



City Council Agenda

Monday, July 10, 2023 at 7:00 pm

6550 N. High Street, Worthington, Ohio 43085

1. Call to Order
2. Roll Call
3. Pledge of Allegiance

New Legislation - Ordinance(s)

4. Ordinance No. 16 Additional Appropriations – General Fund & General Bond Retirement Fund

Executive Summary: This legislation appropriates additional funds in the General Fund and General Bond Retirement Fund.

Recommendation: Introduce for public hearing on July 17, 2023.

Reports of City Officials

5. Discussion Item(s)

a. Worthington Pools

Executive Summary: Time is being set aside for continued conversations regarding the request from Swiminc for financial support of capital improvements at the outdoor pools.

b. 2024 Operating Budget & 2024-28 Capital Improvements Program Preview

Executive Summary: This item will include a discussion of significant trends with revenue and expenditures that are anticipated to influence the operating budget and capital plan.

c. June 2023 Financial Report

Executive Summary: The financial report for May 2023 is attached.

Recommendation: Motion to accept as presented.

d. Vision Implementation

Executive Summary: Resources have been provided to the vision implementation teams and a kickoff training session was held with the co-chairs and staff members involved with the teams. The teams are in the process of holding their initial meetings. Time is provided for questions and/or discussion regarding the work of the teams.

e. Current Initiatives

Executive Summary: Time is provided, as needed, to discuss the timeline and status of current initiatives. A document displaying the timelines for the initiatives is attached.

Reports of Council Members

Other Business

Executive Session

- a. To consider the appointment of a public official.

Adjournment

6. Motion to Adjourn

Contact: Grace Brown, Clerk of Council (grace.brown@worthington.org) (614) 436-3100 | Agenda published on
07/06/2023 at 2:34 PM

STAFF MEMORANDUM
City Council Meeting – July 10, 2023

Date: July 3, 2023

To: Robyn Stewart, Acting City Manager

From: Scott F. Bartter, Finance Director

Subject: Additional Appropriations – General Fund & General Bond Retirement Fund

EXECUTIVE SUMMARY

This legislation appropriates additional funds in the General Fund and General Bond Retirement Fund.

RECOMMENDATION

Introduce for Public Hearing on July 17, 2023

FINANCIAL IMPLICATIONS

Increases appropriations in the General Fund by \$107,000.

Increases appropriations in the General Bond Retirement Fund by \$105,000.

BACKGROUND/DESCRIPTION

Consultants - Legislative

An additional \$15,000 is requested to fund professional survey work.

Testing & Assessment - Personnel

Testing and assessment costs have increased due to the high number of hiring and promotional processes that have occurred to date in 2023.

Equipment Maintenance – Police Administration

Additional funds are being requested to support the City's new records management system.

Community Relations Supplies - Police

Additional funds are being requested in community relations supplies to continue to increase community engagement in the Division of Police.

Building Improvement – McConnell Arts Center

The McConnell Arts Center (MAC) building is owned and maintained by the City. A significant roof repair was funded through the 2023 Building Improvement allocation in the Capital Improvement Fund. In an effort to better track expenses related to the support of the McConnell Arts Center, this appropriation would move that expense to the McConnell Arts Center department of the General Fund – thus keeping MAC related expenses together.

Interest & Fiscal Charges

With the May issuance of \$4.4 million in bonds to fund McCord Park Phase 2 and Sewer Improvements, the first interest payment will be due in December 2023. The appropriation funds the amount necessary for that payment.

ATTACHMENT

- Ordinance No. 16-2023

ORDINANCE NO. 16-2023

Amending Ordinance No. 39-2022 (As Amended) to
Adjust the Annual Budget by Providing for an
Appropriation from the General Fund and General Bond
Retirement Fund Unappropriated Balance.

