



City Council Agenda

Monday, November 21, 2022 at 7:00 pm

6550 N. High Street, Worthington, Ohio 43085

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Visitor Comments

Special Presentation(s)

5. Resolution No. 51-2022 Recognition of Richard Tennant's 60 Year of Service

Expressing the Appreciation and Best Wishes of the Worthington City Council to Richard Tennant for 60 years of Outstanding Service to the City of Worthington and for his Service to the Community.

Recommendation: Introduce and Approve as Presented

6. Deer - Gary Comer (Ohio Department of Natural Resources)

Executive Summary: President Robinson invited Gary Comer from the Ohio Department of Natural Resources in to talk with members about deer management.

Public Hearings on Legislation

7. Ordinance No. 26-2022 Appropriation for Colonial & Foster Waterline Project

Amending Ordinance No. 53-2021 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Colonial & Foster Waterline Improvement and all Related Expenses and Determining to Proceed with said Project. (Project No. 718-21)

Executive Summary: This Ordinance appropriates funds for the construction of waterline replacements for the Colonial & Foster Waterline Project in Colonial Hills.

Recommendation: Motion to Amend to insert the amount of \$1,897,000 and the firm of Strawser Paving Company; Approve as amended.

New Legislation - Ordinance(s)

8. Ordinance No. 39-2022 Operating Budget for 2023

Providing for the Adoption of the Annual Budget for the Fiscal Year 2023 and Appropriating Sums for Current Operating Expenses.

Executive Summary: This Ordinance adopts the City's annual budget for Fiscal Year 2023 and appropriates sums for current operating expenses.

Recommendation: Introduce for Public Hearing on December 5, 2022

9. Ordinance No. 40-2022 Budget for Community Groups (2023)

Amending Ordinance No. 39-2022 (As Amended) to Adjust the Annual Budget by Providing for Appropriations From the General Fund and Convention and Visitor's Bureau Fund Unappropriated Balance's to Pay the Cost of Funding for Community Groups, Cultural Arts Center and Tourism Activities for 2023.

Executive Summary: This Ordinance appropriates funds for Community Groups, including the Worthington Historical Society, the Worthington Partnership, and the McConnell Arts Center. This legislation was split from the original 2023 budget appropriation Ordinance to provide Council Members who may also be board members of these groups an opportunity to abstain from voting.

Recommendation: Introduce for Public Hearing on December 5, 2022

10. Ordinance No. 41-2022 Establish Compensation for Unclassified Employees

Establishing Compensation for Certain Unclassified Positions of the Municipal Service for the Period of January 1, 2023 through December 31, 2023, and Adopting Class Specifications for Said Unclassified Positions.

Executive Summary: This Ordinance establishes the salaries for unclassified employees in the City for 2023.

Recommendation: Introduce for Public Hearing on December 5, 2022

11. Ordinance No. 42-2022 Additional Appropriations - General Fund & Accrued Acreage Benefit Fund

Amending Ordinance No. 53-2021 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the General Fund and Accrued Acreage Benefit Fund Unappropriated Balance.

Executive Summary: This legislation increases appropriations in the General Fund, the Accrued Acreage Benefit Fund and the Special Parks Fund for multiple purposes.

Recommendation: Introduce for Public Hearing on December 5, 2022.

12. Ordinance No. 43-2022 Contract with City of Columbus Public Health

Authorizing the City Manager to Execute A Contract Between the City of Columbus Board of Health and the City of Worthington for Health Services.

Executive Summary: This Ordinance authorizes the City Manager to enter into a contract with the Columbus Department of Health for the provision of public health services to Worthington.

Recommendation: Introduce for Public Hearing on December 5, 2022

13. Ordinance No. 44-2022 Franklin County District Board of Health for Plumbing Inspections

Approving the City Manager's Appointment of the Franklin County District Board of Health as the Provider of Plumbing Inspection Services in the City of Worthington.

Executive Summary: This ordinance authorizes the City Manager to appoint the Franklin County District Board of Health as the provider of plumbing inspection services for the City of Worthington in 2023.

Recommendation: Introduce for Public Hearing on December 5, 2022

14. Ordinance No. 45-2022 Contract to Provide Police Protection to Village of Riverlea

Authorizing the City Manager to Enter into a Contract with the Village of Riverlea for the Provision of Police Protection.

Executive Summary: Staff is proposing a 2023 contract in the amount of \$88,301, this represents a 3.5% increase from the 2022 contract.

Recommendation: Introduce for Public Hearing on December 5, 2022

Reports of City Officials

15. Policy Item(s)

a. Follow-Up Items for Operating Budget & Capital Improvements Program

Executive Summary: Time is provided for discussion by City Council of the 2023 Budget and the 2023-2027 Capital Improvements Program.

Reports of Council Members

Other Business

Executive Session

16. Executive Session

- a. To consider negotiations for economic development assistance.**
- b. To consider the appointment of a public official.**

Adjournment

17. Motion to Adjourn

RESOLUTION NO. 51-2022

Expressing the Appreciation and Best Wishes of the
Worthington City Council to Richard Tennant for 60
Years of Outstanding Service to the City of
Worthington and for his Service to the Community.

WHEREAS, Richard “Dick” Tennant served a distinguished 60 year career with the City of Worthington and is believed to be the longest serving City employee in Worthington’s history; and,

WHEREAS, Dick was hired as a patrolman for the Worthington Police in 1960, then was promoted to Sergeant in 1964 and to Lieutenant in 1972; and,

WHEREAS, during his tenure with the Worthington Police, Dick was a guiding force in the department, leading criminal investigations into several major cases, which were all solved quickly under his leadership; and,

WHEREAS, upon his retirement in 1993, Dick was hired as the Court Liaison Officer and also served as bailiff for the Worthington Mayor’s Court; and,

WHEREAS, Dick retired as Court Liaison Officer in 2012, but remained as Mayor’s Court bailiff until fully retiring in May 2020 after 60 years of service to the City; and,

WHEREAS, Dick was one of a four person team of volunteers who researched and documented the 215 year history of the Worthington Division of Police with the publication of *The History of Law Enforcement in Worthington, Franklin County, Ohio, 1803 - 2017*; and,

WHEREAS, the City of Worthington wishes to thank Dick Tennant for his 60 years of dedicated service, for capturing the history of the Worthington Division of Police for future generations, and for his ongoing support of the Worthington community.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Worthington, County of Franklin, State of Ohio:

SECTION 1. That on behalf of the residents of the community, the City Council hereby expresses to Dick Tennant sincere appreciation for his outstanding contributions and 60 years of dedicated service and extends him best wishes in future pursuits.

SECTION 2. That the Clerk of Council be instructed to forward a duly certified copy of this Resolution to Dick Tennant and to record said Resolution in the appropriate record book.

Adopted _____

President of Council

Attest

Clerk of Council



STAFF MEMORANDUM
City Council Meeting – November 21, 2022

Date: November 16, 2022

To: Matthew H. Greeson, City Manager

From: John Moorehead, P.E. Director of Service & Engineering

Subject: Ordinance No. 26-2022 Colonial & Foster Waterline Improvements

EXECUTIVE SUMMARY

This Ordinance appropriates funds for the construction of waterline replacements for the Colonial & Foster Waterline Project in Colonial Hills.

RECOMMENDATION

Motion to Amend to insert the amount of \$1,897,000 and the firm of Strawser Paving Company; Approve as amended.

BACKGROUND/DESCRIPTION

In 2020, Strand Associates was engaged to prepare a comprehensive water system study. The study identified and prioritized critically necessary waterline replacement projects. These projects are included in the City's ongoing capital improvement program.

The highest priority project identified is the Colonial & Foster waterline project which replaces water lines along Colonial Avenue and Andover Street. Preliminary design evaluation identified approximately 3,500 lineal feet of waterline to be replaced in this area. Strand has completed design of the improvements which this appropriation will fund. Bids for the construction of new waterlines were opened at noon on November 16 with Strawser Paving Company submitting the lowest and best bid of \$1,597,176.35. Staff is seeking approval of the ordinance as amended in an amount not to exceed \$1,879,000.00, which reflects a 10% contingency and the cost of Construction Engineering and Inspection. Staff is also seeking permission for the City Manager to enter into contract with Strawser Paving Company for construction.

FINANCIAL IMPLICATIONS/FUNDING SOURCES (if applicable)

\$1,897,000 from the CIP Fund, including \$1,895,000 from a transfer from the General Fund comprised of \$1,545,146.62 from ARPA funding.

ATTACHMENTS

Ordinance No. 26-2022 (As Amended)

Ordinance No. 26-2022

ORDINANCE NO. 26-2022
(As Amended)

Amending Ordinance No. 53-2021 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Colonial & Foster Waterline Improvement and all Related Expenses and Determining to Proceed with said Project. (Project No. 718-21)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8160.533445 an amount not to exceed One Million Eight Hundred Seventy Nine Thousand Dollars (\$1,879,000) to pay the cost of Colonial & Foster Waterline Improvement, also known as Colonial & Andover Waterline Improvement, and all related expenses. (Project No. 718-21)

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with the firm of Strawser Paving Company for the provision of the aforementioned services.

SECTION 3. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an "Ordinance Determining to Proceed" with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 4. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed _____

President of Council

Attest

Clerk of Council

Introduced July 18, 2022
P.H. September 6, 2022
Tabled

ORDINANCE NO. 26-2022

Amending Ordinance No. 53-2021 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the Capital Improvements Fund Unappropriated Balance to Pay the Costs of the Colonial & Foster Waterline Improvement and all Related Expenses and Determining to Proceed with said Project. (Project No. 718-21)

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the Capital Improvements Fund Unappropriated Balance to Account No. 308.8160.533445 an amount not to exceed _____ (\$ _____) to pay the cost of Arterial Improvements – Huntley & Schrock (Project No. 718-21)

SECTION 2. That the City Manager be and hereby is authorized and directed to enter into an agreement with the firm of _____ for the provision of the aforementioned services.

SECTION 3. For the purposes of Section 2.21 of the Charter of the City, this ordinance shall be considered an “Ordinance Determining to Proceed” with the Project, notwithstanding future actions of this Council, which may be necessary or appropriate in order to comply with other requirements of law.

