusted regular schedules that begin prior to 3:00 PM shall not be paid a shift differential, however, additional hours worked past a special or adjusted regular schedule will be paid a shift differential. Shift differential shall be paid in a lump sum during the second pay of January for the prior year.

SECTION 13. The City Manager is hereby authorized to pay part-time staff designated as part-time lifeguard or head lifeguard and paid under Class Specification Number 209 additional compensation up to an additional two-dollars (\$2.00) per hour over the rates established in this Resolution. This premium pay shall not apply to special event lifeguards as described in Section 9 of this Resolution.

SECTION 14. That the additional compensation provided in Section 13 of this Resolution shall only be in effect through December 31, 2023, and may be discontinued prior to December 31, 2023 at the City Manager's discretion.

SECTION 15. The pay range assigned to this resolution shall be effective on January 1, 2023, and replaces all prior legislation relating to compensation of City Employees in the Classified Service

SECTION 16. That Resolution No. 63-2021, 31-2022, 32-2022, 35-2022, 39-2022 and 42-2022 be and the same are hereby repealed.

Adopted \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council

## 2023 COMPENSATION PLAN

Range	Period	Step A	Step B	Step C	Step D
9	Hourly	23.1870	25.0611	26.9927	29.1903
	Biweekly	1,854.96	2,004.89	2,159.42	2,335.22
	Annual	48,229.03	52,127.05	56,144.84	60,715.77
10	Hourly	24.1185	26.0555	28.1800	30.4290
	Biweekly	1,929.48	2,084.44	2,254.40	2,434.35
	Annual	50,166.50	54,195.49	58,614.32	63,293.03
11	Hourly	25.0611	27.0939	29.1903	31.5540
	Biweekly	2,004.89	2,167.51	2,335.22	2,524.32
	Annual	52,127.05	56,355.33	60,715.77	65,632.31
12	Hourly	26.0555	28.1800	30.4290	32.8113
	Biweekly	2,084.44	2,254.40	2,434.35	2,624.90
	Annual	54,195.50	58,614.32	63,293.02	68,247.40
13	Hourly	27.1892	29.3809	31.7000	34.2410
	Biweekly	2,175.13	2,350.47	2,535.96	2,739.26
	Annual	56,553.48	61,112.19	65,935.03	71,220.83
14	Hourly	28.1800	29.3809	31.7000	35.4280
	Biweekly	2,254.40	2,350.47	2,535.96	2,834.24
	Annual	58,614.32	61,112.19	65,935.03	73,690.19
14A	Hourly	32.8112	35.4280		
	Biweekly	2,624.90	2,834.24		
	Annual	68,247.39	73,690.19		
15	Hourly	29.1903	31.5540	34.0534	36.7499
	Biweekly	2,335.22	2,524.32	2,724.27	2,939.99
	Annual	60,715.75	65,632.31	70,831.03	76,439.75
16	Hourly	30.4290	32.8113	35.4280	38.3023
	Biweekly	2,434.35	2,624.90	2,834.24	3,064.19
	Annual	63,293.02	68,247.40	73,690.19	79,668.87
17	Hourly	31.5540	34.0534	36.7499	39.7674
	Biweekly	2,524.32	2,724.27	2,939.99	3,181.39
	Annual	65,632.31	70,831.03	76,439.75	82,716.11
17A	Hourly	38.1031	40.0911		
	Biweekly	3,048.25	3,207.29		
	Annual	79,254.52	83,389.52		
18	Hourly	32.8113	46.0431	38.3023	41.3014
	Biweekly	2,624.90	3,683.45	3,064.19	3,304.11
	Annual	68,247.40	95,769.72	79,668.87	85,906.91

## 2023 COMPENSATION PLAN

Range	Period	Step A	Step B	Step C	Step D
19	Hourly	34.0534	36.7499	39.7674	42.9260
	Biweekly	2,724.27	2,939.99	3,181.39	3,434.08
	Annual	70,831.03	76,439.75	82,716.11	89,286.01
19A	Hourly	23.1636	26.9350	29.0093	31.1859
	Biweekly	2,455.34	2,855.11	3,074.99	3,305.71
	Annual	63,838.92	74,232.90	79,949.66	85,948.37
19B	Hourly	30.6918	35.6889	38.4373	41.3213
	Biweekly	2,455.34	2,855.11	3,074.99	3,305.71
	Annual	63,838.92	74,232.90	79,949.66	85,948.37
20	Hourly	34.2410	36.9276	39.9268	44.8631
	Biweekly	2,739.26	2,954.21	3,194.14	3,589.04
	Annual	71,220.83	76,809.35	83,047.71	93,315.17
20A	Hourly	33.9308	40.0258	42.9892	50.3047
	Biweekly	2,714.47	3,202.06	3,439.13	4,024.38
	Annual	70,576.11	83,253.57	89,417.45	104,633.78
20B	Hourly	32.1963	33.6956		
	Biweekly	2,575.70	2,695.65		
	Annual	66,968.25	70,086.79		
21	Hourly	35.4280	38.3023	41.3014	44.6271
	Biweekly	2,834.24	3,064.19	3,304.11	3,570.17
	Annual	73,690.19	79,668.87	85,906.87	92,824.38
22	Hourly	37.4396	39.9268	43.1342	46.5646
	Biweekly	2,995.17	3,194.14	3,450.74	3,725.17
	Annual	77,874.36	83,047.71	89,719.22	96,854.46
23	Hourly	38.3023	41.3014	44.6271	48.7010
	Biweekly	3,064.19	3,304.11	3,570.17	3,896.07
	Annual	79,668.87	85,906.91	92,824.38	101,297.85
24	Hourly	39.7674	42.9260	46.3741	50.0586
	Biweekly	3,181.39	3,434.08	3,709.93	4,004.69
	Annual	82,716.11	89,286.01	96,458.07	104,121.86
25	Hourly	41.3014	44.6271	48.2370	52.0597
	Biweekly	3,304.11	3,570.17	3,858.97	4,164.77
	Annual	85,906.91	92,824.38	100,333.13	108,284.11
26	Hourly	42.9260	46.3741	50.0586	54.0607
	Biweekly	3,434.08	3,709.93	4,004.69	4,324.86
	Annual	89,286.01	96,458.07	104,121.86	112,446.31