WHEREAS, the Charter of the City of Worthington, Ohio, provides that City Council may at any time amend or revise the Budget by Ordinance, providing that such amendment does not authorize the expenditure of more revenue than will be available;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Municipality of Worthington, County of Franklin, State of Ohio:

SECTION 1. That there be and hereby is appropriated from the General Fund and Capital Improvement Fund unappropriated balance to:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
<u>General Fund #101</u>		
101.1010.540570	Consultants - Legislative	\$ 15,000.00
101.1040.540513	Testing & Assessment – Personnel	20,000.00
101.2010.540500	Equipment Maint. – Police Admin	30,000.00
101.2020.521003	Community Relations Supplies – Police	6,000.00
101.1180.540560	Building Improvement – MAC	36,000.00
Total General Fund		\$ 107,000.00
<u>General Bond Retirement Fund</u>		
409.9010.571902	Interest & Fiscal Charges	\$ 105,000.00
Total General Bond Retirement		\$ 105,000.00

SECTION 2. That notice of passage of this Ordinance shall be posted in the Municipal Administration Building, the Worthington Library, the Griswold Center and the Worthington Community Center and shall set forth the title and effective date of the Ordinance and a statement that the Ordinance is on file in the office of the Clerk of Council. This Ordinance shall take effect and be in force from and after the earliest period allowed by law and by the Charter of the City of Worthington, Ohio.

Passed _____

President of Council

Attest:

Clerk of Council

Introduced
P.H



Quick Facts

All Funds

<u>06/30/2023</u>	<u>06/30/2023</u>
<u>Cash Balances</u>	<u>Unencumbered</u>
\$56,377,283	Balance
(January 1, 2023 balance: \$47,524,866)	\$27,777,148

General Fund

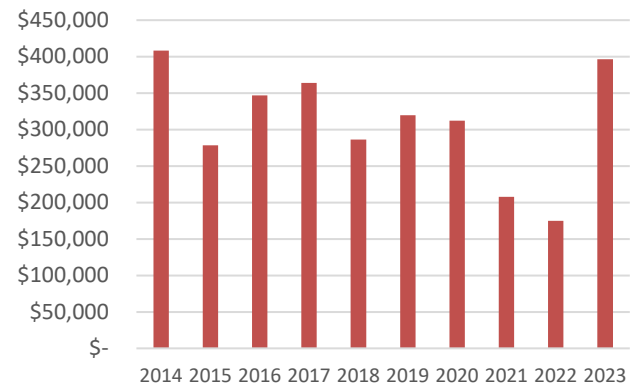
<u>06/30/2023</u>	<u>06/30/2023</u>
<u>Cash Balance</u>	<u>Unencumbered</u>
\$22,865,720	Balance
(January 1, 2023 balance: \$23,512,622)	\$15,897,216
	(49% of prior year expenditures)

Highlights & Trends for June 2023

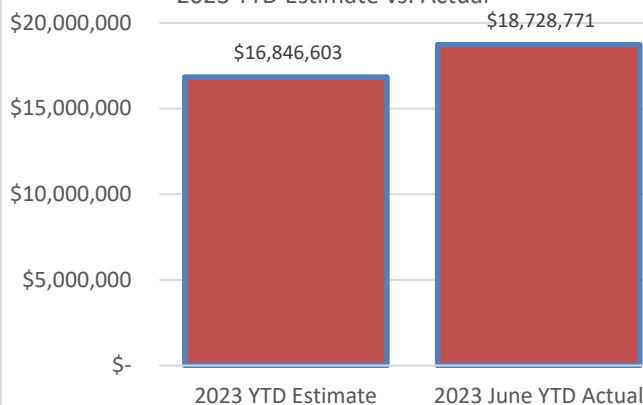
Income Tax Collections

- Year to Date (YTD) income tax collections are above 2022 YTD income tax collections \$264,219 or 1.59%.
- YTD Income tax collections are above estimates by \$754,281 or 4.69%
- Year to date refunds total \$369,460