SECTION 4. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed _____

President of Council

Attest

Clerk of Council



STAFF MEMORANDUM
City Council Meeting – November 21, 2022

Date: November 14, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Ordinance No. 39-2022 – 2023 Operating Budget

EXECUTIVE SUMMARY

This Ordinance adopts the City's annual budget for Fiscal Year 2023 and appropriates sums for current operating expenses.

RECOMMENDATION

Introduce for Public Hearing on December 5, 2022

BACKGROUND/DESCRIPTION

The City Council has held a series of budget workshops over recent weeks. This Ordinance adopts the City's operating budget for Fiscal Year 2023. It is introduced with blanks pending the conclusion of the budget presentations and discussion. The amounts will be filled in for the public hearing on the Ordinance, which is scheduled for December 5, 2022.

There are several anticipated changes from the City Manager's Proposed Budget to the Final Budget. These changes will be outlined in the updated memo for the public hearing on this legislation.

FINANCIAL IMPLICATIONS/FUNDING SOURCES

The proposed 2023 Operating Budget document includes information about the cost of the City's services and programs and projected revenue sources.

ATTACHMENTS

Ordinance No. 39-2022

ORDINANCE NO. 39-2022

Providing for the Adoption of the Annual Budget for
the Fiscal Year 2023 and Appropriating Sums for
Current Operating Expenses.

WHEREAS, pursuant to the provisions of Section 2.07, paragraph 3, of Article II of the Charter of the City of Worthington, Ohio, the City Council is authorized to adopt the Municipal Budget for the Fiscal Year beginning January 1, 2023 and ending December 31, 2023; and,

WHEREAS, the City Manager has submitted a proposed budget with estimates and an explanatory message; and,

WHEREAS, hearings have been held on said Budget estimates as required by Section 4.03 of Article IV of the Charter;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, Franklin County, State of Ohio:

SECTION 1. That the Annual Budget submitted by the City Manager in accordance with the provisions of Section 4.02 of Article IV of the Charter be and the same hereby is adopted by Council.

SECTION 2. To provide operating expenditures for General Government, Department of Service/Engineering, Department of Public Safety, Department of Parks and Recreation, and Department of Planning and Building during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the General Fund:

| <u>Account Number</u> | <u>Description</u> | <u>Appropriation</u> |
|---------------------------|---|----------------------|
| 101.1010 | Legislative and Clerk: Personal Services All Other | \$ |
| 101.1020 | Mayor & Mayors Court: Personal Services All Other | \$ |
| 101.1030 | Department of Administration: Personal Services All Other | \$ |

ORDINANCE NO. 39-2022

| <u>Account Number</u> | <u>Description</u> | <u>Appropriation</u> |
|---------------------------|---|----------------------|
| 101.1040 | Department of Personnel: Personal Services All Other | \$ |
| 101.1050 | Department of Finance & Taxation: Personal Services All Other | \$ |
| 101.1060 | Department of Law: Personal Services All Other | \$ |
| 101.1070 | Economic Development: Personal Services All Other | \$ |
| 101.1080 | Legal Advertising | \$ |
| 101.1090 | County Auditor Deductions | \$ |
| 101.1100 | Board of Health | \$ |
| 101.1110 | Transfers | \$ |
| 101.1120 | Contractual Services/Refuse | \$ |
| 101.1150 | Contingency Account | \$ |
| 101.1160 | Information Technology: Personal Services All Other | \$ |
| 101.1170 | Lodging Tax | \$ |

ORDINANCE NO. 39-2022

| <u>Account Number</u> | <u>Description</u> | <u>Appropriation</u> |
|---|---|----------------------|
| 101.1190 | Kilbourne Memorial Library | \$ |
| | Total General Government | \$ |
| Department of Safety: Division of Police | | |
| 101.2010 | Administration: Personal Services All Other | \$ |
| 101.2020 | Community Service: Personal Services All Other | \$ |
| 101.2030 | Support Service: Personal Services All Other | \$ |
| | Total Division of Police | \$ |
| Department of Service/Engineering | | |
| 101.3010 | Administration: Personal Services All Other | \$ |
| 101.3040 | Buildings & Structures Maint: Personal Services All Other | \$ |
| 101.3050 | Grounds Maintenance: Personal Services All Other | \$ |
| 101.3060 | Sanitation | \$ |

ORDINANCE NO. 39-2022

| <u>Account Number</u> | <u>Description</u> | <u>Appropriation</u> |
|---|--|----------------------|
| 101.3070 | Fleet Maintenance: Personal Services All Other | \$ |
| Total Department of Service/Engineering | | <hr/> \$ |
| Department of Parks & Recreation | | |
| 101.4010 | Administration: Personal Services All Other | \$ |
| 101.4020 | Parks Maintenance: Personal Services All Other | \$ |
| 101.4030 | Community Center Programs: Personal Services All Other | \$ |
| 101.4040 | Recreation Programs: Personal Services All Other | \$ |
| 101.4050 | Senior Citizen Programs: Personal Services All Other | \$ |
| Total Department of Parks & Recreation | | <hr/> \$ |
| Department of Planning and Building | | |
| 101.5010 | Planning and Building: Personal Services All Other | \$ |
| Total Department of Planning and Building | | <hr/> \$ |

ORDINANCE NO. 39-2022

| <u>Account Number</u> | <u>Description</u> | <u>Appropriation</u> |
|---|--|----------------------|
| Department of Safety: Division of Fire | | |
| 101.6060 | Administration: Personal Services All Other | \$ |
| 101.6070 | Operations: Personal Services All Other | \$ |
| 101.6080 | Training & Prevention: Personal Services All Other | \$ |
| | Total Division of Fire | <hr/> \$ |
| 101.7000 | Dispatching Services All Other | \$ |
| | TOTAL GENERAL FUND | <hr/> \$ |

SECTION 3. To provide operating expenditures for the Street Maintenance and Repair Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Street Maintenance and Repair Fund:

| | | |
|----------|--|----|
| 202.2050 | Administration: Personal Services All Other | \$ |
| 202.2060 | Street Maintenance, Construction & Equipment: Personal Services All Other | \$ |
| 202.2070 | Street Cleaning | \$ |
| 202.2080 | Street Drainage | \$ |

ORDINANCE NO. 39-2022

| <u>Account Number</u> | <u>Description</u> | <u>Appropriation</u> |
|---------------------------|---|-----------------------------------|
| 202.2090 | Traffic Control Systems: | |
| | Personal Services | \$ |
| | All Other | |
| | Total Street Maintenance & Repair Fund | <u> </u> \$ |

SECTION 4. To provide operating expenditures for the State Highway Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the State Highway Fund:

| | | |
|----------|---------------------------------|-----------------------------------|
| 203.0010 | State Highway Improvement: | |
| | Personal Services | \$ |
| | All Other | |
| | Total State Highway Fund | <u> </u> \$ |

SECTION 5. To provide operating expenditures for the Water Distribution Fund for the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Water Distribution Fund:

| | | |
|----------|--|-----------------------------------|
| 204.6010 | Maintenance & Repair: | |
| | Personal Services | \$ |
| | All Other | |
| | Total Water Distribution Fund | <u> </u> \$ |

SECTION 6. To provide operating expenditures for the Sanitary Sewer Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Sanitary Sewer Fund:

| | | |
|----------|----------------------------------|-----------------------------------|
| 205.7010 | Maintenance & Repair: | |
| | Personal Services | \$ |
| | All Other | |
| | Total Sanitary Sewer Fund | <u> </u> \$ |

ORDINANCE NO. 39-2022

| <u>Account Number</u> | <u>Description</u> | <u>Appropriation</u> |
|---------------------------|--------------------|----------------------|
|---------------------------|--------------------|----------------------|

SECTION 7. To provide for a transfer from the 27th Pay Fund, the following appropriations are hereby made in the 27th Pay Fund:

| | | |
|----------|---------------------------|----|
| 211.1111 | 27 th Pay Fund | \$ |
|----------|---------------------------|----|

SECTION 8. To provide operating expenditures for the Police Pension Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Police Pension Fund:

| | | |
|----------------------------------|-------------------|----------|
| 212.1212 | Personal Services | \$ |
| Total Police Pension Fund | | <hr/> \$ |

SECTION 9. To provide operating expenditures for the Law Enforcement Trust Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Law Enforcement Trust Fund:

| | | |
|----------|-----------------------|----|
| 214.1414 | Law Enforcement Trust | \$ |
|----------|-----------------------|----|

SECTION 10. To provide operating expenditures for the MMVLT Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the MMVLT Fund:

| | | |
|----------|----------------------|----|
| 215.8150 | Contractual Services | \$ |
|----------|----------------------|----|

SECTION 11. To provide operating expenditures for the Enforcement and Education Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Enforcement and Education Fund:

| | | |
|----------|--------------------|----|
| 216.1616 | Education Supplies | \$ |
|----------|--------------------|----|

SECTION 12. To provide operating expenditures for the Court Clerk Computer Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Court Clerk Computer Fund:

| | | |
|----------|-------------------|----|
| 218.1818 | Computer Supplies | \$ |
|----------|-------------------|----|

ORDINANCE NO. 39-2022

| <u>Account Number</u> | <u>Description</u> | <u>Appropriation</u> |
|---------------------------|--------------------|----------------------|
|---------------------------|--------------------|----------------------|

SECTION 13. To provide operating expenditures for the Economic Development Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Economic Development Fund:

| | | |
|----------|---------------------|----|
| 219.1919 | Development Efforts | \$ |
|----------|---------------------|----|

SECTION 14. To provide operating expenditures for the Law Enforcement Continuing Education Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Law Enforcement Continuing Education Fund:

| | | |
|----------|---------------------|----|
| 221.2121 | Law Enforcement CED | \$ |
|----------|---------------------|----|

SECTION 15. To provide operating expenditures for the Special Parks Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Special Parks Fund:

| | | |
|----------|----------------------|----|
| 229.4010 | Capital Expenditures | \$ |
|----------|----------------------|----|

SECTION 16. To provide operating expenditures for the Sharon Township Joint Economic Development District Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made:

| | | |
|----------|----------------------|----|
| 230.3030 | Sharon Township JEDD | \$ |
|----------|----------------------|----|