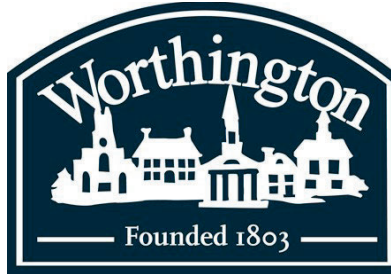
## 2023 COMPENSATION PLAN

Range	Period	Step A	Step B	Step C	Step D
27	Hourly	53.3189	57.3495		
	Biweekly	4,265.51	4,587.96		
	Annual	110,903.30	119,287.01		
28	Hourly	44.8631	48.4387	52.0597	56.5065
	Biweekly	3,589.04	3,875.10	4,164.77	4,520.52
	Annual	93,315.17	100,752.50	108,284.11	117,533.52
29	Hourly	46.3741	50.0586	54.0607	58.3805
	Biweekly	3,709.93	4,004.69	4,324.86	4,670.44
	Annual	96,458.07	104,121.86	112,446.31	121,431.44
29A	Hourly	33.3678	34.9282		
	Biweekly	3,536.99	3,702.39		
	Annual	91,961.64	96,262.18		
29B	Hourly	44.2123	46.2799		
	Biweekly	3,536.99	3,702.39		
	Annual	91,961.64	96,262.18		
30	Hourly	48.2371	52.0597	56.2349	60.7337
	Biweekly	3,858.97	4,164.77	4,498.79	4,858.70
	Annual	100,333.13	108,284.11	116,968.62	126,326.13
30A	Hourly	36.3247	38.4210		
	Biweekly	3,850.42	4,072.63		
	Annual	100,110.81	105,888.37		
31	Hourly	50.0586	54.0607	58.3805	63.0497
	Biweekly	4,004.69	4,324.86	4,670.44	5,043.97
	Annual	104,121.86	112,446.31	121,431.44	131,143.31
31A	Hourly	56.2934	57.4671	58.7614	
	Biweekly	4,503.47	4,597.37	4,700.91	
	Annual	117,090.26	119,531.59	122,223.73	
32	Hourly	61.1644	63.4509		
	Biweekly	4,893.15	5,076.07		
	Annual	127,221.86	131,977.86		
33	Hourly	55.4625	58.7902		
	Biweekly	4,437.00	4,703.21		
	Annual	115,361.91	122,283.52		
34	Hourly	60.1073	62.5110		
	Biweekly	4,808.58	5,000.88		
	Annual	125,023.18	130,022.85		



## 2023 COMPENSATION PLAN

Range	Period	Step A	Step B	Step C	Step D
35	Hourly	60.5434	65.3868		
	Biweekly	4,843.47	5,230.95		
	Annual	125,930.23	136,004.64		
36	Hourly	62.3025	67.2604		
	Biweekly	4,984.20	5,380.83		
	Annual	129,589.17	139,901.71		
1T	Hourly	17.0465	19.0337		
2T	Hourly	15.0075	16.7153		
3T	Hourly	22.5423	23.5670		
4T	Hourly	18.5472	19.5408		
5T	Hourly	16.5393	17.5226		
6T	Hourly	14.0139	15.0075		
7T	Hourly	15.5354	17.2121		
8T	Hourly	17.3156	20.7000		
9T	Hourly	16.5393			
1P	Hourly	13.4861	15.4008	17.3363	
2P	Hourly	17.3363	19.2821	21.2175	
3P	Hourly	22.1594	24.0845	25.9785	
4P	Hourly	29.2388	31.1121	33.0269	34.9002
5P	Hourly	10.1000			



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 28, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: 2023 Emergency Medical Services Fees

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**EXECUTIVE SUMMARY**

As authorized under Chapter 953.01 of the Codified Ordinances, upon recommendation by the City Manager, City Council may, by Resolution, establish fees for the provision of emergency medical services by the City.

**RECOMMENDATION**

Approve as Presented

**BACKGROUND/DESCRIPTION**

The City of Worthington maintains a fee structure for emergency medical services, this fee structure establishes fees under three types of services:

- Basic Life Support (BLS) – examples may include responding to a trip or fall
- Advanced Life Support 1 (ALS1) – examples may include providing oxygen or intravenous fluids
- Advanced Life Support 2 (ALS2) – examples may include responding to a heart attack or stroke event

Historically, the City has made fee increases commensurate with the Annual Ambulance Inflation Factor adopted by the Federal Medicare program.

The Ambulance Inflation Factor was recently released for 2023 showing an 8.7% increase. This Resolution sets the EMS fees for 2023 to reflect this change. The changes are outlined below.

	<b>BLS</b>	<b>ALS 1</b>	<b>ALS 2</b>	<b>Mileage</b>
<b>Effective 4/1/2021</b>	\$ 675.00	\$ 853.00	\$ 1,160.00	\$ 15.50
<b>Effective 1/1/2022</b>	\$ 709.00	\$ 896.50	\$ 1,219.00	\$ 15.50
<b>Effective 1/1/2023</b>	<b>\$ 771.00</b>	<b>\$ 974.50</b>	<b>\$ 1,325.00</b>	<b>\$ 15.50</b>

Mileage rates would remain unchanged.

#### **ATTACHMENTS**

Resolution No. 56-2022

RESOLUTION NO. 56-2022

Establishing Rates and Fees for Emergency Medical Transportation Services Provided by the City of Worthington.

WHEREAS, City Council enacted Chapter 953 of the Codified Ordinances of the City providing for fees for emergency medical services delivered by the City's Division of Fire and Emergency Medical Services; and,

WHEREAS, Chapter 953 of the Codified Ordinances states City Council may by Resolution establish fees for emergency medical services; and,

WHEREAS, City Council has established the rates and fees for emergency medical service transports in accordance with Chapter 953 and wishes to revise those rates for 2023 consistent with the Annual Ambulance Inflation Factor adopted by the federal Medicare program; and,

WHEREAS, the current fees for emergency medical services were most recently updated for 2022; and,

WHEREAS, the Annual Ambulance Inflation Factor increase for 2023 is 8.7%.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the following fees and mileage charges are established for the provision of emergency medical transportation services provided by the City's Division of Fire and Emergency Medical Services on and after January 1, 2023:

**Basic Fees**

1. All transportation services classified as basic life support - \$771.00 per transport
2. All transportation services classified as advanced life support, class 1 - \$974.50 per transport.
3. All transportation services classified as advanced life support, class 2 - \$1,325.00 per transport.

**Mileage**

Transports shall be billed at the rate of \$15.50 per mile in addition to the basic fees.

SECTION 2. That the Clerk be and hereby is instructed to record this Resolution in full in the appropriate resolution book.

Adopted \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 29<sup>th</sup>, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: General Fund Transfers

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**EXECUTIVE SUMMARY**

This Resolution authorizes the transfer of previously appropriated funds to cover expenses as anticipated for the remainder of the year in appropriate accounts. Approval of this Resolution will not result in an increase of total appropriations.

**RECOMMENDATION**

Introduce and Approve as Presented

**BACKGROUND/DESCRIPTION**

Income tax collections have exceeded estimates. Because collection appropriations are tied to estimated collections the tax collection line is underfunded. This transfer moves the amount of funds necessary to cover tax collection fees for December.

From: 101.2010.512207 – Health Insurance – Police Administration  
To: 101.1050.540517 - Tax Collection - Finance \$50,000

From: 101.2020.512206 – Worker’s Compensation – Police  
To: 101.1050.540517 – Tax Collection – Finance \$15,000

The Division of Police has had a number of employees retire and resign and has been challenged to be at full authorized force. The additional overtime is being funded from savings due to position vacancies.

From: 101.2020.512207 – Health Insurance - Police

To: 101.2020.511151 – Overtime - Police \$60,000

Additional funds are needed to cover anticipated 2022 legal expenses.

From: 101.2020.512207 – Health Insurance - Police

To: 101.1060.540522 – Legal Services – Law \$75,000

From: 101.3050.512207 – Health Insurance - Service

To: 101.1060.540522 – Legal Services – Law \$45,000

From: 101.6070.512206 – Worker’s Comp - Fire

To: 101.1060.540522 – Legal Services – Law \$15,000

From: 101.6070.512207 – Health Insurance - Fire

To: 101.1060.540522 – Legal Services – Law \$40,000

Resolution 32-2022 deleted one Mechanic Position and added a second Fleet Maintenance Technician position in the Department of Service and Engineering. This transfer moves the funds previously appropriated for the Mechanic Position into the Fleet Maintenance Technician line.

