



# City Council Agenda

Monday, November 9, 2020 at 7:30 pm

6550 N. High Street, Worthington, Ohio 43085

## Virtual Meeting Information

Link through: [worthington.org](https://www.worthington.org)

Our Government – Live Stream

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**

## Special Presentation(s)

### 4. **Community Visioning Report**

*Executive Summary:* Representatives of the Visioning Committee will present the recommended vision statements and supporting principles from the Community Visioning initiative, which have been developed after extensive community engagement over the past year.

## Reports of City Officials

### 5. **Policy Item(s)**

#### a. **Proposed 2021 Operating Budget - Presentations from Community Groups**

*Executive Summary:* The Worthington Historical Society, Old Worthington Partnership and McConnell Arts Center will present their requests for funding.

#### b. **Budget Department Reviews - Parks & Recreation, and Service & Engineering**

#### c. **Financial Report - October**

The Financial Report for the month of October is attached

### 6. **Discussion Item(s)**

## Reports of Council Members

## Other

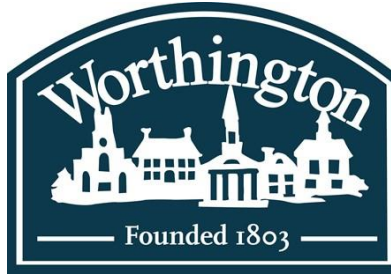
## Executive Session

## Adjournment

## 7. Motion to Adjourn

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Contact: D. Kay Thress, Clerk of Council (Kay.Thress@worthington.org 614-436-3100) | Agenda  
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**STAFF MEMORANDUM**  
**City Council Meeting – November 9, 2020**

Date: November 4, 2020

To: Matthew H. Greeson, City Manager

From: Robyn Stewart, Assistant City Manager

Subject: Proposed 2021 Budget – Presentations from Community Groups

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**EXECUTIVE SUMMARY**

The Worthington Historical Society, Old Worthington Partnership, and McConnell Arts Center will present their requests for funding.

**BACKGROUND/DESCRIPTION**

The City has received grant applications from the Worthington Historical Society, Worthington Partnership, and McConnell Arts Center, which are attached.

The Worthington Historical Society has submitted a grant application for \$32,500, which is the same amount that they received last year.

The grant request for the Worthington Partnership includes \$55,000 for the Partnership Grant and \$60,900 for tourism activities. The amount for tourism activities was framed as the remaining balance of \$51,000 from the Convention and Visitors Bureau (CVB) Fund plus 66% of the anticipated Econolodge hotel tax revenue (\$9,900). The CVB Fund holds the funds that were transferred from the Convention and Visitors Bureau upon its dissolution.

The McConnell Arts Center has submitted a grant application in the amount of \$220,000 for an operating grant. The grant application from the MAC requests the same amount as was allocated in 2020 and is consistent with the proposed budget.

**FINANCIAL IMPLICATIONS/FUNDING SOURCES (if applicable)**

The Proposed 2021 Operating Budget includes the \$32,500 requested by the

Historical Society and the \$55,000 requested by the Partnership for general activities in the Special Groups allocation. It also includes the \$220,000 requested by the MAC. The CVB Fund contains the \$51,000 requested by the Partnership for tourism activities.

**ATTACHMENT(S)**

Grant Application – Worthington Historical Society

Grant Application – Worthington Partnership

Grant Application – McConnell Arts Center

**APPLICATION FOR GRANT FUNDING - 2021**  
**CITY OF WORTHINGTON**



**APPLICATION - 2021**  
**CITY OF WORTHINGTON**  
**GRANT FUNDING**

**Due: October 9th, 2020**

**ORGANIZATION NAME:** *Worthington Historical Society*

**CONTACT NAME:** *Kate LaLonde, Director*

**CONTACT ADDRESS:** *50 West New England Avenue, 43085*

**CONTACT PHONE:** *614-885-1247 (OFFICE), 614-378-1099 (CELL)*

**CONTACT E-MAIL:** *info@worthingtonhistory.org*

**AMOUNT REQUESTED FOR CALENDAR YEAR 2021:** *\$35,000*

**ADDITIONAL GENERAL INFORMATION REQUIRED AS ATTACHMENTS TO THE APPLICATION:**

ATTACHMENT I: List of Board Members and Officers of the Not for Profit

ATTACHMENT II: Federal and/or State Not for Profit documentation

ATTACHMENT III: Federal 990 tax filings

ATTACHMENT IV: Copy of most recent audit for not-for-profit or predecessor agencies. If the agency did not conduct a Certified Professional Audit, please provide a financial review by a Certified Public Accountant (CPA). Please submit the audit or financial review with a letter signed by the organization's CPA and a current balance statement and income statement

**2019 Financial Review attached**

ATTACHMENT V: Fiscal Year End financial statements for 2018-19 and 2019-20

**If not provided to the City in the past three years or there have been changes made to the documents provided most recently to the City, please provide:**

ATTACHMENT VI: Articles of Incorporation, By-Laws, resumes of key administrative personnel, policies and procedures, and organizational chart(s)

**Provided in 2019 Package for 2020 Grant**

## GENERAL INFORMATION

**In the space provided below, please provide the mission statement for your organization and a description of its goals.**

The Worthington Historical Society (WHS) is dedicated to creating experiences that inspire and promote public interest in Worthington's history. To maintain Worthington's legacy for future generations, the Society will preserve and interpret its properties and collections and provide educational opportunities to the community.

The Society maintains three properties: the Orange Johnson House, the Old Rectory (which houses the Doll Museum, administrative offices, Shop, and collections storage), and the Jeffers Mound. The Society also collects and maintains items directly related to the history of the Worthington area.

The organization's primary purpose is to provide a repository for the community's collective history and materials; objects, photographs, archives, and first person accounts passed down through many mediums that allow the preservation of a multi-dimensional picture of the city's history. The collections as a whole are preserved for the benefit of the community. As the History Relevance Campaign states, "History lays the groundwork for strong, resilient communities. No place really becomes a community until it is wrapped in human memory: family stories, tribal traditions, and civic commemorations. No place is a community until it has awareness of its history. Our connections and commitment to one another are strengthened when we share stories and experiences." The City of Worthington maintains a unique character because of its thoughtful and purposeful regard for its past. The Society aims to continue its role in keeping the past alive throughout the community.

Current goals include:

- Continued maintenance of three historic sites in Worthington; the Orange Johnson House, the Old Rectory and the Jeffers Mound.
- Resumption of normal hours when safe to do so, as follows.
  - The Doll Museum and Shop at the Old Rectory are open five days a week and by appointment
  - The Orange Johnson House is open for tours Sundays, April – December, as well for group tours by appointment throughout the year.
- Creation of educational opportunities for the community to engage with local history using online platforms
- Resumption of conducting established events and educational programming including Pioneer Days, Historic Walking Tours, tours at the Orange Johnson House, Historic Bus Tours, Ghost Tours, the Worthington Tour of Homes & Gardens, and biannual history talks at the Griswold Center when it is safe for volunteers to do so.
- Digitization of materials from the Society's archives to be made accessible to the public through the Worthington Libraries' website *Worthington Memory*. During the closure in 2020 due to the pandemic, staff at the Historical Society began adding items to the site remotely.

- Attract new members who support the Society's goals to preserve Worthington's history.

## **PURPOSE OF GRANT**

**Describe specifically how you propose to use the grant funds. Please attach a budgetary breakdown for the use of the grant funds.**

As in previous years, the Worthington Historical Society will use grant funds to cover a percentage of several budget areas. This includes portions of administrative expenses such as insurance, staff salaries, and publicity.

Staff provides support to the important education and collections work being done by committed and passionate volunteers. Attracting an audience for the programming offered is a vital part of the Society's success. Staff is also able to devote time to grant writing and fundraising, which provides financial support for preservation projects undertaken by the Society.

Additionally, funds will be used to support expenses for our educational programming. The Society's educational programs have relatively few expenses, and many supplies are donated to the Society by volunteers.

Finally, funds will also help support undertakings in the Society's collections area. The WHS provides the community, and in turn the City of Worthington, a repository where the physical pieces of Worthington history are able to reside in perpetuity. Continued proper storage and maintenance of these artifacts and archives is essential for future patrons to be able to enjoy and learn from each item for years to come.

The attached budget provides in detail how City funds will be used in the 2020-2021 fiscal year budget.

## **FINANCIAL INFORMATION**

**Provide a detailed budget of revenues and expenses showing the current year adopted budget and projecting/forecasting revenues and expenses for four (4) additional years. Please provide a sufficient breakdown of revenues and expenses to clearly demonstrate how the City's funding fits within the revenue picture. Is the City's funding necessary for the program/project? Will it be used to leverage funding from other sources?**

City funding is a crucial part of the Worthington Historical Society budget that enables the organization to operate at its present level. Staff funding, as well as support for educational programs, is provided in part with the community grant from the City of Worthington. Without this funding, cuts to staff would be necessary, resulting in decreased capacity to interact with membership, the Worthington community,

visitors and researchers. The Society provides tours of our sites, holds events, assists with research requests, and provides access to our collections for research. The Society plans to resume a full schedule of events when safe to do so, paired with the continuation of preservation work at our sites and with collections. The organization of volunteers and the publicity of accomplishments and events being provided by the dedicated volunteer corps requires consistent attention that can only be provided through dedicated staff.

City funds also provide support for educational endeavors such as Children's Christmas, Christmas Open Houses, Pioneer Days, and speakers for educational programming at biannual meetings.

Other imperative expenses to the Society not covered by this Community Grant include the following:

- Cost of maintaining three historic Worthington sites
- Cost of insuring the collections & properties, as well as liability insurance
- Fees for continuing education of volunteers and staff who serve in museum collection management positions requiring special skill sets
- Cost of maintaining objects and archives donated to the Society by members of the community

These substantial expenses, particularly the day-to-day operating costs and continued maintenance associated with the three historic sites, consume a great deal of funding raised by the Society through paid memberships, fundraisers and event proceeds. Restoration work is also funded through these methods, and is paired with fundraising campaigns. These projects are carefully considered and deferred until the Society is able to raise sufficient funds for each individual project.

*See attached for:*

- Current Budget
- Projected Budgets for the next four years

## **PROGRAMMING**

**In the space provided below, please list and describe your programs or proposed programs. Also (on additional pages as necessary), please list organizations with which you will partner to provide programming.**

- **Pioneer Days** in collaboration with the **Worthington City Schools** (May)
  - This program, provided to the Worthington City School district's eleven 3<sup>rd</sup> grades, and the 3<sup>rd</sup> grades from St. Michael and Worthington Christian Schools at no cost, complements the local history curriculum. In 2020, this program moved to an online experience. Staff and volunteers visited virtual classrooms as an alternative to the "basket

visits”. Society staff and docents also created an interactive section of our website with pictures and videos of the Orange Johnson House in lieu of an in-person field trip to the museum.

- Varied schedule of **Historical Walking Tours & Bus Tours** each year in collaboration with **Worthington Parks & Recreation/The Griswold Center, Walnut Grove Cemetery and Community Senior Centers/Residences**. While in-person tours were cancelled in 2020, several walking tour itineraries were transitioned to an online self-guided format. In addition to tours of the Historic District, St. John’s Episcopal Cemetery and Walnut Grove Cemetery, a new itinerary focusing on African American History was created. The tours can be accessed on mobile devices at no cost or can be viewed from any web browser from anywhere in the world, to be read in narrative form.
- Maintaining gardens in a partnership with the **Worthington Garden Club**, who planted and maintained the vegetable garden, as well as other garden spaces, at the Orange Johnson House. In 2020, the Orange Johnson House gardens were designated as an approved site in the Ohio State University Extension Master Gardener Volunteer Program. The Worthington Garden Club has been able to make several donations of produce from the garden to the **Worthington Resource Pantry** during the 2020 growing season.
- **Children’s Christmas**, an immersive experience for children in grades 3 - 5 to “live” in Pioneer times for an evening during the holiday season. It serves approximately 45 children each year.
- **Christmas Open Houses at the Orange Johnson House**, on three Sundays each December. The community is offered the opportunity to visit the museum at no cost. Since 2015, in lieu of admission, visitors donated non-perishable food items to benefit the **Worthington Resource Pantry**.
- Partnership with the **Worthington Libraries** to add further content from the Worthington Historical Society collections to “**Worthington Memory**”. Provision of rotating exhibits in the **Old Worthington Library’s** “Worthington Room”.
- Provision of rotating exhibits in the **Old Worthington Library’s** “Worthington Room”.
- Continued effort to digitize the Society’s collection records, including a photographic inventory.
- In February 2020, the Society participated in the **Worthington Partnership’s** “Chocolate Walk” and the Old Rectory was open for visitors to the Shop and a special “Vintage Valentine” exhibit from the Society collection. This exhibit was also available, free to the public, for one week.
- In October 2020, an alternative to our traditional Ghost Tour will be offered. An audio tour is being produced by a **Linworth Alternative Program** student in collaboration with members of the **Worthington Community Theater**.

## **PUBLIC BENEFIT**

**Please outline (use data if available) the public exposure, participation, and public benefit being derived from the organization's programs and activities. Please include a description of the impact of the City's funds on this exposure, participation and benefit. What would be the impact to the organization if it did not receive funding from the City?**

The Worthington Historical Society provides the citizens of Worthington and people from the Columbus area, as well as tourists and researchers from across the country, access to the history of the place, the people, and the culture of Worthington from the time of its establishment by the Scioto Company in 1803 forward.

In a typical year, programming reaches a broad and varied audience: elementary school students at Pioneer Days, millennials and young professionals at events such as the Ghost Tour, families at events at the Orange Johnson House, and seniors with events in partnership with the Griswold Center, such as Historic Bus tours, to name a few. With the addition this year of free walking tours available on mobile devices, the Society has been able to increase our reach to engage with new segments of the community.

While closed in 2020 due to the pandemic, historically the Society opens the Orange Johnson House to the public on a weekly basis, and also sponsors special events at the site. Volunteers interpret early Worthington history and create engaging experiences that help connect audiences to our past. This early Worthington site appeals to audiences well beyond our membership. While members support the preservation of the museum financially, it is the community at large that benefits from its operation. The Orange Johnson House serves as a unique tourist destination in Worthington that welcomes visitors from the greater Central Ohio area and farther afield.

The Doll Museum at the Old Rectory has a nationwide reputation as a fine collection of dolls and toys. It draws visitors from both the local community and beyond. Continued airing of the 2014 episode of WOSU's "Broad & High" featuring the Doll Museum, both in Columbus and other widespread markets, has increased the number of visitors over past years. Visitors from surrounding states have made the museum a stop on their travels, as the doll collection is unique in its breadth and quality.

Each year, the Society fields many research requests that are handled by our collections and archives department. Society volunteers provide an average of 75 hours of active assistance to patrons annually for research projects. Whether an individual is researching a relative from afar, a business is looking for photos of their buildings or residents of Worthington are looking to learn more about their properties, the Society is able to share its historic collections and research. By being an accessible repository for Worthington's history, including first person accounts, photographs, records and archives of the community, the organization can continue to serve future researchers and offer Worthingtonians a way to connect to their past.

While the pandemic led to closure in 2020, the Society traditionally opens the Orange Johnson House to the community without an admission fee on three Sundays each December. The open houses offer accessibility to the museum and provide a way for visitors to experience the house outside the confines of

a traditional tour. Music programming, refreshments and a self guided tour of the seasonally decorated Orange Johnson House make this a favorite holiday tradition for visitors.

The Jeffers Mound on Plesenton Drive is also maintained by the Society. The prehistoric mound is all that remains of a much larger complex of earthworks that once occupied this site, a dramatic 60-foot bluff overlooking the Olentangy River. The earthworks are believed to have been built by the Hopewell people between 100 BC and AD 400. A footprint of a longhouse, located in archaeological surveys, is demarcated with posts at the site. This landmark is always accessible to the public for visits.

Volunteer participation drives our ability to produce events and maintain our properties. This is crucial to our success and cannot be overlooked. A dedicated corps of volunteers who believe in our mission and share a deep-rooted passion for Worthington make each Society success possible. It has been said, *"Volunteering is the ultimate exercise in democracy. You vote in elections once a year, but when you volunteer, you vote every day about the kind of community you want to live in."* Over 200 volunteers donate thousands of hours annually, allowing the Society to keep our museums open, host events on and off-site and share our collections with the community through exhibits, programs, and at our research library. For the past months, keeping these volunteers safe and healthy has been a priority and in-person volunteering has been limited.

City funding allows the Society to maintain staff that can support the dedicated work, programming and knowledge our volunteers offer. By coordinating publicity in print media, maintaining the Society's website, and running a variety of social media platforms, staff is able to communicate to audiences, both in the immediate area and around the world. In 2020 in particular, staff has been important in enhancing the Society's online presence and presenting already developed materials in a way that allows access from home. Further, city funding allows the Society's preservation accomplishments, educational programming, collections and fundraising events. All of these components are crucial to finding audiences interested in engaging with our offerings, and also connecting with those patrons who offer financial support necessary to continue operation.

With staff coordinating day-to-day office functions, fielding inquiries for tours and research, organizing volunteer efforts, and maintaining membership, the Society is able to sustain continuity in operations. Staff is able to provide the support necessary to allow our volunteers to use their strengths in sharing and preserving Worthington's history. Without City funding, staff cuts would necessitate that volunteers spend more time on organization and less time providing the educational programming and preservation efforts that are a vital part of the Worthington Historical Society's mission.

## **IMPACT OF COVID-19**

**Please explain how COVID-19 has impacted your organization and any steps you are taking to help your organization and our community get through the pandemic and ultimately recover from the impacts.**

The Worthington Historical Society has been impacted significantly by COVID-19, as our organization has been closed to the public from mid-March through present for tours at the Orange Johnson House and the Doll Museum. In-person events have been cancelled since March 2020 as well. The Shop reopened for limited hours beginning in September of 2020.

The organization has taken numerous steps to minimize the financial impact as much as possible. The Society applied for, and received, a forgivable PPP loan for two months of staff salary. This grant helped off-set the loss admissions from tours and in-person events, income from our Shop and the cancellation of significant fundraisers in 2020 such as the Tour of Homes, Market Days, and the in-person Ghost Tour. In September, staff also temporarily reduced hours and salaries, which has a lessened impact of in-person events being suspended at this time.

While the Shop has been closed, items from our Shop have continued to be sold online, with shipping options, using a variety of platforms to continue raising funds. A pop-up plant sale in May was very successful. Efforts have been made to find alternatives to our traditional events during this time.

The addition of free online walking tours has provided a way for the community to continue to engage with local history, and also is a way for the Society to stay in the public eye. At the time we are able to resume in-person activities, it is the hope that public interest in local history programming will have grown as a result of participation in these online tours.

Worthington Historical Society Operating Budget			
July 2020-June 2021			
BREAKDOWN OF USE OF CITY GRANT FUNDS			
EXPENSES		Budget	City Grant Funds
<b>Administration</b>	General Administration	3,000.00	1,500.00
	Insurance	7,700.00	4,500.00
	Office Supplies	1,500.00	0.00
	Taxes	3,500.00	1,750.00
	Salaries and Wages*	41,900.00	24,200.00
	Internet / Telephone Service	1,500.00	750.00
	WHS Membership Expenses	100.00	0.00
	<b>Total Administration</b>	<b>59,200.00</b>	<b>32,700.00</b>
<b>Education</b>	Association Dues & Meetings*	300.00	150.00
	Exhibits*	100.00	0.00
	General Education*	1,000.00	1,000.00
	Intelligencer - Pstg & Prntng	1,400.00	700.00
	<b>Total Education</b>	<b>2,800.00</b>	<b>1,850.00</b>
<b>Collections</b>	Acquisitions	1,000.00	0.00
	Maintenance	500.00	300.00
	Supplies	250.00	150.00
	<b>Total Coll Mgmt</b>	<b>1,750.00</b>	<b>450.00</b>
<b>OJ House</b>	Cleaning & Supplies	600.00	0.00
	Grounds - Maintenance	3,000.00	0.00
	Repairs & Maint	3,000.00	0.00
	Security System	450.00	0.00
	Utilities - Gas, Elect, Water	4,500.00	0.00
	<b>Total OJ House</b>	<b>11,550.00</b>	<b>0.00</b>
<b>Rectory</b>	Cleaning & Supplies	800.00	0.00
	Grounds - Maintenance	1,000.00	0.00
	Repairs & Maintenance	3,000.00	0.00
	Security System	250.00	0.00
	Utilities - Gas, Elect, Water	2,500.00	0.00
	<b>Total Old Rectory</b>	<b>7,550.00</b>	<b>0.00</b>
<b>Projects</b>	Market Days	25.00	0.00
	Tour of Homes	75.00	0.00
	Children's Christmas	400.00	0.00
	Christmas Open House	100.00	0.00
	Tours-Ghost, Bus, Walking	50.00	0.00
	Third Grade Days	200.00	0.00
	<b>Total Projects Expenses</b>	<b>850.00</b>	<b>0.00</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>83,700.00</b>	<b>35,000.00</b>
<b>RESTRICTED PROGRAMS</b>	Doll Fund, Mound, Piano, Window Fund	<b>0.00</b>	
<b>TOTAL ANTICIPATED EXPENSES</b>	<b>TOTAL EXPENSES</b>	<b>83,700.00</b>	
See Restricted Funds. Balances Maintained Separately.			

WORTHINGTON HISTORICAL SOCIETY OPERATING BUDGET		
<u>July 2020-June 2021</u>		
<u>INCOME:</u>		BUDGET
<u>Admissions</u>	O J House	1,400.00
	<b>Total Admissions</b>	<b>1,400.00</b>
<u>Donations</u>	General Fund - Annual Fund Raiser	12,000.00
	Bequests	1,000.00
	Gift & Consignment Shop	9,000.00
	Kroger Community Rewards	325.00
	Other Sources - Igive, Ismile, etc	0.00
	Cols Foundation Distribution	8,000.00
	Memorial	250.00
	<b>Total Donations</b>	<b>30,575.00</b>
<u>Dues</u>	Businesses	600.00
	Individuals	8,700.00
	<b>Total Dues</b>	<b>9,300.00</b>
<u>Grants</u>	City Grant	35,000.00
	Other Grants	1,000.00
	<b>Total Grants</b>	<b>36,000.00</b>
<u>Projects</u>	Market Days	600.00
	Tour of Homes	0.00
Educational Projects	Griswold Joint Programs	0.00
	3rd Grade Days	50.00
	Children's Christmas	900.00
	Christmas Open House	100.00
	Tours-Ghost, Bus, Walking, etc.	3,500.00
	General Education	500.00
	<b>Total Special Projects Income</b>	<b>5,650.00</b>
<u>Investments</u>	<b>Total Investment Income</b>	<b>1,300.00</b>
<u>Other Income</u>	Open	0.00
<b>TOTAL OPERATING INCOME</b>		<b>84,225.00</b>
<b>TOTAL ANTICIPATED INCOME</b>		<b>84,225.00</b>

<b>EXPENSES:</b>		<b>Budget</b>
<b><u>Administration</u></b>	General Administration	3,000.00
	Insurance	7,700.00
	Office Supplies	1,500.00
	Taxes	3,500.00
	Salaries and Wages	41,900.00
	Internet / Telephone Service	1,500.00
	WHS Membership Expenses	100.00
	<b>Total Administration</b>	<b>59,200.00</b>
<b><u>Education</u></b>	Association Dues & Meetings*	300.00
	Exhibits	100.00
	General Education	1,000.00
	Intelligencer - Printing & Postage	1,400.00
	<b>Total Education</b>	<b>2,800.00</b>
<b><u>Collections</u></b>	Acquisitions	1,000.00
	Maintenance	500.00
	Supplies	250.00
	<b>Total Coll Mgmt</b>	<b>1,750.00</b>
<b><u>OJ House</u></b>	Cleaning & Supplies	600.00
	Grounds - Maintenance	3,000.00
	Repairs & Maint	3,000.00
	Security System	450.00
	Utilities - Gas, Elect, Water	4,500.00
	<b>Total OJ House</b>	<b>11,550.00</b>
<b><u>Rectory</u></b>	Cleaning & Supplies	800.00
	Grounds - Maintenance	1,000.00
	Repairs & Maintenance	3,000.00
	Security System	250.00
	Utilities - Gas, Elect, Water	2,500.00
	<b>Total Old Rectory</b>	<b>7,550.00</b>
	Market Days	25.00
	Tour of Homes	75.00
	Children's Christmas	400.00
	Christmas Open House	100.00
	Tours-Ghost, Bus, Walking	50.00
	Third Grade Days	200.00
	<b>Total Projects Expenses</b>	<b>850.00</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>83,700.00</b>
<b>TOTAL ANTICIPATED EXPENSES</b>	<b>TOTAL EXPENSES</b>	<b>83,700.00</b>
	<b>GAIN/(LOSS) FOR YEAR</b>	<b>525.00</b>

WORTHINGTON HISTORICAL SOCIETY OPERATING BUDGET						
Projected Budgets For Next Four Fiscal Years						
<u>INCOME:</u>		CURRENT BUDGET	FY 21-22 Budget	FY 22-23 Budget	FY 23-24 Budget	FY 24-25 Budget
<u>Admissions</u>	O J House	1,400.00	1,425.00	1,450.00	1,475.00	1,500.00
	<b>Total Admissions</b>	<b>1,400.00</b>	<b>1,425.00</b>	<b>1,450.00</b>	<b>1,475.00</b>	<b>1,500.00</b>
<u>Donations</u>	Annual Fundraiser	12,000.00	12,000.00	12,500.00	12,500.00	12,750.00
	Bequests	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	Gift & Consignment Shop	9,000.00	9,500.00	10,000.00	10,500.00	11,000.00
	Kroger Community Rewards	325.00	325.00	325.00	325.00	325.00
	Other Sources - Igive, Ismile, etc	0.00	0.00	0.00	0.00	0.00
	Col's Foundation Distribution	8,000.00	8,500.00	9,000.00	10,000.00	10,500.00
	Memorials	250.00	250.00	250.00	250.00	250.00
	<b>Total Donations</b>	<b>30,575.00</b>	<b>31,575.00</b>	<b>33,075.00</b>	<b>34,575.00</b>	<b>35,825.00</b>
<u>Dues</u>	Businesses	600.00	650.00	650.00	675.00	700.00
	Individuals	8,700.00	8,700.00	8,800.00	8,800.00	8,900.00
	<b>Total Dues</b>	<b>9,300.00</b>	<b>9,350.00</b>	<b>9,450.00</b>	<b>9,475.00</b>	<b>9,600.00</b>
<u>Grants</u>	City Grant	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
	Other Grants	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	<b>Total Grants</b>	<b>36,000.00</b>	<b>36,000.00</b>	<b>36,000.00</b>	<b>36,000.00</b>	<b>36,000.00</b>
<u>Projects</u>	Market Days	600.00	600.00	600.00	600.00	600.00
	Tour of Homes	0.00	3,000.00	3,250.00	3,500.00	3,500.00
Educational Projects	Griswold Joint Programs (see tours below)	0.00	0.00	0.00	0.00	0.00
	3rd Grade Days	50.00	50.00	50.00	50.00	50.00
	Children's Christmas	900.00	950.00	950.00	950.00	1,000.00
	Christmas Open House	100.00	100.00	100.00	100.00	100.00
	Tours-Ghost, Bus, Walking, etc.	3,500.00	3,000.00	3,250.00	3,500.00	3,750.00
	General Education*	500.00	600.00	600.00	600.00	650.00
	<b>Total Special Projects Income</b>	<b>5,650.00</b>	<b>8,300.00</b>	<b>8,800.00</b>	<b>9,300.00</b>	<b>9,650.00</b>
<u>Investments</u>	<b>Total Investment Income</b>	<b>1,300.00</b>	<b>1,300.00</b>	<b>1,299.00</b>	<b>1,300.00</b>	<b>1,300.00</b>
<u>Other Income</u>	Open					
<b>TOTAL OPERATING INCOME</b>		<b>84,225.00</b>	<b>87,950.00</b>	<b>90,074.00</b>	<b>92,125.00</b>	<b>93,875.00</b>
<b>TOTAL ANTICIPATED INCOME</b>		<b>84,225.00</b>	<b>87,950.00</b>	<b>90,074.00</b>	<b>92,125.00</b>	<b>93,875.00</b>