SECTION 17. To provide operating expenditures for the Capital Improvements Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Capital Improvements Fund:

| | | |
|----------|----------------------|----|
| 308.8110 | Capital Expenditures | \$ |
|----------|----------------------|----|

SECTION 18. To provide operating expenditures for the General Bond Retirement Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the General Bond Retirement Fund:

| | | |
|----------|--------------|----|
| 409.9010 | Debt Service | \$ |
|----------|--------------|----|

SECTION 19. To provide operating expenditures for the O.B.B.S. Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the O.B.B.S. Fund:

| | | |
|----------|--------------------|----|
| 830.3333 | O.B.B.S. Surcharge | \$ |
|----------|--------------------|----|

ORDINANCE NO. 39-2022

| <u>Account Number</u> | <u>Description</u> | <u>Appropriation</u> |
|---|---|----------------------|
| SECTION 20. To provide operating expenditures for the TIF/CRA Funds during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the TIF/CRA Funds: | | |
| 920.9020 | TIF Distribution (Worthington Place – The Heights) | \$ |
| 930.9020 | TIF Distribution (933 High Street) | \$ |
| 935.9020 | TIF Distribution (Downtown Worthington) | \$ |
| 940.9020 | TIF Distribution (Worthington Square) | \$ |
| 945.9020 | TIF Distribution (W.Dublin Granville Rd) | \$ |
| 950.9020 | TIF Distribution (350 W. Wilson Bridge Rd.) | \$ |
| 955.9020 | TIF Distribution (800 Proprietors Rd) | \$ |
| 999.9020 | PACE Fund (Columbus Finance Authority) | \$ |

SECTION 21. To provide operating expenditures for the Accrued Acreage Fund during the fiscal year ending December 31, 2023, the following appropriations are hereby made in the Accrued Acreage Fund:

| | | |
|----------|----------------------|----|
| 825.2525 | Accrued Acreage Fees | \$ |
|----------|----------------------|----|

SECTION 22. Sums expended from the above appropriations which are proper charges against any other department or against any firm, person, or corporation, if repaid within the period covered by such appropriations shall be considered reappointed for such original purpose; provided that the net total of expenditures under any appropriation shall not exceed the original total.

ORDINANCE NO. 39-2022

SECTION 23. The City Manager and City department heads are authorized to make expenditures for coffee, snacks, meals, refreshments, and other amenities, except alcohol, where such expenditures of public funds are for the public purpose benefiting the City and funding has been appropriated for such purpose. Such authorized public purposes include, but are not limited to:

- (a) Articles of presentation or events or meetings to which City employees are, and others may be, invited, where such expenditure is for the purpose of expressing the City's appreciation;
- (b) Events or meetings to which City employees are, and others may be, invited, where such expenditure is for the purpose of facilitating the public purpose of a particular event or meeting;
- (c) Events or meetings to which City employees are, and others may be, invited, where such expenditures is for the purpose of promoting or supporting the economic development goals of the City;
- (d) Events or meetings to which City employees are required to attend or participate in as part of the duties of their employment.

This section is intended to authorize the expenditure of public funds for proper public purposes in compliance with applicable law.

SECTION 24. Section 2.07 (11) of the City Charter requires City Council to annually review the investment policy of all funds held by the City. This review was completed as a component of the annual budget process for the fiscal year beginning January 1, 2023 and ending December 31, 2023.

SECTION 25. That this Ordinance shall become effective on the first day of January, 2023, as provided in Section 4.05 of the Charter of the City of Worthington, Ohio.

Passed _____

President of Council

Attest

Clerk of Council



**STAFF MEMORANDUM
City Council Meeting – November 21, 2022**

Date: November 14, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Ordinance No. 40-2022 – 2023 Community Group Funding

EXECUTIVE SUMMARY

This Ordinance appropriates funds for Community Groups, including the Worthington Historical Society, the Worthington Partnership, and the McConnell Arts Center. This legislation was split from the original 2023 budget appropriation Ordinance to provide Council Members who may also be board members of these groups an opportunity to abstain from voting.

RECOMMENDATION

Introduce for Public Hearing on December 5, 2022

BACKGROUND/DESCRIPTION

This Ordinance will appropriate General Fund funds for various Community Groups as shown below:

| | |
|---------------------------------|-----------|
| Worthington Historical Society | \$35,000 |
| Worthington Partnership | \$59,400 |
| General Community Group Funding | \$40,000 |
| MAC Operating Grant | \$260,000 |
| Arts Grants | \$5,000 |
| Worthington Partnership – CVB | \$75,000 |

Pending additional Council discussion, the Worthington Historical Society could receive an eight percent (8%) increase which would be an additional \$2,800.

The Cultural Arts Center appropriation also includes funds for the McConnell Arts Center building, including HVAC, insurance, and building maintenance.

Additionally, \$75,000 is appropriated from the Convention and Visitor's Bureau (CVB) Fund which will be distributed to the Worthington Partnership to fund tourism activities. This amount includes the estimated amount from 66% of the hotel tax. A \$65,000 transfer from the General Fund to the CVB Fund was appropriated with the original budget Ordinance.

If the additional funding for the Worthington Historical Society is approved, the total increase from the City Manager's Proposed Budget is \$47,200 for Community Group funding.

ATTACHMENTS

Ordinance No. 40-2022

ORDINANCE NO. 40-2022

Amending Ordinance No. 39-2022 (As Amended) to Adjust the Annual Budget by Providing for Appropriations From the General Fund and Convention and Visitor's Bureau Fund Unappropriated Balance's to Pay the Cost of Funding for Community Groups, Cultural Arts Center and Tourism Activities for 2023.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the General Fund and Convention and Visitor's Bureau Fund unappropriated balance to:

| <u>Account No.</u> | <u>Description</u> | <u>Amount</u> |
|---|----------------------|---------------|
| <u>General Fund #101</u> | | |
| 101.1140 | Community Groups | \$_____ |
| 101.1180 | Cultural Arts Center | \$_____ |
| <u>Convention and Visitor's Bureau Fund #210</u> | | |
| 210.1170 | CVB Activities | \$_____ |

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed _____

President of Council

Attest

Clerk of Council



STAFF MEMORANDUM
City Council Meeting – November 21, 2022

Date: November 14, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Ordinance No. 41-2022 – Compensation for Unclassified Employees

EXECUTIVE SUMMARY

This Ordinance establishes the salaries for unclassified employees in the City for 2023.

RECOMMENDATION

Introduce for Public Hearing on December 5, 2022

BACKGROUND/DESCRIPTION

This Ordinance establishes compensation for the City's unclassified employees for 2023. Compensation for classified employees is established via a separate Resolution. City positions are classified, except for those positions designated as unclassified by the City's Charter.

This Ordinance is introduced with blanks and will need to be amended for the public hearing. The amounts in the Ordinance are consistent with the amounts included in the 2023 Operating Budget.

ATTACHMENTS

Ordinance No. 41-2022

ORDINANCE NO. 41-2022

Establishing Compensation for Certain Unclassified Positions of the Municipal Service for the Period of January 1, 2023 through December 31, 2023, and Adopting Class Specifications for Said Unclassified Positions.

WHEREAS, the salaries for unclassified positions of the Municipal Service must be fixed by City Council;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. The salary of the City Manager (Class Specification No. 20) shall be \$_____.

SECTION 2. The salary of the Director of Finance (Class Specification No. 22) shall not exceed \$_____.

SECTION 3. The salary of the Director of Parks and Recreation (Class Specification No. 24) shall not exceed \$_____.

SECTION 4. The salary of the Director of Public Service and Engineering / City Engineer (Class Specification No. 31) shall not exceed \$_____.

SECTION 5. The salary of the Assistant to the City Manager/Personnel Director (Class Specification No. 27) shall not exceed \$_____.

SECTION 6. The salary of the Assistant City Manager (Class Specification No. 30) shall not exceed \$_____.

SECTION 7. The salary of the Court Clerk (Class Specification No. 52) shall not exceed \$_____.

SECTION 8. The salary of the Administrative Assistant/Service Department (Class Specification No. 167) shall not exceed \$_____.

SECTION 9. The salary of the Assistant to the City Manager/Information Technology Director (Class Specification No. 244) shall not exceed \$_____.

SECTION 10. The compensation rate for the Clerk of Council shall be not less than \$25.00 per meeting. In lieu of monetary compensation, the Clerk of Council may be granted compensatory time.

SECTION 11. The salary of the Assistant to the City Manager/Communications Director (Class Specification No. 202) shall not exceed \$_____.

SECTION 12. The salary of the Chief Building Inspector (Class Specification No. 223) shall not exceed \$_____.

ORDINANCE NO. 41-2022

SECTION 13. The salary of the Director of Law (Class Specification No. 226) shall not exceed \$_____.

SECTION 14. The salary of the Assistant City Manager/Economic Development Director (Class Specification No. 229) shall not exceed \$_____.

SECTION 15. The salary of the Director of Planning and Building (Class Specification No. 236) shall not exceed \$_____.

SECTION 16. The salary of the Administrative Assistant/Finance Manager (Class Specification No. 243) shall not exceed \$_____.

SECTION 17. The salary of the Deputy Director of Safety/Fire Chief (Class Specification No. 180) shall not exceed \$_____.

SECTION 18. The salary of the Executive Assistant to the City Manager/City Clerk (Class Specification No. 248) shall not exceed \$_____.

SECTION 19. The salary of the Deputy Director of Safety/Police Chief (Class Specification No. 122) shall not exceed \$_____.

SECTION 20. The salary of the Assistant Director/Parks and Recreation Superintendent (Class Specification No. 253) shall not exceed \$_____.

SECTION 21. The provisions of this ordinance supersede Ordinance No. 54-2021, as Amended, passed December 6, 2021, as it pertains to positions specified in Sections 1 through 20, for the period of January 1, 2023 through December 31, 2023.

SECTION 22. That Ordinance No. 54-2021 as Amended be and the same is hereby repealed.

SECTION 23. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed _____

President of Council

Attest

Clerk of Council



STAFF MEMORANDUM
City Council Meeting – November 21, 2022

Date: November 15, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Additional Appropriations – General Fund & Accrued Acreage Benefit Fund

EXECUTIVE SUMMARY

This legislation appropriates additional funding in the General Fund for the purpose of funding the transition to a new City Clerk as well as the capital transfer for utilization of American Rescue Plan Act Funds for the purpose of funding the waterline improvement at Colonial and Foster Ave.