From: 202.2060.511059 – Mechanic Salary

To: 202.2060.511060 – Maintenance Technician Salary \$40,000

RESOLUTION NO. 57-2022

Adjusting the Annual Budget by Providing for a  
Transfer of Previously Appropriated Funds.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Legislation, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is made the following transfer of previously appropriated funds:

<b>From Account No.</b>	<b>To Account No.</b>	<b>Amount</b>
101.2010.512207	101.1050.540517	\$ 50,000
101.2020.512206	101.1050.540517	15,000
101.2020.512207	101.2020.511151	60,000
101.2020.512207	101.1060.540522	75,000
101.3050.512207	101.1060.540522	45,000
101.6070.512206	101.1060.540522	15,000
101.6070.512207	101.1060.540522	40,000
202.2060.511059	202.2060.511060	40,000
<b>Total Transfers</b>		<b>\$ 340,000</b>

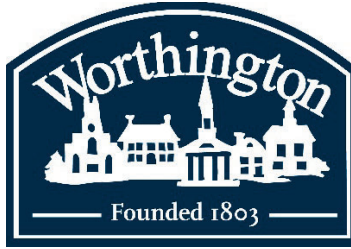
SECTION 2. That the Clerk be and hereby is instructed to record this Resolution in full in the appropriate resolution book.

Adopted

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
Clerk of Council



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: December 1, 2022

To: Matthew H. Greeson, City Manager

From: Lori Trego, Personnel Director

Subject: Resolution No. 58-2022 – Amending the Position Description for  
Management Assistant

---

**EXECUTIVE SUMMARY**

This Resolution amends the job description for the position of Management Assistant.

**RECOMMENDATION**

Introduce and Approve as Presented

**BACKGROUND/DESCRIPTION**

The Management Assistant job description is being updated to include assistance with economic development duties and research and projects as assigned by the City Manager or Assistant City Managers. This position will also transition to be the main staff liaison to the Community Relations Commission by the second quarter of 2023. The Management Assistant will continue to provide support to the City Clerk functions, as well as, executive assistant duties as needed in the City Manager's office.

**ATTACHMENTS**

Resolution No. 58-2022

Management Assistant/Special Projects Coordinator Job Description



RESOLUTION NO. 58-2022

Amending the Position Title and the Position  
Description for Management Assistant

WHEREAS, City Council wishes to amend the title for the position of Management Assistant to the title of Management Assistant/Special Projects Coordinator; and,

WHEREAS, it is necessary to amend the position description for the position of Management Assistant/Special Projects Coordinator to properly reflect the duties of this position;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the position description for the classified position of Management Assistant/Special Projects Coordinator (Class Specification No. 250) as per the description attached hereto be and the same is hereby amended.

SECTION 2. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council

# ***CITY OF WORTHINGTON***

## **POSITION DESCRIPTION**

<b>POSITION TITLE:</b> Management Assistant/Special Projects Coordinator		<b>CLASS:</b> 250
Department:	Administration	Title Originated: 2019
Date:	December 1, 2022	
Reports To:	City Manager/Assistant City Manager	Updated: 2022

### **General Statement of Duties**

Under the direction of the City Manager and Assistant City Manager, this position provides management support and administrative duties for the City Manager's Office, various City departments, and City Council as needed. The Management Assistant/Special Projects Coordinator will oversee various projects as assigned by the City Manager or Assistant City Manager and will perform a variety of technical and routine administrative duties requiring a broad working knowledge of local government, economic development, public information, and community programs and procedures.

### **Essential Functions of the Position:**

Works with the City Manager and Assistant City Manager to advance the plans and priorities of the City Council.

Assists with the management and oversight of various special projects as assigned by the City Manager or Assistant City Manager.

Provides research, analysis, and recommendations to assist the City Manager's office and other City departments.

Conducts complex and sensitive administrative, operational, and management analyses, studies and researches issues, programs, policies, and procedures.

Coordinates with the Finance Department for the development of educational efforts to complement the annual Operating Budget and Capital Improvement Program, including public engagement initiatives and the creation of written and graphical communications.

Prepares correspondence, memos, reports, resolutions, ordinances, and complaint responses with general supervision.

Assists with the coordination and execution of the Worthington Citizens Academy.

Supports the City's internship program.

Prepares and makes presentations to City Council, boards, commissions, and community organizations, as needed.

Serves as the primary staff liaison to the Community Relations Commission.

Works with City officials and staff to support various board and commissions, including the Worthington International Friendship Association, and others, as required.

Assists the City's economic development department, to include supporting the maintenance of the business retention and expansion directory, assisting with new and existing programs and activities, and project support, as needed.

Supports economic development by researching, analyzing, and reporting on a variety of areas, including federal, state, regional, and local trends, best practices, and resource opportunities.

Attends City Council meetings and serves as back-up Clerk of Council, as necessary.

Helps to coordinate the clerical and administrative duties of the City Manager's office, including greeting and assisting visitors, meeting preparation and setup, typing, filing, answering incoming calls, and other duties as directed.

Manages the City Manager's and the Assistant City Manager's schedule and correspondence, as directed.

Ensures that contracts and other documents requiring the City Manager's signature are signed and distributed to the appropriate parties.

Coordinates and oversees the records and records management procedures of the City Manager's office.

Attends meetings and takes notes/minutes, including for City Council meetings and other City Boards and Commissions, as needed.

Prepares meeting materials for City Council, in consultation with the City Manager and Assistant City Manager, as needed.

Responds to inquiries from other City personnel and the public at large, and refers, when necessary, to appropriate persons.

Performs other related duties as assigned.

### **Knowledge, Skills and Abilities**

Possess knowledge of local government in Ohio and municipal government budgeting practices and procedures.

Ability to exercise initiative and independent judgment.

Experience with office practices and procedures, basic bookkeeping, and business.

Experience with public records management.

Ability to track and meet deadlines.

Ability to develop and maintain effective relationships with public officials, City staff and the public at large.

Ability to express oneself and communicate to the public and co-workers clearly and accurately.

Possess the ability to analyze complex public policy issues and manage diverse administrative projects.

Ability to conduct research and analyze information related to essential functions of position.

Possess the ability to write clear, concise reports, memoranda, and letters.

Possess excellent oral and written communications skills.

Possess the ability to meet the public and discuss problems and complaints tactfully, courteously, and effectively.

Ability to operate modern office equipment including multi-line telephone system, computer equipment, software applications, word processing, spreadsheet, and desktop publishing software.

Experience with computers and software applications as used in office settings.

Ability to work some flexible hours including evenings and weekends, as necessary.

Regular and predictable attendance.

## **Minimum Requirements of the Position**

Possession of a Bachelor's degree in Public Administration, Political Science or a related field, Master's Degree preferred. Experience with research and data analysis within local government preferred.

The characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This job description does not list all of the duties or functions of the job. The individual in this position may be asked by supervisors to perform other duties. The City has the right to revise this job description at any time.

Adopted by Resolution No. 58-2022; Effective \_\_\_\_\_



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 29, 2022

To: Matthew H. Greeson, City Manager

From: D. Kay Thress, City Clerk

Subject: Resolution No. 59-2022 Re-Appointments and Appointments to Boards and Commissions

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**EXECUTIVE SUMMARY**

This Resolution re-appoints members and appoints new members to various Boards and Commissions.

**RECOMMENDATION**

Introduce and Approve as Presented

**BACKGROUND/DESCRIPTION**

The Municipal Planning Commission, Architectural Review Board, Parks and Recreation Commission, Volunteer Firefighters Dependents Board, Volunteer Peace Officers Dependents Board, Personnel Appeals Board, and the Worthington International Friendship Association have members whose terms are expiring. The following individuals have expressed an interest in continuing to serve.