<b>EXPENSES:</b>		<b>CURRENT BUDGET</b>	<b>FY 21-22 Budget</b>	<b>FY 22-23 Budget</b>	<b>FY 23-24 Budget</b>	<b>FY 24-25 Budget</b>
<b><u>Administration</u></b>	General Administration	3,000.00	3,060.00	3,060.00	3,121.20	3,183.62
	Insurance	7,700.00	8,300.00	8,400.00	8,500.00	8,600.00
	Office Supplies	1,500.00	1,530.00	1,530.00	1,560.60	1,591.81
	Taxes	3,500.00	3,570.00	3,570.00	3,641.40	3,714.23
	Salaries and Wages	41,900.00	42,738.00	42,738.00	43,592.76	44,464.62
	Internet / Telephone Service	1,500.00	1,530.00	1,530.00	1,560.60	1,591.81
	WHS Membership Expenses	100.00	100.00	99.00	100.00	100.00
	<b>Total Administration</b>	<b>59,200.00</b>	<b>60,828.00</b>	<b>60,927.00</b>	<b>62,076.56</b>	<b>63,246.09</b>
<b><u>Education</u></b>	Association Dues & Meetings*	300.00	306.00	306.00	312.12	318.36
	Exhibits	100.00	102.00	102.00	104.04	106.12
	General Education	1,000.00	1,020.00	1,020.00	1,040.40	1,061.21
	Intelligencer - Printing & Postage	1,400.00	1,428.00	1,428.00	1,456.56	1,485.69
	<b>Total Education</b>	<b>2,800.00</b>	<b>2,856.00</b>	<b>2,856.00</b>	<b>2,913.12</b>	<b>2,971.38</b>
<b><u>Collections</u></b>	Acquisitions	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	Maintenance	500.00	500.00	500.00	500.00	500.00
	Supplies	250.00	250.00	250.00	250.00	250.00
	<b>Total Coll Mgmt</b>	<b>1,750.00</b>	<b>1,750.00</b>	<b>1,750.00</b>	<b>1,750.00</b>	<b>1,750.00</b>
<b><u>OJ House</u></b>	Cleaning & Supplies	600.00	700.00	612.00	714.00	728.28
	Grounds - Maintenance	3,000.00	3,060.00	3,060.00	3,121.20	3,183.62
	Repairs & Maint	3,000.00	3,060.00	3,060.00	3,121.20	3,183.62
	Security System	450.00	459.00	459.00	468.18	477.54
	Utilities - Gas, Elect, Water	4,500.00	4,590.00	4,590.00	4,681.80	4,775.44
	<b>Total OJ House</b>	<b>11,550.00</b>	<b>11,869.00</b>	<b>11,781.00</b>	<b>12,106.38</b>	<b>12,348.51</b>
<b><u>Rectory</u></b>	Cleaning & Supplies	800.00	816.00	832.32	848.97	865.95
	Grounds - Maintenance	1,000.00	1,500.00	1,530.00	1,560.60	1,591.81
	Repairs & Maintenance	3,000.00	3,060.00	3,121.20	3,183.62	3,247.30
	Security System	250.00	255.00	260.10	265.30	270.61
	Utilities - Gas, Elect, Water	2,500.00	2,550.00	2,601.00	2,653.02	2,706.08
	<b>Total Old Rectory</b>	<b>7,550.00</b>	<b>8,181.00</b>	<b>8,344.62</b>	<b>8,511.51</b>	<b>8,681.74</b>
	Market Days	25.00	50.00	51.00	52.02	53.06
	Tour of Homes	75.00	150.00	153.00	156.06	159.18
	Children's Christmas	400.00	408.00	416.16	424.48	432.97
	Christmas Open House	100.00	102.00	104.04	106.12	108.24
	Tours-Ghost, Bus, Walking	50.00	51.00	52.02	53.06	54.12
	Third Grade Days	200.00	204.00	208.08	212.24	216.49
	<b>Total Projects Expenses</b>	<b>850.00</b>	<b>965.00</b>	<b>984.30</b>	<b>1,003.99</b>	<b>1,024.07</b>
<b>TOTAL ANTICIPATED OPERATING EXPENSES</b>		<b>83,700.00</b>	<b>86,449.00</b>	<b>86,642.92</b>	<b>88,361.56</b>	<b>90,021.79</b>
<b>PROJECTED GAIN/(LOSS) FOR YEAR</b>		<b>525.00</b>	<b>1,501.00</b>	<b>3,431.08</b>	<b>3,763.44</b>	<b>3,853.21</b>

## **ATTACHMENT I:**

### **2020-2021 Worthington Historical Society Board of Directors**

Jutta Catharine Pegues	President
John Mueller	Vice President, Finance & Treasurer
Frank Shepherd	Vice President, Facilities
Steffanie Haueisen	Vice President, Education
Susan Whitaker	Curator
Charles Warner	Parliamentarian
Jeri Arent	Member at Large
Karen Cantlon	Member at Large
David Hahm	Member at Large
David Rankey	Member at Large
John Snouffer	Member at Large

### **Staff**

Kate LaLonde	Director
Margaret Lawrence	Office Support

990 Form available at:

[https://worthingtonorg-my.sharepoint.com/:b:/g/personal/robyn\\_stewart\\_worthington\\_org/Eb\\_c-yitUI9HoF9j1Cnhr-EBfa\\_y6zPGVHLmNXOQmtvGSQ?e=DBhCPz](https://worthingtonorg-my.sharepoint.com/:b:/g/personal/robyn_stewart_worthington_org/Eb_c-yitUI9HoF9j1Cnhr-EBfa_y6zPGVHLmNXOQmtvGSQ?e=DBhCPz)



U. S. TREASURY DEPARTMENT  
INTERNAL REVENUE SERVICE  
DISTRICT DIRECTOR

Cin:EO:62-52

IN REPLY REFER TO

Form 2954

431-FNT

AUG 22 1962

The Worthington Historical Society, Inc.,  
137 East Granville Road  
Worthington, Ohio

PURPOSE

Educational & Charitable

FORM 990A REQUIRED



YES



NO

ACCOUNTING PERIOD END-  
ING

June 30

Gentlemen:

Based upon the evidence submitted, it is held that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code, as it is shown that you are organized and operated exclusively for the purpose shown above. Any questions concerning taxes levied under other subtitles of the Code should be submitted to us.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code and are required to file Form 990-T for the purpose of reporting unrelated business taxable income. Any changes in your character, purposes or method of operation should be reported immediately to this office for consideration of their effect upon your exempt status. You should also report any change in your name or address. Your liability for filing the annual information return, Form 990A, is set forth above. That return, if required, must be filed after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such Act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office.

This is a determination letter, and is predicated upon the amendment of your articles of incorporation, as proposed.

Very truly yours,

*P. L. Charles*

P. L. Charles  
District Director

NWK

FORM 2954 (REV. 8-61)

**WORTHINGTON HISTORICAL SOCIETY**

**FRANKLIN COUNTY**

**JULY 1, 2018 TO JUNE 30, 2019  
AGREED-UPON PROCEDURES**



## **Julian & Grube, Inc.**

*Serving Ohio Local Governments*

333 County Line Rd. West, Westerville, OH 43082 Phone: 614.846.1899 Fax: 614.846.2799

### **Independent Accountant's Report on Applying Agreed-Upon Procedures**

Worthington Historical Society  
Franklin County  
50 West New England Avenue  
Worthington, Ohio 43085

To the Board of Directors and Management:

We have performed the procedures enumerated below, with which were agreed to by the Board of Directors and the Management of the Worthington Historical Society, solely to assist the Board of Directors and Management in evaluating receipts, disbursements and balances recorded in the cash-basis accounting records of the Worthington Historical Society for the fiscal year ended June 30, 2019. Management is responsible for recording transactions and maintaining support for its receipts, disbursements, and balances. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

This report only describes exceptions exceeding \$10.

#### **Cash and Investments**

1. We tested the mathematical accuracy of the June 30, 2019 bank reconciliation and agreed to support. We found no exceptions.
2. We selected five outstanding checks from the June 30, 2019 bank reconciliation. We traced four of the outstanding checks to the subsequent July bank statement. One of the outstanding checks selected is still outstanding as of our report date. We found no exceptions.
3. We reviewed investment statements, including the June 30, 2019 statement, to determine if any unusual transactions have occurred in the investment account. We found no exceptions.

#### **Payroll Cash Disbursements**

1. For the two part-time employees, we verified the monthly pay rates were approved by the Board of Directors. We noted no exceptions.
2. We examined the personnel files to ensure the required documents (W-4, I-9, etc.) were maintained as required by the Society. We noted no exceptions.
3. We reviewed the excel workbook used to calculate monthly payroll to determine if it is using correct pay rates and withholdings appear reasonable. We noted no exceptions.

4. We examined Federal, FICA, Ohio and City of Worthington tax withholdings per the excel workbook for the two part-time employees to determine if the amounts were properly withheld and remitted timely to the respective taxing authority. We noted the following:

<b>Withholding (plus employer share, where applicable)</b>	<b>Date Due</b>	<b>Date Paid</b>	<b>Payroll Report "Claimed"</b>	<b>Amount Paid Per General Ledger</b>
Federal income taxes, Medicare and Social Security	July 31, 2019	June 19, 2019	\$1,934.06	\$1,934.06
Ohio income taxes	July 31, 2019	June 19, 2019	\$158.39	\$158.39
City of Worthington income tax	July 31, 2019	June 19, 2019	\$261.61	\$261.61

#### **Non-Payroll Cash Disbursements**

We haphazardly selected ten disbursements from the itemized categories report for the fiscal year ended June 30, 2019 and determined whether:

- The disbursements were for a Society purpose. We found no exceptions.
- The check number, date, payee name and amount recorded on the returned, canceled check and/or disbursement authorization form agreed to the check number, date, payee name and amount recorded in the itemized categories report. We found no exceptions.
- The vendor invoice had a fully-completed disbursement authorization form attached to the vendor invoice and filed in the appropriate monthly folder. We found no exceptions.

#### **Receipt Transactions**

We haphazardly selected ten receipt transactions from the itemized categories report for the fiscal year ended June 30, 2019 and determined whether:

- The receipt amounts recorded in the cash journal within Quicken agreed to the receipt support. We found no exceptions.
- The receipts were posted to the appropriate account. We found no exceptions.
- The receipt slips were fully completed and filed in the appropriate monthly folder. We found no exceptions.

Worthington Historical Society  
Franklin County  
Independent Accountants' Report on  
Applying Agreed-Upon Procedures  
Page 3

We were not engaged to, and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the receipts, disbursements, and balances. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board of Directors and Management of the Worthington Historical Society, and is not intended to be, and should not be used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "Julian & Grube, Inc.".

Julian and Grube, Inc.  
October 18, 2019

Worthington Historical Society					Through	6/30/2019
July 2018-June 2019						
<b>INCOME</b>		<b>Budget</b>	<b>May-19</b>	<b>Jun-19</b>	<b>YTD</b>	<b>Left in Budget</b>
<b>Admissions</b>	O J House	1,400.00	180.00	115.00	887.00	513.00
	<b>Total Admissions</b>	<b>1,400.00</b>	<b>180.00</b>	<b>115.00</b>	<b>887.00</b>	<b>513.00</b>
<b>Donations</b>	General Fund - Annual Fund Raiser	11,000.00	210.00	110.00	9,471.78	1,528.22
	Bequests	500.00			0.00	500.00
	Gift & Consignment Shop	12,000.00			11,874.00	126.00
	Kroger Community Rewards	300.00		64.54	303.03	-3.03
	Other Sources - Igive, Ismile, etc	0.00	12.48		37.48	-37.48
	Cols Foundation Distribution	10,000.00			4,666.90	5,333.10
	Memorial	250.00	0.00	0.00	200.00	50.00
	<b>Total Donations</b>	<b>34,050.00</b>	<b>222.48</b>	<b>174.54</b>	<b>26,553.19</b>	<b>7,496.81</b>
<b>Dues</b>	Businesses	600.00			400.00	200.00
	Individuals	8,700.00	3,520.00	2,260.00	8,325.00	375.00
	<b>Total Dues</b>	<b>9,300.00</b>	<b>3,520.00</b>	<b>2,260.00</b>	<b>8,725.00</b>	<b>575.00</b>
<b>Grants</b>	City Grant	32,500.00			32,500.00	0.00
	Other Grants	1,000.00			0.00	1,000.00
	<b>Total Grants</b>	<b>33,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>32,500.00</b>	<b>1,000.00</b>
<b>Projects</b>	Market Days	500.00			575.00	-75.00
	Tour of Homes	0.00			0.00	0.00
<b>Educational Projects</b>	Griswold Joint Programs	1,000.00	0.00		35.00	1,000.00
	3rd Grade Days	50.00			0.00	50.00
	Children's Christmas	900.00			900.00	0.00
	Christmas Open House	100.00			8.00	92.00
	Tours-Ghost, Bus, Walking, etc.	2,500.00	105.00	315.00	3,854.00	-1,354.00
	General Education	500.00	0.00		346.00	154.00
	<b>Total Special Projects Income</b>	<b>5,550.00</b>	<b>105.00</b>	<b>315.00</b>	<b>5,718.00</b>	<b>-133.00</b>
<b>Investments</b>	<b>Total Investment Income</b>	<b>1,300.00</b>	<b>76.65</b>	<b>69.63</b>	<b>953.35</b>	<b>346.65</b>
<b>Other Income</b>	Open	0.00			0.00	0.00
<b>TOTAL OPERATING INCOME</b>		<b>85,100.00</b>	<b>4,104.13</b>	<b>2,934.17</b>	<b>75,301.54</b>	<b>9,798.46</b>
	<b>Restricted Programs-Doll Fund,</b>	<b>0.00</b>	<b>4,082.00</b>	<b>1,962.00</b>	<b>26,321.00</b>	<b>-26,321.00</b>
	<b>Mound, Piano, Windows</b>					
<b>TOTAL INCOME</b>		<b>85,100.00</b>	<b>8,186.13</b>	<b>4,896.17</b>	<b>101,622.54</b>	<b>-16,522.54</b>

EXPENSES		Budget	May 19	Jun 19	YTD	Left in Budget
<b><u>Administration</u></b>	General Administration	3,000.00	14.77	45.58	2,818.72	181.28
	Insurance	7,200.00			7,303.00	-103.00
	Office Supplies	1,600.00		-1.00	1,799.13	-199.13
	Taxes	3,500.00	126.00	2,352.58	4,829.82	-1,329.82
	Salaries and Wages	41,900.00	2,970.29	2,970.29	38,420.68	3,479.32
	Internet / Telephone Service	2,000.00	111.36	111.43	1,405.14	594.86
	WHS Membership Expenses	150.00			45.00	105.00
	<b>Total Administration</b>	<b>59,350.00</b>	<b>3,222.42</b>	<b>5,478.88</b>	<b>56,621.49</b>	<b>2,728.51</b>
<b><u>Education</u></b>	Association Dues & Meetings	500.00			208.00	292.00
	Exhibits	100.00			0.00	100.00
	General Education	1,100.00	575.00	55.55	1,479.89	-379.89
	Intelligencer - Printing & Postage	1,600.00	132.30	132.30	1,498.00	102.00
	Grant				0.00	0.00
	<b>Total Education</b>	<b>3,300.00</b>	<b>707.30</b>	<b>187.85</b>	<b>3,185.89</b>	<b>114.11</b>
<b><u>Collections</u></b>	Acquisitions	1,000.00			0.00	1,000.00
	Maintenance	500.00		187.50	497.61	2.39
	Supplies	250.00			0.00	250.00
	<b>Total Coll Mgmt</b>	<b>1,750.00</b>	<b>0.00</b>	<b>187.50</b>	<b>497.61</b>	<b>1,252.39</b>
<b><u>OJ House</u></b>	Cleaning & Supplies	600.00			288.88	311.12
	Grounds - Maintenance	1,500.00	109.96		154.96	1,345.04
	Repairs & Maint	3,000.00	285.25	241.99	8,190.73	-5,190.73
	Security System	450.00		111.00	444.00	6.00
	Utilities - Gas, Elect, Water	4,100.00	241.27	225.47	6,125.93	-2,025.93
	<b>Total OJ House</b>	<b>9,650.00</b>	<b>636.48</b>	<b>578.46</b>	<b>15,204.50</b>	<b>-5,554.50</b>
<b><u>Old Rectory</u></b>	Cleaning & Supplies	900.00	80.00	80.00	720.00	180.00
	Grounds - Maintenance	1,000.00	1,005.00	200.00	1,860.00	-860.00
	Repairs & Maintenance	5,000.00			7,165.95	-2,165.95
	Security System	250.00		60.00	240.00	10.00
	Utilities - Gas, Elect, Water	3,000.00	243.96	116.89	2,989.46	10.54
	<b>Total Old Rectory</b>	<b>10,150.00</b>	<b>1,328.96</b>	<b>456.89</b>	<b>12,975.41</b>	<b>-2,825.41</b>
<b><u>Projects</u></b>	Market Days	50.00			11.05	38.95
	Tour of Homes	150.00	42.00		42.00	108.00
	Children's Christmas	400.00			597.32	-197.32
	Christmas Open House	150.00			106.97	43.03
	Tours-Ghost, Bus, Walking	100.00			13.96	86.04
	Third Grade Days	0.00	0.00		211.49	-211.49
	<b>Total Projects Expenses</b>	<b>850.00</b>	<b>42.00</b>	<b>0.00</b>	<b>982.79</b>	<b>-132.79</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>85,050.00</b>	<b>5,937.16</b>	<b>6,889.58</b>	<b>89,467.69</b>	<b>-4,417.69</b>
<b>RESTRICTED PROGRAMS-Doll Fund, Mound, Piano</b>		<b>0.00</b>	<b>565.00</b>	<b>1,604.55</b>	<b>2,246.54</b>	<b>-22,446.54</b>
<b>TOTAL EXPENSES</b>		<b>85,050.00</b>	<b>6,502.16</b>	<b>8,494.13</b>	<b>111,914.23</b>	<b>-26,864.23</b>
<b>GAIN/(LOSS) FOR YEAR</b>		<b>50.00</b>	<b>1,683.97</b>	<b>-3,597.96</b>	<b>-10,291.69</b>	<b>10,341.69</b>

<b>Worthington Historical Society</b>				17	Through	<u>6/30/2020</u>
<u>July 2019-June 2020</u>						
<b><u>INCOME</u></b>		<b>Budget</b>	<b>May-20</b>	<b>Jun-20</b>	<b>YTD</b>	<b>Left in Budget</b>
<b><u>Admissions</u></b>	O J House	1,400.00			423.00	977.00
	<b>Total Admissions</b>	<b>1,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>423.00</b>	<b>977.00</b>
<b><u>Donations</u></b>	General Fund - Annual Fund Raiser	10,750.00	175.00	3,860.18	26,796.66	-16,046.66
	Bequests	500.00			0.00	500.00
	Gift & Consignment Shop	12,000.00		-37.61	12,962.39	-962.39
	Kroger Community Rewards	325.00	54.67		245.90	79.10
	Other Sources - Igive, Ismile, etc	0.00	5.00	208.00	218.76	-218.76
	Cols Foundation Distribution	10,000.00			12,299.92	-2,299.92
	Memorial	250.00			262.99	-12.99
	<b>Total Donations</b>	<b>33,825.00</b>	<b>234.67</b>	<b>4,030.57</b>	<b>52,786.62</b>	<b>-18,961.62</b>
<b><u>Dues</u></b>	Businesses	600.00		300.00	500.00	100.00
	Individuals	8,700.00	1,780.00	2,015.00	6,620.00	2,080.00
	<b>Total Dues</b>	<b>9,300.00</b>	<b>1,780.00</b>	<b>2,315.00</b>	<b>7,120.00</b>	<b>2,180.00</b>
<b><u>Grants</u></b>	City Grant	32,500.00			32,500.00	0.00
	Other Grants	1,000.00	8,700.00	325.00	9,025.00	-8,025.00
	<b>Total Grants</b>	<b>33,500.00</b>	<b>8,700.00</b>	<b>325.00</b>	<b>41,525.00</b>	<b>-8,025.00</b>
<b><u>Projects</u></b>	Market Days	600.00			545.00	55.00
	Tour of Homes	3,500.00			3,645.00	-145.00
<b><u>Educational Projects</u></b>	Griswold Joint Programs	0.00			0.00	0.00
	3rd Grade Days	50.00			0.00	50.00
	Children's Christmas	900.00			900.00	0.00
	Christmas Open House	100.00			37.00	63.00
	Tours-Ghost, Bus, Walking, etc.	3,500.00			3,713.00	-213.00
	Genl Education	500.00		50.00	160.00	340.00
	<b>Total Special Projects Income</b>	<b>9,150.00</b>	<b>0.00</b>	<b>50.00</b>	<b>9,000.00</b>	<b>150.00</b>
<b><u>Investments</u></b>	<b>Total Investment Income</b>	<b>1,300.00</b>	<b>48.55</b>	<b>52.78</b>	<b>764.07</b>	<b>535.93</b>
<b><u>Other Income</u></b>	Open	0.00			0.00	0.00
<b>TOTAL OPERATING INCOME</b>		<b>88,475.00</b>	<b>10,763.22</b>	<b>6,773.35</b>	<b>111,618.69</b>	<b>-23,143.69</b>
	<b>Restricted Programs-Doll Fund,</b>	<b>0.00</b>	<b>550.00</b>	<b>1,723.00</b>	<b>44,868.62</b>	<b>-44,868.62</b>
	<b>Mound, Piano, Windows</b>					
<b><u>TOTAL INCOME</u></b>		<b>88,475.00</b>	<b>11,313.22</b>	<b>8,496.35</b>	<b>156,487.31</b>	<b>-68,012.31</b>

EXPENSES		Budget	May 20	Jun 20	YTD	Left in Budget
<b><u>Administration</u></b>	General Administration	3,000.00	376.60	109.17	3,239.17	-239.17
	Insurance	7,350.00			7,691.00	-341.00
	Office Supplies	1,600.00			565.40	1,034.60
	Taxes	3,500.00		800.52	4,560.33	-1,060.33
	Salaries and Wages	41,900.00	2,770.29	4,923.81	40,462.41	1,437.59
	Internet / Telephone Service	1,600.00	117.90	117.99	1,725.96	-125.96
	WHS Membership Expenses	100.00			0.00	100.00
	<b>Total Administration</b>	<b>59,050.00</b>	<b>3,264.79</b>	<b>5,951.49</b>	<b>58,244.27</b>	<b>805.73</b>
<b><u>Education</u></b>	Association Dues & Meetings	400.00		110.00	296.00	104.00
	Exhibits	100.00			71.83	28.17
	General Education	1,100.00	98.00	49.00	172.92	927.08
	Intelligencer - Printing & Postage	1,400.00	139.16	117.60	1,356.46	43.54
	Grant				0.00	0.00
	<b>Total Education</b>	<b>3,000.00</b>	<b>237.16</b>	<b>276.60</b>	<b>1,897.21</b>	<b>1,102.79</b>
<b><u>Collections</u></b>	Acquisitions	1,000.00			-50.00	1,050.00
	Maintenance	500.00			80.00	420.00
	Supplies	250.00			0.00	250.00
	<b>Total Coll Mgmt</b>	<b>1,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30.00</b>	<b>1,720.00</b>
<b><u>OJ House</u></b>	Cleaning & Supplies	600.00			401.74	198.26
	Grounds - Maintenance	1,500.00			128.72	1,371.28
	Repairs & Maint	3,000.00			964.00	2,036.00
	Security System	450.00		111.00	444.00	6.00
	Utilities - Gas, Elect, Water	5,000.00	184.30	228.81	3,798.74	1,201.26
	<b>Total OJ House</b>	<b>10,550.00</b>	<b>184.30</b>	<b>339.81</b>	<b>5,737.20</b>	<b>4,812.80</b>
<b><u>Old Rectory</u></b>	Cleaning & Supplies	800.00			559.50	240.50
	Grounds - Maintenance	1,000.00	240.00		2,594.55	-1,594.55
	Repairs & Maintenance	8,000.00			9,702.21	-1,702.21
	Security System	250.00		60.00	240.00	10.00
	Utilities - Gas, Elect, Water	3,000.00	130.62	160.92	2,542.34	457.66
	<b>Total Old Rectory</b>	<b>13,050.00</b>	<b>370.62</b>	<b>220.92</b>	<b>15,638.60</b>	<b>-2,588.60</b>
<b><u>Projects</u></b>	Market Days	50.00			0.00	50.00
	Tour of Homes	150.00			0.00	150.00
	Children's Christmas	400.00			63.90	336.10
	Christmas Open House	150.00			19.02	130.98
	Tours-Ghost, Bus, Walking	75.00			0.00	75.00
	Third Grade Days	200.00			0.00	200.00
	<b>Total Projects Expenses</b>	<b>1,025.00</b>	<b>0.00</b>	<b>0.00</b>	<b>82.92</b>	<b>942.08</b>
<b>TOTAL OPERATING EXPENSES</b>		<b>88,425.00</b>	<b>4,056.87</b>	<b>6,788.82</b>	<b>81,630.20</b>	<b>6,794.80</b>
<b>RESTRICTED PROGRAMS-Doll Fund, Mound, Piano</b>			<b>745.00</b>	<b>31,724.20</b>	<b>75,221.40</b>	<b>-75,221.40</b>
<b>TOTAL EXPENSES</b>		<b>88,425.00</b>	<b>4,801.87</b>	<b>38,513.02</b>	<b>156,851.60</b>	<b>-68,426.60</b>
<b>GAIN/(LOSS) FOR MONTH/YEAR</b>		<b>50.00</b>	<b>6,511.35</b>	<b>-30,016.67</b>	<b>-364.29</b>	<b>414.29</b>



APPLICATION - 2021  
CITY OF WORTHINGTON  
GRANT FUNDING  
**Due: October 9, 2020**

**ORGANIZATION NAME:** The Worthington Partnership

**CONTACT NAME:** Annina Parini

**CONTACT ADDRESS:** 777 High Street

**CONTACT PHONE:** 614-634-8453

**CONTACT EMAIL:** worthingtonpartnership@gmail.com

**AMOUNT REQUESTED FOR CALENDAR YEAR 2021:** \$55,000 for Partnership operations; \$60,900 for tourism activities for Experience Worthington (\$51,000 from the remaining CVB fund, plus \$9,900 which is 66% of the anticipated Econolodge bed tax revenue).

