



City Council Agenda

Tuesday, February 16, 2021 at 7:30 pm

6550 N. High Street, Worthington, Ohio 43085

Virtual Meeting Information

Link through: worthington.org

Our Government – Live Stream

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Visitor Comments

Approval of the Minutes

5. Approval of Minutes
 - a. Meeting Minutes - February 1, 2021

Recommendation: Motion to approve as presented

New Legislation to Be Introduced

6. Resolution No. 06-2021 Automatic Aid Agreement with Washington Township Fire

Resolution No. 06-2021 Authorizing the City Manager to Execute an Agreement with Washington Township for the Provision of Automatic Response and Mutual Aid for Fire and Emergency Medical Services.

Executive Summary: Authorizing City Manager to sign an automatic aid agreement between the City of Worthington and Washington Township Fire Departments.

Recommendation: Introduce and approve as presented.

7. Resolution No. 07-2021 Authorize Replacement of Selby Park Playground

Authorizing the City Manager to Enter into an Agreement for the Replacement of the Selby Park Playground.

Executive Summary: This Resolution authorizes staff to enter into an agreement with DWA Recreation to purchase equipment and install the new playground at Selby Park.

Recommendation: Introduce and approve as presented.

8. Ordinance No. 07-2021 General Fund Transfer

Amending Ordinance No. 44-2020 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the General Fund Unappropriated Balance in the Amount of \$285,000.

Executive Summary: This Ordinance would transfer \$285,000 from the General Fund into the CIP to cash fund the Rush Run Stream - Huntley Bowl Improvements.

Recommendation: Introduce for Public Hearing on March 1, 2021

9. Ordinance No. 08-2021 CIP - Rush Run Stream and South and McCoy Slope Repair

Amending Ordinance No. 44-2020 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Rush Run Stream - South Street/McCoy Slope Repair and Rehab Project and all Related Expenses and Determining to Proceed with said Project. (Project No. 688-19)

Executive Summary: This ordinance appropriates funds for the stream bank stabilization project along Rush Run. The ordinance has been prepared for adoption by emergency at the public hearing.

Recommendation: Introduce for Public Hearing on March 1, 2021

Reports of City Officials

10. Policy Item(s)

a. Permission to Bid - McCord Park

Executive Summary: Staff is seeking permission to advertise the McCord Park Project for bids.

Recommendation: Approval of a motion authorizing staff to solicit bids for this project.

b. Retreat Report Adoption

Executive Summary: See attachments

Recommendation: Amend and Adopt Report

11. Discussion Item(s)

a. Continued Discussion of Vision Worthington Implementation

Executive Summary: Time is provided for City Council to continue its discussion of the process for moving forward with action planning and consideration of the resolution adopting the vision statements.

Reports of Council Members

Other

Executive Session

Adjournment

12. Motion to Adjourn

Contact: D. Kay Thress, Clerk of Council (Kay.Thress@worthington.org (614) 436-3100) | Agenda
published on 02/11/2021 at 1:53 PM



City Council Agenda

Minutes

Monday, February 1, 2021 at 7:30 pm

6550 N. High Street, Worthington, Ohio 43085

Virtual Meeting Information

Link through: [worthington.org](https://www.worthington.org)

Our Government – Live Stream

1. Call to Order

Minutes:

Worthington City Council met remotely in Regular Session on Monday, February 1, 2021, via Microsoft Teams videoconference. President Michael called the meeting to order at or about 7:30 p.m.

2. Roll Call

Minutes:

Members Present: Peter Bucher, Rachael Dorothy, Beth Kowalczyk, Scott Myers, David Robinson, Doug Smith and Bonnie Michael

Member(s) Absent: None

Also Present: City Manager Matt Greeson, Assistant City Manager Robyn Stewart, Assistant City Manager Economic Development Director David McCorkle, Law Director Tom Lindsey, Director of Finance Scott Bartter, Director of Service & Engineering Dan Whited, Director of Planning & Building Lee Brown, Director of Parks & Recreation Darren Hurley, IT Director Gene Oliver, Chief of Police Robert Ware, Chief of Fire & EMS Mark Zambito, Clerk of Council D. Kay Thress

3. Pledge of Allegiance

Minutes:

President Michael invited all to stand and join in reciting the Pledge of Allegiance to the flag.

4. Visitor Comments

Minutes:

There were no visitor comments.

Approval of the Minutes

5. Approval of Minutes

a. Meeting Minutes - January 19, 2021

Minutes:

MOTION Mr. Bucher moved, seconded by Ms. Kowalczyk to approve the Meeting Minutes of January 19, 2021 as presented.

The motion passed unanimously by a voice vote.

Public Hearings on Legislation

6. Ordinance No. 04-2021 CIP Appropriation - Rush Run Stream - Huntley Bowl

Amending Ordinance No. 44-2020 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Rush Run Stream - Huntley Bowl Project and all Related Expenses and Determining to Proceed with said Project. (Project No. 708-20)

Minutes:

MOTION: Mr. Smith moved, seconded by Mr. Myers a motion to insert in Section 1. an amount not to exceed Two Hundred Forty-Six Thousand Five Hundred dollars (\$246,500) and in Section 2. the firm of Mark Haynes Construction.

The motion passed unanimously by a voice vote

Mr. Greeson described how this project has been in the works for quite a while, and retrofitting the Huntley Bowl is a component of our stormwater strategy in that waterway.

Mr. Whited explained how there was a study completed identifying how to address some of the down stream concerns. We are planning to retrofit the Huntley Bowl by doing some grading and reconfiguration of the inlet and outlet structures to allow for a different flow, lessening the erosivity and increasing the ability for the channel to stabilize itself. This is a relatively simple project with a lot of earthwork involved.