Additionally, this legislation will appropriate \$40,000 to the Accrued Acreage Benefit Fund for the purpose of remitting sewer capacity charges to the City of Columbus.

Finally, \$10,000 is need in additional appropriations in the Special Parks Fund to accommodate expenses related to donations made through the Parks and Recreation Department.

RECOMMENDATION

Introduce for Public Hearing on December 5, 2022.

FINANCIAL IMPLICATIONS

Increases appropriations in the General Fund by \$1,897,750

Increase appropriations in the Accrued Acreage Benefit Fund by \$40,000

Increase appropriations in the Special Parks Fund by \$10,000

BACKGROUND/DESCRIPTION

Executive Assistant to the City Manager/City Clerk Transition: \$22,750

In anticipation of the retirement of our current long time City Clerk, this appropriation funds the hiring of a second City Clerk who would transition as the replacement City Clerk.

Capital Transfer: \$1,875,000

The American Rescue Plan Act of 2021 (ARPA), is a \$1.9 trillion economic COVID-19 stimulus package that was signed into law on March 11, 2021. As part of this package, \$350 billion in additional funding is being provided to state and local governments, including the City of Worthington. As of August 2022, the city of Worthington has now received both distributions for a total of \$1,545,146.62.

Under the Final Rule, issued by the U.S Treasury, the city of Worthington can take a standard revenue loss of up to \$10 million dollars. Utilizing this standard revenue loss deduction creates numerous administrative efficiencies, including not having to adhere to Federal uniform guidance for the capital project originally planned with these funds.

To properly account for these funds, the City will first need to move ARPA funds from the ARPA Fund to the General Fund to offset expenses related to the standard revenue loss. The second transaction is to move the savings in the General Fund to the Capital Improvement Fund where the expenses related to the waterline improvement will be accounted for. To reiterate, this process allows the City to move forward without burdensome Federal reporting requirements that would be required if the capital project were directly funded from the ARPA fund.

Because the total budget for this project exceeds the \$1,545,146 in available ARPA funds, an additional \$329,854 is proposed to be transferred from the General Fund. The total transfer is requested at \$1,875,000. This additional amount allows the project to be fully cash funded. Staff proposes utilizing General Fund fund balance, as opposed to the Capital Fund fund balance due to the large number of high cost items proposed to be funded from the Capital Fund within the next six months.

Accrued Acreage Benefit Fund: \$40,000

The Accrued Acreage Benefit Fund is a trust fund established to account for sewer system capacity charges due and payable to the City of Columbus. Columbus receives 100% of the capacity charges we collect, consistent with the provisions of our sewer contract with the City of Columbus. Receipts in this fund have exceeded the appropriation and an additional appropriation is needed to submit the funds to Columbus.

Special Parks Fund: \$10,000

The Special Parks Fund is a special revenue fund established to account for the public area standard payments received. Additionally, this fund receives and expends funds donated to the City for park improvements. Donation revenue has exceeded the available appropriations and an additional appropriation is needed.

ATTACHMENTS

Ordinance No. 42-2022

ORDINANCE NO. 42-2022

Amending Ordinance No. 53-2021 (As Amended) to Adjust the Annual Budget by Providing for an Appropriation from the General Fund, Accrued Acreage Benefit Fund and Special Parks Fund Unappropriated Balance.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the General Fund, Accrued Acreage Benefit Fund and Special Parks Fund unappropriated balance to:

| <u>Account No.</u> | <u>Description</u> | <u>Amount</u> |
|---|------------------------------------|------------------------|
| <u>General Fund #101</u> | | |
| 101.1010.511007 | Clerk of Council Overtime | \$ 1,000.00 |
| 101.1030.511012 | Executive Assistant/City Clerk | \$ 15,000.00 |
| 101.1030.512200 | PERS – Administration | \$ 2,000.00 |
| 101.1030.512204 | Medicare – Administration | \$ 250.00 |
| 101.1030.512207 | Health Insurance – Administration | \$ 4,500.00 |
| 101.1110.560987 | Capital Transfer | \$ 1,875,000.00 |
| Total General Fund | | \$ 1,897,750.00 |
| <u>Accrued Acreage Benefit Fund #825</u> | | |
| 825.2525.550952 | Accrued Acreage Fees | \$ 40,000.00 |
| Total Accrued Acreage Fund | | \$ 40,000.00 |
| <u>Special Parks Fund #229</u> | | |
| 229.4010.533072 | Parks Improvement Donation Expense | \$ 10,000.00 |
| Total Special Parks Fund | | \$ 10,000.00 |

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed _____

President of Council

Attest

Clerk of Council



STAFF MEMORANDUM
City Council Meeting – November 21, 2022

Date: November 14, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Ordinance No. 43-2022 – Public Health Contract – Columbus Public Health

EXECUTIVE SUMMARY

This Ordinance authorizes the City Manager to enter into a contract with the Columbus Department of Health for the provision of public health services to Worthington.

RECOMMENDATION

Introduce for Public Hearing on December 5, 2022

BACKGROUND/DESCRIPTION

The City has contracted with Columbus Public Health (CPH) for public health services for many years. We have a good working relationship and they are very responsible to City staff and the public. CPH provides such services as restaurant, pool and school inspections; mosquito trapping, testing and fogging; support services for prevention of and response to drug and alcohol addiction; residential sewage disposal inspections; and assistance with public health questions and issues raised by residents. Additionally, Worthington residents have access to the poison control and immunization clinics offered by Columbus Public Health.

FINANCIAL IMPLICATIONS

The 2023 contract price has not been determined by Columbus Public Health, however, we anticipate a 5% increase from the 2022 rate of \$77,250.

ATTACHMENTS

Ordinance No. 43-2022

ORDINANCE NO. 43-2022

Authorizing the City Manager to Execute A
Contract Between the City of Columbus Board of
Health and the City of Worthington for Health
Services.

WHEREAS, the City of Columbus Board of Health has indicated its intention to provide health services for the City of Worthington during calendar year 2023; and,

WHEREAS, the provision and maintenance of health services within the City of Worthington is a municipal service requiring uninterrupted service; and,

WHEREAS, the City Manager has received a proposed contract for the provision of health services to the City of Worthington by the City of Columbus Health Department;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the City Manager be and hereby is authorized and directed to enter into a contract with the City of Columbus Board of Health for the purpose of providing health services to the City of Worthington, said service to commence January 1, 2023, and remain in full force and effect until December 31, 2023.

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington Ohio.

Passed _____

President of Council

Attest:

Clerk of Council



STAFF MEMORANDUM
City Council Meeting – November 21, 2022

Date: October 28, 2022

To: Matthew H. Greeson, City Manager
Robyn Stewart, Assistant City Manager
David McCorkle, Assistant City Manager & Economic Development Director

From: R. Lee Brown, Director of Planning & Building

Subject: Ordinance No. 44-2022 - Appointment of the Franklin County District Board of Health as the Provider of Plumbing Inspection Services

EXECUTIVE SUMMARY

This is the annual ordinance that authorizes the City Manager to appoint the Franklin County District Board of Health as the provider of plumbing inspection services for the City of Worthington in 2023.

RECOMMENDATION

Introduce and set for a Public Hearing on December 5, 2022

BACKGROUND/DESCRIPTION

The City utilizes Franklin County District Board of Health to provide plumbing inspection services which are scheduled through the City's Department of Planning & Building. The City annual authorizes an ordinance which continues the services for the next year.

FINANCIAL IMPLICATIONS/FUNDING SOURCES (if applicable)

The cost of the service is paid by the applicants for building/plumbing permits via the permit fees. There is not a change in fees proposed for 2023.

ATTACHMENT(S)

- Ordinance No. 44-2022
- 2023 Contract

ORDINANCE NO. 44-2022

Approving the City Manager's Appointment of the Franklin County District Board of Health as the Provider of Plumbing Inspection Services in the City of Worthington.

WHEREAS, it is necessary and desirable to provide the inhabitants of Worthington with plumbing inspection services; and,

WHEREAS, the Franklin County General Health District Advisory Council shall have the right to provide such inspection services, charge and receive from the City of Worthington payment for said services in accordance with the contracts and provisions therein set forth for reimbursement at a rate of sixty (60%) of all plumbing inspection fees collected by the City of Worthington; at the same inspection fee as now charged by the Franklin County District Board of Health; and,

WHEREAS, the City Manager has received a proposed contract for the provision of plumbing inspection services to the City of Worthington by the Franklin County District Board of Health;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the City Manager be and hereby is authorized and directed to enter into a contract with the Franklin County District Board of Health for the purpose of providing plumbing inspection services in the City of Worthington, said service to commence January 1, 2023, and remain in full force and effect until December 31, 2023.

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington Ohio.

Passed _____

President of Council

Attest:

Clerk of Council

FRANKLIN COUNTY PUBLIC HEALTH 2023 PLUMBING CONTRACT

Between the:

The District Advisory Council
of the Franklin County General Health District
280 East Broad Street
Columbus, Ohio 43215

and

The City of Worthington, Ohio
6550 North High Street
Worthington, Ohio 43085

Contact us at: (614) 525-3160 / Fax (614) 525-6672
www.myfcph.org

CONTRACT

BETWEEN THE CITY OF WORTHINGTON, OHIO, AND FRANKLIN COUNTY PUBLIC HEALTH.

This contract made and entered into by and between the City of Worthington, Ohio, a Municipal Corporation, and Franklin County Public Health, pursuant to Ohio Revised Code Section 3709.281.

WITNESSETH

SECTION 1. Franklin County Public Health shall for the consideration hereinafter stated, furnish to the City of Worthington, Ohio, and inhabitants thereof, plumbing inspectors certified by the Ohio Department of Commerce for plumbing inspections.

SECTION 2. Said plumbing inspections shall be furnished for a period beginning January 1, 2023 and remain in full force until December 31, 2023 provided, however, that either party to this agreement shall have the right to cancel the same upon four (4) months written notice.