**GENERAL INFORMATION**

**In the space provided below, please provide the mission statement for your organization and a description of its goals.**

This year has been like no other. A standard mission statement is not sufficient to describe what The Partnership's goals and mission entailed in 2020. It was as if the light switch was flipped to the "off" position in mid-March. While the literal power was not out, there was no energy in Worthington, central Ohio or anywhere in Ohio.

Someone had to turn the lights on. Someone had to deliver energy when it didn't – and in many cases – couldn't exist. After nearly five years of growth, and gradual and expanded community-wide impact, The Worthington Partnership acted with confidence, innovation, resourcefulness, discipline and collaboration to lead the way back for our community.

**Our typical mission statement is the following:** The Worthington Partnership is a volunteer-based 501(c)(3) non-profit organization focused on enhancing the geographic heart of Worthington, as well as attracting visitors and positive attention to the City of Worthington and areas within the Worthington City School district.

We promote the essence of community by designing special occasions to gather; supporting the advancement of local businesses; and beautifying and enhancing our historic district.

We stand as a strong and unique community advocate for growth, **sustainability, collaboration, and engagement.**

## **PURPOSE OF GRANT**

**Describe specifically how you propose to use the grant funds. Please attach a budgetary breakdown for the use of the grant funds.**

The grant funds will be used to help supplement the operating budget of the Partnership as well as fund the tourism operations of Experience Worthington. We are an affiliate Main Street Organization, and their model includes a “3-legged stool approach”, which includes government funding as one of the “legs” of the stool. Main Street recommends at least 1/3 of our revenue should be investment from government funding, and our budget reflects that goal. The other components of our funding are proceeds from events (i.e. Farmers Market, Chocolate Walk, etc.) and donations from corporations and individuals.

## **FINANCIAL INFORMATION**

**Provide a detailed budget of revenues and expenses showing the current year adopted budget and projecting/forecasting revenues and expenses for four (4) additional years. Please provide a sufficient breakdown of revenues and expenses to clearly demonstrate how the City’s funding fits within the revenue picture. Is the City’s funding necessary for the program/project? Will it be used to leverage funding from other sources?**

This year’s crisis has obviously wreaked havoc on everyone’s budget. We have done our best to cut expenses where obvious (events that didn’t happen), as well as try to earn money through alternative efforts (sale of bandanas and picnic blankets), while still maintaining relations with our major donors. Keeping the Worthington Farmers Market going has been critical to our financial stability.

The City’s funding is also absolutely critical to the success of our organization. Without the funds, we would not have the means to pay a full-time executive director, nor would Experience Worthington be able to pay the part-time tourism director and our programs would be drastically reduced. More importantly, the impact of The Worthington Partnership to merchants, residents and visitors would be diminished to levels detrimental to the Worthington Experience. The ED and the energy that our tourism director has brought to the organization has been instrumental in all of our success to date, and our momentum is entirely based on the relational connections that must be sustained for continued success. The operating funds used from the City allow the Partnership to retain the quality staff needed to execute our mission. The Partnership staff assist in the fundraising projects, as well as pursue other funding sources for additional projects. As an affiliate member of the Main Street (Heritage Ohio) organization, we aspire to follow its funding

model that prescribes one-third funding from City/government, one-third funding from events, and one-third funding from fundraising.

## **PROGRAMMING**

**In the space provided below, please list and describe your programs or proposed programs. Also (on additional pages as necessary), please list organizations with which you will partner to provide programming.**

**Worthington Farmers Market:** The Worthington Farmers Market is Central Ohio's largest farmers market, boasting 70-85 vendors from Columbus and the surrounding areas. The market includes locally grown seasonal fruits and vegetables, locally produced cheeses, jams, jellies, honey, and maple syrup, high quality cuts of meat from carefully raised farm animals, eggs from pastured chickens, flowers, herbs, plants, homemade soaps, and foodstuffs. The market is a year-round tradition that is held in the heart of Old Worthington and at The Shops at Worthington Place.

**Tourism:** Our new tourism director has spent the past year building relationships in the tourism industry, improving our image as an innovative destination marketing organization. We have produced a new visitors guide, a new tour group pamphlet, launched dozens of targeted ads on social media, and greatly improved our social media presence. We have established our blog and enhanced our blog posts.

**Merchant Meetings, Resources, Training:** These monthly meetings, hosted by a different merchant the last Tuesday of each month, are a vital resource for the business community. We share information and trends in our businesses, we plan for special events, we coordinate sales efforts and resources. Approximately 15-20 merchants attend each month, and many more participate via email and one-on-one visits with our ED. The Partnership also connects merchants to business resources via these monthly meetings. We have developed a Business Advisory Board, which is a curated list of professionals that our merchants can call upon for brief advice in specialized fields. We regularly connect the merchants to training resources available to small businesses. This service we provide the merchants has been essential during the crisis this year. We had several calls with financial and employment experts to give general guidance—specific to the pandemic and CARES Act—to our merchants.

**Sustainability Programs:** The Partnership Green Team has had a banner year. Our team includes 15 community members who have a variety of expertise and interest in sustainability initiatives. We have designed and lead a "Learn and Grow" series (originally meant to be in person, but transitioned to an online format) of topics relating to sustainability, including Organic Gardening, Native Plants, Composting, and Gardening through the Seasons. We also successfully completed and WON the Community Energy Savers Program through AEP Ohio and Columbia Gas. Our team worked diligently to get the word out to our community about the programs offered, and exceeded all our goals for a stretch reward of \$60,000! This money will be spent assisting local small businesses with energy upgrades through grant funds. We are also launching a "Meatless Monday" initiative to encourage the community to reduce their impact on the environment by forgoing eating meat one day a week.

**Holiday Open House:** Old Worthington will host its annual Holiday Open House on Sunday, November 29 (always the Sunday after Thanksgiving) from noon until 5 p.m. We will encourage

residents and visitors come to safely enjoy the sights and sounds of the holiday season, including an iceless ice rink, trackless train, horse-drawn carriage rides, live music and a visit from Santa (all redesigned to accommodate social distance practices). Local retailers will be offering special promotions and giveaways. This event is closely coordinated with the City to lead seamlessly into the Holiday Tree Lighting that same day.

**Illuminating Shopping:** Visitors enjoy an evening with family and friends for dinner, drinks, shopping and live holiday music in historic Old Worthington. Amid festive luminaries lining High Street, local retailers will be open late to offer special sales as part of the annual Illuminating Shopping event Wednesday, December 9 from 5 p.m. to 8 p.m. Many Worthington residents have made this longstanding tradition part of their holiday schedules.

**Chocolate Walk:** Guests enjoy a sweet stroll through our historic business district. With your paid ticket you will visit approximately 24 businesses and receive a treat at each one. Each business thoughtfully prepares a chocolate treat for you to experience their business in a unique, yummy way. An estimated 250 guests from across Central Ohio attended this event and brought business to an otherwise slow time. 75% of these guests were from outside of 43085.

**It's a Wonderful Window Contest:** The neighborhood merchants have joined with the Partnership for "It's a Wonderful Window Contest" and look forward to transforming window displays into a holiday wonderland. This year about half the merchants will decorate their own windows, while the other half will allow local design professionals and engaged neighbors to craft a design for their window. We are so excited to be offering this kind of hands-on project to our volunteers. We are also thrilled to offer Worthington residents and visitors this nostalgic holiday destination. This unique project will bring positive attention to our beloved city and to all those involved.

**DORA:** Our leadership efforts on this new ordinance for outdoor refreshment areas brought significant – and positive, progressive – attention to Worthington through local media coverage, as well as to other communities who want to emulate Worthington. Sales for our alcohol license holders is up significantly because of this new ordinance. Our Executive Director is regularly asked by cities around the state to consult on this project that they seek to emulate.

**Visitor Maps:** The Partnership re-designed and printed a full color visitor map to be shared throughout the City. The addition of the funding from the CVB helped us expand the map offerings to include points of interest as well as historical sites to the map.

**experienceworthington.com:** In 2020, we welcomed almost 24,000 new users to our site! In fact, 87% of the visitors to our site so far this year are new to [experienceworthington.com](https://experienceworthington.com). Traffic is up 100% since last year at this time. Over half of that traffic comes to the site through Facebook and Instagram.

Monthly traffic to our site doubled starting in March, with visitors mostly exploring the Small Business Updates page, the Farmers Market page, and our blog stories.

### **Small Business Support page**

From March 13th (when it went live) through June, it averaged 150 visits per day, with people

staying on the page for roughly 4 minutes at a time (which is up compared to the usual 1.5 minutes).

### **Experience Worthington Blog**

Our aim in 2020 has been to throw a wide net for topics in Greater Worthington to show everything we have to offer. Blog topics have included

- Programming at the MAC
- Changes at the Worthington Farmers Market
- Dining at Aangan India Bistro
- The Fair Food Neighborhood event
- The Linworth neighborhood businesses
- Ampersand Flowers and Events
- What Patios are Open in Worthington?
- Great carryout options
- ...and lots more!

### **Social Media**

We are averaging a reach of 1250 people per Instagram post, and 2000 per Facebook post. Our instagram accounts, @experienceworthington and @theworthingtonpartnership, have reached an average of 1000 people per post, with the most popular focusing on information about how to support local businesses during the shutdown (these averaged over a 10,000 - person reach!).

### **Partners for programming:**

#### *Worthington Resource Pantry:*

- The Worthington Farmers Market continues to support the fundraising efforts of the pantry, hosting a weekly table during market hours, and our organization is the largest single booster to the Pantry through farmers market donations.
- The ice-less skating rink provided an opportunity for the community to donate directly to the pantry through the Partnership's event. Last year through a collaboration with our merchants, the Resource Pantry collected 125 pounds of food at the Holiday Open House, and gained \$497 in donations.
- The Partnership & WRP will continue the food donation program at the holiday season. Bags with grocery lists of items the pantry needs are placed in merchant locations, and guests are encouraged to shop for the listed items and return them to the Holiday Open House event.
- The Partnership continues to support the WRP's efforts by using our social-media resources by promoting their fundraiser.

#### *McConnell Arts Center*

- Continue to provide support to the MAC programming through our tourism and social media efforts.

#### *City of Worthington:*

- The Partnership staff played an important role in the REBOOT task force during the pandemic. We designed and produced the “We’re Open” campaign that translated into the feather flags the City paid for, and we installed.
- Provide resources for residents and visitors, such as an experience website and visitor map
- Establish positive relationships with City Staff and act as a bridge between the City and the Community.

*COhatch:*

- We encourage the ever-growing number of members of COhatch to use its space and talents to help reach our goals. COhatch is a major sustaining partner of the Partnership. Their confidence in our organization and its ability to affect change in the community and bring vibrancy is flattering. We’re look forward to deepening the relationship with our friends at COhatch.

*FCBank:*

- This year, FCBank has once again chosen to sponsor this year’s Holiday events: Holiday Open House, Illuminating Shopping and the “It’s a Wonderful Window” displays. We are honored to be supported by our community bank. Their employees regularly volunteer and enhance our events.

*Worthington Historical Society:*

- We created a new info sheet for the St. John's Cemetery walking tour sheet (attached) and helped promote the 2 new Pocketsights App Walking Tours for Old Worthington and Walnut Grove Cemetery

*Community Relations Commission:*

- We hosted a meeting with the CRC to discuss the ongoing Black Lives Matter protests/awareness. Kate LaLonde gave an overview of the walking tour she created focusing on Worthington's Black History, and we were able to get good feedback and some tasks for members going forward, including connecting with the Library and MAC for future events.

*Other partners:*

Parks & Recreation Department  
 The Worthington Area Chamber of Commerce  
 Old Worthington Association  
 Worthington City Schools  
 The Shops at Worthington Place  
 Leadership Worthington  
 The Kiwanis  
 Old Worthington Library  
 Sustainable Worthington

**PUBLIC BENEFIT**

**Please outline (use data if available) the public exposure, participation and public benefit being derived from the organization’s programs and activities. Please include a description of the impact of the City’s funds on this exposure, participation and benefit. What would be the impact to the organization if it did not receive funding from the City?**

Without the funding from the City, the impact of our organization would be more than cut in half. The momentum that we have gained by being able to fund a full-time executive director during these last five years cannot be overstated. The Partnership enjoys an active volunteer Board of Directors, but the continuity provided by a full-time ED is what has brought stability and energy to all of our programs. The relationships the ED has built is what sustains our volunteer corps that powers our activities. The tourism director has made great strides in positioning Worthington as a destination for tourists and helps supplement our publicity through targeted social media efforts and personal connections.

Through the efforts of the Partnership Staff, with the generous contribution from the City, our organization provides the following benefits to the public:

1. **Worthington Farmers Market** is our largest and longest-standing activity, celebrating its 33rd anniversary this summer. Our market regularly wins “Best Of” awards in Central Ohio. The market brings fresh produce and handcrafted goods to our city each week. Perhaps there was no more visible symbol of the impact to our community than the cancelled Worthington Farmers Market Saturday, March 14. Worthington’s most well-known and revered event didn’t happen. No producers. No vendors. No volunteers. No residents. No visitors. No energy.

In less than seven days, the Worthington Farmers Market was back as a drive-thru experience in the deserted Worthington Community Center parking lot. The logistics of the move are too complex to explain in this narrative, but the efforts of the Partnership staff and dozens of volunteers are nothing short of heroic. Customers pre-ordered and pre-paid, and then had an assigned two-hour window to pick up their orders. While completely new, the experience was a welcome resemblance of normal. Flickers of light.

When the Worthington Community Center did reopen, the Market needed to relocate again. The Partnership sought out several options, many of which were denied by local landlords and building owners. Alas, Paradigm Properties at 500 W. Wilson Bridge Road permitted use of its parking lot. Approximately 2,500 weekly attendees were welcomed back in person within strict safety protocols enforced by The Partnership. And did those attendees ever come back – and with rave reviews of the market experience.

After 14 weeks, Paradigm Properties informed the Partnership it could no longer allow the Market to use its property because tenants needed easier access to their offices during Saturday mornings. The Market was without a home – again. And the Partnership went to work to find a new solution – again. The answer came from Worthington Industries, which for the first time as a corporate formally engaged with The Partnership. Today, the Market operates as fully powered market in the Worthington Industries corporate headquarters parking lot.

This is just one example of the energy The Worthington Partnership has brought to the community the last six-plus months.

In a year when access to local food was limited, our farmers market was even more essential to the community. Eating locally produced food is much safer for the environment and our community.

2. **Sustainability projects.** Through our Green Team and the Community Energy Savers program we were able to share energy saving programs to hundreds of households in Worthington. The energy savings (once the program is tallied through the utilities) will be incredible. We also earned \$60,000 for small business grants to pay for energy upgrades in local businesses. Many other communities have participated and often the City leads these programs. The Partnership was proud to be able to lead this effort for Worthington.

3. **Events.** The events we host for the public allows us to bring publicity to Worthington, entertain visitors, as well as provide meaningful gatherings for our citizens. The events are well-attended and well-received, attracting people of all ages. These events, often organized in other towns by a government agency dramatically lessen the burden of government because our city could never produce the scale and breadth of events that we do. These events are one of the reasons people want to move to and visit Worthington. The recent Realtor.com article about the “Hottest Zip Codes” mentioned 2 of our events in their description of Worthington. Examples of events are Craft Crawl, The Picnic with The Partnership, Worthington Chocolate Walk, Holiday Open House and Illuminating Shopping.

5. **Public Art.** We were an active participant in the Mural Taskforce run by the City. We hope that Council moves forward with a policy that will encourage public art. We are optimistic that Old Worthington could become a place for public art to flourish. In partnership with the MAC, we could really differentiate Worthington as an “art community”.

6. **Public Space.** The Partnership gathered sponsors to fund additional public seating in the historic district so more guests could enjoy our historic district. We also encouraged the City to move 6 picnic tables onto the Village Green so guests can enjoy the public space. One local merchant said he’s never seen more people using the Village Green in all his 15 years.

8. **Volunteer opportunities.** The activities of the Partnership are significantly enhanced by volunteer hours. Our activities provide opportunities for the community to engage in the heart of our community in various ways. Our organization gives the community a way to shape and enhance the experience in Worthington.

9. **Tourism.** Our acquisition of the Convention & Visitors Bureau has allowed the operation to realize several efficiencies in marketing to and attracting visitors. Through targeted marketing, relationship building in the greater Worthington Area, we position Worthington to be a destination choice for travelers. These efforts contribute to the success of local businesses.

## **IMPACT OF COVID-19**

**Please explain how COVID-19 has impacted your organization and any steps you are taking to help your organization and our community get through the pandemic and ultimately recover from the impacts.**

It was as if the light switch was flipped to the “off” position in mid-March. While the literal power was not out, there was no energy in Worthington, central Ohio or anywhere in Ohio.

Did COVID-19 impact our organization? Of course. But our story – and this application – isn’t about our way through the impacts. Instead, it is how The Partnership leveraged its resources,

benefitted from its historically smart and responsible fiscal decisions and mobilized its connections to bring energy back throughout Worthington. Some specific include:

- Creation of a Small Business Support page ExperienceWorthington.com
- Organization of a private Paycheck Protection Program (PPP) advisory session for local merchants led by FCBank President Jenny Saunders
- Development of Zoom-based “Partnership Programs” sessions where merchants could engage with residents/interested persons in “how-to” discussions ranging from cooking a great burger (Half Pint) to a cocktail class with The Whitney House bartenders to the history of letterpress printing with Igloo Letterpress.
- Deployment of “shop local” campaigns with creative tactics such as bingo cards for visits to multiple locations
- Activation of the City’s “We’re Open. Open for All” campaign
- Initiation of an energy-efficiency program in collaboration with American Electric Power and Columbia Gas strategically timed when homeowners were investing more money than ever before in their homes. The program achieved its goals, and as a result the Partnership – and our community – is receiving \$40,000 from AEP to be used for grants for our merchants and \$20,000 from Columbia Gas to be used at The Partnership’s discretion to advance gas powered energy-related initiatives.
- Continuation of monthly merchant meetings to hear needs, concerns and plans, and ultimately collaborate on ways to navigate the uncertain health and economic climate
- Support of merchant-led, community gatherings such as The Whitney House “Fair Food” celebration and the Old Bag of Nails “Oktoberfest” event
- Launch of a mobile-tour application – in collaboration with the Worthington Historical Society – for walking tours throughout the Historic District. This application was updated to include a tour commemorating the impact of the Black community in Worthington.
- Writing and distribution of Diversity and Inclusion Guidelines to ensure that written and spoken words reflect a welcoming and anti-racist community that we aspire to be. Guidelines were reviewed and supported by Cardinal Health (FORTUNE: 16) Chief Diversity Officer Devray Kirkland.

But there is plenty of work still to be done. Energy to be restored in many ways and many places. New power sources to be determined. The Partnership is in a unique position to continue to identify solutions and lead the way to meaningful impacts.

It’s no longer about turning the light switch back on; instead, it’s how many lights we can power.

#### **ADDITIONAL GENERAL INFORMATION REQUIRED AS ATTACHMENTS TO THE APPLICATION:**

ATTACHMENT I:	List of Board Members and Officers of the Not for Profit
ATTACHMENT II:	Federal and/or State Not for Profit documentation
ATTACHMENT iii:	Federal 990 tax filings
ATTACHMENT IV:	Copy of most recent audit for not for profit or predecessor agencies. If the agency did not conduct a Certified Professional Audit, please provide a financial review by a Certified Public Accountant (CPA). Please submit the

audit or financial review with a letter signed by the organization's CPA and a current balance statement and income statement.

ATTACHMENT V:

Fiscal Year End financial statements for 2018 and 2019

**If not provided to the City in the past three years or there have been changes made to the documents provided most recently to the City, please provide:**

ATTACHMENT VI:

Articles of Incorporation, Bylaws, resumes of key administrative personnel, policies and procedures and organizational chart(s)

## CERTIFICATION

**The Worthington Partnership**

**NAME OF ORGANIZATION**

**I hereby certify that I have been authorized to make this application on behalf of the organization name above. I further certify that:**

- 1. Any and all City funds received as a result of this application will be expended for a lawful public purpose.**
- 2. Any and all City funds awarded as a result of this application will be expended to perform the activities described in this completed grant application.**
- 3. The information in this application is true and correct in accordance with the organization's books and records.**
- 4. If any City funds are appropriated for our use, we will consent to audit(s) of our financial affairs by the City.**
- 5. Additional information will be provided in support of this application if requested. This additional information may include, but is not limited to, the organization's Article of Incorporation, By-Laws, resumes of key administrative personnel, policies and procedures, and organizational chart(s).**
- 6. Our organization will abide by all ordinances of the City pertaining to these funds and their use.**

By 

**Print Name:** Annina M. Parini

**Title:** Executive Director

**Date:** 10.09.20

# Old Worthington Partnership

## BUDGET VS. ACTUALS: 2020 BUDGET - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
<b>Income</b>				
20000 Revenue				
23001 Sponsorship	2,949.99	15,000.00	12,050.01	19.67 %
24000 Donation	3,425.00	12,671.00	9,246.00	27.03 %
24001 Merchant Donations		1,310.00	1,310.00	
25001 Beer and Wine Sales		60.00	60.00	
26001 Merchant Fees		175.00	175.00	
27000 Grants	41,249.97	55,000.00	13,750.03	75.00 %
<b>Total 20000 Revenue</b>	<b>47,624.96</b>	<b>84,216.00</b>	<b>36,591.04</b>	<b>56.55 %</b>
25501 Merchandise Sales-Bandanas	2,106.00		-2,106.00	
25502 Merchandise Sales-Picnic Blankets	1,125.00		-1,125.00	
25503 Merchandise Sales-Bistro Tables	2,600.00		-2,600.00	
291000 Picnic with the Partnership		11,775.00	11,775.00	
41010 Design Fees - PWP		-3,000.00	-3,000.00	
51210 Online Advertising-PWP		-300.00	-300.00	
58010 Event Supplies-PWP	-137.47	-12,000.00	-11,862.53	1.15 %
<b>Total 291000 Picnic with the Partnership</b>	<b>-137.47</b>	<b>-3,525.00</b>	<b>-3,387.53</b>	<b>3.90 %</b>
291100 Slice of Worthington		3,036.00	3,036.00	
29014 Ticket Sales-SOW	-118.55		118.55	
57014 Signage-SOW	-26.86		26.86	
58014 Event Supplies-SOW		-200.00	-200.00	
59014 Licenses/Permits-SOW	-40.00		40.00	
90014 FlipCause Fees	-4.87		4.87	
<b>Total 291100 Slice of Worthington</b>	<b>-190.28</b>	<b>2,836.00</b>	<b>3,026.28</b>	<b>-6.71 %</b>
292000 Farmers Market		57,876.00	57,876.00	
21002 Vendor Fees-Indoor	14,699.50		-14,699.50	
21003 Vendor Fees-Outdoor	20,905.00		-20,905.00	
22002 Application Fees-Indoor	40.00		-40.00	
22003 Application Fees-Outdoor	1,420.00		-1,420.00	
24002 Donation-FMI	505.00		-505.00	
25002 Merchandise Sales-FMI	307.00		-307.00	
25003 Merchandise Sales-FMO	3,643.00		-3,643.00	
25104 COGS-Totes	-2,897.99		2,897.99	
27004 Grants-FM	350.00		-350.00	
41004 Professional Fees-Farmer's Mkt		-11,250.00	-11,250.00	
51102 Advertising-Farmer's Mkt		-1,500.00	-1,500.00	
51202 Online Advertising-FMI	-189.18		189.18	
51203 Advertising-Online-FMO	-351.74		351.74	
51204 On-line Advertising-FM		-2,000.00	-2,000.00	
52002 Dues/Subscriptions-Farmer's Mkt	-2,139.00		2,139.00	
52004 Farmers Market-membership	-307.45		307.45	
53002 Small Tools & Equipment-FMI	-9.42		9.42	

# Old Worthington Partnership

## BUDGET VS. ACTUALS: 2020 BUDGET - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
53003 Small Tools & Equipment-FMO	-540.00		540.00	
54002 FMI-Maintenance and Cleaning	-2,975.00		2,975.00	
55502 Volunteer Appreciation-FMI	-408.53		408.53	
55503 Volunteer Appreciation-FMO	-426.93		426.93	
55504 Farmers Market-Volunteer Apprec		-1,100.00	-1,100.00	
56003 Rentals	-117.49		117.49	
57002 Signage-FMI	-1,179.93		1,179.93	
57003 Signage-FM Outdoor	-432.95	-400.00	32.95	108.24 %
58002 Event Supplies-FMI	-323.61		323.61	
58003 Event Supplies-Outdoor FM	-1,289.10		1,289.10	
58004 Farmers Market-Event Supplies	-374.51		374.51	
58402 Penny Treats	-29.00		29.00	
60004 Website-Farmers Mkt	-21.17		21.17	
61004 Misc Exp-FM	-19.32		19.32	
80104 Payroll Expense-FM	-2,083.33		2,083.33	
80204 Payroll Taxes-FM	-159.38		159.38	
82002 Conferences/Mtgs-Farmers Mkt	-17.20		17.20	
82004 Farmers Market-Meetings & Conf.	-384.12		384.12	
85002 Office Supplies-Farmer's Mkt	-370.98		370.98	
85004 Farmers Market-Office Supplies	-202.06		202.06	
86002 Postage-FM	-21.90		21.90	
87004 Gas-FM	-40.00		40.00	
88002 World Pay Fee-Farmers Mkt	-121.38		121.38	
88004 PayPal Fees-Farmers Market	-472.80		472.80	
92002 Token Sales	9,765.00		-9,765.00	
92102 EBT Token Sales	3,628.80		-3,628.80	
93002 Token Reimbursements	-9,352.69		9,352.69	
93102 EBT Token Reimbursements	-3,113.19		3,113.19	
94000 Square CC Fees	-69.37		69.37	
95002 Bank Fees	-280.00		280.00	
<b>Total 292000 Farmers Market</b>	<b>24,542.58</b>	<b>41,626.00</b>	<b>17,083.42</b>	<b>58.96 %</b>
294000 Chocolate Walk		6,600.00	6,600.00	
23012 Sponsorship-Chocolate Walk	300.00		-300.00	
26012 Merch Fees-Chocolate Walk	850.00		-850.00	
29012 Ticket Sales-Chocolate Walk	4,800.00		-4,800.00	
51212 Online Advertising		-100.00	-100.00	
55012 Printing-CW	-212.85	-200.00	12.85	106.43 %
58012 Event Supplies-CW		-500.00	-500.00	
90012 Flipcause Fees-Choc	-24.56		24.56	
<b>Total 294000 Chocolate Walk</b>	<b>5,712.59</b>	<b>5,800.00</b>	<b>87.41</b>	<b>98.49 %</b>
296000 Wedding Walk				
57006 Signage-Wedding Walk	-114.00		114.00	