There is an alternate within the project allowing us to use a hoist to access the structure, which is a safety issue added to the project. There is also 10% included for construction contingencies. We hope to start this project within six weeks, and the project should take around two months. Consistent with this, we are hoping at the next meeting to get permission to bid an additional project on Rush Run to do some bank stabilization downstream along McCoy Avenue.

Ms. Dorothy mentioned how Huntley Bowl was always meant to be a retention basin, but it has never really functioned that way. She asked if we will have any additional signage put in place, because if we do have water in there for a time period, people may be concerned. Mr. Whited replied that it will have an effect on our recreational use of that area. It will have more frequent water in it, and it may be a good idea to put some signage up in the event that occurs. Ms. Dorothy stated that our hope with this is stream stabilization, but she wanted to confirm that we are anticipating that the plans will also include plants to stabilize the bank and wondered if we will be planting anything. Mr. Whited explained that the approach is to take the flow rates back to what they would be naturally and redistribute some of the sediment so

natural vegetation will reestablish, which will be much more stable than what has been occurring out there.

Mr. Robinson asked about the awarding of bids, stating that this was the low bidder for the project. He wondered if the City is always going to select the low bidder, and what other factors are taken into account when deciding who to hire for certain projects. Mr. Whited replied that we select what is called the "lowest and best" bidder, we check references on these contractors to make sure they have an appropriate reputation and are able to complete the work. Mr. Robinson asked for confirmation that we have the ability to pay more for a better product. Mr. Whited responded that has been known to happen, it is difficult but possible.

Mr. Robinson brought up that the phrasing here was to appropriate from the CIP unappropriated balance, and asked for clarity about appropriated and unappropriated balances, and the distinction between this and the General Fund. Mr. Bartter replied that is a common term we use to make funds available for a certain purpose that are currently in the fund balance. For example, Council appropriated funds for SwimInc at the last meeting, which were unappropriated, and we made them available in an appropriation from the General Fund unencumbered balance to pay them. Mr. Robinson asked when we use that phrasing, whether we can assume it has been budgeted for this general usage and if there is a distinction when something pops up that might not have been budgeted for. Mr. Greeson described how in the CIP it is planned, but not appropriated. The only thing appropriated out of the CIP as part of the budget process is equipment and projects that are under the bid threshold. Projects like this are planned in the CIP, but the funds are not appropriated until we go through this process we are going through now. Mr. Robinson recalls the bid threshold is \$50,000. Mr. Greeson confirmed that is correct.

There being no additional comments, the clerk called the roll of Ordinance No. 04-2021 (As Amended). The motion carried by the following vote:

Vote Results: Ayes: 7 / Nays: 0

7. Ordinance No. 05-2021 CIP Appropriation - Windows & Doors (Building Improvements) 713-21

Amending Ordinance No. 44-2020 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Municipal and Griswold Building Windows and Doors Project and all Related Expenses and Determining to Proceed with said Project. (Project No. 713-21)

Minutes:

MOTION: Ms. Dorothy moved, seconded by Mr. Robinson a motion to insert in Section 1. an amount not to exceed Two Hundred Thirty-Two Thousand Dollars (\$232,000) and in Section 2. the firm of Setterlin Construction.

The motion carried unanimously by a voice vote.

Mr. Greeson described how the windows and doors at the Municipal Building and Griswold Center need replacing, as they are original to the buildings. These replacements were planned within the five-year Capital Improvement Program and Council approved the solicitation of bids. Now we are asking for the appropriation of

funds as planned within the budget that was allocated.

Mr. Whited explained how this projects was started in 2019 when the buildings were evaluated to see what would need to be done to mitigate the doors and windows that are in bad shape. This will also help with energy efficiency. The project consists of 34 windows and at least two doors. This project is estimated to begin within two months, and would be completed in a similar timeframe. He is not certain of the lifecycle, but he would estimate that it would be longer than the current materials. The project bids came in much lower than estimated, and we are pleased to have a good contractor at a good price.

Ms. Dorothy asked if we have data about the before and after of how our buildings are doing after these energy efficiency projects. Mr. Whited replied that we do have some data provided by ABM on the performance at the Community Center, indicating that the improvements are close to what ABM predicted. When asked by Ms. Dorothy if we have definitely seen energy usage go down, Mr. Whited confirmed that was correct.

Ms. Dorothy asked if we anticipate energy usage go down after the replacement of all these windows and doors. Mr. Whited stated that was correct.

There being no additional comments, the clerk called the roll of Ordinance No. 05-2021 (As Amended). The motion carried by the following vote:

Vote Results: Ayes: 7 / Nays: 0

8. Ordinance No. 06-2021 CIP Appropriation - Community Center Pool Resurfacing (Project 706-20)

Amending Ordinance No. 44-2020 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Community Center Pools Resurfacing Project and all Related Expenses and Determining to Proceed with said Project. (Project No. 706-20)

Minutes:

Mr. Greeson explained that this ordinance needs to be tabled due to the lack of bids. Mr. Hurley described how staff knew it would be a challenge to get bids, this is a very "mom and pop" venture to resurface swimming pools, with few firms that do this type of work. We have some time to complete this, so staff will keep Council posted and are confident we will find a way to get this done.

MOTION: Mr. Bucher moved, seconded by Ms. Kowalczyk to table this ordinance for lack of bidders.

The motion to table Ordinance No. 06-2021 passed unanimously by a voice vote.

New Legislation to Be Introduced

9. Resolution No. 04-2021 Heights TIF (Project No. 709-20)

Adjusting the Annual Budget by Providing for a Transfer of Previously Appropriated Funds.

Minutes:

Resolution No. 04-2021 was introduced by Mr. Smith.

MOTION: Mr. Myers moved, seconded by Ms. Dorothy to adopt Resolution No. 04-2021

Mr. Greeson stated that last year we began a process of designing a potential

Corporate Hill Drive extension. There were some services including right-of-way acquisition that we did not move forward with the initial scope. At this point we need those services and this is appropriating \$20,000 in funds that are in the Heights TIF. Those funds have to be used in that specific area, such as this type of public infrastructure improvement.