The Resolution reappoints members as follows:

1. Municipal Planning Commission – Mikel Coulter and Tom Reis (three-year term commencing January 1, 2023)
2. Architectural Review Board – Susan Hinz (one-year term commencing January 1, 2023)
3. Municipal Planning Commission – Katy Brewer, Council Representative (one-year term commencing January 1, 2023)
4. Parks & Recreation Commission – Dan Armitage, Laura Ball, Rachel DeNoewer and Robert Wendling (two-year term commencing January 1, 2023)
5. Volunteer Firefighters Dependents Board – Beth Kowalczyk and Robyn Stewart (one-year term commencing January 1, 2023)
6. Volunteer Peace Officers Dependents Board – Scott Myers and Robyn Stewart (one-year term commencing January 1, 2023)

7. Personnel Appeals Board – Charles Warner (one-year term commencing January 1, 2023)
8. Worthington International Friendship Association – Nicky Robie, Virginia Duym, Joe Kohler, Marsha Mueller, and Beth Kowalczyk (Council Representative) (three-year term commencing January 1, 2023)

The Resolution also appoints three new members as follows:

1. Worthington International Friendship Association – Linda Teufel and Yani Sheng (three-year term commencing January 1, 2023)
2. Bicycle & Pedestrian Advisory Board – Whitney Sullinger (Unexpired term – expires on May 31, 2024)

**ATTACHMENT(S)**

Resolution No. 59-2022

RESOLUTION NO. 59-2022

Re-appointing Members to Various City Boards and Commissions and Appointing New Members to the Bicycle and Pedestrian Advisory Board and the Worthington International Friendship Association.

WHEREAS, the Municipal Planning Commission, Architectural Review Board, Parks and Recreation Commission, Volunteer Firefighters Dependents Board, Volunteer Peace Officers Dependents Board, Personnel Appeals Board, and the Worthington International Friendship Association have members whose terms are expiring at the end of this year; and,

WHEREAS, the members to be re-appointed have expressed a desire to continue their service; and,

WHEREAS, City Council desires to re-appoint these members to new terms; and,

WHEREAS, the Bicycle and Pedestrian Advisory Board has a vacancy, interviews have been completed and City Council desires to appoint a new member to fill an unexpired term; and,

WHEREAS, City Council desires to appoint two new members to the Worthington International Friendship Association.

NOW THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That Mikel Coulter and Tom Reis are hereby re-appointed to the Municipal Planning Commission, each for a three-year term commencing January 1, 2023.

SECTION 2. That Susan Hinz is hereby re-appointed to the Architectural Review Board, each for a one-year term commencing January 1, 2023.

SECTION 3. That Katherine Brewer is hereby re-appointed as the Council Representative to the Municipal Planning Commission, for a one-year term commencing January 1, 2023.

SECTION 4. That Dan Armitage, Laura Ball, Rachel DeNoewer, and Robert Wendling are hereby re-appointed to the Parks and Recreation Commission, each for a two-year term commencing January 1, 2023.

SECTION 5. That Robyn Stewart and Beth Kowalczyk are hereby re-appointed to the Volunteer Firefighters Dependents Board, each for a one-year term commencing January 1, 2023.

RESOLUTION NO. 59-2022

SECTION 6. That Scott Myers and Robyn Stewart are hereby re-appointed to the Volunteer Peace Officers Dependents Board, each for a one-year term commencing January 1, 2023.

SECTION 7. That Charles Warner is hereby re-appointed to the Personnel Appeals Board for a one-year term commencing January 1, 2023.

SECTION 8. That Nicky Robie, Virginia Duym, Joe Kohler, Marsha Mueller, and Beth Kowalczyk (Council Representative) are hereby re-appointed and Linda Teufel and Yani Sheng are hereby appointed to the Worthington International Friendship Association, each for a three-year term commencing January 1, 2023.

SECTION 9. That Whitney Sullinger is hereby appointed to the Bicycle and Pedestrian Advisory Board to fill an unexpired three-year term which will expire on May 31, 2024.

SECTION 10. That the Clerk be and hereby is instructed to record this Resolution in the appropriate record book upon its adoption.

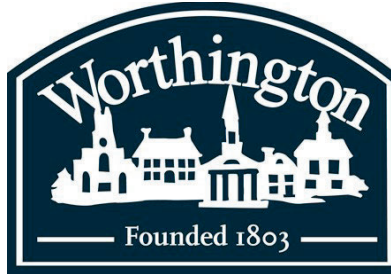
Adopted \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council





**Staff Memorandum**  
**City Council Meeting – December 5, 2022**

Date: November 29, 2022

To: Matt Greeson, City Manager

From: D. Kay Thress, City Clerk

Subject: Resolution No. 60-2022 - Renewal of Right of Way Agreement - MCImetro

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**EXECUTIVE SUMMARY**

This is a renewal of a Right-of-Way Agreement and Permit for MCImetro Access Transmission Services LLC. Section 949 of the City's Codified Ordinances requires that persons desiring to utilize the City's rights of Way to provide public utility and/or telecommunications services, other than cable television service, obtain a Telecommunication and Utility Permit. The City has received an application from MCImetro for renewal of its permit that expired November 13, 2022. This Resolution authorizes the City Manager to sign the above-mentioned permit for the use of the Rights of Way in Worthington. The permit is for three years.

**RECOMMENDATION**

Introduce and Approve as Presented.

**ATTACHMENT**

Resolution No. 60-2022  
Right-of-Way Agreement

RESOLUTION NO. 60-2022

Approving an Agreement and Permit for and between MCImetro Access Transmission Services LLC, a Delaware Limited Liability Company, to Operate and Maintain a Telecommunications System Within the City of Worthington Pursuant to and Subject to the Provisions of Chapter 949 of the Codified Ordinances of the City of Worthington.

WHEREAS, MCImetro Access Transmission Services LLC, a Delaware limited liability company, has requested authority to provide telecommunications services in the City of Worthington; and,

WHEREAS, the City of Worthington has enacted a comprehensive Right-of-Way Ordinance, Chapter 949 of the Codified Ordinances of the City of Worthington; and,

WHEREAS, City Council found the technical ability, and plan for services of MCImetro Access Transmission Services LLC acceptable; and,

WHEREAS, MCImetro Access Transmission Services LLC has facilities within the community under a permit initially approved in 2013; and,

WHEREAS, the authority is nonexclusive; and,

WHEREAS, MCImetro Access Transmission Services LLC has certified that the company meets the criteria of Section 949.05 of the Codified Ordinances of the City of Worthington for the issuance of a permit.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That pursuant to Chapter 949 of the Codified Ordinances of the City of Worthington, an agreement between the City of Worthington and MCImetro Access Transmission Services LLC, a limited liability company, as attached hereto and made a part hereof is hereby authorized and approved and the City Manager is hereby authorized and directed to execute said agreement on behalf of the City, upon approval thereof by the Director of Law.

SECTION 2. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
Clerk of Council

## TELECOMMUNICATIONS AND UTILITY PERMIT FOR THE USE OF PUBLIC RIGHTS-OF-WAY WITHIN THE CITY OF WORTHINGTON, OHIO

This Agreement is executed on this \_\_\_\_ day of \_\_\_\_\_, 2022, by and between MCImetro Access Transmission Services, LLC a Delaware limited liability company, (“Company”) and the City of Worthington, Ohio, an Ohio municipal corporation (the “City”) pursuant to Resolution No. \_\_\_\_\_ passed by the Worthington City Council on \_\_\_\_\_, 20\_\_\_\_.