SECTION 3. The City of Worthington, Ohio, shall pay to Franklin County Public Health for said plumbing inspections furnished to the City of Worthington, Ohio and inhabitants thereof, sixty percent (60%) of all plumbing fees collected by the City of Worthington. The City of Worthington agrees to charge the most current inspection fees charged by Franklin County Public Health. The City of Worthington is to issue all permits and collect all fees.

SECTION 4. Franklin County Public Health shall render an invoice monthly to the City Manager of the City of Worthington on all services directly rendered to the citizens of the City of Worthington. Such invoice shall describe the type of service, where and for whom the service was rendered, and the number of cases, visits or the appropriate work units.

SECTION 5. Said sum or sums of money shall be paid by the City of Worthington, Ohio to Franklin County Public Health monthly and shall be paid within thirty (30) days after receiving a statement from Franklin County Public Health.

SECTION 6. The City of Worthington, Ohio has determined that Franklin County Public Health is organized and equipped to adequately provide the service that is the subject of this contract. Pursuant to Ohio Revised Code Section 3709.281, Franklin County Public Health may exercise the same powers as such legislative authority possesses with respect to the performance of any function or the rendering of any service, which, by such agreement, it undertakes to perform or render, and all powers necessary or incidental thereto.

IN WITNESS WHEREOF, the parties to this agreement have hereunto set their hands and seals and have executed this agreement the day and year written below.

FRANKLIN COUNTY PUBLIC HEALTH

Joe Mazzola, MPA
Health Commissioner
Date

CITY OF WORTHINGTON, OHIO

Robyn Stewart, Interim City Manager
Date

APPROVED AS TO FORM

Assistant Prosecuting Attorney
Franklin County, Ohio
Date

Law Director
City of Worthington, Ohio
Date

FINANCIAL CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement, obligation, payment of expenditure for the above has been lawfully appropriated, authorized or directed for such purpose and is in the treasury or in the process of collection to the credit of the proper fund and is free from any obligation or certificated now outstanding.

Director of Finance
City of Worthington

Date



STAFF MEMORANDUM
City Council Meeting – November 21, 2022

Date: November 14, 2022

To: Matthew H. Greeson, City Manager

From: Scott F. Bartter, Finance Director

Subject: Ordinance No. 45-2022 – Riverlea Police Protection Contract

EXECUTIVE SUMMARY

Staff is proposing a 2023 contract in the amount of \$88,301, this represents a 3.5% increase from the 2022 contract.

RECOMMENDATION

Introduce for Public Hearing on December 5, 2022

BACKGROUND/DESCRIPTION

The Village of Riverlea contracts with the City of Worthington for approximately 22 hours of police protection services per week. Based upon a forty (40) hour work week, this equates to 55% of the cost of one full time police officer.

The proposed 3.5% increase in the contract reflects the 2023 3.5% wage increase for FOP members.

FINANCIAL IMPLICATIONS/FUNDING SOURCES

2023 General Fund Revenue of \$88,301

ATTACHMENTS

Ordinance No. 45-2022

ORDINANCE NO. 45-2022

Authorizing the City Manager to Enter into a
Contract with the Village of Riverlea for the
Provision of Police Protection.

WHEREAS, the provision of services for police protection is necessary for the safety and security of the Village of Riverlea; and,

WHEREAS, the Village of Riverlea, Ohio, has agreed to enter into a contract with the City of Worthington for police protection services;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That the City Manager be and hereby is authorized and directed to enter into a contract with the Village of Riverlea to provide police protection services.

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed _____

President of Council

Attest:

Clerk of Council

CONTRACT BETWEEN THE CITY OF WORTHINGTON, OHIO AND THE VILLAGE OF RIVERLEA FOR POLICE PROTECTION

AGREEMENT, entered into by and between the City of Worthington, Ohio (“Worthington”) and the Village of Riverlea (“Riverlea”), both of which are Ohio municipal corporations.

WITNESSETH:

WHEREAS, the parties hereto desire to have Worthington provide police protection services to Riverlea pursuant to the authority granted by Ohio Revised Code Section 737.04 and upon the terms and conditions hereinafter states; and,

WHEREAS, the respective legislative authorities of Worthington and Riverlea have authorized an agreement for such purposes:

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises and the terms and conditions hereinafter set forth, Worthington and Riverlea hereby agree as follows:

1. Police Protection Services

Commencing January 1, 2023, Worthington shall provide Riverlea approximately 22 hours of police protection services per week, up to a maximum of 1,144 hours of such services per year.

As used herein the term “police protection services” means the following activities:

- (a) routine traffic and residential patrol of Riverlea streets, as well as routine Animal Control consistent with the service provided to Worthington residents;
- (b) response to emergency calls and citizen complaints other than the performance of police in investigative services;
- (c) appearance time by members of the Worthington Division of Police in any court relating to the prosecution of traffic or criminal charges brought in connection with this contract;
- (d) The Worthington Division of Police shall maintain records of action taken in Riverlea in accordance with current public records law and will submit a monthly and annual activity report to the Village of Riverlea. Worthington shall also perform investigative services upon the request of Riverlea.

2. Compensation by Riverlea to Worthington

In consideration for services provided by Worthington hereunder, Riverlea shall pay Worthington a monthly fee of Seven Thousand Three Hundred Fifty Eight Dollars and Forty-one Cents (\$7,358.41). There shall be an additional fee of Fifty-four Dollars and Seventeen Cents (\$54.17) per hour for police investigative services up to a maximum of Fifteen Thousand Dollars (\$15,000.00). All such services performed during a given calendar month shall be billed on the 5th day of the following month and shall be payable on the 15th day of such month.

3. Reimbursement of Increase in Workers' Compensation Premium Contribution

In the event any member of the Worthington Division of Police is injured or dies during the existence of this contract, while engaged in rendering services pursuant to this contract, and the premium contribution assessed against Worthington for Workers' Compensation benefits subsequently increases as a result of such injury or death, Riverlea shall pay Worthington in the first year of such increase and in each of the three (3) years thereafter, a sum equal to the lesser of One Thousand Dollars (\$1,000.00) or four percent (4%) of such increase. Payments pursuant to this paragraph shall be made by Riverlea once each year within ten (10) days after receipt of a signed statement from Worthington indicating the amount owed and showing how such amount was calculated. It is understood and agreed that regardless of the number of injuries or deaths incurred by members of the Worthington Division of Police while engaged in rendering services pursuant to this contract, the maximum amount which Riverlea must reimburse Worthington is One Thousand Dollars (\$1,000.00) per year for four (4) consecutive years. It is also understood and agreed that Riverlea's obligations under this paragraph shall survive the termination or expiration of this contract for any reason whatsoever.

4. Term and Termination

The term of this contract shall be for one year commencing January 1, 2023, unless either party terminates the agreement sooner upon at least 90 days advance written notice to the other party.

This contract shall be reviewed at the end of each contract period and any revisions included at that time. Any modifications during the life of the contract must be agreed to in writing by both parties.

The parties acknowledge and accept the terms and conditions of this Contract evidenced by the following signatures of their duly authorized representatives. The effective date of this Contract is the date that the final signatory executes this Contract.

VILLAGE OF RIVERLEA

| | |
|------------------------|------|
| Eric MacGilvray, Mayor | Date |
|------------------------|------|

Approved As To Form:

| | |
|------------------------|------|
| Leah Reibel, Solicitor | Date |
|------------------------|------|

Village of Riverlea

CITY OF WORTHINGTON

| | |
|----------------------------------|------|
| Matthew H. Greeson, City Manager | Date |
|----------------------------------|------|

Approved As To Form:

| | |
|-------------|------|
| Tom Lindsey | Date |
|-------------|------|

Director of Law
City of Worthington



STAFF MEMORANDUM
City Council Meeting – November 21, 2022

Date: November 17, 2022

To: City Council

From: Matthew H. Greeson, City Manager

Subject: FOLLOW UP - PROPOSED 2023 OPERATING BUDGET AND 2023-2027
CAPITAL IMPROVEMENTS PROGRAM

EXECUTIVE SUMMARY

Time is provided for discussion by City Council of the 2023 Budget and the 2023-2027 Capital Improvements Program.

BACKGROUND/DESCRIPTION

City Council heard presentations on the Proposed 2023 Operating Budget on October 10, November 7, and November 14, and the Proposed 2023-2027 Capital Improvements Program on October 17. This agenda item provides time for City Council to further discuss the proposed documents.

Earlier this year, Council President Robinson and Council Member Bucher presented “A Proposal for Developing and Implementing a Long-Term Sustainability Action Plan” in which it proposed a commitment to developing a “Long Term Sustainability Action Plan” and hiring a “senior level” position focused on sustainability. Staff was asked to provide information on this proposal, specifically a new position. Attached is a memorandum outlining options for pursuing this effort.

After the City Council meeting on November 14 in which the Worthington Historical Society gave a presentation on their activities and their budget request, Council President Robinson and Council Member Smith indicated they may want to provide additional funding for the Historical Society above the amount requested during the presentation. This change would need to be reflected in Ordinance No. 40-2022 included earlier on the agenda. Additional information related to this idea is

included in the staff memorandum related to that ordinance.

After the CIP discussion, Council President Robinson requested additional information regarding the City's debt levels. A memorandum from staff is attached providing additional thoughts and comments on the City's debt status and trends.

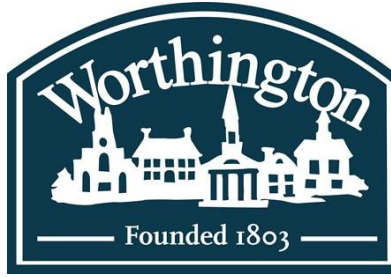
Adoption of the 2023 Operating Budget and the 2023-2027 Capital Improvements Program is scheduled for December 5.

The Proposed 2023 Operating Budget and the Proposed 2023-2027 Capital Improvements Program are available on the City's website at www.worthington.org/budget.

ATTACHMENT(S)

Memorandum – Sustainability Action Plan & Position

Memorandum – Debt Levels



STAFF MEMORANDUM
City Council Meeting – November

Date: November 17, 2022

To: Worthington City Council

From: Matt Greeson, City Manager

Subject: Sustainability Effort/Position – Budget Follow Up

EXECUTIVE SUMMARY

Recently, City Council President Robinson and Council Member Bucher presented “A Proposal for Developing and Implementing a Long-Term Sustainability Action Plan.” It proposes both a commitment to developing a “Long-Term Sustainability Action Plan” and hiring a “senior-level” position to coordinate and lead an expanded and more concerted sustainability effort. In response, City Council asked staff to provide information that would inform a discussion about the idea of a new position as part of FY 2022-2023 budget considerations.