There being no additional comments, the motion to adopt Resolution No. 04-2021 passed unanimously by a voice vote.

10. Resolution No. 05-2021 Allow for the Amendment to Perry Township Fire Contract

Authorizing the City Manager to Enter into an Amendment to the Fire Protection and Emergency Medical Services Contract with Perry Township.

Minutes:

Resolution No. 05-2021 was introduced by Mr. Robinson.

MOTION: Mr. Bucher moved, seconded by Ms. Kowalczyk to adopt Resolution No. 05-2021

Chief Zambito explained that this amendment covers several parcels along Riverside Drive that were actually City of Columbus. They had been de-annexed and Upper Arlington Fire is much closer, and it makes sense for them to provide protection. Part of this amendment will give 100% of the collected monies to the City of Upper Arlington and will allow Mr. Greeson to sign this amendment.

Mr. Myers asked how many parcels we are talking about. Chief Zambito replied that he believes it is four parcels. Mr. Greeson described how the rest of the contract describes that Upper Arlington provides services to Perry, but we just divide 81/19. We want to treat these parcels a little differently than the rest of the contract.

There being no additional comments, the motion to adopt Resolution No. 05-2021 passed unanimously by a voice vote.

Reports of City Officials

11. Discussion Item(s)

a. Adoption of Vision Statements

Minutes:

Mr. Greeson detailed how from the early stages of this entire visioning process, it has had Council's fingerprints on it. Now, we are at the point of considering the adoption of the visioning statements. We want to make sure that how we do that reflects Council's wishes. Staff drafted a resolution that is a starting point for Council. The goal this evening is to get Council's feedback on the resolution, so that staff can work with the revisions in order to bring this back at a later date. Mr. Robinson stated that the work of the Visioning Committee was superb, especially considering the backdrop of the pandemic. There was some discussion at the retreat centered on the question of whether the report, if and when adopted, is going to be considered as a resource or as an authority. He would feel comfortable including one or two statements in the Whereas section

where we explicitly acknowledge what this is and what this is not. The question is will we accept and embrace someone who cites the report as an authoritative document to justify their advocacy of a policy.

Mr. Myers shared Mr. Robinson's concerns that this is not codified law. He is struggling with exactly what words we use in those additional Whereas clauses. This is not a prescriptive document, it is a vision. Mr. Greeson replied that there is some of that language in the executive summary. Mr. Myers asked if we want to incorporate any next steps in this resolution. Mr. Greeson explained that we were separating those questions, with Council adopting the visioning statements so that they become the City's vision statements and principles, then separately working on a steering committee process so we would then bring another resolution back to start that process.

Ms. Kowalczyk expressed that her thinking was that there may need to be some reference to evaluating ideas outside of planning sessions and retreats. So you come to Council with an idea that uses the visioning report or statements as a guide to determine whether it fits within our priorities. We often have situations where there are opportunities or ideas brought before Council where they want to make a case for them.

Mr. Bucher wondered if there could be language put in here expressing the need to keep updating these visions. Mr. Greeson recommended language about continuing to refresh this every so often and continuing to work on the implementation. Mr. Bucher suggested something about living into the most updated values of the community. He will continue to think on additional verbiage. Ms. Stewart described that the executive summary could provide some additional language to put in the Whereas clauses, as well as adding some language speaking to Mr. Bucher's comments that this is sort of a long-term plan for the City and will need revisiting and refreshing over time.

Mr. Robinson asked when staff would anticipate coming back to Council with updated language. He would like to try his hand at crafting some ideas. Mr. Greeson responded that there is some time, and suggested this coming back at the third meeting in February.

Mr. Greeson described how next week, we need to get before Council an update on where we are on Phase One of McCord Park. We are ready to have you authorize staff to move forward on bidding Phase One. We want the consultant to come in and discuss where we are. Secondly, Mr. Whited mentioned that we have a time sensitive issue for Rush Run where we need to live up to commitments made to property owners and do not want to lose time. It is our custom at the Committee of the Whole to give a financial report, and Mr. Bartter will provide a year end report with an update on the status of the fund balance. We then want to spend some time discussing how we will work through all the retreat feedback, and then if there is time we need a conversation about how we move forward with the visioning process. There is a lot to talk about next week. He brought up how the CIC closed last Friday on two parcels on East Wilson

Bridge Road and they now own four contiguous parcels. The CIC has made recommendations about demolishing some of those properties and undertaking the rezoning of those for a long term transition to office uses. We will be talking about that in the near future and how to move that forward.

Reports of Council Members

12. Reports of Council Members

Minutes:

Ms. Dorothy described how there is a WIFA book club coming up. The cemetery is still going slowly on updating the Flint Road office and that is still being bid out.

Ms. Kowalczyk extended an invitation to the Reframing Aging presentation she is providing to the CRC, staff, and other board and commission members. She has had the privilege of being trained by the Gerontological Society of America on this initiative which is about how to communicate aging and promoting positive aging. This came out of discussions that the CRC were having and also we have begun work with the Age Friendly Worthington initiative, which has been meeting about every two weeks. She is very excited and hopes to see everyone there on February 23rd. The Central Ohio Area Agency on Aging has been fielding questions about helping people sign up for vaccinations and identifying transportation. If anyone reaches out with questions they can be referred to the COAAA.

Mr. Greeson mentioned that he was asked to serve on the school facilities task force meeting. They had their first meeting last week and will have one almost every month over the course of the next year. He will share the PowerPoint with Council along with a memo discussing what they were talking about.

Other

Executive Session

13. To consider the appointment of a public employee or official

Minutes:

MOTION: Mr. Smith moved, Mr. Myers seconded a motion to go into Executive Session to consider the appointment of a public employee or official.

The clerk called the roll on Executive Session.