Now, therefore, in consideration of the foregoing and of the covenants, promises and conditions hereinafter set forth it is hereby agreed as follows:

- I. That the Company, a limited liability company organized under the laws of the State of Delaware, its successors and assigns, is hereby granted the non-exclusive right, privilege and authority in accordance with the provisions of Chapter 949 of the Codified Ordinances of the City to acquire, construct, maintain and operate a telecommunications system and/or utility in the City in and under, above, across and along the streets, alleys, thoroughfares, public rights-of-way, public property and easements as the same now exist or may hereafter be laid out in the City, with minimum interference with the proper use of same, for the provision of all competitive telecommunications services as authorized by the Public Utilities Commission of Ohio.
- II. The Company shall construct and operate the telecommunications and/or utility system in accordance with all laws, ordinances, construction standards, governmental requirements, FCC technical standards and any other standards incorporated by reference. Nothing in this Agreement permits the Company to provide any other utility services or cable television services.
- III. The Company shall comply with the applicable requirements of Chapter 949 of the City Codified Ordinances.
- IV. The Company shall pay the annual permit fee as determined by City Codified Ordinances Section 949.07.
- V. The Company agrees that all contractors and subcontractors proposed for work on construction, installation, operation, maintenance and repair of the system shall be properly licensed under the laws of the state of Ohio and all City ordinances.
- VI. Subject to the final requirements of this Section VI, in those areas where telephone and electric services are provided by underground facilities, the Company shall place all new facilities underground. In all other areas, the Company agrees to use its Best Efforts (as defined in Chapter 949 of the City Codified Ordinances) to place all facilities in the City right-of-way underground except for equipment which is customarily placed on or above the ground in conjunction with underground transmission facilities. In addition, where the City Manager or his designee determine that such transmission facilities should not be located underground, the City Manager shall have the authority to relieve the Company of the requirement to do so. In making such a determination, the City Manager may take into account unusual circumstances or physical characteristics including but not limited to the existence of underground facilities which might interfere with the operations of the Company, topographical features or use requirements which may interfere with existing facility locations. The City Manager may also relieve the Company of the requirement to locate transmission facilities underground when to do so in a particular circumstance

would not be in the best interest of the City. The installation of above-ground locator wire markers is prohibited.

- VII. The rights, privileges and authority hereby granted shall not be effective prior to acceptance of this Agreement by the Company and the City and shall terminate three years from the date of acceptance.
- VIII. The Company shall, at its sole cost and expense, fully indemnify, defend and hold harmless the City, its officers, public officials, boards and commissions, agents and employees from and against any and all lawsuits, claims, causes of action, actions, liability, and judgments for injury or damages in connection with this permit, the Company system, and construction, installation, maintenance, and repair thereof.
- IX. Whenever in this Agreement the City or Company is referred to, such reference shall be deemed to include the respective successor or assign of either, and all rights, privileges, and obligations herein contained shall bind and inure to the benefit of such respective successor or assign, in which the predecessor of such successor or assign is divested of all such rights, privileges, or obligations, whether so expressed or not.
- X. The terms and provisions of this Agreement are joint and several, and the invalidity of any part shall not affect the validity of the Agreement.
- XI. If this permit involves the installation of small cell facilities or wireless support structures in the right of way, then the Company shall also comply with the applicable requirements of Chapter 955 of the City Codified Ordinances. In the case of any conflict between the requirements of Chapter 955 and Chapter 949 of the City Codified Ordinances, the provisions of Chapter 955 shall control.

MCIMETRO ACCESS TRANSMISSION SERVICES LLC

By: Dina Dye

Name: Dina Dye

Title: Senior Manager - Network Regulatory/Real Estate

CITY OF WORTHINGTON

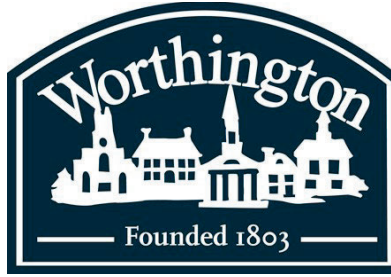
By: \_\_\_\_\_

Name: Matthew H. Greeson

Title: City Manager

Approved as to Form:

\_\_\_\_\_  
Law Director, City of Worthington



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: October 28, 2022

To: Matthew H. Greeson, City Manager  
Robyn Stewart, Assistant City Manager  
David McCorkle, Assistant City Manager & Economic Development Director

From: R. Lee Brown, Director of Planning & Building

Subject: Resolution Approving the City Manager's Appointment of Christopher Wilson as Alternate Chief Building Official and Jeff Uroseva as Alternate Plans Examiner

---

**EXECUTIVE SUMMARY**

This resolution approves the City Manager's appointment of Christopher Wilson as "Alternate Chief Building Official" and Jeff Uroseva "Alternate Plans Examiner."

**RECOMMENDATION**

Introduce and Approved as Presented

**BACKGROUND/DESCRIPTION**

The appointment of an alternate chief building official and alternate master plans examiner is required by the Ohio Building Code. Christopher Wilson is a Certified Chief Building Official and Jeff Uroseva is a Master Plans Examiner.

**ATTACHMENT(S)**

- Resolution No. 61-2022

RESOLUTION NO. 61-2022

Approving the City Manager's Appointment of Christopher Wilson as Alternate Chief Building Official and Jeff Uroseva as Alternate Master Plans Examiner for the Division of Building Regulation.

BE IT RESOLVED by the Council of the City of Worthington, County of Franklin, State of Ohio:

SECTION 1. That pursuant to provisions of the Charter of the City of Worthington, Ohio, the appointment by the City Manager of Christopher Wilson as Alternate Chief Building Official and Jeff Uroseva as Alternate Master Plans Examiner.

SECTION 2. That this appointment shall be for the period of January 1, 2023, through December 31, 2023.

SECTION 3. That the Clerk be and hereby is instructed to record this Resolution in the appropriate Resolution Book.

Adopted \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council

**AMENDMENT ONE**  
**PROFESSIONAL SERVICES AGREEMENT**  
**BETWEEN CITY OF WORTHINGTON, OHIO**  
**AND SAFEbuilt OHIO, LLC**

**This Amendment is entered into to amend the Professional Services Agreement** previously entered into on May 22, 2018, by and between City of Worthington, Ohio, (Municipality) and SAFEbuilt Ohio, LLC, a wholly owned subsidiary of SAFEbuilt, LLC, (Consultant). Municipality and Consultant shall be jointly referred to as the “Parties”.

**Amendment Effective Date:** Amendment shall be effective the 1<sup>st</sup> (first) day of the month following full execution by both Parties.