# Old Worthington Partnership

## BUDGET VS. ACTUALS: 2020 BUDGET - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
<b>Total 296000 Wedding Walk</b>	<b>-114.00</b>		<b>114.00</b>	
297000 Holiday Open House		819.00	819.00	
41008 Professional Fees-HOH	-1,400.00	-10,500.00	-9,100.00	13.33 %
51308 Print Advert-Holiday Open House		-100.00	-100.00	
58008 Event Supplies-HOH		-1,000.00	-1,000.00	
<b>Total 297000 Holiday Open House</b>	<b>-1,400.00</b>	<b>-10,781.00</b>	<b>-9,381.00</b>	<b>12.99 %</b>
298000 Window Contest		1,609.00	1,609.00	
24013 Donations	200.00		-200.00	
88113 Text Voting Fees		-500.00	-500.00	
<b>Total 298000 Window Contest</b>	<b>200.00</b>	<b>1,109.00</b>	<b>909.00</b>	<b>18.03 %</b>
29900 Other Revenue		167.00	167.00	
299000 Illuminating Shopping		113.00	113.00	
300000 CVB				
24015 Property Partnership Program		10,000.00	10,000.00	
27015 CVB-Grant Revenue	49,349.97	55,800.00	6,450.03	88.44 %
41015 Professional Fees	-1,920.00		1,920.00	
41215 Design Fees-CVB	-1,157.90	-2,000.00	-842.10	57.90 %
51015 Marketing-CVB	-41.27		41.27	
51215 Online Advertising-CVB	-2,266.42	-5,000.00	-2,733.58	45.33 %
52015 Dues	-1,101.10		1,101.10	
53015 Small Tools/Equip-CVB	-10.74		10.74	
55015 Printing-CVB	-215.00		215.00	
57015 Signage-CVB	-264.45		264.45	
59015 Phone-CVB		-600.00	-600.00	
60015 Website-CVB	-116.10		116.10	
80115 Payroll-CVB	-2,916.66		2,916.66	
80215 Payroll Taxes-CVB	-223.12		223.12	
82015 Meeting Expense	-254.39	-12,785.00	-12,530.61	1.99 %
85015 Office Supplies-CVB	-104.15	-3,000.00	-2,895.85	3.47 %
86015 Postage-CVB		-400.00	-400.00	
<b>Total 300000 CVB</b>	<b>38,758.67</b>	<b>42,015.00</b>	<b>3,256.33</b>	<b>92.25 %</b>
301000 Craft Crawl				
29016 Ticket Sales		4,750.00	4,750.00	
41016 Professional Fees-Craft Crawl		-200.00	-200.00	
51216 Online Adv.-Craft Crawl		-100.00	-100.00	
58016 Event Supplies-Craft Crawl		-250.00	-250.00	
<b>Total 301000 Craft Crawl</b>		<b>4,200.00</b>	<b>4,200.00</b>	
302000 First Wednesdays				
41017 Prof. Fees-1st Wed.	-2,600.00	-2,500.00	100.00	104.00 %
51217 Online Adv-1st Wed		-1,500.00	-1,500.00	
55017 Printing-1st Wed	-182.75		182.75	
57017 Signs-1st Wed.	-152.00		152.00	

# Old Worthington Partnership

## BUDGET VS. ACTUALS: 2020 BUDGET - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
58017 Event Supplies	-300.00	-2,000.00	-1,700.00	15.00 %
<b>Total 302000 First Wednesdays</b>	<b>-3,234.75</b>	<b>-6,000.00</b>	<b>-2,765.25</b>	<b>53.91 %</b>
88003 SNAP Fees	-59.53		59.53	
90000 Other Income				
95000 Interest Income	206.46		-206.46	
<b>Total 90000 Other Income</b>	<b>206.46</b>		<b>-206.46</b>	
<b>Total Income</b>	<b>\$117,740.23</b>	<b>\$161,776.00</b>	<b>\$44,035.77</b>	<b>72.78 %</b>
<b>GROSS PROFIT</b>	<b>\$117,740.23</b>	<b>\$161,776.00</b>	<b>\$44,035.77</b>	<b>72.78 %</b>
Expenses				
41001 Professional Fees				
41401 Audit Fees	2,500.00		-2,500.00	
<b>Total 41001 Professional Fees</b>	<b>2,500.00</b>		<b>-2,500.00</b>	
41101 Professional Fees-Accounting	1,890.00	1,000.00	-890.00	189.00 %
41201 Design Fees	3,112.50	-6,000.00	-9,112.50	-51.88 %
41301 Legal Fees	50.00	-1,000.00	-1,050.00	-5.00 %
51000 Advertising/Promotion				
51201 Advertising Online-GF	781.99	-500.00	-1,281.99	-156.40 %
51301 Advertising-Print-General Fund	1,308.63		-1,308.63	
<b>Total 51000 Advertising/Promotion</b>	<b>2,090.62</b>	<b>-500.00</b>	<b>-2,590.62</b>	<b>-418.12 %</b>
52001 Dues & Subscriptions-General	2,339.90	-6,456.00	-8,795.90	-36.24 %
53001 Small Tools & Equipment-GF	6.01		-6.01	
53503 Bistro Tables	1,773.60		-1,773.60	
55001 Printing-GF	219.58	-2,500.00	-2,719.58	-8.78 %
55501 Volunteer Appreciation	311.05	-500.00	-811.05	-62.21 %
56001 Rentals-General Fund	92.00		-92.00	
57001 Signage-GF	713.35		-713.35	
58001 Event Supplies-GF	93.14	-2,100.00	-2,193.14	-4.44 %
59000 Utilities	1,652.86	-3,350.00	-5,002.86	-49.34 %
60001 Website-General Fund	206.27		-206.27	
61001 Miscellaneous Expense-GF		-1,000.00	-1,000.00	
80100 Payroll Expense	91,249.95	-118,501.00	-209,750.95	-77.00 %
80200 Payroll Taxes	7,771.95	-10,249.00	-18,020.95	-75.83 %
80300 Payroll Fees	849.69		-849.69	
82001 Meetings-General	911.83	-2,500.00	-3,411.83	-36.47 %
83000 Insurance Expense	2,386.00	-4,120.00	-6,506.00	-57.91 %
83500 Depreciation Expense	1,773.90		-1,773.90	
83600 Amortization Expense	1,500.00		-1,500.00	
85001 Office Supplies-General Fund	202.21	-1,000.00	-1,202.21	-20.22 %
86001 Postage-General Fund	245.15		-245.15	
88000 Bank Service Charges	303.00		-303.00	
88001 Bank Service Charge-Money Mkt	32.00		-32.00	

# Old Worthington Partnership

## BUDGET VS. ACTUALS: 2020 BUDGET - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
<b>Total 88000 Bank Service Charges</b>	<b>335.00</b>		<b>-335.00</b>	
PayPal Fees-GF 88100	4.06		-4.06	
<b>Total Expenses</b>	<b>\$124,280.62</b>	<b>\$ -158,776.00</b>	<b>\$ -283,056.62</b>	<b>-78.27 %</b>
NET OPERATING INCOME	<b>\$ -6,540.39</b>	<b>\$320,552.00</b>	<b>\$327,092.39</b>	<b>-2.04 %</b>
NET INCOME	<b>\$ -6,540.39</b>	<b>\$320,552.00</b>	<b>\$327,092.39</b>	<b>-2.04 %</b>

Events	Breakout								
	<b>First Wednesdays</b>								
	Promotion	(\$1,000)							
	Entertainment	(\$2,000)							
	Event supplies	(\$1,500)							
	<i>First Wednesdays Total</i>		(\$4,500)						
	<b>1 st Quarter COVID-19 Resources</b>								
	Promotion	(\$850)							
	Entertainment	(\$950)							
	Event supplies	(\$2,000)							
	<i>COVID Resources</i>		(\$3,800)						
	<b>Picnic</b>								
	Promotion	(\$300)							
	Entertainment	(\$3,000)							
	Event supplies	(\$12,000)							
	<i>Picnic with the Partnership Total</i>		(\$15,300)						
	<b>Craft Crawl</b>								
	Promotion	(\$100)							
	Entertainment	(\$200)							
	Event supplies	(\$250)							
	<i>Craft Crawl Total</i>		(\$550)						
	<b>Holiday Open House</b>								
	Promotion	(\$100)							
	Entertainment	(\$10,500)							
	Event supplies	(\$1,000)							
	<i>Holiday Open House Total</i>		(\$11,600)						
	<b>Volunteer Appreciation</b>								
	Volunteer Gifts	(\$500)							
	<i>Volunteer Appreciation Total</i>		(\$500)						
	<b>Merchant Meetings</b>								
	Prof Services	(\$1,000)							
	<i>Merchant Meetings Total</i>		(\$1,000)						
	<b>Slice of Worthington</b>								
	Event Supplies	(\$200)							
	<i>Slice of Worthington Total</i>		(\$200)						
	<b>Community Development</b>								
	Post Office Plant	(\$500)							
	Sustainability	(\$500)							
	<i>Community Development Total</i>		(\$1,000)						
	<b>Visibility</b>								
	Maps	(\$1,500)							
	Annual Report	(\$1,000)							
	General promotion	(\$500)							
	Design fees	(\$6,000)							
	<i>Visibility Total</i>		(\$9,000)						
	<b>Events Total</b>		(\$46,950)						
Farmers Market									
	<b>Enhanced Farmers Market Week</b>	(\$2,000)							
	<b>Market Assistant Manager*</b>	(\$9,750)							
	<b>Market Canopy branding</b>	(\$400)							
	<b>Programming on New England</b>	(\$1,500)							
	<b>Volunteer appreciation</b>	(\$500)							
	<b>Volunteer coordinator</b>	(\$1,500)							
	<b>Volunteer recruitment</b>	(\$250)							
	<b>Volunteer t-shirts/sweatshirts</b>	(\$350)							
	<b>Farmers Market Total</b>		(\$16,250)						
Experience Worthington									
	<b>Social Media Marketing</b>	(\$5,000)							
	<b>ExperienceWorthington.com Blog</b>	(\$2,880)							
	<b>FAM Tours</b>	(\$2,000)							
	<b>Ohio Tourism Association Conference</b>	(\$1,000)							
	<b>Financial Audit*</b>	\$0							
	<b>Exp Columbus</b>	(\$525)							
	<b>Group Tour Co-Op</b>	(\$1,000)							
	<b>Ohio Travel Association</b>	(\$440)							
	<b>OACVB</b>	(\$600)							

	<u>CTA class</u>	(\$500)							
	<u>Worthington Tourism Ambassado</u>	(\$2,500)							
	<u>CTA Grants for next class</u>	(\$340)							
	<u>Marketing pieces - printing/desig</u>	(\$2,000)							
	<u>Postage</u>	(\$400)							
	<u>Telephone</u>	(\$600)							
	<u>Meals/ Travel</u>	(\$1,000)							
	<u>Administrative Costs</u>	(\$3,000)							
		<b>Experience Worthington Total</b>	<b>(\$23,785)</b>						
Administrative									
	<u>Meetings</u>	\$0							
	<u>Utilities</u>	(\$1,850)							
	<u>Insurance</u>	(\$4,120)							
	<u>Payroll</u>	(\$118,501)							
	<u>Payroll Expenses*</u>	(\$10,249)							
	<u>General Supplies</u>	(\$2,100)							
	<u>Office Supplies</u>	(\$1,000)							
	<u>Phone Reimbursement</u>	(\$1,500)							
	<u>Dues + Membership</u>	(\$6,456)							
	<u>Professional Fees</u>	(\$2,000)							
	<u>Audit</u>	(\$1,500)							
	<u>Window Contest</u>	(\$500)							
		<b>Administrative Total</b>	<b>(\$149,776)</b>						
		<b>Expenses Total</b>	<b>(\$236,761)</b>						
		<b>Income Total</b>	<b>\$236,761</b>						
		<b>Difference</b>	<b>\$0</b>						

Year		2021	2022	2023	2024	2025
	<b>First Wednesdays</b>					
	Promotion	(\$1,500)	(\$1,560)	(\$1,622)	(\$1,687)	(\$1,755)
	Entertainment	(\$2,500)	(\$2,600)	(\$2,704)	(\$2,812)	(\$2,925)
	Event supplies	(\$2,000)	(\$2,080)	(\$2,163)	(\$2,250)	(\$2,340)
	<b>First Wednesdays Total</b>	<b>(\$6,000)</b>	<b>(\$6,240)</b>	<b>(\$6,490)</b>	<b>(\$6,749)</b>	<b>(\$7,019)</b>
	<b>Chocolate Walk</b>					
	Promotion	(\$100)	(\$104)	(\$108)	(\$112)	(\$117)
	Entertainment	(\$200)	(\$208)	(\$216)	(\$225)	(\$234)
	Event supplies	(\$500)	(\$520)	(\$541)	(\$562)	(\$585)
	<b>Chocolate Walk Total</b>	<b>(\$800)</b>	<b>(\$832)</b>	<b>(\$865)</b>	<b>(\$900)</b>	<b>(\$936)</b>
	<b>Picnic</b>					
	Promotion	(\$300)	(\$312)	(\$324)	(\$337)	(\$351)
	Entertainment	(\$3,000)	(\$3,120)	(\$3,245)	(\$3,375)	(\$3,510)
	Event supplies	(\$12,000)	(\$12,480)	(\$12,979)	(\$13,498)	(\$14,038)
	<b>Picnic with the Partnership Total</b>	<b>(\$15,300)</b>	<b>(\$15,912)</b>	<b>(\$16,548)</b>	<b>(\$17,210)</b>	<b>(\$17,899)</b>
	<b>Craft Crawl</b>					
	Promotion	(\$100)	(\$104)	(\$108)	(\$112)	(\$117)
	Entertainment	(\$200)	(\$208)	(\$216)	(\$225)	(\$234)
	Event supplies	(\$250)	(\$260)	(\$270)	(\$281)	(\$292)
	<b>Craft Crawl Total</b>	<b>(\$550)</b>	<b>(\$572)</b>	<b>(\$595)</b>	<b>(\$619)</b>	<b>(\$643)</b>
	<b>Holiday Open House</b>					
	Promotion	(\$100)	(\$104)	(\$108)	(\$112)	(\$117)
	Entertainment	(\$10,500)	(\$10,920)	(\$11,357)	(\$11,811)	(\$12,284)
	Event supplies	(\$1,000)	(\$1,040)	(\$1,082)	(\$1,125)	(\$1,170)
	<b>Holiday Open House Total</b>	<b>(\$11,600)</b>	<b>(\$12,064)</b>	<b>(\$12,547)</b>	<b>(\$13,048)</b>	<b>(\$13,570)</b>
	<b>Volunteer Appreciation</b>					
	Volunteer Gifts	(\$500)	(\$520)	(\$541)	(\$562)	(\$585)
	<b>Volunteer Appreciation Total</b>	<b>(\$500)</b>	<b>(\$520)</b>	<b>(\$541)</b>	<b>(\$562)</b>	<b>(\$585)</b>
	<b>Merchant Meetings</b>					
	Prof Services	(\$1,000)	(\$1,040)	(\$1,082)	(\$1,125)	(\$1,170)
	<b>Merchant Meetings Total</b>	<b>(\$1,000)</b>	<b>(\$1,040)</b>	<b>(\$1,082)</b>	<b>(\$1,125)</b>	<b>(\$1,170)</b>
	<b>Slice of Worthington</b>					
	Event Supplies	(\$200)	(\$208)	(\$216)	(\$225)	(\$234)
	<b>Slice of Worthington Total</b>	<b>(\$200)</b>	<b>(\$208)</b>	<b>(\$216)</b>	<b>(\$225)</b>	<b>(\$234)</b>
	<b>Community Development</b>					
	Post Office Plant	(\$500)	(\$520)	(\$541)	(\$562)	(\$585)
	Sustainability	(\$500)	(\$520)	(\$541)	(\$562)	(\$585)
	<b>Community Development Total</b>	<b>(\$1,000)</b>	<b>(\$1,040)</b>	<b>(\$1,082)</b>	<b>(\$1,125)</b>	<b>(\$1,170)</b>
	<b>Visibility</b>					
	Maps	(\$1,500)	(\$1,560)	(\$1,622)	(\$1,687)	(\$1,755)
	Annual Report	(\$1,000)	(\$1,040)	(\$1,082)	(\$1,125)	(\$1,170)
	General promoti	(\$500)	(\$520)	(\$541)	(\$562)	(\$585)
	Design fees	(\$6,000)	(\$6,240)	(\$6,490)	(\$6,749)	(\$7,019)
	<b>Visibility Total</b>	<b>(\$9,000)</b>	<b>(\$9,360)</b>	<b>(\$9,734)</b>	<b>(\$10,124)</b>	<b>(\$10,529)</b>
	<b>Events Total</b>	<b>(\$45,450)</b>				
Farmers Market						
	<b>Enhanced Farmers Market Week</b>	(\$2,000)	(\$2,080)	(\$2,163)	(\$2,250)	(\$2,340)
	<b>Market Assistant Manager*</b>	(\$9,750)	(\$10,140)	(\$10,546)	(\$10,967)	(\$11,406)
	<b>Market Canopy branding</b>	(\$400)	(\$416)	(\$433)	(\$450)	(\$468)
	<b>Programming on New England</b>	(\$1,500)	(\$1,560)	(\$1,622)	(\$1,687)	(\$1,755)
	<b>Volunteer appreciation</b>	(\$500)	(\$520)	(\$541)	(\$562)	(\$585)
	<b>Volunteer coordinator</b>	(\$1,500)	(\$1,560)	(\$1,622)	(\$1,687)	(\$1,755)
	<b>Volunteer recruitment</b>	(\$250)	(\$260)	(\$270)	(\$281)	(\$292)
	<b>Volunteer t-shirts/sweatshirts</b>	(\$350)	(\$364)	(\$379)	(\$394)	(\$409)
	<b>Farmers Market Total</b>	<b>(\$16,250)</b>	<b>(\$16,900)</b>	<b>(\$17,576)</b>	<b>(\$18,279)</b>	<b>(\$19,010)</b>
Experience Worthington						
	<b>Social Media Marketing</b>	(\$5,000)	(\$5,200)	(\$5,408)	(\$5,624)	(\$5,849)
	<b>ExperienceWorthington.com Blog</b>	(\$2,880)	(\$2,995)	(\$3,115)	(\$3,240)	(\$3,369)
	<b>FAM Tours</b>	(\$2,000)	(\$2,080)	(\$2,163)	(\$2,250)	(\$2,340)
	<b>Ohio Tourism Association Confere</b>	(\$1,000)	(\$1,040)	(\$1,082)	(\$1,125)	(\$1,170)
	<b>Financial Audit*</b>	\$0	(1,200)	0	(1,200)	0
	<b>Exp Columbus</b>	(\$525)	(\$546)	(\$568)	(\$591)	(\$614)
	<b>Group Tour Co-Op</b>	(\$1,000)	(\$1,040)	(\$1,082)	(\$1,125)	(\$1,170)
	<b>Ohio Travel Association</b>	(\$440)	(\$458)	(\$476)	(\$495)	(\$515)
	<b>OACVB</b>	(\$600)	(\$624)	(\$649)	(\$675)	(\$702)
	<b>CTA class</b>	(\$500)	(\$520)	(\$541)	(\$562)	(\$585)
	<b>Worthington Tourism Ambassadors</b>	(\$2,500)	(\$2,600)	(\$2,704)	(\$2,812)	(\$2,925)
	<b>CTA Grants for next class</b>	(\$340)	(\$354)	(\$368)	(\$382)	(\$398)
	<b>Marketing pieces - printing/design</b>	(\$2,000)	(\$2,080)	(\$2,163)	(\$2,250)	(\$2,340)
	<b>Postage</b>	(\$400)	(\$416)	(\$433)	(\$450)	(\$468)
	<b>Telephone</b>	(\$600)	(\$624)	(\$649)	(\$675)	(\$702)
	<b>Meals/ Travel</b>	(\$1,000)	(\$1,040)	(\$1,082)	(\$1,125)	(\$1,170)
	<b>Administrative Costs</b>	(\$3,000)	(\$3,120)	(\$3,245)	(\$3,375)	(\$3,510)
	<b>Experience Worthington Total</b>	<b>(\$23,785)</b>	<b>(\$25,936)</b>	<b>(\$25,726)</b>	<b>(\$27,955)</b>	<b>(\$27,825)</b>
Administrative						
	<b>Meetings</b>	(\$1,500)	(\$1,560)	(\$1,622)	(\$1,687)	(\$1,755)
	<b>Utilities</b>	(\$1,850)	(\$1,924)	(\$2,001)	(\$2,081)	(\$2,164)
	<b>Insurance</b>	(\$4,120)	(\$4,285)	(\$4,456)	(\$4,634)	(\$4,820)
	<b>Payroll</b>	(\$118,501)	(\$123,241)	(\$128,171)	(\$133,298)	(\$138,629)
	<b>Payroll Expenses*</b>	(\$10,249)	(\$10,659)	(\$11,085)	(\$11,529)	(\$11,990)
	<b>General Supplies</b>	(\$2,100)	(\$2,184)	(\$2,271)	(\$2,362)	(\$2,457)
	<b>Office Supplies</b>	(\$1,000)	(\$1,040)	(\$1,082)	(\$1,125)	(\$1,170)

<b>Phone Reimbursement</b>	(\$1,500)			(\$1,560)	(\$1,622)		(\$1,687)		(\$1,755)
<b>Dues + Membership</b>	(\$6,456)			(\$6,714)	(\$6,983)		(\$7,262)		(\$7,553)
<b>Professional Fees</b>	(\$2,000)			(\$2,080)	(\$2,163)		(\$2,250)		(\$2,340)
<b>Audit</b>	(\$1,500)			(\$1,560)	(\$1,622)		(\$1,687)		(\$1,755)
<b>Window Contest</b>	(\$500)			(\$520)	(\$541)		(\$562)		(\$585)
	<b>Administrative Total</b>	<b>(\$151,276)</b>		<b>(\$159,407)</b>		<b>(\$163,620)</b>		<b>(\$170,165)</b>	<b>(\$176,972)</b>
	<b>Expenses Total</b>	<b>(\$236,761)</b>		<b>(\$250,031)</b>		<b>(\$256,621)</b>		<b>(\$268,086)</b>	<b>(\$275,222)</b>
	<b>Income Total</b>	<b>\$236,761</b>		<b>\$251,302</b>		<b>\$267,006</b>		<b>\$283,967</b>	<b>\$302,284</b>
	<b>Difference</b>			<b>1,270</b>		<b>10,385</b>		<b>15,880</b>	<b>27,062</b>

# Old Worthington Partnership

## PROFIT AND LOSS

January - September, 2020

	TOTAL
Income	
20000 Revenue	
23001 Sponsorship	2,949.99
24000 Donation	3,425.00
27000 Grants	41,249.97
<b>Total 20000 Revenue</b>	<b>47,624.96</b>
25501 Merchandise Sales-Bandanas	2,106.00
25502 Merchandise Sales-Picnic Blankets	1,125.00
25503 Merchandise Sales-Bistro Tables	2,600.00
291000 Picnic with the Partnership	
58010 Event Supplies-PWP	-137.47
<b>Total 291000 Picnic with the Partnership</b>	<b>-137.47</b>
291100 Slice of Worthington	
29014 Ticket Sales-SOW	-118.55
57014 Signage-SOW	-26.86
59014 Licenses/Permits-SOW	-40.00
90014 FlipCause Fees	-4.87
<b>Total 291100 Slice of Worthington</b>	<b>-190.28</b>
292000 Farmers Market	
21002 Vendor Fees-Indoor	14,699.50
21003 Vendor Fees-Outdoor	20,905.00
22002 Application Fees-Indoor	40.00
22003 Application Fees-Outdoor	1,420.00
24002 Donation-FMI	505.00
25002 Merchandise Sales-FMI	307.00
25003 Merchandise Sales-FMO	3,643.00
25104 COGS-Totes	-2,897.99
27004 Grants-FM	350.00
51202 Online Advertising-FMI	-189.18
51203 Advertising-Online-FMO	-351.74
52002 Dues/Subscriptions-Farmer's Mkt	-2,139.00
52004 Farmers Market-membership	-307.45
53002 Small Tools & Equipment-FMI	-9.42
53003 Small Tools & Equipment-FMO	-540.00
54002 FMI-Maintenance and Cleaning	-2,975.00
55502 Volunteer Appreciation-FMI	-408.53
55503 Volunteer Appreciation-FMO	-426.93
56003 Rentals	-117.49
57002 Signage-FMI	-1,179.93
57003 Signage-FM Outdoor	-432.95

# Old Worthington Partnership

## PROFIT AND LOSS

January - September, 2020

	TOTAL
58002 Event Supplies-FMI	-323.61
58003 Event Supplies-Outdoor FM	-1,289.10
58004 Farmers Market-Event Supplies	-374.51
58402 Penny Treats	-29.00
60004 Website-Farmers Mkt	-21.17
61004 Misc Exp-FM	-19.32
80104 Payroll Expense-FM	-2,083.33
80204 Payroll Taxes-FM	-159.38
82002 Conferences/Mtgs-Farmers Mkt	-17.20
82004 Farmers Market-Meetings & Conf.	-384.12
85002 Office Supplies-Farmer's Mkt	-370.98
85004 Farmers Market-Office Supplies	-202.06
86002 Postage-FM	-21.90
87004 Gas-FM	-40.00
88002 World Pay Fee-Farmers Mkt	-121.38
88004 PayPal Fees-Farmers Market	-472.80
92002 Token Sales	9,765.00
92102 EBT Token Sales	3,628.80
93002 Token Reimbursements	-9,352.69
93102 EBT Token Reimbursements	-3,113.19
94000 Square CC Fees	-69.37
95002 Bank Fees	-280.00
<b>Total 292000 Farmers Market</b>	<b>24,542.58</b>
294000 Chocolate Walk	
23012 Sponsorship-Chocolate Walk	300.00
26012 Merch Fees-Chocolate Walk	850.00
29012 Ticket Sales-Chocolate Walk	4,800.00
55012 Printing-CW	-212.85
90012 Flipcause Fees-Choc	-24.56
<b>Total 294000 Chocolate Walk</b>	<b>5,712.59</b>
296000 Wedding Walk	
57006 Signage-Wedding Walk	-114.00
<b>Total 296000 Wedding Walk</b>	<b>-114.00</b>
297000 Holiday Open House	
41008 Professional Fees-HOH	-1,400.00
<b>Total 297000 Holiday Open House</b>	<b>-1,400.00</b>
298000 Window Contest	
24013 Donations	200.00
<b>Total 298000 Window Contest</b>	<b>200.00</b>