Vote Results: Ayes: 7 / Nays: 0

Council recessed at 8:21pm from the Regular meeting session.

MOTION: Ms. Dorothy moved, Ms. Kowalczyk seconded a motion to return to open session at 8:40 p.m. The motion carried by the following vote:

Vote Results: Ayes: 7 / Nays: 0

Adjournment

14. Motion to Adjourn

Minutes:

MOTION: Mr. Bucher moved, Ms. Kowalczyk seconded a motion to adjourn. The motion carried unanimously by a voice vote.

President Michael declared the meeting adjourned at 8:41.

Contact: D. Kay Thress, Clerk of Council (Kay.Thress@worthington.org (614) 436-3100) | Minutes published on 02/10/2021 at 4:39 PM



STAFF MEMORANDUM
City Council Meeting – February 16, 2021

Date: February 10, 2021

To: Matthew H. Greeson, City Manager

From: Mark A. Zambito, Chief of Fire & EMS

Subject: **Washington Township Automatic Aid Agreement**

EXECUTIVE SUMMARY

Washington Township has requested your signature on the automatic aid agreement between the City of Worthington and Washington Township. There is no change to the agreement. They are updating signatures for their accreditation and ISO processes.

RECOMMENDATION Introduced and Approve as Presented

BACKGROUND/DESCRIPTION

Washington Township and the City of Worthington have enjoyed sharing services as needed through a mutual/automatic aid agreement for many years. The agreement allows for automatic dispatching of apparatus on fire and medical emergencies.

Washington Township is currently updating their agreements to be in compliance with their accreditation and ISO processes. The current terms for the renewal of the agreement are satisfactory to them as written. There are no changes and they are only asking for an updated signature.

ATTACHMENTS

Resolution No. 06-2021
Mutual/Automatic Aid Agreement

RESOLUTION NO. 06-2021

Authorizing the City Manager to Execute an Agreement with Washington Township for the Provision of Automatic Response and Mutual Aid for Fire and Emergency Medical Services.

WHEREAS, the Worthington Division of Fire and Emergency Medical Services has had an agreement for automatic response and mutual aid with Washington Township for many years; and,

WHEREAS, Washington Township recently requested that the City renew the agreement as part of their accreditation and ISO processes;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the City Manager is hereby authorized and directed to execute the agreement with Washington Township for the provision of automatic response and mutual aid for Fire and Emergency Medical Services attached hereto as Exhibit A, as well as any subsequent renewals of the agreement on the same terms.

SECTION 2. That the Clerk be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted _____

President of Council

Attest

Clerk of Council

EXHIBIT A
Resolution 06-2021

CONTRACT

THIS AGREEMENT made and entered into this 4th day of January 2021, by and between the City of Worthington, Franklin County, Ohio and the Township of Washington, Franklin, Delaware and Union Counties, Ohio.

WITNESSETH:

WHEREAS, it is desirable that, in case of fire and emergency medical, the said parties hereto may have additional emergency medical protection, responding automatically, or by mutual agreement of the Chief or officer in charge, or such other authorized party or parties hereto, be necessary; and

WHEREAS, the City of Worthington authorized participation passed on the ____ day of ____, 2021; and

WHEREAS, the Washington Township Administrator has authorized participation on this 4th day of January 2021; NOW, THEREFORE

IT IS HEREBY MUTUALLY AGREED BY AND BETWEEN SAID PARTIES AS FOLLOWS, TO-WIT:

1. That for the purpose of affording additional, and automatic fire and emergency medical protection to the City of Worthington and their primary contracted areas of response. The parties do mutually agree to an interchange of services of their respective fire departments, and the use of emergency apparatus that end, each party hereby agrees to the terms of automatic aid and/or mutual aid, outlined in paragraphs A, B and C below:

A. Automatic Response/Mutual Aid: Washington Township Fire Department agrees to allow automatic dispatching of its apparatus under the following conditions:

- 1) All responses will be limited to the geographic areas as identified.
- 2) City of Worthington, Franklin County, Ohio and their primary contracted areas of response.

B. The City of Worthington, when requested by Washington Township agrees to provide, through automatic aid or mutual aide, whatever assignment and/or apparatus, and/or personnel, as needed, to Washington Township.

C. At no time shall the party or parties upon which the request is made, be required to respond with all of their apparatus, leaving their area of prime response so as to be void of adequate protection.

2. This Agreement shall commence on the 4th day of January 2021, and continue in force unless terminated in the manner provided in paragraphs 4 and 5.
3. The parties agree that in no case shall the party called upon to render services be liable in damages to any other party hereto or any of its inhabitants, or contractual obliges for lack of speed in answering any such call, or for any cause whatsoever growing out of such use of said equipment and/or firefighter or other personnel, nor shall the party hereto which issued such call be liable in any manner or event for damages or loss of equipment or personnel suffered by this party answering such call. It is further agreed each party answering calls into the other's boundaries shall be guided by the orders of the commanding officer in such area.
4. It is mutually agreed and understood that the Fire Chiefs or their designees of both departments will review the contract thirty (30) to sixty (60) days prior to termination. The Fire Chiefs will make recommendations with regards to any modifications.
5. It is mutually agreed and understood that either party hereto may cancel and terminate this Contract Agreement by giving a thirty (30) day written notice to the opposite party of its intention to do so with such notice sent to the person in charge of the respective fire department.
6. This Contract shall remain in full force and effect, for one year form the date of signing, and may be extended by mutual agreement.

IN WITNESS WHEREOF, said City of Worthington, Franklin County, Ohio and Township of Washington, Franklin, Delaware, and Union Counties, Ohio have hereby caused this Agreement to be executed to duplicate originals on the day and year first written above, and that the persons so signing this Agreement have been duly authorized in the premises to do so.

The Township of Washington,
Franklin, Delaware, and Union Counties, Ohio.