BACKGROUND/DESCRIPTION

Staff has gathered information from other entities with similar positions, reviewed job descriptions, drafted possible duties, assessed appropriate job classifications, and discussed a variety of approaches to providing enhanced leadership and support to expanded sustainability efforts.

The following is a discussion about the spectrum of options to support an expanded sustainability effort:

- a) **Funding Consulting assistance:** Consulting assistance can be hired for projects or to serve as on-going, retainer-based advisers and project managers in sustainability. The cost of this assistance would depend on the scope of services but may afford a broad range of skillsets through multiple individuals with varying areas of expertise, a scalable relationship, and allow for the development of more clear strategies, objectives, and actions steps before committing to a position. They may be best suited to help with plans, policies and projects requiring technical expertise, but less apt to do hands-

on, grass roots efforts or carry forward implementation of efforts that more appropriately require staff's attention. Further effort would be needed to refine more specifically what the City would be seeking to appropriately scale such a relationship and determine cost.

- b) Hire a position:** The City could hire either a part or full-time position. Sustainability is a broad, multi-disciplinary topic, and the person will need a varied skill set. Staff researched a variety of other jurisdictions and developed a sampling of potential duties, which is attached. Additionally, we have outlined the type of qualifications and background that would be ideal. In either instance, whether full or part time, the person will have to help develop the plan and shape the program to meet the needs of the community. Additional internal or consulting assistance, particularly technical as described above, may be needed to supplement their skillset given the duties outlined. Below is a discussion of part or full-time options.

Part-time or Part-time blended with consulting assistance: Our research found one Ohio municipality, Bexley, that employed a part-time, 30 hour per week, sustainability coordinator to help lead and manage their sustainability efforts. This hinges first on finding an ideal part-time person and may need to be supplemented with consulting or other technical assistance. However, the City's cost for the position would be lower since benefits would not be provided, thus potentially giving more financial flexibility to fund consulting assistance or support community-based sustainability activities. Obviously, the role could be expanded over time if needed to ensure effectiveness.

Full-time: While more expensive, a full-time option may be necessary to attract a broader pool of qualified candidates, offering paid time off, benefits, etc. Additional hours (up to 10) per week would provide for a greater volume of work effort that may better match City Council's expectations and desired progress toward implementation of actions. Given the breadth of the subject matter area, the individual may still need access to consulting assistance.

Attached is a sample list of duties and qualifications that illustrate the type of work a position would perform. Staff also reviewed the duties and some similar positions in the marketplace to ascertain an appropriate job classification. If a position were to be created, depending on the duties identified, we recommend that it either be at Range 20 (\$68,812 to \$90,159) or Range 12 (\$52,362 to \$65,939). Range 20 is generally a Manager level position, while Range 12 is generally a Coordinator level position.

The duties as drafted represent a higher level of skills that may warrant a Range 20 Manager level; however, we noted that Bexley and Oberlin, who are similar in size,

had Coordinator level positions managing their sustainability efforts.

The enclosed spreadsheets provide a 5-year cost estimate for both a full and part time option for both a Range 20 and a Range 12 positions.

Next Steps:

Staff will be prepared to answer any questions that City Council may have about this information.

Options include:

- a) Seek additional information, review, and discussion. The budget could be adopted as proposed and amended as needed in 2023 to implement any direction that may arise.
- b) Direct staff to place a budgetary placeholder in the FY 2022-2023 Operating Budget, pending further discussion and direction. This may allow time to further analyze consulting, part- and full-time options, etc.
- c) Provide specific direction to staff to include funding in the budget appropriations ordinance to support one of the alternatives; include changes in other related legislation as needed.

We hope this information is helpful and stand ready to address any questions you may have.

ATTACHMENTS

Sample duties and qualifications
Cost estimates for part- or full-time positions

Sampling of Potential Duties and Qualifications

Coordinates the development of goals, strategies and action plans that guide the City's sustainability initiatives;

Coordinates with responsible City departments to analyze and explore incorporating sustainability practices into City operations, projects and programs;

Develops, promotes, and implements programs, trainings, workshops, and educational materials to encourage sustainable practices in the community;

Connects residents, businesses, and not for profit community members to resources and programs that will help them implement sustainable practices;

Meets with internal and external stakeholders to increase understanding of City's sustainability goals;

Advises City management on policies, procedures or projects that advance City's sustainability goals;

Representative to various external organizations, such as Worthington Partnership Green Team, MORPC Sustainable2050 Working Group, Friends of the Lower Olentangy Watershed (FLOW), and Power a Clean Future Ohio;

Facilitates collaboration with external stakeholders and partners to achieve shared sustainability goals and projects (i.e., clean-ups, educational projects, grant efforts, etc.);

Negotiates, implements, and monitors partnerships and/or funding agreements to support community sustainability initiatives;

Develops and presents the business case for sustainability programs to various audiences;

Collects, reviews, and analyzes data related to Worthington's environmental impact; evaluates effectiveness of programs, identifies and tracks key performance indicators to monitor impacts of efforts;

Researches, drafts, and submits grant applications that support implementation of mitigation efforts and communicates such opportunities to management;

Develops cost and budget proposals for projects and overall sustainability programs;

Leads the City's practices related to climate action, resiliency, and sustainability services, such as: Energy Efficiency, Waste Planning, Conservation, Water Resources, and Climate Resilient Infrastructure;

Assists in developing content for social media, website, print, and press releases to share program information;

Advises on municipal sustainability, climate mitigation and adaptation strategies, energy and water conservation, utility efficiency and management, recycling and waste reduction, sustainable building design and construction (e.g., LEED), transportation, renewable energy, alternative fuels, environmentally preferable purchasing, community engagement, and program management and metrics;

Maintains a working knowledge of legislation pertaining to this subject matter and reports its impact to management;

Attends conferences, symposiums, and educational sessions to stay current on best practices and makes recommendations for initiatives and policies related to sustainability.

Attends and may provide administrative support to task forces, committees or commissions;

Responds to citizen inquiries;

Manages the City's electric aggregation program.

Skills, Qualification, Knowledge, and Abilities

Desired Skills, Knowledge, and Abilities:

Ability to handle multiple projects and to prioritize.

Current knowledge of sustainability with particular focus in the areas of policy, natural resources, energy systems, sustainability planning and programming, and facility and infrastructure management.

Ability to self-motivate and to organize and motivate others to develop and carry out programs.

Knowledge of and experience with strategic planning, budgeting, grant writing, grant and financial reporting, group facilitation and volunteer management.

Experienced writer, presenter, and communicates effectively with the general public.

Demonstrated ability to develop resources and build relationships with government, business, and non-profit officials. Ability to identify issues/needs and the skills to be proactive and innovative.

Experience organizing and managing events, such as conferences and workshops.

Ability to work well with conservation and energy interests, elected officials at all levels of government, businesses, utilities, universities, and interested residents.

Desired Qualifications:

Bachelor's Degree in environmental sciences, planning, engineering, public administration, or an equivalent sustainability-related field and a minimum of ____ (__) years of experience in sustainability, policy development, energy, environmental, or natural resources programming, planning, or coordination.

CITY OF WORTHINGTON

TOTAL COMPENSATION PACKAGE Sustainability Manager (Full-Time Range 20)

| | Year 1 | Year 2 | Year 3 | Year 4 |
|---|----------------------|----------------------|----------------------|----------------------|
| ANNUAL COMPENSATION* | \$ 71,220.83 | \$ 79,113.63 | \$ 88,030.57 | \$ 101,713.54 |
| <u>EMPLOYER PAID FRINGE BENEFITS</u> | | | | |
| Employer Portion of OPERS Pension (14%) | \$ 9,970.92 | \$ 11,075.91 | \$ 12,324.28 | \$ 14,239.89 |
| Workers Compensation (3.20%) | \$ 2,279.07 | \$ 2,531.64 | \$ 2,816.98 | \$ 3,254.83 |
| Medicare Contribution (1.45%) | \$ 1,032.70 | \$ 1,147.15 | \$ 1,276.44 | \$ 1,474.85 |
| Medical and Prescription Drug (Family)** | \$ 27,107.72 | \$ 28,463.11 | \$ 29,886.26 | \$ 31,380.57 |
| City H.S.A Contribution | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 |
| Dental Insurance | \$ 1,168.92 | \$ 1,168.92 | \$ 1,168.92 | \$ 1,168.92 |
| Vision Insurance | \$ 333.60 | \$ 333.60 | \$ 333.60 | \$ 333.60 |
| Life Insurance | \$ 264.00 | \$ 264.00 | \$ 264.00 | \$ 264.00 |
| Fringe Benefit Subtotal | \$ 44,156.92 | \$ 46,984.32 | \$ 50,070.48 | \$ 54,116.67 |
| TOTAL ANNUAL COMPENSATION PACKAGE | \$ 115,377.75 | \$ 126,097.95 | \$ 138,101.06 | \$ 155,830.20 |

*Assumes 3% wage increases in each year

**Assumes 5% increase in health insurance costs

CITY OF WORTHINGTON

TOTAL COMPENSATION PACKAGE

Sustainability Manager (Part-Time 30 hours a week; Range 20)

| | Year 1 | Year 2 | Year 3 | Year 4 |
|---|---------------------|---------------------|---------------------|---------------------|
| ANNUAL COMPENSATION* | \$ 53,414.40 | \$ 59,342.40 | \$ 66,019.20 | \$ 76,284.00 |
| | \$ 34.24 | \$ 38.04 | \$ 42.32 | \$ 48.90 |
| <u>EMPLOYER PAID FRINGE BENEFITS</u> | | | | |
| Employer Portion of OPERS Pension (14%) | \$ 7,478.02 | \$ 8,307.94 | \$ 9,242.69 | \$ 10,679.76 |
| Workers Compensation (3.20%) | \$ 1,709.26 | \$ 1,898.96 | \$ 2,112.61 | \$ 2,441.09 |
| Medicare Contribution (1.45%) | \$ 774.51 | \$ 860.46 | \$ 957.28 | \$ 1,106.12 |
| Medical and Prescription Drug (Family)** | \$ - | \$ - | \$ - | \$ - |
| City H.S.A Contribution | \$ - | \$ - | \$ - | \$ - |
| Dental Insurance | \$ - | \$ - | \$ - | \$ - |
| Vision Insurance | \$ - | \$ - | \$ - | \$ - |
| Life Insurance | \$ - | \$ - | \$ - | \$ - |
| Fringe Benefit Subtotal | \$ 9,961.79 | \$ 11,067.36 | \$ 12,312.58 | \$ 14,226.97 |
| TOTAL ANNUAL COMPENSATION PACKAGE | \$ 63,376.19 | \$ 70,409.76 | \$ 78,331.78 | \$ 90,510.97 |