# Old Worthington Partnership

## PROFIT AND LOSS

January - September, 2020

	TOTAL
300000 CVB	
27015 CVB-Grant Revenue	49,349.97
41015 Professional Fees	-1,920.00
41215 Design Fees-CVB	-1,157.90
51015 Marketing-CVB	-41.27
51215 Online Advertising-CVB	-2,266.42
52015 Dues	-1,101.10
53015 Small Tools/Equip-CVB	-10.74
55015 Printing-CVB	-215.00
57015 Signage-CVB	-264.45
60015 Website-CVB	-116.10
80115 Payroll-CVB	-2,916.66
80215 Payroll Taxes-CVB	-223.12
82015 Meeting Expense	-254.39
85015 Office Supplies-CVB	-104.15
<b>Total 300000 CVB</b>	<b>38,758.67</b>
302000 First Wednesdays	
41017 Prof. Fees-1st Wed.	-2,600.00
55017 Printing-1st Wed	-182.75
57017 Signs-1st Wed.	-152.00
58017 Event Supplies	-300.00
<b>Total 302000 First Wednesdays</b>	<b>-3,234.75</b>
88003 SNAP Fees	-59.53
90000 Other Income	
95000 Interest Income	206.46
<b>Total 90000 Other Income</b>	<b>206.46</b>
<b>Total Income</b>	<b>\$117,740.23</b>
<b>GROSS PROFIT</b>	<b>\$117,740.23</b>
Expenses	
41001 Professional Fees	
41401 Audit Fees	2,500.00
<b>Total 41001 Professional Fees</b>	<b>2,500.00</b>
41101 Professional Fees-Accounting	1,890.00
41201 Design Fees	3,112.50
41301 Legal Fees	50.00
51000 Advertising/Promotion	
51201 Advertising Online-GF	781.99
51301 Advertising-Print-General Fund	1,308.63
<b>Total 51000 Advertising/Promotion</b>	<b>2,090.62</b>
52001 Dues & Subscriptions-General	2,339.90
53001 Small Tools & Equipment-GF	6.01

# Old Worthington Partnership

## PROFIT AND LOSS

January - September, 2020

	TOTAL
53503 Bistro Tables	1,773.60
55001 Printing-GF	219.58
55501 Volunteer Appreciation	311.05
56001 Rentals-General Fund	92.00
57001 Signage-GF	713.35
58001 Event Supplies-GF	93.14
59000 Utilities	1,652.86
60001 Website-General Fund	206.27
80100 Payroll Expense	91,249.95
80200 Payroll Taxes	7,771.95
80300 Payroll Fees	849.69
82001 Meetings-General	911.83
83000 Insurance Expense	2,386.00
83500 Depreciation Expense	1,773.90
83600 Amortization Expense	1,350.00
85001 Office Supplies-General Fund	202.21
86001 Postage-General Fund	245.15
88000 Bank Service Charges	303.00
88001 Bank Service Charge-Money Mkt	32.00
<b>Total 88000 Bank Service Charges</b>	<b>335.00</b>
PayPal Fees-GF 88100	4.06
<b>Total Expenses</b>	<b>\$124,130.62</b>
NET OPERATING INCOME	<b>\$ -6,390.39</b>
NET INCOME	<b>\$ -6,390.39</b>

## Board of Directors

### Aaron Brown

Senior Vice President, Fahlgren Mortine  
4030 Easton Station, Suite 300  
Columbus, OH 43219  
614-638-8560 (cell)  
[Aaron.brown@fahlgren.com](mailto:Aaron.brown@fahlgren.com)  
Current term: ex-officio

### George Bleimes

Resident  
158 Northhigh Dr,  
Worthington, OH 43085  
[georgebleimes@gmail.com](mailto:georgebleimes@gmail.com)  
Current Term: 2019-2022

### Jen Blosser

Owner, AR Workshop  
6707 Glasin Ct.  
Dublin, OH 43016  
[Jblosser82@yahoo.com](mailto:Jblosser82@yahoo.com)  
Current Term: 2019-2022

### John Drago

CPA, BDO Accounting  
557 Park Blvd  
Worthington, OH 43085  
614-477-1367 (cell)  
[john@schiffmangrow.com](mailto:john@schiffmangrow.com)  
Current term: 2018-2021

### Pat Kelso

Resident/Photographer  
6522 Estel Rd  
Worthington, OH 43235  
614-203-0981 (cell)  
[Sunpics5@aol.com](mailto:Sunpics5@aol.com)  
Current term: 2019-2021

### David McCorkle

Economic Development Manager  
City of Worthington  
3245 Camden Ct.  
Powell, OH 43065

### Cathe Moog

Moog Group  
178 Abbot Ave.  
Worthington, OH 43085  
614.595.6106  
[Cathe.moog@gmail.com](mailto:Cathe.moog@gmail.com)  
Current term: 2019-2022

### Sarah Mullen

Realtor/Coldwell Banker  
655 Hartford Street  
Worthington, OH 43085  
614-477-4626 (cell)  
[sarahwinlandmullen@gmail.com](mailto:sarahwinlandmullen@gmail.com)  
Current term: 2018-2021

### Jeff Packard

Non-fiction  
1769 Highland View Drive  
Powell, OH 43065  
614-209-9408 (cell)  
[jeff@madebynonfiction.com](mailto:jeff@madebynonfiction.com)  
Current term: 2020-2023

### Beth Kowalczyk

City Council Member  
Current term: 2018-2021

### Matt Gregory

NAI Ohio Equities  
605 S. Front Street, Ste. 200  
Columbus, OH 43215  
[mgregory@ohioequities.com](mailto:mgregory@ohioequities.com)  
Current term: 2018-2021

### Andrew Shuneson

FC Bank  
6600 N. High Street  
Worthington, OH 43085  
[Andrew.shuneson@fcbank.bank](mailto:Andrew.shuneson@fcbank.bank)  
Current term: 2019-2022

### Kevin Rohyans

NE Development Co.  
571 High Street  
Worthington, OH 43085  
[krohyans@nedevco.com](mailto:krohyans@nedevco.com)  
Current Term: 2018-2021

### Michelle Wilson

Experience Columbus  
1372 Hickory Ridge Lane  
Columbus, OH 43232  
614.560.0587  
[mwilson@experiencecolumbus.com](mailto:mwilson@experiencecolumbus.com)

## **Staff**

### **Annina Parini**

Executive Director  
210 Sinsbury Drive N  
Worthington, OH 43085  
614-634-8453 (cell)  
[oldworthingtonpartnership@gmail.com](mailto:oldworthingtonpartnership@gmail.com)

### **Beth Dekker**

Tourism Director  
275 E. North Street  
Worthington, OH 43085  
614-205-8835  
[experienceworthington@gmail.com](mailto:experienceworthington@gmail.com)

### **Christine Hawks**

Farmers Market Manager  
2590 Wildwood Rd  
Columbus, OH 43231  
[christine@hawksmith.org](mailto:christine@hawksmith.org)

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 25 2017

OLDE WORTHINGTON BUSINESS  
ASSOCIATION  
PO BOX 534  
WORTHINGTON, OH 43085

Employer Identification Number:  
90-0816050  
DLN:  
17053139312047  
Contact Person: JASON T SAMMONS ID# 31616  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
509(a)(2)  
Form 990/990-EZ/990-N Required:  
Yes  
Effective Date of Exemption:  
August 18, 2017  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Your exemption under IRC Section 501(c)(3) is effective as of the date listed at the top of this letter. You were exempt under Section 501(c)(6) prior to this date.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities,

Letter 947

**Dunbar, Murphy & Co.**  
**Certified Public Accountants**  
**80 Grace Drive, Suite B, PO Box 1830, Powell, OH 43065**  
**Phone 614-792-7882 Fax 614-515-2580**  
**Member of American Institute of CPAs**

**INDEPENDENT ACCOUNTANTS' REPORT ON  
APPLYING AGREED-UPON PROCEDURES**

Olde Worthington Business Association  
DBA Worthington Partnership  
Franklin County  
P.O. Box 534  
Worthington, Ohio 43085

We have performed the procedures enumerated below, which were agreed to by the Board of Trustees and the management of Olde Worthington Business Association (the Association) DBA Worthington Partnership, and the Auditor of State, on the receipts, disbursements and balances recorded in the Association's cash basis accounting records for the year ended December 31, 2018 and certain compliance requirements related to those transactions and balances, included in the information provided to us by the management of the Association. The Association is responsible for the receipts, disbursements and balances recorded in the cash basis accounting records for the year ended December 31, 2018 and certain compliance requirements related to these transactions and balances included in the information provided to us by the Association. The sufficiency of the procedures is solely the responsibility of the parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

This report only describes exceptions exceeding \$10.

**Cash**

1. We recalculated the December 31, 2018 bank reconciliation. We found no exceptions.
2. We agreed the January 1, 2018 beginning fund balances recorded in the general ledger to the December 31, 2017 balances in the prior year internal financial statements. We found no exceptions. We also agreed the January 1, 2019 beginning general ledger balance recorded in the general ledger report to the December 31, 2018 balances in the general ledger. We found no exceptions.
3. We agreed the totals per the bank reconciliation to the total of the December 31, 2018 cash balance reported in the general ledger report. The amounts agreed.
4. We confirmed the December 31, 2018 bank account balance with the Association's financial institution. We found no exceptions. The balance agreed. We also agreed the confirmed balances to the amounts appearing in the December 31, 2018 bank reconciliation without exception.
5. We selected a sample (agreed upon) of five reconciling debits (outstanding checks) from the December 31, 2018 bank reconciliation:
  - a. We traced each outstanding check to the subsequent January and February 2019 bank statements. We found no exceptions.
  - b. We traced the amounts and dates to the check register, to determine the debits were dated prior to December 31. There were no exceptions.

### Cash Receipts

1. We summarized lodging taxes the Worthington Convention and Visitor's Bureau's transaction detail by account report reported as payments to the Association during the year ending December 31, 2018. The total reported disbursements were as follows:

Year Ended	Amount
June 29, 2018	\$5,500
September 14, 2018	\$5,500
November 16, 2018	\$5,000
Total	\$16,000

2. We compared the amounts from step 1 to amounts recorded as lodging tax receipts on the Association's transaction report. We found no exceptions.

### Cash Disbursements

1. We inquired of management regarding sources describing allowable purposes or restrictions related to the Association's disbursements of lodging taxes. We listed these sources and summarized significant related restrictions below:

#### Source of Restrictions

- a. The Association's Articles of Incorporation
- b. The Association's 501(c)(3) Tax Exemption
- c. City of Worthington

Auditor of State Bulletin 2003-005 deems any disbursement of public funds (e.g. lodging taxes) for alcohol to be improper.

2. We selected all disbursements, a total of 23 transactions (invoices or paid by engagement agreement), for the year ended December 31, 2018. The payments represented uses of lodging taxes and compared the purpose for these disbursements as documented on vendor invoices or other supporting documentation to the sources of restrictions listed in *Cash Disbursements Step 1* above.

One invoice or supporting document paid to IKEA for \$375.95 was not located. The purchase was for a conference table and chairs for the office.

We found no instances where the purpose described on the invoice or other supporting documentation described a violation the restrictions listed above.

This agreed-upon procedures engagement was conducted in accordance with the American Institute of Certified Public Accountants' attestation standards and applicable attestation engagement standards included in the Comptroller General of the United States' *Government Auditing Standards*. We were not engaged to and did not examine or review the Association's lodging tax receipts and disbursements for the year ended December 31, 2018, the objective of which would have been to opine on lodging tax receipts and disbursements or provide a conclusion. Accordingly, we do not express an opinion or conclusion. Had we performed additional procedures; other matters might have come to our attention that we would have reported to you.

This report is to provide assistance in the evaluation of the Association's receipts, disbursements and balances recorded in their cash-basis accounting records for the years ended December 31, 2018, and certain compliance requirements related to these transactions and balances and is not suitable for any other purpose.

*Dunbar, Murphy & Co*  
February 18, 2020

# Old Worthington Partnership

## BALANCE SHEET

As of December 31, 2019

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10001 Checking-First Financial	462.25
10002 Money Market-First Financial	0.00
10003 Petty Cash-Farmers Market	60.00
10004 PayPal	3,509.01
10005 PayPal-Window Contest	0.00
10006 Flipcause	7,419.94
10007 Farmers Market Checking-FC Bank 5577	331.49
10008 Checking-FC Bank 2084	9,348.14
10009 FC Bank Savings 7751	63,705.78
10010 FC Payroll Account 2034	817.75
<b>Total Bank Accounts</b>	<b>\$85,654.36</b>
Accounts Receivable	
Accounts Receivable	0.00
Receivable from Downtown SID	87.00
<b>Total Accounts Receivable</b>	<b>\$87.00</b>
Other Current Assets	
12000 Undeposited Cash	0.00
12002 Undeposited Checks	0.00
Miscellaneous Receivable	1,935.98
Prepaid Fees	0.00
Uncategorized Asset	0.00
<b>Total Other Current Assets</b>	<b>\$1,935.98</b>
<b>Total Current Assets</b>	<b>\$87,677.34</b>
Fixed Assets	
13000 Fixed Assets	
13100 Furniture and Equipment	4,326.69
13150 Accum Depreciation	-2,837.01
<b>Total 13100 Furniture and Equipment</b>	<b>1,489.68</b>
13200 Website	9,160.00
13250 Accumulated Amortization	-7,350.00
<b>Total 13200 Website</b>	<b>1,810.00</b>
<b>Total 13000 Fixed Assets</b>	<b>3,299.68</b>
13300 Vehicle	10,500.00
13350 Accum Deprec-Vehicle	-1,000.00
<b>Total 13300 Vehicle</b>	<b>9,500.00</b>
<b>Total Fixed Assets</b>	<b>\$12,799.68</b>
<b>TOTAL ASSETS</b>	<b>\$100,477.02</b>

# Old Worthington Partnership

## BALANCE SHEET

As of December 31, 2019

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
18000 Accounts Payable	1,968.18
<b>Total Accounts Payable</b>	<b>\$1,968.18</b>
Other Current Liabilities	
18501 Unearned Revenue	0.00
18502 Payroll Tax Payable	0.00
Accrued Grants	0.00
Direct Deposit Payable	0.00
Gift Certificates-Farmer's Mkt	844.00
Payroll Liabilities	
Federal Taxes (941/944)	-2,002.20
Federal Unemployment (940)	0.00
OH Income Tax	-211.47
OH Local Tax	-226.04
OH Unemployment Tax	0.00
<b>Total Payroll Liabilities</b>	<b>-2,439.71</b>
<b>Total Other Current Liabilities</b>	<b>\$ -1,595.71</b>
<b>Total Current Liabilities</b>	<b>\$372.47</b>
<b>Total Liabilities</b>	<b>\$372.47</b>
Equity	
32000 Unrestricted Net Assets	75,360.60
Net Income	24,743.95
<b>Total Equity</b>	<b>\$100,104.55</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$100,477.02</b>

# Old Worthington Partnership

## BALANCE SHEET

As of December 31, 2018

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10001 Checking-First Financial	4,512.68
10002 Money Market-First Financial	63,423.38
10003 Petty Cash-Farmers Market	60.00
10004 PayPal	19.26
10005 PayPal-Window Contest	0.00
10006 Flipcause	650.00
<b>Total Bank Accounts</b>	<b>\$68,665.32</b>
Accounts Receivable	
Accounts Receivable	0.00
Receivable from Downtown SID	185.00
<b>Total Accounts Receivable</b>	<b>\$185.00</b>
Other Current Assets	
12000 Undeposited Cash	65.50
12002 Undeposited Checks	565.00
Miscellaneous Receivable	685.95
Prepaid Fees	1,800.00
<b>Total Other Current Assets</b>	<b>\$3,116.45</b>
<b>Total Current Assets</b>	<b>\$71,966.77</b>
Fixed Assets	
13000 Fixed Assets	
13100 Furniture and Equipment	3,327.36
13150 Accum Depreciation	-1,877.56
<b>Total 13100 Furniture and Equipment</b>	<b>1,449.80</b>
13200 Website	9,160.00
13250 Accumulated Amortization	-5,400.00
<b>Total 13200 Website</b>	<b>3,760.00</b>
<b>Total 13000 Fixed Assets</b>	<b>5,209.80</b>
<b>Total Fixed Assets</b>	<b>\$5,209.80</b>
<b>TOTAL ASSETS</b>	<b>\$77,176.57</b>

# Old Worthington Partnership

## BALANCE SHEET

As of December 31, 2018

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
18000 Accounts Payable	1,614.30
<b>Total Accounts Payable</b>	<b>\$1,614.30</b>
Other Current Liabilities	
18501 Unearned Revenue	0.00
18502 Payroll Tax Payable	-1,107.57
Accrued Grants	0.00
Direct Deposit Payable	0.00
Gift Certificates-Farmer's Mkt	539.00
Payroll Liabilities	
Federal Taxes (941/944)	-0.02
Federal Unemployment (940)	0.00
OH Income Tax	405.59
OH Local Tax	364.67
OH Unemployment Tax	0.00
<b>Total Payroll Liabilities</b>	<b>770.24</b>
<b>Total Other Current Liabilities</b>	<b>\$201.67</b>
<b>Total Current Liabilities</b>	<b>\$1,815.97</b>
<b>Total Liabilities</b>	<b>\$1,815.97</b>
Equity	
32000 Unrestricted Net Assets	86,015.01
Net Income	-10,654.41
<b>Total Equity</b>	<b>\$75,360.60</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$77,176.57</b>

65072-1353



# The State of Ohio

**Bob Taft**

Secretary of State

927027

## Certificate

It is hereby certified that the Secretary of State of Ohio has custody of the Records of Incorporation and Miscellaneous

Filings; that said records show the filing and recording of:   ARN

of:

OLDE WORTHINGTON BUSINESS ASSOCIATION

United States of America  
State of Ohio  
Office of the Secretary of State




Recorded on Roll 5372 at Frame 1354   of  
the Records of Incorporation and Miscellaneous Filings.

Witness my hand and the seal of the Secretary of State at

Columbus, Ohio, this 27TH day of   DEC   ,

A.D. 19 95   .

  
Bob Taft  
Secretary of State

**ARTICLES OF INCORPORATION  
OF  
OLDE WORTHINGTON BUSINESS ASSOCIATION**

05372-1352  
APPROVED  
KN  
12/27/95  
\$25.00  
95122807701

The undersigned, desiring to form a corporation, not-for-profit, under Section 1702.01 et seq., Revised Code of Ohio, do hereby certify:

**FIRST:** The name of said corporation shall be **OLDE WORTHINGTON BUSINESS ASSOCIATION**.

**SECOND:** The place in Ohio where the principal office of the corporation is to be located is in the City of Worthington, County of Franklin.

**THIRD:** The purposes for which the corporation is formed are:

(a) To promote an interest in downtown Worthington businesses.

(b) To engage in and carry on such other lawful acts and activities for which non-profit corporations may be formed pursuant to Chapter 1702, Ohio Revised Code; provided, however, the Foundation shall not possess or exercise any power or authority either expressly, by interpretation, or by operation of law that will prevent it at any time from qualifying and continuing to qualify as a foundation organized and operated exclusively as a business league, no part of the net earnings of which inures to the benefit of any members or individuals, and which does not participate in, or intervene in any political campaign on behalf of any candidate for public office, nor shall it engage directly or indirectly in any activity which would cause the loss of such qualification.

**FOURTH:** No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting, to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these Articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income Tax under Section 501(c)(6) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law).

05070-1000

**FIFTH:** Upon the dissolution of the corporation, the Board of Trustees shall, after paying or making provision of the payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) or Section 501(c)(6) of the Internal Revenue Code of 1986 (or the corresponding provisions of any future United States Internal Revenue Law) as the Board of Trustees shall determine. Any of such assets not so disposed of shall be imposed by the Court of Common Pleas of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

**SIXTH:** Every person who is or has been a trustee or officer of the corporation shall be indemnified by it against expenses and liabilities reasonably incurred by him in connection with either (1) any action, suit or proceeding to which he may be a party-defendant, or (2) any claim of liability asserted against him by the reason of his having been a trustee or officer of the corporation. Without limitation, the term "expense" shall include any amount paid or agreed to be paid in satisfaction of a judgment or in settlement of a judgment or claim of liability other than any amount paid or agreed to be paid to the corporation itself. The corporation shall not, however, indemnify any trustee or officer in respect to matters as to which he shall be finally adjudged liable for negligence or misconduct in the performance of his duties as such trustee or officer, nor in the case of a settlement unless such settlement shall be found to be in the interest of the corporation, (1) by the Court having jurisdiction of the suit involving his right to indemnification, or (2) by a majority of the trustees of the corporation then in office other than those involved (whether or not such majority constitutes a quorum), or, if there are not at least two trustees of the corporation then in office other than those involved, by majority of members, provided that such indemnity in case of a settlement shall not be allowed by such trustees or members unless it is found by independent legal counsel that such settlement is reasonable in amount and in the interest of the corporation.

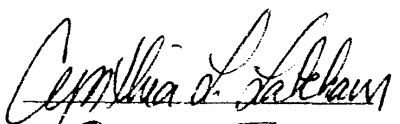

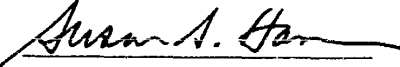
**SEVENTH:** The names and addresses of the persons who are the initial Trustees of the corporation are as follows:

CS070-1352

<u>Name</u>	<u>Address</u>
Cynthia Latcham	689 High Street, Worthington, OH 43085
Ann Tenwick	656 High Street, Worthington, OH 43085
Susan Hanson	649 High Street, Worthington, OH 43085

**IN WITNESS WHEREOF**, we have hereunto subscribed our names, this  
27th day of December, 1995.

Cynthia Latcham  
Ann Tenwick  
Susan Hanson

65372-1352

**ORIGINAL APPOINTMENT OF AGENT  
OF  
OLDE WORTHINGTON BUSINESS ASSOCIATION**

The undersigned incorporators hereby appoint ANNE E.  
TENWICK whose address is 656 HIGH STREET

in the City of Worthington, County of Franklin, State of Ohio  
43085, and being a natural person resident in the county in  
which the corporation has its principal office, upon whom any  
process, notice or demand required or permitted by statute to  
be served upon the corporation may be served.

Cynthia L. Latham  
Susan L. Hanes

The undersigned hereby accepts and acknowledges appointment  
as Statutory Agent of **OLDE WORTHINGTON BUSINESS ASSOCIATION**

Anne E. Tenwick

☐ UNIFORM COMMERCIAL  
CODE FILING

☒ CORPORATIONS FILING

**CORPORATIONS ONLY**

☐ EXPEDITE  
SERVICE

☐ PICK-UP

☒ MAIL

**CORRESPONDENCE**

PLEASE RETURN THE ATTACHED DOCUMENTS TO:

Olde Worthington Business Association  
NAME OF YOUR FIRM OR COMPANY

Sue McNight 05370-1358  
ATTENTION

815 Northbridge Lane Columbus Oh 43235  
STREET, CITY, STATE, ZIP CODE

(614) 888-2658  
TELEPHONE NUMBER

**UCC ONLY**

☐ MAIL

☐ PICK-UP

IF NOT CHECKED, IT WILL BE MAILED.

**Code of Regulations of  
The Worthington Partnership**

*Amended 4.2020*

ARTICLE 1

Introduction

**Section 1.** This Code of Regulations has been adopted by The Worthington Partnership (hereinafter referred to as “Partnership” or the “Corporation”) for the regulation and management of its affairs.

ARTICLE 2

Purpose

**Section 1.** The Corporation is organized exclusively for the purposes permitted within the meaning of Section 501(c)(3)

**Section 2.**

The Worthington Partnership is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. The specific purpose for which this Corporation is organized is:

The Worthington Partnership is a volunteer-based 501(c)(3) non-profit organization focused on enhancing the geographic heart of Worthington, as well as attracting visitors and positive attention to the City of Worthington and areas within the Worthington City School district.

We promote the essence of community by designing special occasions to gather; supporting the advancement of local businesses; and beautifying and enhancing our historic district.

We stand as a strong and unique community advocate for growth, **sustainability, collaboration, and engagement.**

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

**Section 3.** The Corporation shall not participate in, or intervene in, any political campaign on behalf of any candidate for public office.

### ARTICLE 3

#### Corporation Meetings

**Section 1.** The Corporation shall hold an annual meeting during the month of January for the purpose of informing community stakeholders, donors, volunteers, and business of the work that has been accomplished in the prior year, and plans for upcoming year.

**Section 2.** All meetings shall be held at such place or places, within or beyond the City of Worthington, as may from time to time be fixed by the Board of Directors.

**Section 3.** Written notice of each meeting stating the place, date and hour of the meeting, shall be given by personal delivery, by mail, by e-mail, by phone or by such other reasonable means to each invitee neither less than ten (10) days nor more than sixty (60) days before the date of the meeting.

**Section 4.** The voting Board members present at the meeting shall constitute a quorum for the transaction of business.

**Section 5.** The vote of a majority of the Board members in good standing which are present shall decide any questions brought before such meetings.

#### ARTICLE 4

##### Board of Directors

**Section 1.** The powers of the Corporation shall be exercised, its business and affairs shall be conducted, and its property shall be controlled by the Board of Directors. The Board of Directors may employ or otherwise secure the services of personnel as necessary, to include but not limited to legal counsel, executive director and staff.

**Section 2.** The number of Directors at any time shall be a minimum of five (5) and a maximum of fifteen (15). Directors shall be natural persons which are voting members in good standing of the Corporation. The Board of Directors may authorize from time to time additional *ex officio* non-voting Board members. Of the total number of Directors at any one time, at least one (1) shall possess ownership or leasehold interests in commercial real property, or be employed by an entity possessing such property, located within the historic district of Worthington. Additionally, at any one time, at least (1) shall possess ownership or leasehold interests in commercial real property, or be employed by an entity possessing such property, located within the Worthington School District.

**Section 3.** The Directors shall serve without compensation from the Corporation related to their respective capacities as Directors. No Director shall be precluded from serving the Corporation as an officer or in any other capacity.

**Section 4.** The appropriate number of Directors shall be nominated by Executive Committee. The election of Directors shall be made during scheduled Board meeting in January. New Directors shall assume their positions in the first complete month following. The Directors will have staggered terms of office.

**Section 5.** The term of office of a Director shall be for three (3) years beginning the month the position is assumed. No Director shall be eligible to serve for more than two (2) consecutive three-year terms but a Director may serve up to three (3) consecutive terms in the following instances:

Director fills an unexpired term on the Board of Directors prior to election to two consecutive terms of office.