By: _____

Eric Richter
Township Administrator

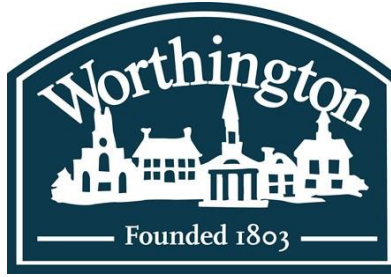
The City of Worthington, Franklin County, Ohio

By: _____

Title: _____

APPROVED AS TO FORM:

Tom Lindsey, Law Director
City of Worthington



STAFF MEMORANDUM
City Council Meeting – February 16, 2021

Date: February 10, 2021

To: Matthew H. Greeson, City Manager

From: Darren Hurley, Parks & Recreation Director

Subject: Selby Park Playground Replacement Authorization

EXECUTIVE SUMMARY

Following the completion of our public input process, the Parks and Recreation Commission will be making a recommendation on the final design for the Selby Park Playground replacement at their February 16 meeting prior to City Council meeting that evening. Their recommendation will be to authorize staff to enter into an agreement with DWA Recreation to purchase the equipment and install the new playground this spring. DWA Recreation holds a contract with U.S. Communities, a purchasing cooperative that competitively awards contracts to help government agencies in procurement processes. Staff will present the final design and be available to answer any questions at the February 16 City Council Meeting.

RECOMMENDATION

Approve the Resolution Authorizing the City Manager to enter into an agreement with DWA Recreation to purchase the playground and perform the installation this spring.

BACKGROUND/DESCRIPTION

The Selby Park Playground Replacement Project was placed on hold for most of 2020 due to COVID-19 related budget concerns. We resumed planning for the project in the fourth quarter of 2020 and have completed our public input process and reached a recommendation on a final design.

FINANCIAL IMPLICATIONS/FUNDING SOURCES

City Council authorized \$275,000 in funding from the 2020 CIP for the replacement of the Selby Park Playground. The funds have been appropriated and are already encumbered for the project.

ATTACHMENT(S)

Resolution No. 07-2021

RESOLUTION NO. 07-2021

Authorizing the City Manager to Enter into an Agreement
for the Replacement of the Selby Park Playground.

WHEREAS, the Selby Park Playground is one of the most heavily used playgrounds in the City of Worthington; and,

WHEREAS, City Council approved funding for the replacement of the Selby Park Playground in the 2020 Capital Improvements Program (CIP); and,

WHEREAS, City Council has already appropriated \$275,000 to fund the playground replacement; and,

WHEREAS, City Staff has completed a multi-phased public input process gathering feedback on the playground design from residents and school children under the advisement of the Parks and Recreation Commission; and,

WHEREAS, the Parks and Recreation Commission is recommending a final design and DWA Recreation as a vendor to provide the equipment and construction of the new playground; and,

WHEREAS, DWA Recreation holds a contract with U.S. Communities, a purchasing cooperative that competitively awards contracts to help government agencies in procurement processes in lieu of conducting their own competitive bidding process;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the Worthington City Council approves the final design recommended by the Parks and Recreation Commission.

SECTION 2. That the City Manager and his designees are authorized to enter into an agreement with DWA Recreation for the acquisition of playground equipment and its installation for up to \$275,000 as already appropriated.

SECTION 3. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted _____

President of Council

Attest:

Clerk of Council



STAFF MEMORANDUM
City Council Meeting – February 16, 2021

Date: February 9, 2021

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: General Fund Transfer to Capital Improvement Fund

EXECUTIVE SUMMARY

Staff has recommended transferring \$285,000 from the General Fund into the Capital Improvement Fund in order to cash fund the Rush Run Stream – Huntley Bowl Improvement project. This Ordinance appropriates the funds necessary to execute that transfer.

RECOMMENDATION

Introduce for Public Hearing on March 1, 2021.

FINANCIAL IMPLICATIONS

1. Reduces the City's proposed 2021 debt issuance
2. Decreases the fund balance in the General Fund
3. Increases cash in the Capital Improvement Fund

BACKGROUND/DESCRIPTION

The 2021-2025 adopted Capital Improvements Program proposes utilizing debt to fund \$435,000 in Rush Run Stream – Huntley Bowl Improvements. After receiving favorable bids on this project, the projected cost has been reduced to \$283,500, including design and contingency. Staff is recommending that this project now be funded utilizing General Fund dollars through a cash transfer into the Capital Improvement Fund.

ATTACHMENT(S)

Ordinance No. 07-2021

ORDINANCE NO. 07-2021

Amending Ordinance No. 44-2020 (As Amended) to
Adjust the Annual Budget by Providing for an
Appropriation from the General Fund
Unappropriated Balance in the Amount of \$285,000.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the General Fund unappropriated balance to:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
<u>General Fund #101</u>		
101.1110.560987	Capital Transfer	\$ 285,000.00
Total General Fund		\$ 285,000.00

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed _____

President of Council

Attest:

Clerk of Council

Introduced
P.H



STAFF MEMORANDUM
City Council Meeting – February 16, 2021

Date: February 10, 2021

To: Matthew H. Greeson, City Manager

From: Daniel Whited, P.E. Director of Service & Engineering

Subject: Ordinance No. 08-2021 Rush Run Bank Stabilization-Project No. 688-19

EXECUTIVE SUMMARY

This Ordinance appropriates funds for the stream bank stabilization project along Rush Run.

RECOMMENDATION

Introduce for Public Hearing on March 1, 2021

BACKGROUND/DESCRIPTION

Severe bank erosion along Rush Run, south of McCoy Ave. was investigated by staff and consultants following discussions with affected property owners. The City agreed to design and construct measures to help mitigate the erosion and deposition of soil in the area immediately affected. The project was advertised for bid February 9 and bid opening will occur February 24th at noon. The Engineer's Estimate for cost of construction is \$76,000. The Ordinance is prepared for introduction with blanks for the amount and contractor pending the results of the bid process.