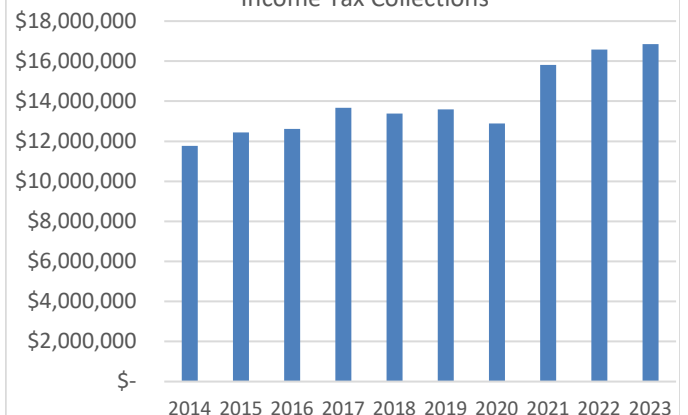
Income Tax Refunds as of June



General Fund Revenue 2023 YTD Estimate vs. Actual



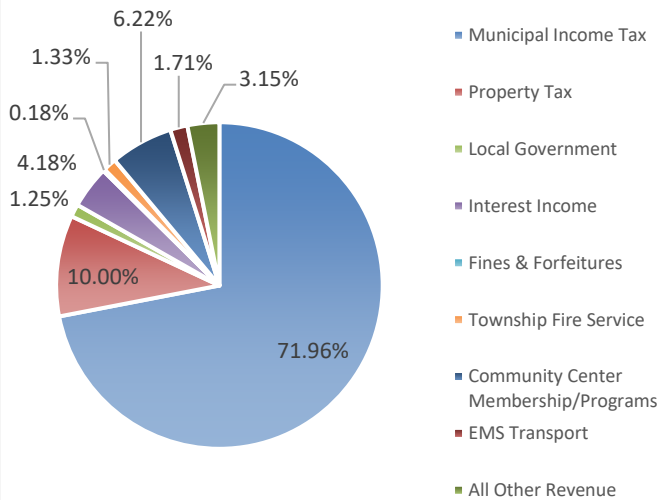
June Year to Date Income Tax Collections



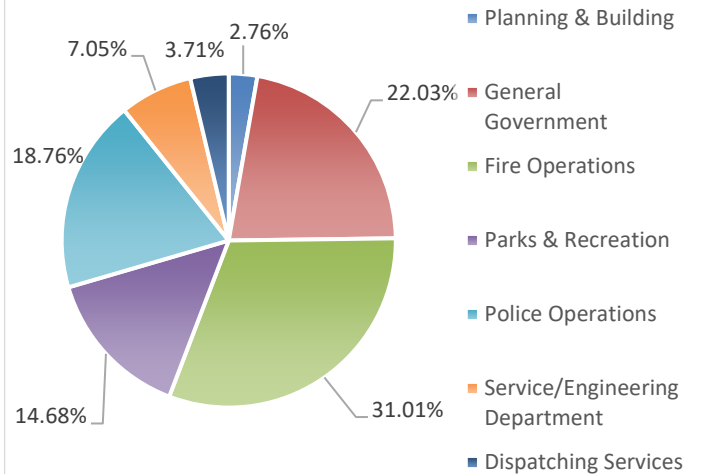


Highlights & Trends for June 2023 (continued)