*Assumes 3% wage increases in each year

**Assumes 5% increase in health insurance costs

CITY OF WORTHINGTON

TOTAL COMPENSATION PACKAGE

Sustainability Coordinator (Full-Time Range 12)

| | Year 1 | Year 2 | Year 3 | Year 4 |
|---|---------------------|----------------------|----------------------|----------------------|
| ANNUAL COMPENSATION* | \$ 54,195.50 | \$ 60,372.75 | \$ 67,090.60 | \$ 74,389.67 |
| <u>EMPLOYER PAID FRINGE BENEFITS</u> | | | | |
| Employer Portion of OPERS Pension (14%) | \$ 7,587.37 | \$ 8,452.18 | \$ 9,392.68 | \$ 10,414.55 |
| Workers Compensation (3.20%) | \$ 1,734.26 | \$ 1,931.93 | \$ 2,146.90 | \$ 2,380.47 |
| Medicare Contribution (1.45%) | \$ 785.83 | \$ 875.40 | \$ 972.81 | \$ 1,078.65 |
| Medical and Prescription Drug (Family)** | \$ 27,107.72 | \$ 28,463.11 | \$ 29,886.26 | \$ 31,380.57 |
| City H.S.A Contribution | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 |
| Dental Insurance | \$ 1,168.92 | \$ 1,168.92 | \$ 1,168.92 | \$ 1,168.92 |
| Vision Insurance | \$ 333.60 | \$ 333.60 | \$ 333.60 | \$ 333.60 |
| Life Insurance | \$ 264.00 | \$ 264.00 | \$ 264.00 | \$ 264.00 |
| Fringe Benefit Subtotal | \$ 40,981.70 | \$ 43,489.14 | \$ 46,165.18 | \$ 49,020.77 |
| TOTAL ANNUAL COMPENSATION PACKAGE | \$ 95,177.20 | \$ 103,861.89 | \$ 113,255.78 | \$ 123,410.43 |

*Assumes 3% wage increases in each year

**Assumes 5% increase in health insurance costs

CITY OF WORTHINGTON

TOTAL COMPENSATION PACKAGE

Sustainability Coordinator (Part-Time 30 hrs a week; Range 12)

| | Year 1 | Year 2 | Year 3 | Year 4 |
|---|---------------------|---------------------|---------------------|---------------------|
| ANNUAL COMPENSATION* | \$ 40,653.60 | \$ 45,286.80 | \$ 50,325.60 | \$ 55,785.60 |
| | \$ 26.06 | \$ 29.03 | \$ 32.26 | \$ 35.76 |
| <u>EMPLOYER PAID FRINGE BENEFITS</u> | | | | |
| Employer Portion of OPERS Pension (14%) | \$ 5,691.50 | \$ 6,340.15 | \$ 7,045.58 | \$ 7,809.98 |
| Workers Compensation (3.20%) | \$ 1,300.92 | \$ 1,449.18 | \$ 1,610.42 | \$ 1,785.14 |
| Medicare Contribution (1.45%) | \$ 589.48 | \$ 656.66 | \$ 729.72 | \$ 808.89 |
| Medical and Prescription Drug (Family)** | \$ - | \$ - | \$ - | \$ - |
| City H.S.A Contribution | \$ - | \$ - | \$ - | \$ - |
| Dental Insurance | \$ - | \$ - | \$ - | \$ - |
| Vision Insurance | \$ - | \$ - | \$ - | \$ - |
| Life Insurance | \$ - | \$ - | \$ - | \$ - |
| Fringe Benefit Subtotal | \$ 7,581.90 | \$ 8,445.99 | \$ 9,385.72 | \$ 10,404.01 |
| TOTAL ANNUAL COMPENSATION PACKAGE | \$ 48,235.50 | \$ 53,732.79 | \$ 59,711.32 | \$ 66,189.61 |

*Assumes 3% wage increases in each year

**Assumes 5% increase in health insurance costs



Office of the City Manager

MEMORANDUM

DATE: November 15, 2022

TO: City Council

FROM: Matt Greeson, City Manager
Robyn Stewart, Assistant City Manager
Scott Bartter, Finance Director

SUBJECT: CITY'S DEBT LEVELS

As noted in the proposed 2023-2027 Capital Improvements Program (CIP) document and the presentation on the proposed CIP during the City Council meeting on October 17, 2022, the City's proposed five-year capital program continues a recent trend of increasing the City's debt levels. Staff was asked to provide additional information and context related to the City's existing and projected debt levels and the implications of moving forward with the currently projected investments utilizing debt.

Historical Perspective

Prior to 2000, the City held very little debt. The City experienced robust income tax collections and more limited operating demands funded in the operating budget and was able to allocate higher percentages of income tax revenue to the CIP. This resulted in the ability to cash fund virtually all of the City's capital needs in the later part of the 20th Century.

In the early 2000s, the City issued debt to expand the Community Center and renovate an office building for use by the Division of Police. During the 1990s and early 2000s, the City assumed fire & EMS services and hired staff to support the expanded Community Center funded through income tax revenue and began allocating 80% of income tax revenues to the operating budget and 20% of income tax revenues to the CIP.

The City issued very little debt between 2002 and 2016 and utilized a high fund balance in the CIP Fund to support capital investments. Over this period, the fund balance in the CIP Fund was

reduced to a much lower level, placing more pressure on the need to align expenditures with the revenue coming into the CIP Fund, primarily from income tax. During this time period, the City also temporarily reduced the percentage of income tax allocated to the CIP Fund to 13.6% to provide additional financial support to the operating budget to maintain City services during the recession. With the reduced funding for the CIP, some projects and equipment purchases were deferred due to lack of funds. The City returned to the 20% allocation of income tax revenues to the CIP Fund on January 1, 2014.

Beginning in 2017, the City began issuing debt more frequently due to increasing demands for capital investment, primarily in aging infrastructure and equipment. The impacts of aging infrastructure and deferred maintenance have been felt in recent years. In 2008, the City received final Director's Findings and Orders from the Ohio EPA which mandated that each of the City's sewer sheds be studied and projects be completed as identified in the studies to address the sanitary sewer overflows and water in basement events that were and are occurring in Worthington. This resulted in the need for the City to incorporate additional investment in sanitary sewers into the capital program. Deferred maintenance and the age of the City's infrastructure are also seen in the condition of the City's water lines and higher break frequency, and HVAC issues in City facilities which frequently have heating or air conditioning problems. As a result, the City is incorporating higher levels of investment than historically pursued in water lines and HVAC systems. The high cost of sewer, water line, and HVAC projects have added to the need for higher levels of funding which the City is achieving through additional bonding (debt).

Context for City's Debt Levels – Comparisons & Percentage of Budget

When the proposed CIP was discussed last year, staff received questions about the City's debt levels and how they compare with those of other cities. The City's financial advisor, Baker Tilly, provided information about Worthington's debt levels and comparisons with other cities. This information is attached and while it is a year old, is still relevant to our current situation.

Comparisons with other cities only shows part of the picture. The City's biggest constraint related to debt is our ability to repay. The City of Worthington provides a robust set of city services which require strong financial support. Because we haven't historically carried high levels of debt and we offer high levels of services, we have allocated a high percentage of our revenues toward operating expenses. As we increase the level of debt, we have to allocate more of our resources to paying off the debt. Our debt payments are paid first before anything else, so as we face higher debt payments, there is less money for other purposes.

Outlook - Benefits & Constraints

Given the age and condition of our infrastructure, we are in a time period that demands higher levels of investment. The utilization of debt helps to level out the large expenditures so the City can make the investments needed to maintain our existing infrastructure. There are also desires to add new amenities such as bicycle and pedestrian facilities that are viewed as important to our quality of life. The utilization of debt has the benefit of addressing large scale needs while at the same time making incremental improvements in response to community interests. The City's anticipated debt is most commonly being utilized for sewer and water lines which have a very long

useful life. This is in line with the concept that future taxpayers should share the cost of the infrastructure that they will utilize, which can be achieved through bonding.

The City's upward trend in debt and the associated debt payments may constrain the City in the future. It will be nine years before any notable existing debt is paid off, thus reducing the City's debt burden. The proposed CIP anticipates three bond issuances over the next five years and if current spending trends continue, there will likely be additional bond issuances beyond the five-year window. Since no debt will fall off until 2031, the City's amount of debt will increase between now and 2031, with the debt payments increasing also. This will likely constrain the City's future spending as more resources need to be allocated to the debt payments. These constraints need to be balanced against the benefits of addressing the City's infrastructure needs.

Conclusion

Based on the information known today, staff weighed the benefits and constraints and recommended the proposed CIP with the expectation that the constraints will be manageable. This assumes income tax collections meet or exceed the projections and budgeted expenditure amounts are accurate. The CIP is reviewed each year and the City's revenues, expenditures and debt levels will be evaluated to determine whether projections are being met and whether to stay on the current path or make adjustments in future CIPs.