The Ordinance has been prepared for adoption by emergency at the public hearing to allow this project to proceed quickly as it has already been delayed past the initially agreed upon schedule.

FINANCIAL IMPLICATIONS/FUNDING SOURCES

The Engineer's Estimate is \$76,000.

ATTACHMENTS

Ordinance No. 08-2021

ORDINANCE NO. 08-2021

Amending Ordinance No. 44-2020 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Rush Run Stream – South Street/McCoy Slope Repair and Rehab Project and all Related Expenses and Determining to Proceed with said Project, and Declaring an Emergency. (Project No. 688-19)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available; and,

WHEREAS, the City Council has determined that due to the need to appropriate additional funding and provide for timely repair of the slope of Rush Run Stream near South Street and McCoy Avenue that it is in the best interest of the City of Worthington to declare this Ordinance an emergency measure effective immediately;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8140.533418 an amount not to exceed _____ (\$_____) to pay the cost of the Rush Run Stream – South Street/McCoy Slope Repair & Rehab Project (Project No. 688-19)

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with the firm of _____ for the provision of the aforementioned services.

SECTION 3. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the Municipality due to the need to appropriate additional funding for the timely repair to reduce further erosion and deposition of soils and to be effective immediately upon its passage and publication. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council.

ORDINANCE NO. 08-2021

SECTION 5. That the declaration of immediate effectiveness and the adoption of this Ordinance was passed by a six-sevenths vote of the members of Council in accordance with the Charter of the City of Worthington, Ohio.

Passed _____

President of Council

Attest

Clerk of Council



STAFF MEMORANDUM
City Council Meeting – February 16, 2021

Date: February 10, 2021

To: Matthew H. Greeson, City Manager

From: Darren Hurley, Director of Parks & Recreation

Subject: McCord Park Phase 1-Permission to Bid

EXECUTIVE SUMMARY

Staff is seeking permission to advertise for bid the McCord Park Phase 1

RECOMMENDATION

Approve by Motion

BACKGROUND/DESCRIPTION

During last week's Committee of the Whole Meeting, Council heard a presentation from Steve with POD Design outlining the design of Phase 1 construction in McCord Park. Staff is seeking permission to advertise the project for competitive bid with bid opening occurring in March. The Engineer's Estimate for the project is \$1,532,097.00 including bid alternates of picnic shelters and field barrier net systems.

FINANCIAL IMPLICATIONS/FUNDING SOURCES

The 2021 Capital Improvements Program has \$1.8 million designated for McCord Park Phase 1 Renovations. The City has also been notified of a State Capital Budget Funding Award of \$400,000 toward the park renovations.



Office of the City Manager

MEMORANDUM

TO: Worthington City Council

FROM: Matt Greeson
City Manager

DATE: February 11, 2021

SUBJECT: Retreat Report Adoption

The City Council recently discussed the report from the January 2021 City Council retreat. The Council narrowed its list of additional strategic priorities/initiatives in 2021 and discussed proposed amendments to the retreat report, which serve as the minutes of the meeting. The following memorandum outlines what was suggested and how to deal with it:

- a. Council Member Dorothy recommended that the report be amended to put “smaller housing options & more transit options” under the Sustainability priority, in addition to the Land use strategy for housing and economic development priority. Additionally, she suggested that “mental health services” be added to the Policing Strategies priority. The following motion, stated in the positive, should be made to consider this amendment:

Motion: Amend page 3 of the retreat report to add to number 6. Sustainability the words “smaller housing options, more transit options” and to number 14. Policing strategies the words “mental health services.”

- b. Additionally, the City Council discussed the need to have a summarization of the priorities that were determined. Given the robust conversation that narrowed these priorities at the City Council meeting, staff recommends that the report stand as a reflection of the Council discussion at the retreat, but that the attached summary of the focused priorities be appended to the report to reflect the outcomes of the entire process. To accomplish this, the following motion should be considered:

Motion: Append to the report the one-page document entitled FOCUSED PRIORITIES FROM 2021 CITY COUNCIL RETREAT AND FOLLOW-UP PROCESS to provide a succinct summary of the outcomes of the City Council’s dialogue.

FOCUSED PRIORITIES FROM 2021 CITY COUNCIL RETREAT AND FOLLOW-UP PROCESS

Each year, the Worthington City Council conducts a retreat to discuss issues, consider how to govern more effectively and explore additional priorities the City may pursue. Additional dialogue occurs to hone these priorities and provide direction to City staff, Boards and Commissions. This process does not supplant the budget process, capital improvement and other planning the City conducts to develop priorities for action. Rather, it informs them and focuses on additional policy initiatives the City Council wants to discuss and pursue.

In 2021, the City Council held its retreat in January. The attached report reflects the dialogue that occurred at the retreat. At subsequent City Council meetings, the Council discussed the outcome of the retreat and further refined its retreat priorities. As a result of this process, the City Council identified the following retreat priorities:

Focused Retreat Priorities

The following are the top retreat policy initiatives of the City Council:

- Continue to implement Vision Worthington
- Create a Joint Recreation District with Worthington Schools to reinvest in the Worthington Pool complex
- Advance efforts to revitalize East Wilson Bridge Road

Additionally, the City Council expressed a desire to make progress on additional priorities, including:

- Preparing and adopting Source of Income legislation
- Understanding strategies for police responses to the mentally ill
- Review of revenue and fees; alternative revenue sources to promote financial sustainability
- Learning about the Power a Clean Future Ohio Coalition



STAFF MEMORANDUM
City Council Meeting – February 16, 2021

Date: February 10, 2021

To: Matthew H. Greeson, City Manager

From: Robyn Stewart, Assistant City Manager

Subject: Continued Discussion of Vision Worthington Implementation

EXECUTIVE SUMMARY

Time is provided for City Council to continue its discussion of the process for moving forward with action planning and consideration of the resolution adopting the vision statements.