June 2023 Year to Date
General Fund Revenue



June 2023 Year to Date
General Fund Expenses



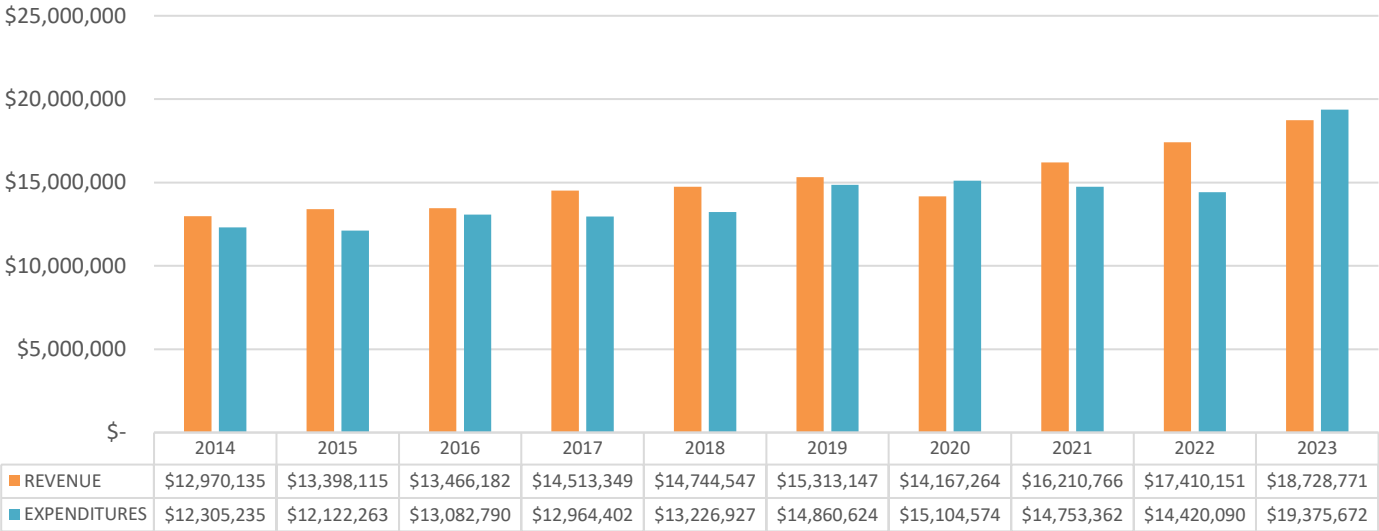
Notable Initiatives & Activities

- In April 2023, we transferred \$2.5M from the General Fund to the Capital Fund to hold as an encumbrance for the purchase of a new ladder truck and engine in the Division of Fire.
- In May 2023, the City closed on \$4,400,000 in bonds to fund McCord Park Phase 2 and Sewer Lining & Repair. The all-inclusive rate was 3.77%.



Financial Tracking

June Year to Date
General Fund
Cash Position





June 2023 Cash Reconciliation

Total Fund Balances: \$56,377,282.86

Depository Balances:

General Account: \$ 8,945,785.99

Total Bank Balances: \$8,945,785.99

Investment Accounts:

Huntington Investment: \$13,052,000.00

Star Ohio/Star Plus 26,026,616.55

Fifth Third MMKT/CDs 8,103,355.32

FC Bank 248,000.00

Total Investment Accounts: \$47,429,971.87

Petty Cash/Change Fund: 1,525

Total Treasury Balance as of June 30, 2023 \$56,377,282.86

Total Interest Earnings as of June 30, 2023 \$783,250.58

Debt Statement

<u>Issuance</u>	<u>Purpose</u>	<u>Maturity</u>	<u>Rate</u>	<u>Principal Balance</u>
2017	2017 Various Purpose Bonds	December 2032	2.21%	\$ 2,570,000
2008	OPWC 0% Loan – ADA Ramps	December 2028	0%	\$ 46,860.30
2015	OPWC 0% Loan – Kenyonbrook	December 2045	0%	\$ 469,825.56
2021	2021 Various Purpose Bonds	December 2041	1.65%	\$ 9,565,000.00
2023	2023 Various Purpose Bonds	December 2043	3.77%	\$ 4,400,000.00
	Total Principal Debt Balance			\$17,051,685.86