**Section 6.** Any vacancy occurring on the Board of Directors (other than a vacancy resulting from the normal expiration of a term of office) may be filled by the Board of Directors. A Director elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office and thereafter, if so elected, may serve two (2) consecutive full terms.

**Section 7.** A Director may resign by submitting written notice of resignation to the Chairperson of the Board of Directors. Formal acceptance thereof by the Board of Directors is not necessary for the resignation to be effective. A Director may be removed from office at any time with or without cause by a two-thirds (2/3) vote for removal by the Directors currently serving on the Board. The vote for removal may be by secret ballot. Notwithstanding anything to the contrary in this Section 8, a member of the Board of Directors who is absent from three (3) consecutive regular meetings of the Board, without just cause for such absences and at the sole discretion of the Chairperson of the Board of Directors, may be removed as a member of the Board of Directors.

**Section 8.** The Board of Directors may hold regular and special meetings in any physical location or by any electronic medium as may be determined by the Board. Regular meetings shall be held not less than four (4) times each year, with at least one such meeting to occur during each quarter of the Corporation's fiscal year; the annual meeting of the membership may constitute the required meeting of the Board of Directors for that respective quarter. Special meetings of the Board may be called by the Chairperson of the Board of Directors or by a majority of the Directors currently serving on the Board. Written notice of the time, place and agenda for both regular and special meetings shall be given to each Director either by personal delivery, by mail, or by electronic means such as e-mail before the meeting. At all meetings of the Board, a majority of the Directors currently serving on the Board shall constitute a quorum for the transaction of business. All meetings of the Board shall be open to members in good standing of the Corporation, except that the Board of Directors may enter executive session if a motion for such executive session is approved by a majority of the Directors present.

**Section 9.** Any action required or permitted to be taken at any meeting of the Board of Directors may be taken without a meeting, if all members of the Board consent thereto in writing, setting forth the action so taken and the writing or writings are filed with the minutes of the proceedings. For purposes of this Section, written consent may be evidenced by Directors' acknowledgement via e-mail of the action taken. Such consent shall have the same force and effect as a unanimous vote of the Board.

**Section 10.** The statutory agent for the Corporation shall be a natural person who is a resident of the State of Ohio.

**Section 11.** All Directors shall abide by the Corporation's Conflict of Interest Policy as promulgated and amended from time to time by the Board of Directors.

## ARTICLE 5

### Officers

**Section 1.** The officers of the Corporation shall consist of a Chairperson of the Board of Directors, a Vice-Chairperson, a Secretary, and a Treasurer and such other officers and assistant officers as may be deemed necessary from time to time. Any person may hold simultaneously two or more offices and perform the duties thereof, except that no person may be a Vice-Chairperson while he or she is Chairperson.

**Section 2.** All officers shall be elected annually by a majority of the Board of Directors, with the election to occur no later than the end of the month after which occurs the annual meeting. To be nominated by the Executive Committee and considered for an officer role, such persons must be Directors at the time of the election and maintain the role of Director during their term as an officer. Once elected and in all cases, officers shall take office on the first day of February each year. The Immediate Past Chairperson shall serve as a member of the Board of Directors in an *ex officio* capacity and without voting rights on the Board.

**Section 3.** An officer may be removed when deemed to be in the best interest of the Board of Directors by the vote of a two-thirds (2/3) majority at any meeting of the Board, provided both that the notices of such meeting will have specified that the removal action was to be considered and that the officer in question was afforded an opportunity to be heard at the meeting. The vote for removal may be by secret ballot.

**Section 4.** An officer may resign at any time by giving written notice to the Chairperson of the Board of Directors. Any such resignation shall take effect upon a majority vote of the Directors currently serving on the Board on a motion to accept the resignation.

**Section 5.** In case a vacancy occurs in any office for any reason, the Board of Directors may, by majority vote of the Board, elect a successor or successors who shall hold office for the unexpired term of the former officeholder.

**Section 6.** Except as hereinafter provided, the officers of the Corporation shall each have such powers and duties as generally pertain to their respective offices, as well as those that from time to time may be conferred by the Board of Directors.

- A. Chairperson. The Chairperson of the Board shall preside at all meetings of the members and of the Board of Directors at which he or she is present. He or she shall have and exercise general supervision over the conduct of the Corporation's affairs and over its other officers, subject, however, to the control of the Board of Directors. He or she shall see that all orders and resolutions of the Board of Directors are carried into effect. He or she shall report to the Board on all matters within his or her knowledge which affect the Corporation's interests, according to parameters set forth by the Board.
- B. Vice-Chairperson. The Vice-Chairperson shall generally perform all duties incident to the office of the Vice-Chairperson and such other duties as from time to time may be assigned to him by the Board of Directors. If and while there is no incumbent of the office of Chairperson of the Board of Directors, and during the absence or disability of the Chairperson, the Vice-Chairperson otherwise shall have the duties and authority specified within these Regulations to the Chairperson.
- C. Secretary. The Secretary generally shall serve as the custodian of the Corporation's records, including but not limited to the following: a record of elections; recording and maintaining in good order the Minutes of all meetings of the members and the Board of Directors; and securing and maintaining copies of all Minutes of any committee meetings. The Secretary shall see that all notices of membership and Board meetings are duly given.
- D. Treasurer. The Treasurer shall be the custodian of funds of the Corporation. He or she shall collect all dues and other funds of the Corporation and shall disburse all moneys of the Corporation in accordance with the instructions of the officers and the Board of Directors. He or she shall keep full and accurate accounts, shall present financial statements, and shall prepare or cause to be prepared, sign and file all reports required by law or as directed to be filed by the officers or the Board of Directors of the Corporation. The Treasurer shall perform all other functions and duties as are customarily performed by a treasurer of a corporation or as may be designated by the Board of Directors. The Treasurer's accounts shall be examined annually by an independent outside party, which person need not be a certified public accountant, and who, once satisfied that the Treasurer's annual report is correct, shall sign a statement to that effect.

at the end of the report. On the expiration of the Treasurer's term of office, the Treasurer shall turn over to his or her successor or to the Board of Directors all money and property of the Corporation in his or her hands

**Section 7.** The Board of Directors, except as in these Regulations otherwise provided, may authorize any officer to enter into any contract or execute and deliver any instrument in the name and on behalf of the Corporation, and such authority may be general or confined to a specific instance. Unless so authorized, no officer or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit and to render it liable pecuniary for any purpose or in any amount.

## ARTICLE 6

### Executive Director

**Section 1.** The Board of Directors may employ or otherwise secure the services of an Executive Director to serve as an *ex officio* non-voting member of the Board. It is acknowledged that such a position need not be filled for the Corporation to conduct its activities and otherwise perform under these Regulations.

**Section 2.** If the services of an Executive Director are secured, the role and responsibilities of the position shall be governed by the following:

- A. The Executive Director shall manage the daily operations of the Corporation and shall be responsible for the implementation of the Corporation's policies and projects and such other duties as the Board of Directors may require.
- B. The Executive Director shall report directly to the Chairperson of the Board, and the Executive Director shall supervise any and all staff as may be employed or whose services otherwise may be secured by the Corporation, including both those compensated and on a volunteer-basis; and
- C. Any compensation for his or her services shall be determined by the Board of Directors and be provided for in a contract or other writing setting forth this and such other terms and conditions of the Executive Director's appointment or employment status by or with the Corporation.

## ARTICLE 7

### Committees

**Section 1.** The Corporation shall have standing and/or ad-hoc committees each with a chairperson who shall be responsible for directing and coordinating the affairs of the committee and which person shall also be a member of the Board of Directors. The term of each of the chairpersons of the committees provided for within this Section shall be for one year, commencing on the first day of February each year, and the committees shall meet as needed. Committee meetings may be held through any communications equipment so long as all persons participating can hear each other. The Board of Directors retains the right to approve or disapprove membership on each committee of the Corporation.

## ARTICLE 8

### General Provisions

**Section 1.** Roberts Rule of Order Newly Revised shall govern the meeting procedures of the Corporation when not in conflict with these Regulations. The order of business may be altered or suspended at any meeting of the Board of Directors by a majority vote of the Directors present.

**Section 2.** The Board of Directors may prescribe the policies and procedures under which the Corporation will conduct its various activities, to include:

- A. Whether and how the books, records, accounts, and documents of the Corporation may be open to the inspection of any person.
- B. Procedural matters concerning the Corporation's finances, including but not limited to the proper definition of the Corporation's fiscal year period; and
- C. Setting forth the Corporation's Conflict of Interest policy, and policies concerning *ex officio* members of the Board of Directors.

**Section 3.** All funds of the Corporation shall be deposited immediately to the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may select. The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the Corporation. No part of the net earnings of the Corporation shall inure to the benefit of any of its members or any other individual. The Board shall approve the Corporation's budget for each fiscal year period, and such budget may be reviewed and revised periodically as deemed necessary by the Board.

**Section 4.** Upon dissolution of the Corporation, the Board of Directors shall, after paying or making provisions for the payment of all the liabilities of the Corporation, dispose of all the assets of the Corporation exclusively for the purposes of the Corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) or Section 501(c)(6) of the Internal Revenue Code or corresponding sections of any prior or future law, as the Board of Directors shall determine.

**Section 5.** The Corporation represents the community within the geographical area of Worthington, as well as attracting visitors and positive attention to the City of Worthington and areas within the Worthington School district. The community described hereby includes such retail, business and cultural interests as may be concerned with or by matters in that geographical area.

**Section 6.** The name of the Corporation and the names of its board members shall not be used in connection with any partisan interest or for any purpose not appropriately related to the Corporation. It is the policy of The Worthington Partnership not to intervene, through endorsement or otherwise, and not to participate, directly or indirectly, in ballot measures or political campaigns. When board members, staff or volunteers endorse or otherwise participate in political campaigns or ballot measures, that activity must be conducted in their personal capacity.

**Section 7.** This Code of Regulations was adopted by the affirmative vote of a majority of the voting members of the Board of Directors on via email in April 2020 Edited on 4.25.2020

**Section 8.** Every person who is or has been a trustee or officer of the corporation shall be indemnified by it against expenses and liabilities reasonably incurred by him in connection with either (1) any action, suit or proceeding to which he may be a party-defendant, or (2) any claim of liability asserted against him by the reason of his having been a trustee or officer of the corporation. Without limitation, the term "expense" shall include any amount paid or agreed to be paid in satisfaction of a judgment or in settlement of a judgment or claim of liability other than any amount paid or agreed to be paid to the

corporation itself. The corporation shall not, however, indemnify any trustee or officer in respect to matters as to which he shall be finally adjudged liable for negligence or misconduct in the performance of his duties as such trustee or officer, nor in the case of a settlement unless such settlement shall be found to be in the interest of the corporation, (1) by the Court having jurisdiction of the suit involving his right to indemnification, or (2) by a majority of the trustees of the corporation then in office other than those involved (whether or not such majority constitutes a quorum), or, if there are not at least two trustees of the corporation then in office other than those involved, by majority of members, provided that such indemnity in case of a settlement shall not be allowed by such trustees or members unless it is found by independent legal counsel that such settlement is reasonable in amount and in the interest of the corporation.

## ARTICLE 9

### Amendments

**Section 1.** The Board of Directors shall have the power to recommend that the Corporation alter, amend or repeal these Regulations or adopt new Regulations by two-thirds (2/3) vote of by the Directors at any such duly convened meeting. Such recommended changes are to be voted by a majority of members in good standing of the Corporation at a duly convened meeting of the membership.

**Section 2.** No action under this Article 10 shall be taken if it would in any way adversely affect the Corporation's qualifications under Section 501(c)(3) or Section 501(c)(6) of the Internal Revenue Code or corresponding sections of any prior or future law.

## ARTICLE 10

### Conflict of Interest

The standard of behavior at Partnership is that all staff, volunteers, and board members scrupulously avoid conflicts of interest between the interests of the Corporation on one hand, and personal, professional, and business interests on the other. This includes avoiding potential and actual conflicts of interest, as well as perceptions of conflicts of interest.

A Director understands that the purposes of this policy are to protect the integrity of the Corporation's decision-making process, to enable our constituencies to have confidence in our integrity, and to protect the integrity and reputations of volunteers, staff and board members. Upon or before election, hiring or appointment, Directors will make a full, written disclosure of interests, relationships, and holdings that could potentially result in a conflict of interest. This written disclosure will be kept on file and Directors will update it as appropriate.

In the course of meetings or activities, a Director will disclose any interests in a transaction or decision where he/she, including his/her business or other nonprofit affiliations, his/her family and/or his/her significant other, employer, or close associates will receive a benefit or gain. After disclosure, Director understand that he/she will be asked to leave the room for the discussion and will not be permitted to vote on the question.

Directors understand that this policy is meant to supplement good judgment and will respect its spirit as well as its wording.



APPLICATION - 2021  
CITY OF WORTHINGTON  
GRANT FUNDING  
Due: October 9, 2020

**ORGANIZATION NAME:** Peggy R. McConnell Arts Center of Worthington

**CONTACT NAME:** Erin Blue

**CONTACT ADDRESS:** 777 Evening Street, Worthington, OH

**CONTACT PHONE:** 614-431-0329

**CONTACT EMAIL:** eblue@mcconnellarts.org

**AMOUNT REQUESTED FOR CALENDAR YEAR 2021:** \$220,000

**GENERAL INFORMATION**

**In the space provided below, please provide the mission statement for your organization and a description of its goals.**

The Peggy R. McConnell Arts Center of Worthington mission is to change lives and make memories through creative arts experiences.

The vision of the Arts Center is to bring people together through experiences that spark learning and explore creative conversations.

Goals and objectives have been guided by a strategic plan that spanned a three-year period through FY 2019 to support the mission and vision the McConnell Arts Center (MAC). While the pandemic has prevented us from undergoing the process for establishing a new strategic plan, these objectives remain important drivers of operational and programmatic goals. These include:

- **Connect people** throughout Worthington and Central Ohio in ways that bring them to the Center in beneficial ways. *The objective is to continually increase awareness and engagement of both current and new audiences in programming at the MAC.*
- Focus, refine and strategically expand current program offerings to **increase engagement** and support for the MAC. *The objective is to offer a range of programming that reflects the expressed needs of the community.*
- Ensure the **long-term financial stability** of the MAC with the objective to *remain financially solvent and effectively provide programming.*

All of the above goals are continually measurable through attendance and engagement levels of audiences and attendees, program evaluation of current and past offerings and the overall cultural economic impact of the MAC as part of the Worthington community.

The MAC has seen a significant transition in leadership over the past two years starting with the retirement of Jon Cook, the MAC's founding Director at the end of 2018 and the hiring of Erin Blue, the MAC's current Director in December 2019. 2019 also saw explosive growth with substantial engagement by the board and much evaluation of the organization, which occurs naturally with both a change in leadership and a 10 year anniversary. While the formal strategic planning process set for 2020 was put on hold due to the COVID-19 pandemic, the past year has still been a time for careful consideration of organizational priorities and community impact.

The MAC remains poised with a solid base of programming and accomplishments, an engaged board, new leadership, an experienced and talented staff, and an invested community to move forward together through this pandemic and into our next 10 years.

In 2021 the MAC will:

- Develop new ways to **engage the community** through thoughtful and safe programming in both virtual and socially distanced in-person events
- **Forge new connections** to local artists and groups in Worthington and central Ohio, bringing diverse voices and talent to the MAC's visual and performing arts patrons
- **Increase the visibility of the MAC and Worthington** through new and existing arts and community partnerships across central Ohio
- **Protect the investment** of the City of Worthington and the MAC's donors and sponsors through careful budget management throughout the pandemic

## **PURPOSE OF GRANT**

**Describe specifically how you propose to use the grant funds. Please attach a budgetary breakdown for the use of the grant funds.**

Throughout the past 10 years, the City of Worthington's \$220,000 investment has provided crucial support for the launching and sustaining of operations and key programs at the MAC. While funding has remained the same since we opened in 2009,

each year the MAC has leveraged these funds to grow community support through sponsorships, donations, and program revenue. As of our last fully operational program year, the City's funding represented 25% of the MAC annual budget.

With the abrupt halt to the MAC's programs in March of 2020, earned revenue has taken an understandable hit. However, throughout 2020, with the City's funding intact, budget relief from a federal paycheck protection loan, and continued private support from the Worthington community, the MAC has been able to weather this expansive economic storm. While no industry is immune to budget concerns, the arts industry in Ohio has been hit particularly hard, showing a 48% statewide unemployment rate – higher than any other industry in the state. With a diverse model of support and sources of revenue, the MAC is in a much better position than many arts organizations in our community.

More than in recent years, the renewed support from the City of Worthington is vital to the MAC's success. Through careful budget restraint and analysis and close engagement and communication with our patrons and supporters, we are confident the MAC can continue to serve its mission and provide connection to the arts in our community while also providing a valuable benefit for the citizens of Worthington as a place to gather (whether virtually or in-person) and interact with each other during these difficult times.

The 2021 grant funds will be used to renew critical operating support within key operational areas of the Center. Operating funding is the core element to creating successful programming at the McConnell Arts Center. The MAC proposes to utilize the funds to include:

- An allocated portion of facility and operational staff. Staffing is crucial to the successful operations and programming of the Center. Contractual teaching positions are the backbone of the recognized quality educational programs at the Center.
- A portion of annual accounting and financial review services.
- Allocated facilities repair and maintenance, non-capital items, copier lease, small equipment acquisition.
- Portion of utilities and services, including gas, electricity, phone, water and liability insurance.
- An allocated portion of educational and maintenance supplies.
- Program marketing and public relations costs.
- A piece of the costs associated with proposal and grant development, individual and corporate support.
- A portion of our free educational /outreach expenses, including summer programming and collaboration with Worthington schools and local community groups.
- Production costs associated with the visual arts programs, which include documentation, promotion and marketing, educational panel and signage, artist talks, lectures and awards.

Proposed breakdown of funding request, ***Attachment A.***

## **FINANCIAL INFORMATION**

**Provide a detailed budget of revenues and expenses showing the current year adopted budget and projecting/forecasting revenues and expenses for four (4) additional years. Please provide a sufficient breakdown of revenues and expenses to clearly demonstrate how the City's funding fits within the revenue picture. Is the City's funding necessary for the program/project? Will it be used to leverage funding from other sources?**

The City of Worthington's funding is essential for requesting new and additional funding by key partners who recognize the city's investment in the arts, including: The Ohio Arts Council, The Columbus Foundation, The Greater Columbus Arts Council, Worthington Industries, Fahlgren Mortine, Safelite, PNC Bank, FC Bank, Hanlin Rainaldi, Huntington, Ohio Health and many individual donors who work and live in Worthington. The City of Worthington's funding is reported on many applications and data requests at both the national and local levels. For example, by showing the City's investment, the MAC is able to apply for grants to support programming from organizations like Ohio Alliance for Arts Education.

A detailed budget of revenues/expenses for the current and forecasted years,  
***Attachment B.***

## **PROGRAMMING**

**In the space provided below, please list and describe your programs or proposed programs. Also (on additional pages as necessary), please list organizations with which you will partner to provide programming.**

While the pandemic has limited the traditional offerings and programs at the MAC, staff have been working hard to continue many of our popular programs in 2021 with new formats:

### **Visual Arts:**

Professionally curated and installed exhibitions are scheduled every eight weeks throughout the year. The MAC is a non-collecting institution. Exhibitions are selected based on strong educational components, connection with other events at the MAC or for their appropriateness with community activities. While open hours have been reduced for the pandemic, galleries remain free of charge and accessible several days a week including by appointment, offering the ability for audiences from all demographics and backgrounds to visit, explore and learn.

For the first time this summer, we offered a virtual component to our gallery exhibition. All images were made available in an online gallery for people to enjoy who weren't

comfortable coming to see the work in-person. This tactic, as well as increased social media and online engagement tools will continue in 2021. Many of our scheduled exhibitions in 2020 were delayed in lieu of expected low attendance during the early months of the shutdown. We intend to bring several back in 2021, including a wildlife photography, documentary and conservation show with Thomas Worthington alum, Justin Grubb, that includes a partnership with the Columbus Zoo and the Grange Insurance Audubon Center. Other shows include, but are not limited to the Ohio Governor's Region 1 exhibit and work by Char Norman as well as other local artists.

Additionally, we will represent diverse artists in our community in a renewed focus on lifting the voices of those with different backgrounds and introducing their work into the Worthington community.

### **Performing/Literary/Cinematic Arts:**

The goal of the performing/literary and cinematic arts is to create at least one major experience per month, with additional opportunities throughout the year. With the pandemic, this schedule is reduced and the format of these offerings will be different, but we are still committed to partnering with local experts and performers to find new ways to connect to the community through the performing arts.

A new series launching this year is *MAC Connects*. This will be a virtual only series with regular, sometimes monthly online programs. The *Connects* series will feature art interest lectures, visual art demonstrations, virtual tours of private art collections, and more. This series is designed to be "pandemic proof" – something we can offer through the winter and spring, even if we aren't able to gather in-person.

We will continue to work with the following partners in 2021: the McConnell Arts Chamber Orchestra (3 programs), Jazz at the MAC with Tony Hagood, The Mad, Mad Men, Exhibition on Screen Series (virtual exhibition of museum and music), Hixon Dance.

### **Educational:**

The McConnell Arts Center will continue to provide class-based, paid educational opportunities through both in-person and virtual offerings, as well as outreach and free or reduced-rate opportunities for schools and community groups where possible. The MAC has discovered a significant educational and outreach opportunity to share and experience the creative process through our many planned visual and performing arts programs.

Since the summer, we have been working with our faculty and regular students to identify the ways in which people want to continue taking classes at the MAC during this time. While some are ready to return in-person, others are not. The resulting schedule for 2021 is a variety of offerings including outdoor classes (when weather permits), limited indoor offerings which adhere to strict social distancing guidelines, and, a first for the MAC, several virtual offerings featuring some pre-recorded instruction followed by live interaction online between teacher and students.

There continues to be a progression of classes taught, encouraging beginners alongside more experienced artists. All contract instructors have college degrees, are creating artists in the community, and have the ability to teach at various levels. Scholarships are available to those with an expressed financial need or based on talent.

As the summer approaches, we will work to determine safe ways to again offer summer camps – a typically busy time of year for the MAC. We will work with our partners to ensure proper guidelines for programs in our new reality, and expect to offer a reduced, but still in-person series of camps this year.

**Free or reduced-fee school programs:** Scholarship opportunities exist for classes, summer intensive, or workshops for those indicating financial need. MAC will continue to identify valuable engagement for school-aged children and support the arts programs in Worthington Schools wherever possible.

While our robust gallery tour program for Evening Street Elementary students is on hold, we are working with art teachers to provide online, virtual content and tours of the work in our galleries until they are able to return to see the work in-person.

For the fourth year, we will continue our partnership with the Worthington Resource Pantry by providing a free artistic experience during their summer lunch programs for children. This past summer, since we couldn't be together onsite, we created how-to videos that accompanied activity kits available for pick up with lunches.

**Partnerships:**

As we work to rebuild programming during the pandemic, we will continue our relationships with these important program partners across central Ohio:

BalletMet  
Hixon Dance  
Songs at the Center  
Ohio Fingerstyle Guitar Club  
Columbus Children's Theatre  
The Worthington Area Art League  
The Worthington Schools  
Worthington Libraries  
Nashville Songwriters Association  
Central Ohio Songwriters  
Worthington Community Theatre  
Columbus Zoo  
Grange Insurance Audubon Center

**Arts Alliances:**

**Ohio Arts Council, The Greater Columbus Arts Council, Ohio Arts Presenters Network** are all advocates and actively promote the Center on calendars, schedules and communication. Additional relationships include:

The Worthington Community Theatre  
Central Ohio Plein Air  
Worthington Community Center  
The Central Ohio Paper Folders  
The Central Ohio Watercolor Society  
The Columbus Polymer Clay Guild  
The MAC Writers Group  
The MAC Songwriters Group  
The Worthington Women's Club Art Study Group  
The Ohio Arts Educators Association  
The region 1 Ohio Arts Governors Awards  
The Worthington Schools

These relationships will continue, and we will resume regular in-person activity at the MAC when it is safe to do so.

#### **PUBLIC BENEFIT**

**Please outline (use data if available) the public exposure, participation and public benefit being derived from the organization's programs and activities. Please include a description of the impact of the City's funds on this exposure, participation and benefit. What would be the impact to the organization if it did not receive funding from the City?**

**Public exposure, participation and benefit:** In 2019, more than 89,000 people experienced the MAC in all areas of programming, both free and ticketed - up approx. 2,000 over the year before. Before the pandemic, there was an increase in participants from Worthington taking part in programming. More than 59% of typical visitors are from outside of the Worthington school district, bringing 51,300 visitors into our community to experience and attend arts and cultural activities.

The Worthington City funding continues to provide important dollars in support of programming and services for the organization (as noted in the budget section). Until the closure and budget tightening in 2020, the percentage of support to overall budget continued to decrease, with the Worthington community involvement continuing to increase.

While we may not have traditional numbers of programs or visitors to share from 2020 and the unknown future of the course of this pandemic prevents the establishment of reliable statistics for expected engagement in 2021, we can share the continued benefit MAC programming has provided throughout the pandemic.

In the early days of the shutdown, the MAC provided connection to the arts by sharing online engagement opportunities developed locally with our existing partners, as well as

connecting audiences to offerings provided by iconic arts institutions around the world. As we began to slowly open, we focused on our core connections – local artists – through the MAC’s first ever virtual exhibition that was eventually opened for in-person visitors. Throughout the exhibition, the MAC offered online engagement through weekly interviews with artists on Facebook live, celebrating the work of local artists and encouraging the public to support them through the purchase of their artwork. These efforts saw a 25% increase in online engagement with our audiences and positive open rates of our weekly newsletter remained consistent to the times of busy programming at the MAC.

As we continue to find new ways to safely engage with the public, the MAC will focus on key initiatives to connect to the Worthington community, build new relationships to the Columbus arts community, and provide an outlet for local artists to display, exhibit and perform their work. We learned in the Great Recession that those organizations who stay connected to their audiences and found new ways to serve their mission during a crisis are more likely to emerge successfully and thrive. The MAC first opened its doors on the heels of an economic crisis in 2009, and is positioned and prepared to weather the current crisis with a renewed focus on the power of the arts to heal, connect, and engage.

Before the pandemic, the arts and cultural spending on behalf of the City of Worthington Grant equated to a value of \$2.50 per visitor per year. According to the Americans for the Arts Economic Generator, those dollars invested in programming leverage an additional \$1.4 million in spending of those patrons within our community. This economic impact will continue to rebound as we slowly and carefully reopen in 2021. While we can’t know the rate at which the economy will recover, we do know that with the strategies and programs with which we are focused, we will only grow our engagement and impact numbers as winter turns to spring and then summer, and more outdoor activities are possible. But even if the recovery takes longer than we hope, the MAC’s plans for diverse programs through a variety of channels will ensure, with the City’s support, we can continue to leave an indelible mark on the cultural fabric of the City of Worthington, its residents, and its visitors.