BACKGROUND/DESCRIPTION

The Visioning Committee presented the vision statements and supporting principles and its full report on the visioning process in late 2020. City Council has been discussing the process for identifying and evaluating potential actions to be taken in support of the visions and ultimately determining actions that will be pursued. Staff has provided the attached memorandum that seeks to describe the concepts discussed thus far to facilitate a Council discussion of this topic.

Additionally, staff has drafted the attached resolution for adopting vision statements that attempts to capture previous Council discussions regarding it. Council Member Robinson emailed suggested language for inclusion in the resolution which is also attached.

ATTACHMENT(S)

1. Memorandum titled Community Visioning – Transition to Actions
2. Draft resolution adopting the vision statements
3. Email from Council Member Robinson suggesting additional language for the resolution



Office of the City Manager

MEMORANDUM

DATE: January 19, 2021

TO: Matt Greeson, City Manager

FROM: Robyn Stewart, Assistant City Manager

SUBJECT: COMMUNITY VISIONING – TRANSITION TO ACTIONS

This memorandum has been updated since the December 28, 2020 version to incorporate concepts discussed during the City Council Retreat held on January 9, 2021.

In August 2019, the Community Visioning process started with a meet and greet event with the 13 people appointed by City Council to guide the visioning effort. The Committee worked with the consultant, PDG, over the next several months to develop the process and collect background information. In 2020, the Committee launched extensive public engagement, even during a global pandemic, to listen to the community and understand the most prominent and widespread ideas about the desired future for Worthington. After collecting feedback from a wide variety of groups and via numerous engagement activities, the Committee drafted vision statements and supporting principles which were publicly distributed for reaction and comments. The vision statements and principles were modified and refined to incorporate the comments and ultimately they were presented to City Council for adoption. The Visioning Committee worked hard to ensure the statements and principles reflect the community's comments and ideas. They do not represent the individual visions of the Committee members; they reflect the visions heard from the community. Community Visioning is scheduled to be placed on a City Council agenda in early 2021 for Council to consider accepting the report of the Visioning Committee and adopting the vision statements and principles.

Next Steps

Once City Council adopts the vision statements and principles, the critical next step is to determine how to move into actions. What proactive steps will the City and community take to achieve the vision for the future?

The Visioning Committee has discussed the next steps for this process. They ultimately decided to be general in the recommendations included in the report – strongly encouraging action planning without providing extensive details on the process to follow for action planning.

In order to determine how to proceed, it is helpful to understand the current state. Throughout the visioning process, the Committee heard many ideas. Those ideas that were big picture, looked toward the future and described a desired outcome or characteristic of the community were incorporated into the vision statements and principles. Many ideas were more specific and tactical in nature and at times focused on a narrow issue. These were captured and included on a list of action ideas. The vision statements and principles were tested in the community as a result of drafts being publicly distributed and reactions collected. The action ideas were put on a list for further evaluation in the future once the vision statements and principles were finalized. Some items on the list were suggested by many people while others were suggested by one or a few people. The action ideas should be further evaluated, tested for support and prioritized, recognizing that implementation resources will be constrained.

Possible Process Moving Forward

Action Planning Process Structure

The suggested process for moving forward is the creation of a steering committee to oversee the development of action plans. The steering committee will host workshops on each vision statement, inviting interested parties to the workshops. The purpose of the workshops will be to

- identify the actions already underway that support the visions,
- evaluate the action ideas suggested during the visioning process,
- identify new ideas that could help achieve the visions, and
- recommend to City Council the highest priority actions that should be pursued to achieve the vision. The highest priorities will be described in an action plan to be adopted by City Council.

If the steering committee determines during the workshops that actions for some issues/visions need more in-depth consideration, the steering committee will create working teams as needed to more fully explore the subject(s). The steering committee will assign participants from the workshops and others as appropriate to the working teams. The working teams will further discuss the topics and provide recommended action steps to the steering committee.

The steering committee may decide to create subgroups of the committee to host specific workshops or choose to host the workshops with the whole committee. The action planning will focus on recommending steps to be taken in the next 1-2 years as well as the next 3-5 years. The committee will consider the current resources available and the potential to obtain additional resources when preparing the action plan.

In doing its work, the steering committee will need to develop a process for ascertaining priorities within vision areas as well as overall community priorities across vision statements. Once action plans are drafted, the steering committee will also develop recommendations for performance metrics for the visions and a means to track the metrics over time. The steering committee will periodically present its work to the City Council for consideration and ultimately adoption.

Guiding Principles

The steering committee will:

- Report to City Council regularly so they are informed about the work that is occurring and are prepared to act upon the action plan once it is prepared
- Categorize the activities already underway that support the visions
- Utilize the workshops and any working teams created to evaluate the action ideas suggested during the visioning process and identify new ideas that could help achieve the visions
- Check the level of community support for the ideas
- Prioritize the ideas that should be pursued in the next 1-2 years and the next 3-5 years
- Prepare recommended actions that acknowledge steps that are feasible within existing resources and identify additional measures which may be needed for implementation
- Engage the groups and individuals that will be involved in implementing the actions in order to foster ownership for the strategies

Members of the Steering Committee

City Council will appoint the members of the steering committee and the City Manager's Office will provide staff support to the committee. The committee should include some members of the Visioning Committee to provide continuity from the visioning process into the action planning process. Additionally, it should include representatives of City boards and commissions to get input from the areas of focus for the boards and commissions and to connect the boards and commissions to the prioritized action plans. This would integrate the formal and ongoing organizational structure with the work to implement the visions. There is also a benefit to connecting other organizations to the committee to form partnerships around the visions. Overall, the members of the committee should be good process and organizational thinkers who can effectively facilitate and manage the variety of input and ideas generated from the workshops and shape them into workable actions.