City of Worthington Fund Summary Report as of June 30, 2023

		<u>1/1/2023 Beginning</u>	<u>Year to Date</u>	<u>Year to Date</u>			<u>Unencumbered</u>
<u>FUND</u>		<u>Balance</u>	<u>Actual Revenue</u>	<u>Actual Expenses</u>	<u>6/30/2023</u>	<u>Encumbrances</u>	<u>Balance</u>
101	General Fund	\$ 23,512,622	\$ 18,728,771	\$ 19,375,672	\$ 22,865,721	\$ 6,968,505	\$ 15,897,216
202	Street M&R	334,238	450,756	466,366	318,628	76,496	\$ 242,132
203	State Highway	93,581	36,548	46,712	83,417	147	\$ 83,270
204	Water	95,416	19,312	38,650	76,078	60,609	\$ 15,469
205	Sewer	63,526	18,217	57,028	24,715	12,918	\$ 11,797
210	Convention & Visitor's Bureau F	4,407	68,899	69,859	3,447	1,467	\$ 1,980
211	27th Pay Fund	50,000	50,000	-	100,000	-	\$ 100,000
212	Police Pension	1,004,283	894,766	350,435	1,548,613	-	\$ 1,548,613
214	Law Enforcement Trust	17,503	13	-	17,516	-	\$ 17,516
215	Municipal MV License Tax	32,083	60,667	-	92,750	-	\$ 92,750
216	Enforcement/Education	53,624	358	-	53,982	-	\$ 53,982
217	Community Technology	-	-	-	-	-	\$ -
218	Court Clerk Computer	190,503	2,808	4,962	188,349	7,516	\$ 180,833
219	Economic Development	536,647	300,000	103,770	732,877	118,911	\$ 613,966
220	FEMA Grant	-	-	-	-	-	\$ -
221	Law Enf CED	18,030	-	-	18,030	-	\$ 18,030
222	Coronavirus Relief Fund	-	-	-	-	-	\$ -
223	Coronavirus ARPA Recovery Fu	-	-	-	-	-	\$ -
224	Parks & Rec Revolving	-	-	-	-	-	\$ -
225	Ohio Opioid Settlement Fund	7,086	22,345	-	29,431	-	\$ 29,431
229	Special Parks	50,584	18,595	2,197	66,983	20,852	\$ 46,131
230	Sharon Twp JEDD	37,237	52,142	61,817	27,562	-	\$ 27,562
253	2003 Bicentennial	76,385	-	-	76,385	-	\$ 76,385
306	Trunk Sewer	375,149	-	-	375,149	-	\$ 375,149
308	Capital Improvements	15,856,659	10,468,603	3,655,516	22,669,746	18,657,033	\$ 4,012,714
313	County Permissive Tax	-	-	-	-	-	\$ -
409	General Bond Retirement	1,858,758	1,522,081	297,005	3,083,834	868,842	\$ 2,214,992
410	Special Assessment Bond	278,448	-	-	278,448	-	\$ 278,448
825	Accrued Acreage Benefit	8,066	3,044	-	11,110	7,849	\$ 3,261
830	OBBS	1,935	4,810	4,799	1,947	834	\$ 1,113
835	Unclaimed Funds	70,141	-	-	70,141	-	\$ 70,141
838	Petty Cash	1,525	-	-	1,525	-	\$ 1,525
910	Worthington Sta TIF	37,541	-	-	37,541	-	\$ 37,541
920	Worthington Place (The Heights	1,666,207	102,193	21,231	1,747,169	1,553,459	\$ 193,710
930	933 High St. MPI TIF Fund	228,573	74,809	8,325	295,057	64,000	\$ 231,057
935	Downtown Worthington MPI TIF	508,410	281,554	23,017	766,947	126,697	\$ 640,250
940	Worthington Square TIF	135,969	24,520	277	160,213	54,000	\$ 106,213
945	W Dublin Granville Rd. MPI TIF	257,607	65,972	744	322,835	-	\$ 322,835
950	350 W. Wilson Bridge	35,830	53,940	40,609	49,161	-	\$ 49,161
955	800 Proprietors Road TIF	26,293	22,016	248	48,061	-	\$ 48,061
998	Payroll Clearing Fund	-	4,804,308	4,670,393	133,915	-	\$ 133,915
999	PACE Fund	-	16,488	16,488	-	-	\$ -
Total All Funds		\$ 47,524,866	\$ 38,168,536	\$ 29,316,119	\$ 56,377,283	\$ 28,600,134	\$ 27,777,148