**Impact of Worthington City’s funds:** The financial impact is great. As mentioned above, the \$220,000 grant translates to just over \$1.4 million in additional spending in a typical year by the patrons of the Art Center, here in our own community.

The impact of the City of Worthington funding affects more than the support provided for general operations, it also helps the MAC to leverage additional support from local funders. If funding is not received from the City of Worthington, there would also be a significant loss in funding from the Ohio Arts Council, a cut in educational offerings and a dramatic decrease in engagement and programs.

With the drop of MAC’s operating budget by nearly 50% in one year, the renewed support of our funders is more crucial now than ever before. In our most recent forecast, the City’s funding level is expected to now represent more than 40% of the MAC’s annual budget. With constant innovation and review on behalf of staff, board, and volunteers, this forecast is balanced and still provides meaningful impact and community presence with our 25,000+ patrons. If the City’s funding were to decrease at

this time, the ability to provide programs would be cut further, and the ability to inhabit and maintain the 20,000 square foot historical Packard Annex could come into question.

The McConnell Arts Center offers a sense of community pride and competitive, cultural programming in attracting residents and activities in like suburban communities in the Greater Columbus area. The MAC will work to maintain the momentum of expanding community investment in the Arts Center and engagement by Worthington residents through diverse programming in these difficult times.

### **IMPACT OF COVID-19**

**Please explain how COVID-19 has impacted your organization and any steps you are taking to help your organization and our community get through the pandemic and ultimately recover from the impacts.**

With the closure and cancellation of more than 100 events and programs on March 12, 2020, the McConnell Arts Center saw an immediate impact on cash flow and operating funds. Over the course of the final quarter of our fiscal year, we saw the resignation of two employees (one for child care issues related to the pandemic) and had to lay off one additional employee, with those positions remaining unfilled. Even while the MAC was closed, the remaining staff were hard at work behind the scenes communicating with patrons and artists and developing new programming. With an additional resignation this month (with that person leaving the arts industry all together), we are now at more than a 50% reduction in staff, which has had a significant impact on the workload for remaining staff.

Patrons generously donated back nearly 60% of revenue from canceled adult classes and performances, and 20% of summer camps, but we still had to refund nearly \$35,000 in the spring of 2020. It was only a result of the hard work to restructure our financial policies the previous year, the PPP loan, and the continued funding from the City, funders, and new unexpected generous donations that allowed us to fulfill this obligation, protect our cash reserve, and maintain a positive relationship with our patrons.

In a typical year, the MAC's budget is comprised of 55% contributed revenue (City funding plus donations, grants, events, and individual donations) and 45% earned revenue (class registrations, ticket sales, and facility rentals). This is a very healthy model, showing a balance of revenue sources and income streams. With the continued restriction of in-person events and programs with no end in sight, our budget has been forecast to less than 50% of the last fully programmed year (2019), down from \$850,000 to just \$415,000.

Over the summer, restaurants opened back up, and movie theatres began screening films again, but the performing arts were not given permission to reopen. There is no carry-out for the arts, and the statewide \$41 billion industry as a whole continues to struggle. When the Governor finally allowed limited outdoor and indoor performances in Mid-August, we worked to produce a free concert on the lawn in just two weeks, trying to take advantage of the last days of summer.

As the days get shorter and outdoor events become less feasible, we continue to try new program initiatives to keep patrons engaged, earn revenue to support the Arts Center, and continue to serve our mission of connecting art to our community. Every single aspect of our business model is being reimaged. It is painstaking work, and it's difficult to predict an outcome to a crisis when the end is not yet determined. However, with the continued support of the City, its donors, sponsors and patrons, we are focused on providing thoughtful and engaging programming to help us all move through this crisis together.

A bright spot in all of this is the recognition of the importance of community to get us through. While every citizen is struggling in their own way, the MAC has received such touching words of encouragement, support, and appreciation. Through online initiatives, we have found new ways to engage with audiences that will carry forward past the pandemic, and remain part of how we engage with connect with the community moving forward.

**ADDITIONAL GENERAL INFORMATION REQUIRED AS ATTACHMENTS TO THE APPLICATION:**

ATTACHMENT I:	List of Board Members and Officers of the Not for Profit
ATTACHMENT II:	Federal and/or State Not for Profit documentation
ATTACHMENT iii:	Federal 990 tax filings
ATTACHMENT IV:	Copy of most recent audit for not for profit or predecessor agencies. If the agency did not conduct a Certified Professional Audit, please provide a financial review by a Certified Public Accountant (CPA). Please submit the audit or financial review with a letter signed by the organization's CPA and a current balance statement and income statement.
ATTACHMENT V:	Fiscal Year End financial statements for 2018 and 2019

**If not provided to the City in the past three years or there have been changes made to the documents provided most recently to the City, please provide:**

ATTACHMENT VI:	Articles of Incorporation, Bylaws, resumes of key administrative personnel, policies and procedures and organizational chart(s)
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CERTIFICATION

Peggy R. McConnell Arts Center

NAME OF ORGANIZATION

I hereby certify that I have been authorized to make this application on behalf of the organization name above. I further certify that:

1. Any and all City funds received as a result of this application will be expended for a lawful public purpose.
2. Any and all City funds awarded as a result of this application will be expended to perform the activities described in this completed grant application.
3. The information in this application is true and correct in accordance with the organization's books and records.
4. If any City funds are appropriated for our use, we will consent to audit(s) of our financial affairs by the City.
5. Additional information will be provided in support of this application if requested. This additional information may include, but is not limited to, the organization's Article of Incorporation, By-Laws, resumes of key administrative personnel, policies and procedures, and organizational chart(s).
6. Our organization will abide by all ordinances of the City pertaining to these funds and their use.

By

Erin Blue

Print Name

Erin Blue

Title

Executive Director

Date

10/1/2020

Peggy R. McConnell Arts Center of Worthington

2021 Grant Application

Attachment A





**Proposed Grant Request Expenditures, 2021**

Personnel, facility management	25,000
Personnel, operational assistants	12,000
Personnel, program management	18,000
Contracted teaching/arts education staff	37,000
Accounting services	6,000
Facilities/equipment	3,500
Repair/Maintenance	11,000
Utilities/Telephone/Security	37,000
Insurance	8,000
Custodial	18,000
Supplies	4,000
Marketing/public relations/printing	5,000
Development and fundraising	15,000
Educational programming/summer/outreach	10,500
Visual arts programming	10,000
<b>Total Worthington Funding request 2021</b>	<b>220,000</b>

\*\* all expenses listed above are a portion/allocation of budgeted need for each area and grant does not represent total support.

Peggy R. McConnell Arts Center of Worthington

2021 Grant Application

Attachment B



## Attachment B 2020



	Budget	<i>Projected</i> Budget	<i>Projected</i> Budget	<i>Projected</i> Budget
	2020-21	2021-22	2022-23	2023-24
<i>Income</i>				
City of Worthington	220,000	220,000	220,000	220,000
Gov., Grants, Foundation	24,500	24,500	28,500	32,000
Public Support	156,570	138,000	180,000	210,000
Total Contributed Revenue	401,070	382,500	428,500	462,000
Educational Initiatives	103,200	60,000	115,000	218,000
Performing/Visual Arts	27,350	12,500	25,000	60,000
Facility Rental/Use	7,600	5,000	15,000	30,000
Other	63,550	250	500	500
Special Events	71,500	58,250	70,000	75,000
Total Earned Revenue	273,200	136,000	225,500	383,500
<b>Total Income</b>	674,270	518,500	654,000	845,500
<i>Expenses</i>				
Payroll, Taxes, Benefits	358,150	280,000	370,000	425,000
Contract	19,800	15,200	18,500	42,500
Operations & Equipment	99,500	76,000	80,000	98,000
Educational Initiatives Expense	51,500	42,000	55,000	92,000
Performing/Visual Arts Expense	28,500	22,000	28,000	45,500
Marketing & PR	14,500	21,000	25,000	31,500
Other	56,200	43,200	50,000	62,000
Build Operating Reserves	20,500	15,500	24,500	30,000
<b>Total Expenses</b>	648,650	514,900	651,000	826,500
Excess of Revenues Over Expenses	25,620	3,600	3,000	19,000
Capital Improvement/Building Repair	-			
<b>Total All</b>	25,620	3,600	3,000	19,000
<i>Non Cash Operating</i>				
Depreciation Expense	8,000	10,000	12,000	12,000
Pre-Paid Rent (City of Worthington)	360,000	360,000	360,000	360,000

Peggy R. McConnell Arts Center of Worthington

2021 Grant Application

Attachment I





777 Evening Street  
Worthington, OH 43085  
614.431.0329  
mcconnellarts.org

## 2020-21 Board of Trustees

Michael Luh, President, Worthington Industries

Jerad Groves, Vice President, Fuel House Creative

Jack Miner, Secretary, The Ohio State University

Steve Phallen, Treasurer, Philanthropy Ohio

Jill Brandt, Immediate Past President, Safelite

Lisa Morales Cook, **Columbus Children's Theatre**

Nick Dekker, Greater Columbus Arts Council

DJ Deleo, Cardinal Health

Rachael Dorothy, ME Engineering

Danielle Linert, Huntington Bank

Kate Miller, FC Bank

Carolyn Stephenson, Syneos Health Communications

Charlie Wilson, Worthington School Board, The Ohio State University

Erin Blue, Executive Director

## Advisory Board

Friedl Bohm

Louis J.R. Goorey, M.D.

Dr. Bernard Master

John P. McConnell

Peggy R. McConnell Arts Center of Worthington

2021 Grant Application

Attachment II



P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248164798  
June 06, 2011 LTR 4168C E0  
26-3919517 000000 00

00020346

BODC: TE

PEGGY R MCCONNELL WORTHINGTON  
CENTER FOR THE ARTS  
% JON COOK  
777 EVENING ST  
WORTHINGTON OH 43085-3048

021255

Employer Identification Number: 26-3919517  
Person to Contact: Mr Bayer  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your May 25, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in June 2009.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248164798  
June 06, 2011 LTR 4168C E0  
26-3919517 000000 00  
00020347

PEGGY R MCCONNELL WORTHINGTON  
CENTER FOR THE ARTS  
% JON COOK  
777 EVENING ST  
WORTHINGTON OH 43085-3048

If you have any questions, please call us at the telephone number  
shown in the heading of this letter.

Sincerely yours,



S. A. Martin, Operations Manager  
Accounts Management Operations

Peggy R. McConnell Arts Center of Worthington

2021 Grant Application

Attachment III



990 Form available at:

[https://worthingtonorg-my.sharepoint.com/:b:/g/personal/  
robyn\\_stewart\\_worthington\\_org/  
EQ2fzlqW5PpOsJ6MzmCn\\_GgBO7\\_cOJ4va\\_XT2V g1GIQRyQ?  
e=BunDLh](https://worthingtonorg-my.sharepoint.com/:b:/g/personal/robyn_stewart_worthington_org/EQ2fzlqW5PpOsJ6MzmCn_GgBO7_cOJ4va_XT2Vg1GIQRyQ?e=BunDLh)

Peggy R. McConnell Arts Center of Worthington

2021 Grant Application

Attachment IV



**Jennifer A. Best, CPA, LLC**  
**2168 Sutter Pkwy**  
**Dublin, OH 43016**

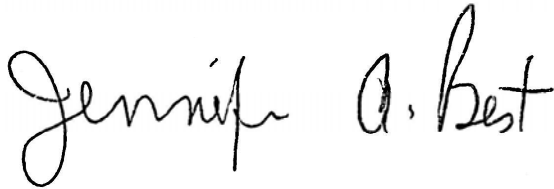
October 1, 2020

To Whom it May Concern:

I have compiled the accompanying financial statements for the Peggy R. McConnell Arts Center of Worthington, as of June 30, 2018, 2019 and 2020. Also attached, the most recent financial statements, dated September 30, 2020.

A compilation is limited to presenting financial statements that are the representation of management. They are for the use of management in the internal operation of their business, without verification by audit or review.

Accordingly, I am unable to express an opinion regarding the enclosed statements.

A handwritten signature in black ink that reads "Jennifer A. Best". The signature is written in a cursive, flowing style.

**Jennifer A. Best, CPA**

## Peggy R McConnell Arts Center of Worthington

## Balance Sheet

10/01/20

As of September 30, 2020

Accrual Basis

	Sep 30, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Huntington Checking New 4826	56,199.14
Money Market	
Money Market - Restricted	5,782.99
Money Market - Other	94,472.44
Total Money Market	100,255.43
Savings - Operating Reserves	31,094.92
Petty Cash	300.00
Total Checking/Savings	187,849.49
Accounts Receivable	
11000 · Accounts Receivable	
11300 · Due From Pledges (Current Yr)	7,583.50
Total 11000 · Accounts Receivable	7,583.50
Total Accounts Receivable	7,583.50
Other Current Assets	
12020 · Inventory Asset	3,000.00
Total Other Current Assets	3,000.00
Total Current Assets	198,432.99
Fixed Assets	
15000 · Furniture and Equipment	345,774.20
15100 · Accumulated Depreciation-F&E	-325,542.00
15500 · Leasehold Improvement	46,653.86
15501 · Accumulated Depreciation	-18,107.55
Total Fixed Assets	48,778.51
Other Assets	
18000 · The Columbus Foundation	
18050 · Organizational Fund -TCF	26,260.15
18100 · Endowment Fund-TCF	13,650.05
Total 18000 · The Columbus Foundation	39,910.20
18500 · Prepaid Expenses	
18600 · Prepaid Rent City of Worthingto	1,588,603.66
Total 18500 · Prepaid Expenses	1,588,603.66
Total Other Assets	1,628,513.86
<b>TOTAL ASSETS</b>	<b>1,875,725.36</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	2,291.06
Total Accounts Payable	2,291.06
Other Current Liabilities	
27390 · SBA PPP Loan Payable	63,300.00
21000 · Deferred Income	55,000.00
24000 · Payroll Liabilities	
24200 · Accrued Vacation	5,255.65
24300 · Health Insurance Reimbursable	40.00
24400 · 403 B Contributions	109.62

7:49 AM

**Peggy R McConnell Arts Center of Worthington**

10/01/20

**Balance Sheet**

Accrual Basis

As of September 30, 2020

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	Sep 30, 20
Total 24000 · Payroll Liabilities	5,405.27
Total Other Current Liabilities	123,705.27
Total Current Liabilities	125,996.33
Long Term Liabilities	
27500 · Huntington Loan	55,662.16
Total Long Term Liabilities	55,662.16
Total Liabilities	181,658.49
Equity	
31300 · Restricted Net Assets-Seats	2,608.43
31350 · Restricted Net Assets-MACCO	3,175.00
31400 · Restricted Net Assets -Other	150.00
31500 · Restricted Net Assets-Col.Found	39,910.20
31800 · Operating Reserve	31,093.06
32000 · Retained Earnings	1,660,903.18
Net Income	-43,773.00
Total Equity	1,694,066.87
TOTAL LIABILITIES & EQUITY	1,875,725.36

## Peggy R McConnell Arts Center of Worthington

## Profit &amp; Loss

10/01/20

Accrual Basis

July through September 2020

	Jul - Sep 20
Ordinary Income/Expense	
Income	
4000 · Development	
4100 · Direct Public Grants	
4110 · City of Worthington Grant	55,000.00
4120 · Foundation and Trust Grants	7,252.06
4130 · Government Grants	20,774.00
Total 4100 · Direct Public Grants	83,026.06
4200 · Direct Public Support	
4210 · Individual Gifts	27,873.28
4220 · Board Gifts	4,011.67
4230 · Corporate Gifts	9,672.77
4240 · Membership Dues	320.00
4250 · Restricted Income	500.00
Total 4200 · Direct Public Support	42,377.72
4300 · Special Events Income	
4310 · MACCO Fundraiser-Restricted	3,175.00
4330 · Arts Enchanted Evening	1,500.00
Total 4300 · Special Events Income	4,675.00
Total 4000 · Development	130,078.78
4400 · Program Income	
4450 · Education	
4460 · Classes	9,936.00
Total 4450 · Education	9,936.00
4500 · Performing Arts	
4510 · Ticket Sales MAC	135.00
Total 4500 · Performing Arts	135.00
4550 · Visual Arts	
4560 · Exhibition Sales	2,625.50
Total 4550 · Visual Arts	2,625.50
Total 4400 · Program Income	12,696.50
4700 · Operations Income	
4750 · Facility Rentals	
4770 · Facility Rental Income	737.50
Total 4750 · Facility Rentals	737.50
Total 4700 · Operations Income	737.50
4900 · Other Types of Income	
4940 · Interest Income	265.31
Total 4900 · Other Types of Income	265.31
Total Income	143,778.09
Gross Profit	143,778.09
Expense	
6000 · PROGRAM	
6010 · Instructor Fees	889.00
6030 · Class Supplies	141.86
6110 · Performing Artists	1,290.00
6140 · Sale of Art	1,081.63
Total 6000 · PROGRAM	3,402.49
6300 · OPERATIONS	

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## Peggy R McConnell Arts Center of Worthington

## Profit &amp; Loss

10/01/20

July through September 2020

Accrual Basis

	Jul - Sep 20
6310 · Copier	1,400.77
6320 · Office Supplies	32.97
6330 · Technology, Equipment, Software	98.00
6340 · IT Services	1,914.80
6405 · Grounds & Maintenance	200.00
6410 · Janitorial	2,653.29
6415 · Pest Control	126.65
6425 · Electricity	4,986.89
6430 · Gas	1,378.76
6435 · Telephone, Telecommunications	1,048.80
6440 · Water/Sewer	458.90
<b>Total 6300 · OPERATIONS</b>	<b>14,299.83</b>
<b>6600 · ADMINISTRATION</b>	
6610 · Design	38.66
6630 · Outside Printing	-44.35
6640 · Email Marketing	419.26
6650 · Postage, Mailing Service	109.20
6710 · Interest Expense	900.41
6720 · Bank & Credit Card Fees	650.74
6730 · Accounting Fees	2,450.00
6740 · Depreciation Expense	2,133.00
6820 · Professional Development	10.00
6840 · Outside Contract Services	889.36
6850 · Retirement Services	1,405.00
6900 · Payroll & Benefits	
6910 · Salary	60,974.47
6920 · Employer Taxes & Workers Comp	4,735.63
6930 · Health & Life Insurance	5,177.39
<b>Total 6900 · Payroll &amp; Benefits</b>	<b>70,887.49</b>
<b>Total 6600 · ADMINISTRATION</b>	<b>79,848.77</b>
<b>Total Expense</b>	<b>97,551.09</b>
<b>Net Ordinary Income</b>	<b>46,227.00</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
46440 · SongsatCenter Fiscal Agent, Net	
46445 · Songs@CenterAgentIncome	500.00
66445 · Songs@CenterExpense	-500.00
<b>Total 46440 · SongsatCenter Fiscal Agent, Net</b>	<b>0.00</b>
<b>Total Other Income</b>	<b>0.00</b>
<b>Other Expense</b>	
80500 · Non Cash Adjusting Entries	
85200 · Prepaid Rent	90,000.00
<b>Total 80500 · Non Cash Adjusting Entries</b>	<b>90,000.00</b>
<b>Total Other Expense</b>	<b>90,000.00</b>
<b>Net Other Income</b>	<b>-90,000.00</b>
<b>Net Income</b>	<b>-43,773.00</b>

Peggy R. McConnell Arts Center of Worthington

2021 Grant Application

Attachment V



6:38 AM

## Peggy R McConnell Arts Center of Worthington

09/30/20

## Balance Sheet

Accrual Basis

As of June 30, 2020

	Jun 30, 18	Jun 30, 19	Jun 30, 20
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
Huntington Checking New 4826	58,044.89	32,969.25	34,255.83
Money Market			
Money Market - Restricted	0.00	0.00	2,107.99
Money Market - Other	0.00	0.00	47,022.54
Total Money Market	0.00	0.00	49,130.53
Savings - Reserve	0.00	4,850.12	0.00
Savings - Operating Reserves	1,000.61	5,017.43	27,559.51
Petty Cash	200.00	200.00	300.00
Total Checking/Savings	59,245.50	43,036.80	111,245.87
Accounts Receivable			
11000 · Accounts Receivable			
11300 · Due From Pledges (Current Yr)	27,629.00	14,262.00	28,783.63
11800 · Accounts Receivable - Rental	1,275.00	622.25	0.00
11000 · Accounts Receivable - Other	877.02	0.00	225.00
Total 11000 · Accounts Receivable	29,781.02	14,884.25	29,008.63
Total Accounts Receivable	29,781.02	14,884.25	29,008.63
Other Current Assets			
12010 · Art Inventory Asset	2,000.00	2,000.00	0.00
12020 · Inventory Asset	1,576.25	1,576.25	3,000.00
Total Other Current Assets	3,576.25	3,576.25	3,000.00
Total Current Assets	92,602.77	61,497.30	143,254.50
Fixed Assets			
15000 · Furniture and Equipment	332,634.23	347,875.53	345,774.20
15100 · Accumulated Depreciation-F&E	-306,538.00	-317,790.00	-324,075.00
15500 · Leasehold Improvement	46,653.86	46,653.86	46,653.86
15501 · Accumulated Depreciation	-12,105.55	-14,773.55	-17,441.55
Total Fixed Assets	60,644.54	61,965.84	50,911.51
Other Assets			
18000 · The Columbus Foundation			
18050 · Organizational Fund -TCF	22,819.68	25,178.45	26,260.15
18100 · Endowment Fund-TCF	11,282.51	12,023.67	13,650.05
Total 18000 · The Columbus Foundation	34,102.19	37,202.12	39,910.20
18500 · Prepaid Expenses			
18600 · Prepaid Rent City of Worthingto	2,398,603.66	2,038,603.66	1,678,603.66
18500 · Prepaid Expenses - Other	41.28	0.00	0.00
Total 18500 · Prepaid Expenses	2,398,644.94	2,038,603.66	1,678,603.66
Total Other Assets	2,432,747.13	2,075,805.78	1,718,513.86
<b>TOTAL ASSETS</b>	<b>2,585,994.44</b>	<b>2,199,268.92</b>	<b>1,912,679.87</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	35,798.67	61,746.25	16,244.98
Total Accounts Payable	35,798.67	61,746.25	16,244.98
Credit Cards			
23500 · Huntington CC	2,467.14	2,612.49	3,669.62
Total Credit Cards	2,467.14	2,612.49	3,669.62

## Peggy R McConnell Arts Center of Worthington

09/30/20

## Balance Sheet

Accrual Basis

As of June 30, 2020

	Jun 30, 18	Jun 30, 19	Jun 30, 20
<b>Other Current Liabilities</b>			
27390 · SBA PPP Loan Payable	0.00	0.00	63,300.00
21000 · Deferred Income			
21030 · Rental Income	0.00	0.00	237.50
21010 · Summer Camps- July&August	21,383.10	16,045.30	0.00
21005 · Camp Creativity	8,722.00	9,468.00	0.00
21015 · Summer & Fall Classes	0.00	6,572.50	0.00
21020 · FROMAC event	400.00	0.00	0.00
21025 · Worthington Community Theater	0.00	1,094.00	0.00
21000 · Deferred Income - Other	83,998.00	29,000.00	19,873.28
<b>Total 21000 · Deferred Income</b>	<b>114,503.10</b>	<b>62,179.80</b>	<b>20,110.78</b>
23000 · Sales Tax Payable	73.35	16.28	0.00
24000 · Payroll Liabilities			
24100 · Accrued Payroll	0.00	0.00	7,823.00
24200 · Accrued Vacation	17,370.80	11,901.82	5,255.65
24300 · Health Insurance Reimbursable	200.00	120.00	0.00
24400 · 403 B Contributions	0.00	55.00	0.00
24000 · Payroll Liabilities - Other	0.00	7,566.00	0.00
<b>Total 24000 · Payroll Liabilities</b>	<b>17,570.80</b>	<b>19,642.82</b>	<b>13,078.65</b>
25700 · Line of Credit	71,999.60	64,000.00	0.00
27300 · Due To WAC	82,000.00	0.00	0.00
<b>Total Other Current Liabilities</b>	<b>286,146.85</b>	<b>145,838.90</b>	<b>96,489.43</b>
<b>Total Current Liabilities</b>	<b>324,412.66</b>	<b>210,197.64</b>	<b>116,404.03</b>
<b>Long Term Liabilities</b>			
27500 · Huntington Loan	0.00	0.00	58,435.97
<b>Total Long Term Liabilities</b>	<b>0.00</b>	<b>0.00</b>	<b>58,435.97</b>
<b>Total Liabilities</b>	<b>324,412.66</b>	<b>210,197.64</b>	<b>174,840.00</b>
<b>Equity</b>			
31300 · Restricted Net Assets-Seats	0.00	5,017.43	2,108.43
31500 · Restricted Net Assets-Col.Found	34,176.75	37,202.12	39,910.20
31800 · Operating Reserve	0.00	4,850.12	27,559.06
32000 · Retained Earnings	2,589,340.04	2,299,774.69	1,920,296.82
Net Income	-361,935.01	-357,773.08	-252,034.64
<b>Total Equity</b>	<b>2,261,581.78</b>	<b>1,989,071.28</b>	<b>1,737,839.87</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,585,994.44</b>	<b>2,199,268.92</b>	<b>1,912,679.87</b>