Based on the thinking described in the previous paragraph, staff suggests the steering committee be comprised of individuals from the following groups:

Visioning Committee (4)
Municipal Planning Commission (1)
Community Relations Commission (1)
Parks & Recreation Commission (1)
Bicycle & Pedestrian Advisory Board (1)
Community Improvement Corporation (1)
Worthington Partnership (1)
Worthington Libraries (1)
Worthington Schools (1)
Worthington Historical Society (1)
Worthington Business (1)

Discussion of Vision Statements with Boards and Commissions

City Staff will coordinate with each of the City's boards and commissions to hold a presentation and discussion of the vision statements and supporting principles. The presentations and discussions may include representatives of the Visioning Committee and/or members of the steering committee. The purpose is to inform and engage the boards and commissions in the next steps of the process and to encourage them to connect their work to the visions.

RESOLUTION NO. XX-2021

Adopting the Vision Statements and Supporting Principles from the Vision Worthington Initiative.

WHEREAS, in 2019, City Council decided to engage in a citizen-led comprehensive visioning process to include all stakeholders to gain a thorough understanding of a broad cross-section representing the will of the people (Resolution No. 10-2019); and,

WHEREAS, the City Council appointed 13 community members to a Visioning Committee to steer the visioning process, engage and listen to community members and develop a well-grounded articulation of the community's aspirations for the future of Worthington (Resolution No. 40-2019); and,

WHEREAS, The City Council hired a consultant, Poggemeyer Design Group (PDG), to work with the Committee in developing and implementing the visioning process, and

WHEREAS, the Committee proceeded to engage the community throughout 2020 through interviews, workshops, focus groups, surveys, presentations to community groups, charettes, an online interactive website and mailings to households, and

WHEREAS, the Committee's engagement activities were broadly and frequently advertised through social media, online websites, emails, newspaper articles, signs in the community, newsletters, press releases, and postcards, and

WHEREAS, after thoughtfully considering all the ideas and reactions from community members, the Committee drafted vision statements and supporting principles, tested those with the community online and through the mail, and refined the statements and principles based on the community input, and

WHEREAS, the Committee presented the final vision statements and supporting principles to City Council on November 9, 2020 and subsequently submitted the full report of the visioning effort the City Council on December 22, 2020, and

WHEREAS, the Visioning Committee's report notes that "[a] Vision Statement is an aspirational statement of an idealist emotional future" and "[v]isioning does not offer site-specific solutions, specific public policy recommendations, or prescribe mandated action steps . . . it will be up to City leaders on how and when to implement [the] vision" (Vision Worthington Executive Summary, p.3), and,

WHEREAS, the Visioning Committee acknowledged conflicting opinions in the community around development/redevelopment, park development, housing, public

DRAFT

transportation, Worthington's vibe/energy and support/involvement for younger individuals, and they worked diligently to write vision statements and principles focused on the commonalities in viewpoints of community members (Vision Worthington Executive Summary, p. 7).

NOW, THEREFORE, BE IT RESOLVED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That City Council hereby adopts and approves the vision statements and supporting principles as described in Exhibit A.

SECTION 2. That the City Council commits to using the vision statements and supporting principles as guides and expressions of values in pursuing and adopting action steps .

SECTION 3. That staff will arrange for presentation and discussion of the vision statements and supporting principles with the City's Boards and Commissions and City employees.

SECTION 4. That City Council acknowledges that progress toward achieving the described future is a long-term endeavor and the City Council will review the vision statements and supporting principles at City Council planning sessions and retreats in order to connect the visions for the community's future to City priorities and programs, to update actions plans and steps, and to track progress in moving toward the visions.

SECTION 5. That City Council desires to maintain flexibility to pursue opportunities as they arise, thus action plans may be revised as deemed appropriate by the City Council.

SECTION 6. That the Clerk of Council be and hereby is instructed to record this Resolution in the appropriate record book.

Adopted _____

President of Council

Attest

Clerk of Council

From: Robinson, David <David.Robinson@worthington.org>
Sent: Monday, February 8, 2021 1:31 PM
To: Bucher, Peter <Peter.Bucher@worthington.org>; Dorothy, Rachael <Rachael.Dorothy@worthington.org>; Kowalczyk, Beth <Beth.Kowalczyk@worthington.org>; Michael, Bonnie <Bonnie.Michael@worthington.org>; Myers, Scott <Scott.Myers@worthington.org>; Smith, Doug <Doug.Smith@worthington.org>
Cc: Greeson, Matt <Matt.Greeson@worthington.org>; Stewart, Robyn <Robyn.Stewart@worthington.org>; Thress, D. Kay <Kay.Thress@worthington.org>
Subject: visioning report language -- suggested additions to resolution

Colleagues,

Since discussion of the visioning report has been put on the agenda again this evening, I wanted to get my drafts out to you of suggested additions to the proposed resolution. I am advocating that we be explicit about two basic points: 1) what the report is (and is not), and 2) what this status means for the relative meaning and role of the report moving forward. Notes are below.

David

#1 What the report is/is not:

In order to be explicit and clear that the value and force of the visioning report does not rest upon claims of being a “consensus” document (as does the UMCH Comp Plan update, through both explicit and implied language), I suggest something along the following:

Whereas, due to constraints and restrictions imposed by the covid pandemic, certain planned actions, such as citywide door-to-door outreach, were not possible, resulting in a public participation rate substantially less than the original goal, though still representing a significant portion of the community and a diversity of opinion, ...

#2 What is the meaning and role of the report:

In order to be explicit about the positive yet circumscribed role that the report will play in the development of future policies and programs, I suggest something along the following:

Whereas, these vision statements are aspirational and not prescriptive in nature, and are intentionally stated in positive terms, seeking broad agreement, and do not attempt to address or resolve various community conflicts, some of which are identified in the report itself, ...

David Robinson
City Council Member
Worthington, Ohio
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davidrobinsonblog.com