**RECITALS AND REPRESENTATIONS**

Parties entered into a Professional Services Agreement (Agreement), by which both Parties established the terms and conditions for service delivery on May 22, 2018; and

Parties hereto now desire to amend the Agreement as set forth herein; and

**NOW, THEREFORE**

Agreement is hereby amended as set forth below:

- A. Agreement, Exhibit A - List of Services is hereby amended by adding Back-Up Chief Building Official/Master Plan Examiner Services as described in Exhibit B. Exhibit B is attached and herein incorporated by reference.
- ✓ Municipality will provide a forty-eight (48) hour advance notice to Consultant when services are needed

- B. Agreement, Exhibit A, 4. Fee Schedule shall be replaced with and read in its entirety as follows:

4. FEE SCHEDULE

- ✓ Beginning January 01, 2024 and annually thereafter, the hourly and flat rates listed shall be increased based upon the annual increase in the Department of Labor, Bureau of Labor Statistics or successor thereof, Consumer Price Index (United States City Average, All Items (CPI-U), Not Seasonally adjusted, All Urban Consumers, referred to herein as the “CPI”) for the Municipality or, if not reported for the Municipality the CPI for cities of a similar size within the applicable region from the previous calendar year, such increase, however, not to exceed 4% per annum. The increase will become effective upon publication of the applicable CPI data. If the index decreases, the rates listed shall remain unchanged.
- ✓ Consultant fees for Services provided pursuant to this Agreement will be as follows:

<b>Service Fee Schedule:</b>	
Inspection Services	\$85.00 per hour – one (1) hour minimum
Chief Building Official/Master Plan Examiner Services	Monthly Retainer: \$400.00  Hourly Rate: \$110.00 – one (1) hour minimum If we exceed the monthly retainer in any given month, we will begin charging the hourly rate.
Hourly inspection time tracked will start when Consultant checks in at Municipality or first inspection site. Time tracked will end when the inspector completes the last scheduled inspection or leaves Municipal office. Time tracked will include travel time between inspection sites and all administrative work related to inspection support.	

**All other provisions of the original Agreement shall remain in effect, to the extent not modified by Amendment.**

IN WITNESS HEREOF, the undersigned have caused this Amendment to be executed in their respective names on the dates hereinafter enumerated.

\_\_\_\_\_  
Gary Amato, CAO  
SAFEbuilt Ohio, LLC

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature  
City of Worthington, Ohio

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name & Title  
City of Worthington, Ohio



## ***EXHIBIT B***

### ***CITY OF WORTHINGTON*** **POSITION DESCRIPTION**

<b>POSITION TITLE:</b>	<b>CHIEF BUILDING INSPECTOR</b>	<b>CLASS:</b> 223
Department:	Planning and Building	Title Originated: 2002
Date:	February 4, 2013	Title Revised:
Reports To:	Director of Planning and Building	Updated: 2006

#### **General Statement of Duties:**

Under the direction of the Director of Planning and Building, the Chief Building Inspector administers the enforcement of the Building and Zoning regulations of the City. The Chief Building inspector is responsible for the review of plans for compliance with building and zoning regulations, issuance of permits and performing field inspections to confirm compliance. The Chief Building Inspector serves as the Chief Building Official and Plans Examiner for the City as set forth in the Ohio Building Code. The Chief Building Inspector serves as the office manager for the Division of Building and supervises field inspectors and the permit clerk.

#### **Essential Functions of the Position:**

Review building plans under the jurisdiction of the Ohio Board of Building Standards for compliance with the Ohio Building Code, City of Worthington zoning regulations and local building amendments.

Review building plans under the jurisdiction of the Residential Building Code of the City of Worthington for compliance with the building code and City of Worthington zoning regulations.

Meet with designers, contractors and owners to discuss proposed projects, applications for permits and construction plans to assist in compliance with building and zoning regulations.

Enforce the City of Worthington Property Maintenance Code.

Assist in the prosecution of violators of the Codified Ordinances of the City of Worthington.

Function as the Clerk to the Board of Zoning Appeals.

Represent the City before the Ohio Board of Building Appeals.

Administer the issuance of permits, collection of fees, issuance of receipts, and depositing of funds with the Department of Finance.

Track building permit applications from the time of receipt to issuance of permits to assure timely service to the customers of the Division of Building Regulation. Prepare reports as requested concerning permit processing time.

Review building and zoning codes on an on-going basis for compatibility with current construction methods and standards and make recommendations to update building and zoning codes when appropriate.

Conduct field inspections on an as-needed basis to assure compliance with applicable ordinances and regulations.

Schedules and supervises Division of Building staff.

### **Knowledge, Skills and Abilities:**

Extensive knowledge of Ohio Basic Building Code.

Extensive knowledge of building design and construction practices, procedures, principals, and methods.

Ability to review and evaluate residential and commercial building construction plans and specifications and determine compliance with provisions of applicable codes, regulations and ordinances.

Ability to organize work, set priorities, meet critical deadlines, and follow up on assignments.

Ability to establish and maintain effective working relationships with the public, business representatives, contractors, and other city employees.

Ability to communicate technical information verbally and in writing.

Ability to utilize computer technology.

### **Minimum Requirements of the Position:**

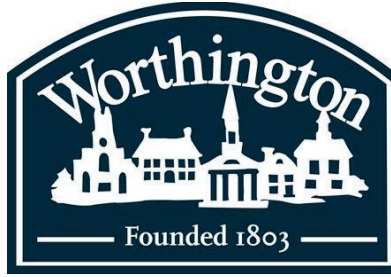
Graduation from an accredited college or university with a bachelor's degree in Architecture or Engineering. Registered in the State of Ohio as a Licensed Architect or Professional Engineer.

Holder of a current certificate of competency with the Ohio Board of Building Standards as a Building Official, Master Plans Examiner, Building Inspector and Residential Building Official or the ability to obtain interim certifications within 90 days of hire and all four certifications within two years of hire.

The characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This job description does not list all of the duties or functions of the job. The individual in this position may be asked by supervisors to perform other duties. The City has the right to revise this job description at any time.

Job description updated by City Council in 2006. Format/minor language modifications authorized by Resolution No. 05-2013.



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 16, 2022

To: Matthew H. Greeson, City Manager

From: John Moorehead, P.E. Director of Service & Engineering

Subject: Ordinance No. 26-2022 Colonial & Foster Waterline Improvements

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**EXECUTIVE SUMMARY**

This Ordinance appropriates funds for the construction of waterline replacements for the Colonial & Foster Waterline Project in Colonial Hills.

**RECOMMENDATION**

Motion to Amend to insert the amount of \$1,897,000 and the firm of Strawser Paving Company; Approve as amended.

**BACKGROUND/DESCRIPTION**

In 2020, Strand Associates was engaged to prepare a comprehensive water system study. The study identified and prioritized critically necessary waterline replacement projects. These projects are included in the City's ongoing capital improvement program.

The highest priority project identified is the Colonial & Foster waterline project which replaces water lines along Colonial Avenue and Andover Street. Preliminary design evaluation identified approximately 3,500 lineal feet of waterline to be replaced in this area. Strand has completed design of the improvements which this appropriation will fund. Bids for the construction of new waterlines were opened at noon on November 16 with Strawser Paving Company submitting the lowest and best bid of \$1,597,176.35. Staff is seeking approval of the ordinance as amended in an amount not to exceed \$1,879,000.00, which reflects a 10% contingency and the cost of Construction Engineering and Inspection. Staff is also seeking permission for the City Manager to enter into contract with Strawser Paving Company for construction.

**FINANCIAL IMPLICATIONS/FUNDING SOURCES** (if applicable)

\$1,897,000 from the CIP Fund, including \$1,895,000 from a transfer from the General Fund comprised of \$1,545,146.62 from ARPA funding.

**ATTACHMENTS**

Ordinance No. 26-2022 (As Amended)

Ordinance No. 26-2022

ORDINANCE NO. 26-2022  
(As Amended)

Amending Ordinance No. 53-2021 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Colonial & Foster Waterline Improvement and all Related Expenses and Determining to Proceed with said Project. (Project No. 718-21)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8160.533445 an amount not to exceed One Million Eight Hundred Seventy Nine Thousand Dollars (\$1,879,000) to pay the cost of Colonial & Foster Waterline Improvement, also known as Colonial & Andover Waterline Improvement, and all related expenses. (Project No. 718-21)

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with the firm of Strawser Paving Company for the provision of the aforementioned services.