**Comparable Cities
Debt and Economic Statistics**

| City County | Worthington Franklin | Median | Avon Lorain | Beachwood Cuyahoga | Brecksville Cuyahoga | Green Summit | Groveport Franklin | Independence Cuyahoga | Miamisburg Montgomery |
|---|-------------------------|-----------------|-----------------|-----------------------|-------------------------|-----------------|-----------------------|--------------------------|--------------------------|
| City Credit Ratings | AAA | | Aa2 | Aaa/AAA | Aa1 | AA+ | Aa3 | Aa1 | n/a |
| 2020 Population | 14,786 | 16,004 | 24,847 | 14,040 | 13,635 | 27,475 | 6,009 | 7,584 | 19,923 |
| 2010 Population | 13,575 | 15,946 | 21,193 | 11,953 | 13,656 | 25,699 | 5,363 | 7,133 | 20,181 |
| Growth/(Decline) in Population | 8.92% | 6.32% | 17.24% | 17.46% | -0.15% | 6.91% | 12.05% | 6.32% | -1.28% |
| Tax Year 2020 Assessed Value | \$754,629,800 | \$660,323,740 | \$988,814,630 | \$847,441,300 | \$682,057,640 | \$968,551,270 | \$388,599,570 | \$495,984,620 | \$505,194,580 |
| Tax Year 2010 Assessed Value | \$568,885,220 | \$568,885,220 | \$780,162,350 | \$764,308,650 | \$594,356,120 | \$721,498,800 | \$210,887,810 | \$482,819,890 | \$455,972,650 |
| Growth/(Decline) in AV | 32.7% | 13.2% | 26.7% | 10.9% | 14.8% | 34.2% | 84.3% | 2.7% | 10.8% |
| 2020 Full Value | \$2,156,085,143 | \$1,886,639,257 | \$2,825,184,657 | \$2,421,260,857 | \$1,948,736,114 | \$2,767,289,343 | \$1,110,284,486 | \$1,417,098,914 | \$1,443,413,086 |
| Full Value Per Capita | \$145,819 | \$113,703 | \$113,703 | \$172,454 | \$142,922 | \$100,720 | \$184,770 | \$186,854 | \$72,450 |
| Net Direct Debt | \$13,825,000 | \$18,100,000 | \$83,315,000 | \$15,140,000 | \$33,980,000 | \$42,075,000 | \$14,172,500 | \$21,290,000 | \$11,386,931 |
| Net Debt Per Capita | \$935 | \$1,131 | \$3,353 | \$1,078 | \$2,492 | \$1,531 | \$2,359 | \$2,807 | \$572 |
| Net Debt as % of Full Value | 0.64% | 1.12% | 2.95% | 0.63% | 1.74% | 1.52% | 1.28% | 1.50% | 0.79% |
| General Fund Cash Balance (2020) | \$19,226,198 | \$13,281,458 | \$10,898,265 | \$31,113,454 | \$12,767,585 | \$26,245,401 | \$6,203,406 | \$13,428,491 | \$13,281,458 |
| General Fund Balance (2020) | \$20,859,961 | \$16,056,161 | \$13,259,840 | \$37,535,649 | \$15,651,905 | \$30,721,393 | \$5,418,130 | \$40,164,983 | \$16,056,161 |
| General Fund Revenue (2020) | \$30,269,165 | \$27,096,768 | \$18,348,427 | \$46,553,973 | \$28,667,695 | \$28,073,190 | \$14,810,579 | \$38,777,032 | \$22,280,309 |
| General Fund Balance/General Fund Revenue | 0.7x | 0.7x | 0.7x | 0.8x | 0.5x | 1.1x | 0.4x | 1.0x | 0.7x |
| Net Debt / GF Revenue | 0.5x | 0.8x | 4.5x | 0.3x | 1.2x | 1.5x | 1.0x | 0.5x | 0.5x |
| Income Tax % | 2.50% | 2.00% | 1.75% | 2.00% | 2.00% | 2.00% | 2.00% | 2.00% | 2.25% |
| Income Tax Revenue (2020) | \$26,757,531 | \$20,945,074 | \$20,237,577 | \$37,554,566 | \$20,334,466 | \$23,912,242 | \$15,864,542 | \$33,212,107 | \$17,330,780 |
| Income per .25% | \$2,432,503 | \$2,432,503 | \$2,529,697 | \$4,172,730 | \$2,259,385 | \$2,656,916 | \$1,762,727 | \$3,690,234 | \$1,733,078 |
| Income Tax as % of GF Revenue | 88.40% | 80.67% | 110.30% | 80.67% | 70.93% | 85.18% | 107.12% | 85.65% | 77.79% |
| Median Household Income (2019) | \$104,362 | \$75,566 | \$109,916 | \$89,190 | \$108,606 | \$75,566 | \$67,063 | \$106,413 | \$63,042 |
| Median Home Value (2019) | \$285,300 | \$201,200 | \$296,900 | \$302,500 | \$283,000 | \$201,200 | \$167,600 | \$238,100 | \$144,600 |
| Per Capita Income (2019) | \$52,884 | \$37,716 | \$47,073 | \$54,909 | \$56,423 | \$37,716 | \$30,455 | \$54,019 | \$31,507 |

Sources: Ohio Municipal Advisory Council, US Census Bureau, Comprehensive Annual Financial Report, and Municipal Securities Rulemaking Board (MSRB).

**Comparable Cities
Debt and Economic Statistics**

| City County | Worthington Franklin | Median | Middleburg Heights Cuyahoga | Sharonville Hamilton | Troy Miami | Twinsburg Summit | Upper Arlington Franklin | Vandalia Montgomery | Willoughby Lake |
|---|-------------------------|-----------------|--------------------------------|-------------------------|-----------------|---------------------|-----------------------------|------------------------|--------------------|
| City Credit Ratings | AAA | | Aa2 | Aa2 | Aa1 | Aa2 | Aaa/AAA | Aa3 | Aa2 |
| 2020 Population | 14,786 | 16,004 | 16,004 | 14,117 | 26,305 | 19,248 | 36,800 | 15,209 | 23,959 |
| 2010 Population | 13,575 | 15,946 | 15,946 | 13,560 | 25,058 | 18,795 | 33,771 | 15,246 | 22,268 |
| Growth/(Decline) in Population | 8.92% | 6.32% | 0.36% | 4.11% | 4.98% | 2.41% | 8.97% | -0.24% | 7.59% |
| Tax Year 2020 Assessed Value | \$754,629,800 | \$660,323,740 | \$566,388,570 | \$582,764,020 | \$655,288,790 | \$711,987,930 | \$2,296,386,080 | \$394,263,030 | \$660,323,740 |
| Tax Year 2010 Assessed Value | \$568,885,220 | \$568,885,220 | \$530,670,370 | \$525,192,600 | \$499,873,920 | \$629,134,540 | \$1,582,128,610 | \$365,090,180 | \$653,868,680 |
| Growth/(Decline) in AV | 32.7% | 13.2% | 6.7% | 11.0% | 31.1% | 13.2% | 45.1% | 8.0% | 1.0% |
| 2020 Full Value | \$2,156,085,143 | \$1,886,639,257 | \$1,618,253,057 | \$1,665,040,057 | \$1,872,253,686 | \$2,034,251,229 | \$6,561,103,086 | \$1,126,465,800 | \$1,886,639,257 |
| Full Value Per Capita | \$145,819 | \$113,703 | \$101,116 | \$117,946 | \$71,175 | \$105,686 | \$178,291 | \$74,066 | \$78,744 |
| Net Direct Debt | \$13,825,000 | \$18,100,000 | 18,100,000 | \$29,290,000 | \$17,520,000 | \$7,702,000 | \$83,745,000 | \$4,269,000 | 19,670,000 |
| Net Debt Per Capita | \$935 | \$1,131 | \$1,131 | \$2,075 | \$666 | \$400 | \$2,276 | \$281 | \$821 |
| Net Debt as % of Full Value | 0.64% | 1.12% | 1.12% | 1.76% | 0.94% | 0.38% | 1.28% | 0.38% | 1.04% |
| General Fund Cash Balance (2020) | \$19,226,198 | \$13,281,458 | \$7,020,728 | \$8,838,383 | \$59,579,802 | \$12,991,503 | \$45,824,615 | \$22,480,278 | \$11,450,825 |
| General Fund Balance (2020) | \$20,859,961 | \$16,056,161 | \$9,644,900 | \$17,109,565 | \$63,758,187 | \$16,046,564 | \$54,585,928 | \$23,238,880 | \$11,732,256 |
| General Fund Revenue (2020) | \$30,269,165 | \$27,096,768 | \$22,772,669 | \$21,057,153 | \$30,711,409 | \$27,096,768 | \$50,186,457 | \$21,872,015 | \$24,443,577 |
| General Fund Balance/General Fund Revenue | 0.7x | 0.7x | 0.4x | 0.8x | 2.1x | 0.6x | 1.1x | 1.1x | 0.5x |
| Net Debt / GF Revenue | 0.5x | 0.8x | 0.8x | 1.4x | 0.6x | 0.3x | 1.7x | 0.2x | 0.8x |
| Income Tax % | 2.50% | 2.00% | 2.00% | 1.50% | 1.75% | 2.00% | 2.50% | 2.00% | 2.00% |
| Income Tax Revenue (2020) | \$26,757,531 | \$20,945,074 | \$20,945,074 | \$27,197,852 | \$20,824,810 | \$21,849,951 | \$31,469,336 | \$16,016,008 | \$18,079,276 |
| Income per .25% | \$2,432,503 | \$2,432,503 | \$2,327,230 | \$4,532,975 | \$2,603,101 | \$2,427,772 | \$2,860,849 | \$1,779,556 | \$2,008,808 |
| Income Tax as % of GF Revenue | 88.40% | 80.67% | 91.97% | 129.16% | 67.81% | 80.64% | 62.70% | 73.23% | 73.96% |
| Median Household Income (2019) | \$104,362 | \$75,566 | \$63,619 | \$61,378 | \$54,161 | \$76,674 | \$123,548 | \$58,277 | \$60,332 |
| Median Home Value (2019) | \$285,300 | \$201,200 | \$162,000 | \$157,600 | \$139,200 | \$218,200 | \$397,300 | \$143,200 | \$152,700 |
| Per Capita Income (2019) | \$52,884 | \$37,716 | \$34,900 | \$36,093 | \$29,692 | \$39,262 | \$70,065 | \$34,516 | \$35,575 |

Sources: Ohio Municipal Advisory Council, US Census Bureau, Comprehensive Annual Financial Report, and Municipal Securities Rulemaking Board (MSRB).