**City of Worthington, Ohio
General Fund Overview
as of June 30, 2023**

		2022	2023	2023	2023	2023	2023	Variance			
		Year End	Original	Revised	Y-T-D	June	Variance	as % of			
Revenues		Actual	Budget	Budget	Estimates	Y-T-D Actual	Over/(Under)	Budget			
Municipal Income Tax	1	\$ 26,558,839	\$ 23,656,000	\$ 23,656,000	\$ 12,874,699	\$ 13,478,124	\$ 603,425	4.69%			
Property Tax	2	3,444,123	3,526,617	\$ 3,526,617	1,763,309	1,873,557	\$ 110,249	6.25%			
Local Government	*	474,137	450,000	\$ 450,000	225,000	234,929	\$ 9,929	4.41%			
Interest Income	*	394,819	200,000	\$ 200,000	100,000	783,251	\$ 683,251	683.25%			
Fines & Forfeitures	*	52,939	75,000	\$ 75,000	37,500	34,364	\$ (3,136)	-8.36%			
Township Fire Service	2	465,519	500,000	\$ 500,000	250,000	249,422	\$ (578)	-0.23%			
Community Center Membership/Progr	*	1,591,015	1,600,000	\$ 1,600,000	800,000	1,164,913	\$ 364,913	45.61%			
EMS Transport	*	580,669	675,000	\$ 675,000	337,500	320,263	\$ (17,237)	-5.11%			
All Other Revenue	*	2,644,950	1,015,470	\$ 1,015,470	458,596	589,947	\$ 131,352	28.64%			
Total Revenues		\$ 36,207,010	\$ 31,698,087	\$ 31,698,087	\$ 16,846,603	\$ 18,728,771	\$ 1,882,168	11.17%			
Expenditures											
Planning & Building		\$ 811,823	\$ 1,164,041	\$ 1,164,041	\$ 582,021	\$ 509,337	\$ (72,684)	87.51%			
General Government		9,588,318	8,456,177	\$ 8,456,177	\$ 4,256,891	4,068,372	\$ (188,518)	95.57%			
Fire Operations		6,886,792	7,795,214	\$ 10,295,214	\$ 5,147,607	5,725,826	\$ 578,219	111.23%			
Parks & Recreation		5,051,119	6,006,544	\$ 6,006,544	\$ 3,003,272	2,710,694	\$ (292,578)	90.26%			
Police Operations		6,057,145	7,112,096	\$ 7,112,096	\$ 3,556,048	3,464,411	\$ (91,637)	97.42%			
Service/Engineering Department		2,575,346	3,348,775	\$ 3,348,775	\$ 1,674,388	1,301,606	\$ (372,781)	77.74%			
Dispatching Services		752,799	686,000	\$ 686,000	\$ 686,000	685,205	\$ (795)	99.88%			
Total Expenditures		\$ 31,723,342	\$ 34,568,847	\$ 37,068,847	\$ 18,906,226	\$ 18,465,451	\$ (440,774)	97.67%			
Excess of Revenues Over (Under) Expenditures		\$ 4,483,668	\$ (2,870,760)	\$ (5,370,760)	\$ (2,059,622)	\$ 263,320					
Fund Balance at Beginning of Year		\$ 19,524,896	\$ 23,512,622	\$ 23,512,622		\$ 23,512,622					
Unexpended Appropriations			1,209,910	1,209,910		-			1 - Income Tax budget based on individual monthly projections.		
Expenditures versus Prior Year Enc		495,941	2,039,099	2,039,099		910,221			2 - These revenue budgets are based on semi-annual payments.		
General Fund Balance		\$ 23,512,622	\$ 19,812,673	\$ 17,312,673		\$ 22,865,721			* - All other revenue budgets are spread equally over each month.		

7/6/2023

Age Friendly Plan Development



Backyard Chickens

Bike & Ped - Pursuit of External Funding

CIC Properties

Comp Plan Update

Compensation Study

DEI

Deer Management

Flavored Tobacco

Griswold - Beer & Wine Rentals

Hiring - CM, Chief, Public Safety

Housing Assessment

Northeast Area Plan

Outdoor Pool Task Force

Parks Foundation

Pay to Stay

Sharon Fire Levy

Sign Code Update

Vision Implementation Teams

Affordable Housing Bonds

Art in Public Spaces

Business Retention & Expansion - Expanded Efforts

Coordinated Efforts w/ Columbus in Border Areas

Designated Economic Corridors

Grants - Expanded Efforts

Parking in Downtown

Micro Transit/Trolley

Restaurant Incentives

Sidewalk Clearance Policy

Speed Limits Along Major Corridors

Sustainability - Expanded Efforts

Village Green - Enhanced Amenities