SECTION 3. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an "Ordinance Determining to Proceed" with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 4. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council

Introduced July 18, 2022  
P.H. September 6, 2022  
Tabled

ORDINANCE NO. 26-2022

Amending Ordinance No. 53-2021 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Colonial & Foster Waterline Improvement and all Related Expenses and Determining to Proceed with said Project. (Project No. 718-21)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8160.533445 an amount not to exceed \_\_\_\_\_ (\$\_\_\_\_\_) to pay the cost of Arterial Improvements – Huntley & Schrock (Project No. 718-21)

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with the firm of \_\_\_\_\_ for the provision of the aforementioned services.

SECTION 3. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

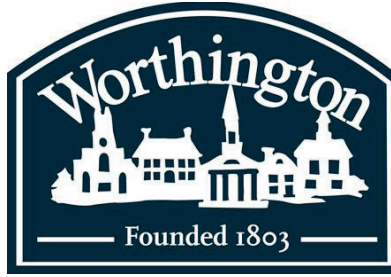
SECTION 4. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: December 1, 2022

To: City Council Members

From: Matthew H. Greeson, City Manager

Subject: ORDINANCE NO. 37-2022 – NAMING TENNANT ALLEY

---

**EXECUTIVE SUMMARY**

The Ordinance names the alley that runs north of and parallel to West Granville Road between Evening Street and Oxford Street as Tennant Alley.

**RECOMMENDATION**

Approve as Presented

**BACKGROUND/DESCRIPTION**

The City Council recently recognized the distinguished 60-year service of Richard Tennant as an employee of the City of Worthington. Additionally, to honor his service, Ordinance No. 37-2022 was introduced to formally name an unnamed alley that runs north and south, from Oxford Street to Evening Street, north of Granville Road, as Tennant Alley.

Since the early 1960's, following a crash in the alley that resulted in a police report, it has been informally referred to by City staff as Tennant Alley, although has been unnamed. The Ordinance more officially names it Tennant Alley and authorizes staff to take all appropriate actions to effectuate this action.

**ATTACHMENT(S)**

Ordinance No. 37-2022

ORDINANCE NO. 37- 2022

Officially Naming the Alley North of and Parallel to  
West Granville Road between Evening Street and  
Oxford Street as Tennant Alley.

WHEREAS, Richard “Dick” Tennant served a distinguished 60-year career with the City of Worthington and is believed to be the longest serving City employee in Worthington’s history; and,

WHEREAS, the alley that runs north of and parallel to West Granville Road between Evening Street and Oxford Street has been unofficially referred to as Tennant Alley by City staff since approximately 1963; and,

WHEREAS, the Council of the City of Worthington is satisfied that there is good cause for officially naming the alley as Tennant Alley and that so naming the alley will not be detrimental to the general interest.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the City Council of the City of Worthington hereby officially names the alley that runs north of and parallel to West Granville Road between Evening Street and Oxford Street as Tennant Alley.

SECTION 2. That the City Manager, the Director of Service and Engineering, and the Law Director are hereby authorized to take any and all actions necessary to effectuate the naming of Tennant Alley, including recording a certified copy of this ordinance with the Franklin County Recorder.

SECTION 3. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center, and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council

Introduced November 21, 2022  
P.H. December 5, 2022





**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 15, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Additional Appropriations – General Fund & Accrued Acreage Benefit Fund

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**EXECUTIVE SUMMARY**

This legislation appropriates additional funding in the General Fund for the purpose of funding the transition to a new City Clerk as well as the capital transfer for utilization of American Rescue Plan Act Funds for the purpose of funding the waterline improvement at Colonial and Foster Ave.

Additionally, this legislation will appropriate \$40,000 to the Accrued Acreage Benefit Fund for the purpose of remitting sewer system capacity charges to the City of Columbus.

Finally, \$10,000 is need in additional appropriations in the Special Parks Fund to accommodate expenses related to donations made through the Parks and Recreation Department.

**RECOMMENDATION**

Approve as Presented

**FINANCIAL IMPLICATIONS**

Increases appropriations in the General Fund by \$1,897,750

Increase appropriations in the Accrued Acreage Benefit Fund by \$40,000

Increase appropriations in the Special Parks Fund by \$10,000

**BACKGROUND/DESCRIPTION**

Executive Assistant to the City Manager/City Clerk Transition: \$22,750

In anticipation of the retirement of our current long time City Clerk, this appropriation funds the hiring of a second City Clerk who would transition as the replacement City Clerk.

Capital Transfer: \$1,875,000

The American Rescue Plan Act of 2021 (ARPA), is a \$1.9 trillion economic COVID-19 stimulus package that was signed into law on March 11, 2021. As part of this package, \$350 billion in additional funding is being provided to state and local governments, including the City of Worthington. As of August 2022, the city of Worthington has now received both distributions for a total of \$1,545,146.62.

Under the Final Rule, issued by the U.S Treasury, the city of Worthington can take a standard revenue loss of up to \$10 million dollars. Utilizing this standard revenue loss deduction creates numerous administrative efficiencies, including not having to adhere to Federal uniform guidance for the capital project originally planned with these funds.

To properly account for these funds, the City will first need to move ARPA funds from the ARPA Fund to the General Fund to offset expenses related to the standard revenue loss. The second transaction is to move the savings in the General Fund to the Capital Improvement Fund where the expenses related to the waterline improvement will be accounted for. To reiterate, this process allows the City to move forward without burdensome Federal reporting requirements that would be required if the capital project were directly funded from the ARPA fund.

Because the total budget for this project exceeds the \$1,545,146 in available ARPA funds, an additional \$329,854 is proposed to be transferred from the General Fund. The total transfer is requested at \$1,875,000. This additional amount allows the project to be fully cash funded. Staff proposes utilizing General Fund fund balance, as opposed to the Capital Fund fund balance due to the large number of high cost items proposed to be funded from the Capital Fund within the next six months.

#### Accrued Acreage Benefit Fund: \$40,000

The Accrued Acreage Benefit Fund is a trust fund established to account for sewer system capacity charges due and payable to the City of Columbus. Columbus receives 100% of the capacity charges we collect, consistent with the provisions of our sewer contract with the City of Columbus. Receipts in this fund have exceeded the appropriation and an additional appropriation is needed to submit the funds to Columbus.

#### Special Parks Fund: \$10,000

The Special Parks Fund is a special revenue fund established to account for the public area standard payments received. Additionally, this fund receives and expends funds donated to the City for park improvements. Donation revenue has exceeded the available appropriations and an additional appropriation is needed.

### **ATTACHMENTS**

Ordinance No. 42-2022

ORDINANCE NO. 42-2022

Amending Ordinance No. 53-2021 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the General Fund, Accrued Acreage Benefit Fund and Special Parks Fund Unappropriated Balance.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the General Fund, Accrued Acreage Benefit Fund and Special Parks Fund unappropriated balance to:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
<b><u>General Fund #101</u></b>		
101.1010.511007	Clerk of Council Overtime	\$ 1,000.00
101.1030.511012	Executive Assistant/City Clerk	\$ 15,000.00
101.1030.512200	PERS – Administration	\$ 2,000.00
101.1030.512204	Medicare – Administration	\$ 250.00
101.1030.512207	Health Insurance – Administration	\$ 4,500.00
101.1110.560987	Capital Transfer	\$ 1,875,000.00
<b>Total General Fund</b>		<b>\$ 1,897,750.00</b>
<b><u>Accrued Acreage Benefit Fund #825</u></b>		
825.2525.550952	Accrued Acreage Fees	\$ 40,000.00
<b>Total Accrued Acreage Fund</b>		<b>\$ 40,000.00</b>
<b><u>Special Parks Fund #229</u></b>		
229.4010.533072	Parks Improvement Donation Expense	\$ 10,000.00
<b>Total Special Parks Fund</b>		<b>\$ 10,000.00</b>

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

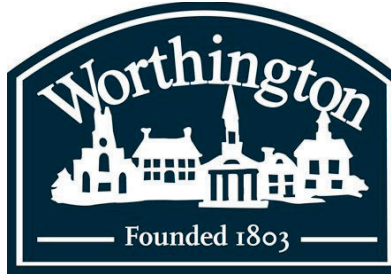
Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council

Introduced November 21, 2022  
P.H. December 5, 2022



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 28, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Ordinance No. 46-2022 – Appropriation – New & Replacement  
Equipment & Various Projects

---

**EXECUTIVE SUMMARY**

This Ordinance appropriates funds to procure the new and replacement equipment provided in the Capital Improvement Plan (CIP) for Fiscal Year 2023. This Ordinance also appropriates funds for multiple projects identified in the 2023-2027 CIP.

**RECOMMENDATION**

Introduce for Public Hearing on December 12<sup>th</sup>, 2022.

**BACKGROUND/DESCRIPTION**

In addition to appropriating funds for the 2023 New and Replacement Equipment program, this Ordinance appropriates funds for the CIP projects listed below. Funding for additional projects, where expenses are expected to exceed the \$50,000 competitive bid threshold will be appropriated throughout the year. The projects funded with this Ordinance are:

1. 2023 Building Improvement Program
2. Community Center Sidewalk Replacement
3. Fire Hydrant Replacement and Painting
4. Fire Station Bay Vent System
5. Environmental Analysis and Right of Way for Selby Bridge Replacement
6. Brick paver replacement on the Village Green
7. Community Wayfinding Signage

Both Ladder 101 and Engine Rescue 102 are scheduled to be replaced and debt financed in 2023. The appropriation for these two pieces of equipment will occur in 2023.

**ATTACHMENTS**

Ordinance No. 46-2022

## ORDINANCE NO. 46-2022

Amending Ordinance No. 39-2022 (As Amended) to Adjust the Annual Budget by Providing for Appropriations from the Capital Improvements Fund and Law Enforcement Trust Fund Unappropriated Balance to Pay the Cost of the 2023 New and Replacement Equipment Items and for Certain Projects as Identified in the 2023 Five-Year Capital Improvements Program and all Related Expenses and Determining to Proceed with said Projects.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8120.533467 the sum of One Million Four Hundred Ninety-Four Thousand Six Hundred and Fifty Dollars (\$1,494,650) to pay the cost of 2023 New and Replacement Equipment items on the list attached hereto. The amounts shown are estimates with final costs to be within 10% of each item.

SECTION 2. That there be and hereby is appropriated from the Law Enforcement Trust Fund Unappropriated Balance to Account No. 214.1414.533467 the sum of Ten Thousand Dollars (\$10,000.00) to pay the cost of replacement chemical suits for the 2023 New and Replacement Equipment list. The amounts shown are estimates with final costs to be within 10% of this item.

SECTION 3. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.3010.533468 the sum of Two Hundred Thousand Dollars (\$200,000.00) to pay the cost of the 2023 Building Improvement Program and all Related Expenses (Project No. 739-23).

SECTION 4. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.4010.533469 the sum of Thirty-Five Thousand Dollars (\$35,000.00) to pay the cost of replacing sidewalk and approaches outside the Community Center and all related Expenses (Project No. 740-23).

SECTION 5. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.3010.533391 the sum of Twenty-Five Thousand Dollars (\$25,000.00) to pay the cost of the Fire Hydrant Replacement and Painting and all Related Expenses (Project No. 661-18).

ORDINANCE NO. 46-2022

SECTION 6. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.6060.533470 the sum of Eighty-Eight Thousand Dollars (\$88,000.00) to pay the cost of the installation of a Fire Station Bay Vent System and all related Expenses (Project No. 741-23).

SECTION 7. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8150.533464 the sum of Fifty Thousand Dollars (\$50,000.00) to pay the cost of Environmental Analysis and Right of Way for the Selby Bridge Replacement and all Related Expenses (Project No. 736-22).

SECTION 8. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.4010.533471 the sum of Fifty-Seven Thousand Dollars (\$57,000.00) to pay the cost of Replacing brick pavers on all four quadrants of the Village Green and all Related Expenses (Project No. 742-23).

SECTION 9. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.5010.533347 the sum of Forty Thousand Dollars (\$40,000.00) to pay the cost of the Community Wayfinding Signage and all Related Expenses (Project No. 619-15).

SECTION 10. For purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Projects, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 11. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
Clerk of Council



**STAFF MEMORANDUM**  
**City Council Meeting – December 5, 2022**

Date: November 30, 2022

To: Matthew H. Greeson, City Manager

From: Darren Hurley, Parks & Recreation Director

Subject: **Ordinance for McCord Park Renovations –Phase II– Project Number 716-21**

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**EXECUTIVE SUMMARY**

This ordinance provides appropriations for the McCord Park Renovations – Phase II and authorizes a contract with the lowest and best bidder for the work.

**RECOMMENDATION**

Introduce for Public Hearing on January 3, 2022.

**BACKGROUND/DESCRIPTION**

City Council approved the Conceptual Master Plan for McCord Park in 2018. Subsequently, staff secured the services of POD Design to lead the design development process for phase one of the renovations which included the playground, the addition of a full-sized soccer field, the train observation area, and other key aspects of the park. City Council authorized construction and phase one was completed this fall.

In addition, POD Design has continued design development for phase two of the renovations which includes the four ball diamonds, the replacement of the restroom and storage facility, completion of the multi-use trail system, and the realignment of the entrance from East Wilson Bridge Road. In October, City Council was provided with an overview of the design for phase two which was recommended for approval by the Parks and Recreation Commission and then Council authorized the project go out to bid in November.



Bids were advertised November 29 and will be opened on December 19. The engineer's estimate is \$3,030,752 for the base bid and \$3,688,392 including the alternates of artificial turf infields and upgraded netting backstops on the four ball diamonds.

For a reminder of the overall process and what is included in each phase of the project, please go to our website, and view the project page linked to our Parks page:

<https://www.worthington.org/252/Parks>.

#### **FINANCIAL IMPLICATIONS/FUNDING SOURCES**

The 2023 Capital Improvements Program (CIP) has \$3.5 million for McCord Park Phase II Renovations. The city has also been notified of a State Capital Budget Funding Award of \$450,000 towards phase two of the renovations of McCord Park.

ORDINANCE NO. 47-2022

Amending Ordinance No. 39-2022 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of McCord Park Improvements - Phase 2 and all Related Expenses and Determining to Proceed with said Project. (Project No. 716-21)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.4010.533443 an amount not to exceed \_\_\_\_\_ (\$\_\_\_\_\_) to pay the cost of McCord Park Improvements – Phase 2 (Project No. 716-21)

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with the firm of \_\_\_\_\_ for the provision of the aforementioned services.

SECTION 3. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 4. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed \_\_\_\_\_

\_\_\_\_\_  
President of Council

Attest

\_\_\_\_\_  
Clerk of Council