6:35 AM

# Peggy R McConnell Arts Center of Worthington

## Profit & Loss

09/30/20

Accrual Basis

July 2017 through June 2020

	Jul '17 - Jun 18	Jul '18 - Jun 19	Jul '19 - Jun 20	TOTAL
Ordinary Income/Expense				
Income				
4000 · Development				
4100 · Direct Public Grants				
4110 · City of Worthington Grant	220,000.00	220,000.00	220,000.00	660,000.00
4120 · Foundation and Trust Grants	10,324.87	9,387.00	11,137.00	30,848.87
4130 · Government Grants	24,008.00	23,924.00	21,457.00	69,389.00
4140 · Corporate Grants	0.00	0.00	24,500.00	24,500.00
Total 4100 · Direct Public Grants	254,332.87	253,311.00	277,094.00	784,737.87
4200 · Direct Public Support				
4210 · Individual Gifts	46,785.00	32,924.00	176,858.90	256,567.90
4220 · Board Gifts	20,741.45	19,900.00	20,350.50	60,991.95
4230 · Corporate Gifts	45,962.77	45,156.13	24,023.34	115,142.24
4240 · Membership Dues	20,010.00	14,650.00	17,115.00	51,775.00
4250 · Restricted Income	11,985.00	20,780.00	150.00	32,915.00
4260 · FROMAC	1,781.00	1,525.00	0.00	3,306.00
Total 4200 · Direct Public Support	147,265.22	134,935.13	238,497.74	520,698.09
4300 · Special Events Income				
4310 · MACCO Fundraiser-Restricted	2,850.00	3,125.00	0.00	5,975.00
4320 · Blue Event Income	1,865.00	0.00	0.00	1,865.00
4330 · Arts Enchanted Evening	38,270.00	40,301.00	36,953.00	115,524.00
4340 · Arts Festival Picnic	8,085.00	6,230.00	140.00	14,455.00
Total 4300 · Special Events Income	51,070.00	49,656.00	37,093.00	137,819.00
Total 4000 · Development	452,668.09	437,902.13	552,684.74	1,443,254.96
4400 · Program Income				
4450 · Education				
4460 · Classes	180,526.63	173,235.88	85,109.77	438,872.28
6495 · CLASS REFUNDS	0.00	0.00	-9,711.80	-9,711.80
4470 · Summer Camps	9,016.50	26,053.52	22,420.73	57,490.75
6496 · JUNE CAMP REFUNDS	0.00	0.00	-5,528.50	-5,528.50
4480 · Camp Creativity	23,512.75	16,925.00	14,978.00	55,415.75
6497 · JUNE CAMP CREATIVITY REFUNDS	0.00	0.00	-5,922.00	-5,922.00
4490 · Studio Fees	0.00	0.00	254.40	254.40
Total 4450 · Education	213,055.88	216,214.40	101,600.60	530,870.88
4500 · Performing Arts				
4510 · Ticket Sales MAC	59,019.78	65,332.59	49,087.00	173,439.37
6490 · TICKET REFUNDS	0.00	0.00	-1,978.00	-1,978.00
4520 · Ticket Fee-MAC	0.00	0.00	4,223.00	4,223.00
Total 4500 · Performing Arts	59,019.78	65,332.59	51,332.00	175,684.37
4550 · Visual Arts				
4560 · Exhibition Sales	6,939.00	8,579.00	3,515.50	19,033.50
4570 · Store Sales	2,347.70	2,367.00	549.00	5,263.70
Total 4550 · Visual Arts	9,286.70	10,946.00	4,064.50	24,297.20
4600 · Arts Festival				
4610 · Arts Festival- ApplicationFees	9,413.96	10,305.00	9,270.00	28,988.96
4620 · Arts Festival - Booth Fees	27,395.00	26,310.00	0.00	53,705.00
4630 · Arts Festival - Food Vendor	1,575.00	1,575.00	0.00	3,150.00
Total 4600 · Arts Festival	38,383.96	38,190.00	9,270.00	85,843.96
Total 4400 · Program Income	319,746.32	330,682.99	166,267.10	816,696.41
4700 · Operations Income				
4750 · Facility Rentals				
4760 · Ballet Met Rental Fee	0.00	0.00	10,525.00	10,525.00
4770 · Facility Rental Income	64,131.49	72,067.39	29,734.63	165,933.51
4780 · Rental Ticket Sales	0.00	0.00	0.00	0.00
4790 · Ticket Fees - Rental	0.00	215.05	2,528.00	2,743.05
Total 4750 · Facility Rentals	64,131.49	72,282.44	42,787.63	179,201.56
4800 · Concessions				
4810 · Concessions-Taxable	5,652.87	4,190.10	4,306.70	14,149.67
4820 · Concessions-Non-Taxable	648.63	581.71	539.09	1,769.43
Total 4800 · Concessions	6,301.50	4,771.81	4,845.79	15,919.10
Total 4700 · Operations Income	70,432.99	77,054.25	47,633.42	195,120.66
4900 · Other Types of Income				
4910 · Gift Certificate Sales	1,146.00	780.00	351.00	2,277.00
4930 · Advertising Sales	0.00	1,700.00	0.00	1,700.00
4940 · Interest Income	0.61	0.66	442.17	443.44
4950 · Miscellaneous Income	320.35	78.00	0.00	398.35
Total 4900 · Other Types of Income	1,466.96	2,558.66	793.17	4,818.79
Total Income	844,314.36	848,198.03	767,378.43	2,459,890.82
Gross Profit	844,314.36	848,198.03	767,378.43	2,459,890.82
Expense				
6000 · PROGRAM				
6010 · Instructor Fees	104,159.93	116,439.99	51,323.89	271,923.81
6030 · Class Supplies	20,544.68	13,851.00	4,466.79	38,862.47
6100 · Royalties	2,482.21	8,216.77	5,309.93	16,008.91
6110 · Performing Artists	43,085.06	60,549.39	45,740.15	149,374.60
6120 · Visual Artists	0.00	0.00	105.00	105.00
6130 · Exhibition Expenses	5,733.56	2,932.06	685.78	9,351.40
6140 · Sale of Art	3,505.90	4,263.50	2,593.25	10,362.65
6150 · Store Sales	1,694.70	1,656.90	431.20	3,782.80
6210 · Arts Enchanted Evening				
6210.01 · Catering	4,619.82	10,623.35	10,324.75	25,567.92
6210.03 · Event Production	37,575.50	12,191.05	612.85	50,379.40
Total 6210 · Arts Enchanted Evening	42,195.32	22,814.40	10,937.60	75,947.32
6220 · Worthington Arts Festival				
6220.03 · Production	0.00	0.00	443.31	443.31
Total 6220 · Worthington Arts Festival	0.00	0.00	443.31	443.31

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09/30/20

Accrual Basis

# Peggy R McConnell Arts Center of Worthington

## Profit & Loss

July 2017 through June 2020

	Jul '17 - Jun 18	Jul '18 - Jun 19	Jul '19 - Jun 20	TOTAL
<b>Total 6000 · PROGRAM</b>	223,401.36	230,724.01	122,036.90	576,162.27
<b>6300 · OPERATIONS</b>				
6310 · Copier	0.00	13,146.57	4,211.22	17,357.79
6320 · Office Supplies	0.00	0.00	710.71	710.71
6330 · Technology, Equipment, Software	5,537.10	3,669.23	7,260.09	16,466.42
6340 · IT Services	0.00	6,000.00	14,860.92	20,860.92
6350 · Miscellaneous	3,737.09	3,784.95	2,668.96	10,191.00
6405 · Grounds & Maintenance	8,899.00	7,399.79	9,744.21	26,043.00
6410 · Janitorial	21,742.19	21,983.59	16,407.25	60,133.03
6415 · Pest Control	746.20	753.65	758.25	2,258.10
6420 · Trash	2,124.00	2,325.79	149.00	4,598.79
6425 · Electricity	27,513.20	25,262.52	20,995.91	73,771.63
6430 · Gas	5,575.30	7,835.80	6,192.36	19,603.46
6435 · Telephone, Telecommunications	5,312.52	6,382.57	6,299.64	17,994.73
6440 · Water/Sewer	3,112.77	3,160.36	3,045.04	9,318.17
6445 · Catering	0.00	0.00	2,776.35	2,776.35
6450 · Bartending Fees	500.00	750.00	120.00	1,370.00
6455 · Concessions	3,662.56	3,197.60	4,784.00	11,644.16
6460 · Misc Event	0.00	0.00	785.08	785.08
<b>Total 6300 · OPERATIONS</b>	88,461.93	105,652.42	101,768.99	295,883.34
<b>6600 · ADMINISTRATION</b>				
6610 · Design	912.01	1,509.51	478.38	2,899.90
6620 · Advertising & Communications	33,853.74	26,432.58	7,365.82	67,652.14
6630 · Outside Printing	31,060.39	22,069.89	2,494.66	55,624.94
6640 · Email Marketing	2,725.19	2,670.92	2,749.32	8,145.43
6650 · Postage, Mailing Service	3,997.90	3,036.51	1,425.18	8,459.59
6710 · Interest Expense	4,391.58	3,164.76	2,826.34	10,382.68
6720 · Bank & Credit Card Fees	13,869.14	15,047.77	10,857.96	39,774.87
6725 · Ticketing Charges	6,569.65	5,485.90	2,629.20	14,684.75
6730 · Accounting Fees	5,820.00	8,685.00	15,550.00	30,055.00
6740 · Depreciation Expense	9,352.00	13,920.00	8,953.00	32,225.00
6750 · Insurance	9,675.00	11,141.50	10,784.00	31,600.50
67600 · Audit & Tax	0.00	0.00	8,609.00	8,609.00
6810 · Memberships and Dues	1,640.06	675.00	695.00	3,010.06
6820 · Professional Development	1,745.67	1,452.91	35.00	3,233.58
6830 · Meetings & Meals	0.00	0.00	3,060.86	3,060.86
6840 · Outside Contract Services	36,949.35	26,813.18	2,535.49	66,298.02
6850 · Retirement Services	0.00	3,126.00	3,060.00	6,186.00
6870 · Travel	0.00	97.28	0.00	97.28
6900 · Payroll & Benefits				
6910 · Salary	305,429.85	292,027.37	293,697.59	891,154.81
6915 · Salary-Intern	0.00	0.00	5,001.75	5,001.75
6920 · Employer Taxes & Workers Comp	24,291.35	24,490.23	23,891.43	72,673.01
6930 · Health & Life Insurance	40,267.40	38,048.27	33,997.20	112,312.87
6940 · Accrued Vacation	2,229.37	9,700.10	0.00	11,929.47
<b>Total 6900 · Payroll &amp; Benefits</b>	372,217.97	364,265.97	356,587.97	1,093,071.91
<b>Total 6600 · ADMINISTRATION</b>	534,779.65	509,594.68	440,697.18	1,485,071.51
<b>69750 · Blue Event Expense</b>	606.43	0.00	0.00	606.43
<b>Total Expense</b>	847,249.37	845,971.11	664,503.07	2,357,723.55
<b>Net Ordinary Income</b>	-2,935.01	2,226.92	102,875.36	102,167.27
<b>Other Income/Expense</b>				
<b>Other Income</b>				
46440 · SongsatCenter Fiscal Agent, Net				
46445 · Songs@CenterAgentIncome	10,500.00	500.00	25,000.00	36,000.00
66445 · Songs@CenterExpense	-9,500.00	-500.00	-25,000.00	-35,000.00
<b>Total 46440 · SongsatCenter Fiscal Agent, Net</b>	1,000.00	0.00	0.00	1,000.00
<b>81000 · Net In-Kind</b>				
43440 · Gifts in Kind - Goods	6,220.00	0.00	5,090.00	11,310.00
80050 · In-Kind Expense	-6,220.00	0.00	0.00	-6,220.00
<b>Total 81000 · Net In-Kind</b>	0.00	0.00	5,090.00	5,090.00
<b>Total Other Income</b>	1,000.00	0.00	5,090.00	6,090.00
<b>Other Expense</b>				
80500 · Non Cash Adjusting Entries				
85200 · Prepaid Rent	360,000.00	360,000.00	360,000.00	1,080,000.00
<b>Total 80500 · Non Cash Adjusting Entries</b>	360,000.00	360,000.00	360,000.00	1,080,000.00
<b>Total Other Expense</b>	360,000.00	360,000.00	360,000.00	1,080,000.00
<b>Net Other Income</b>	-359,000.00	-360,000.00	-354,910.00	-1,073,910.00
<b>Net Income</b>	-361,935.01	-357,773.08	-252,034.64	-971,742.73

Peggy R. McConnell Arts Center of Worthington

2021 Grant Application

Attachment VI



# Elizabeth Erin Blue

80 West 1<sup>st</sup> Avenue ♦ Columbus, OH 43201 ♦ (614) 595-9700 ♦ 2ebblue@gmail.com

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## NONPROFIT & ARTS PROFESSIONAL

Experienced non-profit organization expert versed in program development, fundraising, event planning, and administration. Apply sophisticated communication skills to nurture relationships among stakeholders. Highly competent in all aspects of fundraising and management for the arts community. Ability to develop strong volunteer and staff loyalty through a shared passion for a common vision.

## AREAS OF EXPERTISE

---

- |                              |                            |                          |
|------------------------------|----------------------------|--------------------------|
| ▪ Operations Management      | ▪ Donor Relations          | ▪ Policies & Procedures  |
| ▪ Fundraising Campaigns      | ▪ Tele-funding Campaigns   | ▪ Staff Development      |
| ▪ Event Planning             | ▪ Programming Development  | ▪ Corporate Stewardship  |
| ▪ Volunteer Management       | ▪ Membership Programs      | ▪ Marketing & Promotions |
| ▪ Solicitation & Recruitment | ▪ Funds Management         | ▪ Community Outreach     |
| ▪ Budgeting & Timelines      | ▪ Theater Stage Production | ▪ Direct-Mail Campaigns  |

## PROFESSIONAL EXPERIENCE

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PEGGY R. McCONNELL ARTS CENTER, Worthington, OH  
Executive Director

December 2019-Present

COLUMBUS METROPOLITAN LIBRARY, Columbus, OH  
Donor Relations and Operations Manager ♣

March - November 2019

- Served **as event lead for Celebration of Learning, the Library's signature fundraising event.** Responsible for directing all solicitations, raising more than \$750,000 annually. Recruit and support the volunteer Host Committee, manage the budget and all event logistics for this 600 person event.
- Managed the Donor Services team, setting priorities for work flow, training, and policy development. Ensured data accuracy and integrity in supporting fundraising efforts for the Library.
- Developed donor stewardship and cultivation efforts for the library. Establish donor benefits structure and oversee the fulfillment of donor recognition and benefits.
- During a period of nearly 100% staff turnover, managed the Development team ensuring work continued and policies captured while working to re-populate the department.

PEGGY R. McCONNELL ARTS CENTER, Worthington, OH  
Development Director

February 2015-February 2019

- Direct all fundraising initiatives for the Arts Center including corporate sponsorship, individual giving, membership campaign, major gifts, fundraising events, foundations and special capital projects.
- Work with Trustees and Development Committee members, establishing goals and setting priorities.
- **Increased attendance and income for the MAC's annual fundraiser by 30%** in the first year and added mission based programming and activities to the event.
- Designed recognition and solicitation strategy for constructing a new external sign for the building. Raised the \$28,000 required for the project and provided permanent on-site recognition for donors.
- Established a corporate sponsorship program with set benefits and levels for multiple programs, and increased corporate sponsorship by 33% in two years.
- Streamlined membership solicitations and renewals, increasing the program by 17% in two years.
- Produced the **organization's first annual report, sharing the stewardship piece with key stakeholders and community members.** Publication is now produced annually.
- Represent the Arts Center in public venues with speaking engagements and at social gatherings.
- Cultivate and steward current donors, community partners, and prospects.
- Established a Legacy Giving Society and facilitated the opening of an Endowment Fund for the MAC.

COLUMBUS SYMPHONY ORCHESTRA, Columbus, OH

2010-2015

Annual Fund Manager (2010-2015)

- Direct fundraising efforts for individual gifts, including direct mail solicitations, tele-funding campaign, and managing major donor solicitations.
- Design and plan 20-30 annual donor cultivation and recognition events annually.
- Create and manage fundraising and expense budgets.
- Serve as liaison to CSO volunteer fundraising groups.
- Manage the stewardship of corporate sponsors and major donors.
- Redesigned donor benefit structure, effectively removing fair market value benefits to focus on exclusive access and philanthropy.
- Managed data conversion to new donor database and streamlined donor gift entry and reporting.

COLUMBUS KTC, TIBETAN BUDDHIST MEDITATION CENTER, Columbus, OH

2007-2011

Center Director, *Volunteer*

- Guide Board of Directors in fundraising, building projects, budgeting, and programming.
- Collaborate with Resident Teacher in development and maintenance of weekly programming schedule and special-event planning.
- Develop programs and systems relevant to 25 national centers across the United States, as leader of their largest organization.
- Served on national committee to strengthen the organizational structure for home monastery in upstate New York that serves as headquarters for activity across the country.
- Maintain strong interpersonal relationships among organization volunteers, resolving issues and building positive morale.
- Implemented new organizational structure of volunteer committees needed to run every aspect of the Meditation Center, including job descriptions and time commitments for each position.
- Established policies and procedures for the Center, including its first operating budget
- Opened communication between the board and other stakeholders through regular email and newsletter updates.

COLUMBUS MUSEUM OF ART, Columbus, OH

2002-2008

Membership Manager (2005 - 2008)

- Managed all aspects of 7,800-member general membership program - Implemented and handled monthly renewals, direct mail campaigns, telemarketing, and member events and openings.
- Partnered with Annual Giving Manager and Development Director on stewardship, solicitation, and cultivation events.
- Established and cultivated strong relationships among visitor services, marketing, curatorial, and education departments.
- Redesigned membership renewals resulting in a 16% increase in renewal rate in 12 months.
- Presented on success of membership program at 2008 Art Museum Membership Managers Conference.
- Exceeded annual revenue budget with an 8% increase in revenue over 2 years.

Donor Relations Coordinator (2004 - 2005)

- Designed promotional materials and implementation of solicitation campaigns to members and donors.
- Coordinated solicitations with six volunteer auxiliary groups.
- Planned and executed all Development and Membership events.

Data Information Specialist (2002 - 2004)

- Processed donations and memberships in **Raiser's Edge**, produced reports and managed donor integrity. Developed and maintained donor acknowledgement process, budget tracking systems.

## EDUCATION & LICENSURES

Bachelor of Arts, Theater, Florida State University, Tallahassee, FL  
NGL Fellow, Next Generation of Leaders--Emerging Arts Leaders Fellowship, Class of 2013  
Association of Fundraising Professionals, 12 year member, Board Member since 2018



# 2021 Operating Budget

## Departmental Operating Budgets



# Process and Approach

- City Charter, Section 4.02
- July -Input by Council on Schedule and Issues
- August – September – Internal budget submittals and review
  - What do we look at?
    - How do we maintain service continuity and effectiveness?
    - Council priorities
    - Known issues, trends and cost implications,
    - Opportunities for process and programmatic improvement
    - Adopted City plans
    - Known citizen concerns, Advisory Board desires
- October – Release of Budget & CIP
- October, November, early December – Public Presentations and Adoption



# 2021 Proposed Budget

- Maintenance of existing services
- Utilization of fund balance to fund continued Economic Development on E. Wilson Bridge Road.
- Economic Uncertainty – Notably with income tax collections and Parks and Recreation revenue.
- Balanced through vacant positions
- 2021 includes 27 pays (as opposed to 26)



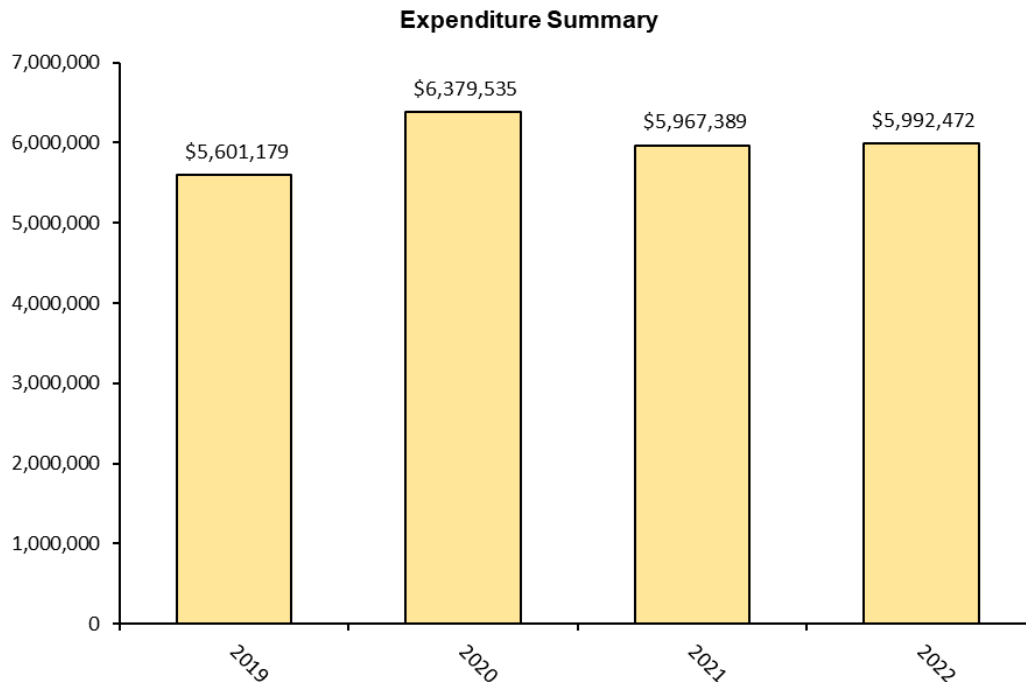
# Parks & Recreation Department: 2021 Budget Changes

- The decrease from 2020 to 2021 in contractual services is due to additional appropriations in 2020 for Community Center pipe repair and refunds.
- Parks and Recreation Superintendent – 3<sup>rd</sup> of 5 vacant positions
- Building Maintenance Assistant – 4<sup>th</sup> of 5 vacant positions



# Parks & Recreation Department: 2021 Budget Summary

Category	Actual 2019	Approved 2020	Budget 2021	Forecast 2022
Personal Services	\$ 3,065,808	\$ 3,201,121	\$ 3,285,437	\$ 3,283,540
Additional Personal Services	\$ 1,090,648	\$ 1,200,594	\$ 1,207,318	\$ 1,233,298
Supplies & Materials	\$ 244,252	\$ 261,930	\$ 252,200	\$ 252,000
Capital Equipment	\$ 64,000	\$ 66,500	\$ 65,500	\$ 65,500
Contractual Services	\$ 1,136,470	\$ 1,649,390	\$ 1,156,934	\$ 1,158,134
<b>Total</b>	<b>\$ 5,601,179</b>	<b>\$ 6,379,535</b>	<b>\$ 5,967,389</b>	<b>\$ 5,992,472</b>





# Parks & Recreation Department: 2021 Budget Goals

- Facilitate a community input process to lead to the replacement of the playground at Selby Park.
- Complete replacement projects at the Community Center including fitness equipment, windows and doors in the south end, and Diamond Brite surfacing for the pools.
- Continue seeking ways to improve bicycle and pedestrian access in Worthington through a variety of education and encouragement initiatives including trial projects, coordination with Worthington Schools on Safe Routes to School, and planning for implementation of projects from the Bicycle and Pedestrian Master Plan.
- Move forward with the implementation of McCord Park Phase 1 renovations.



# Service & Engineering Department: 2021 Budget Changes

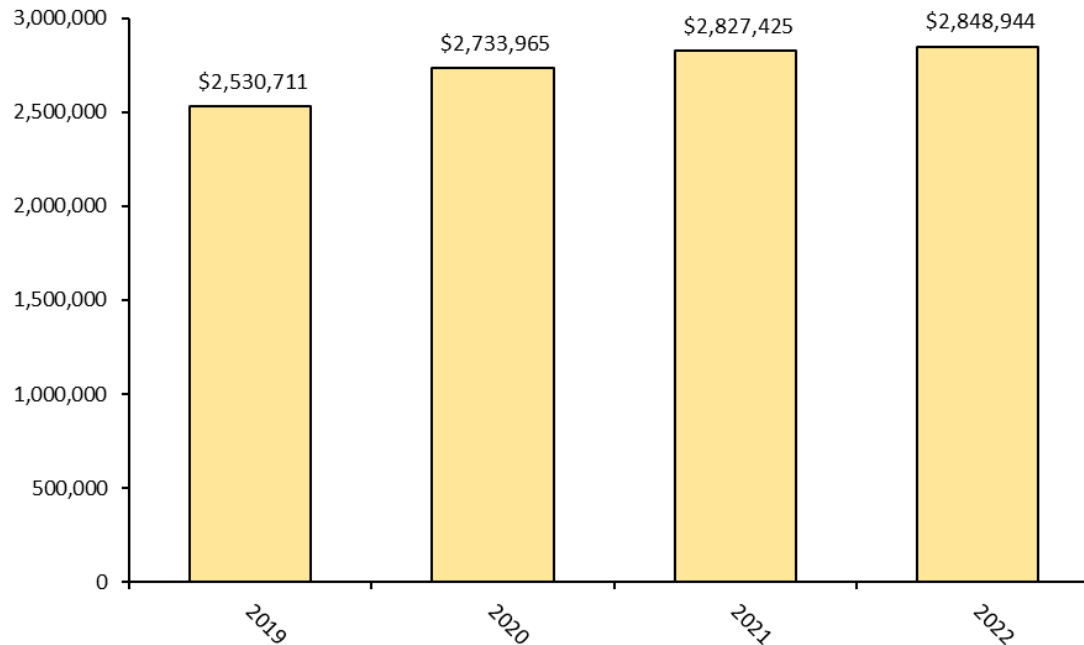
- Maintenance Technician – 5<sup>th</sup> of 5 vacant positions.
- Maintain high level of service with lessened resources.



# Service & Engineering Department: 2021 Budget Summary

Category (Fund 101)	Actual 2019	Approved 2020	Budget 2021	Forecast 2022
Personal Services	\$ 1,192,238	\$ 1,283,634	\$ 1,353,654	\$ 1,359,012
Additional Personal Services	\$ 544,839	\$ 634,986	\$ 609,352	\$ 625,514
Supplies & Materials	\$ 247,880	\$ 288,950	\$ 267,350	\$ 267,350
Capital Equipment	\$ 1,095	\$ -	\$ 1,500	\$ 1,500
Contractual Services	\$ 544,659	\$ 526,395	\$ 595,569	\$ 595,569
<b>Total</b>	<b>\$ 2,530,711</b>	<b>\$ 2,733,965</b>	<b>\$ 2,827,425</b>	<b>\$ 2,848,944</b>

Expenditure Summary - General Fund (101)





# Service & Engineering Department: 2021 Budget Goals

- Construction of Northeast Gateway intersection improvements
- Finalization of Northbrook Relief and Kenyonbrook Sewers
- Implementation of repair recommendations of finalized sanitary sewer evaluation study.
- Completion of building improvements (HVAC, mold mitigation, vestibule, roof) at the Police Station.
- Implementation of traffic signal timing improvements
- Begin construction of waterline improvements
- Continue comprehensive city building assessment and project identification.
- Reinstate APWA Self Assessment Program.

# Department of Finance

## October 2020 Financial Report



### Quick Facts

#### All Funds

<u>10/31/2020</u>	<u>10/31/2020</u>
<u>Cash Balances</u>	<u>Unencumbered</u>
<b>\$31,930,402</b>	<b>Balance</b>
(January 1, 2020 balance: \$30,116,179)	<b>\$23,468,534</b>

#### General Fund

<u>10/31/2020</u>	<u>10/31/2020</u>
<u>Cash Balance</u>	<u>Unencumbered</u>
<b>\$17,380,354</b>	<b>Balance</b>
(January 1, 2020 balance: \$16,448,581)	<b>\$15,124,083</b>
	(53% of prior year expenditures)

### Highlights & Trends for October 2020

#### Income Tax Collections

- Year to Date (YTD) income tax collections are below 2019 YTD income tax collections (\$231,880) or (1.03%).
- YTD Income tax collections are below estimates by (\$232,114) or (1.03%).
- Refunds issued in October totaled \$63,049 with year to date refunds totaling \$569,171.

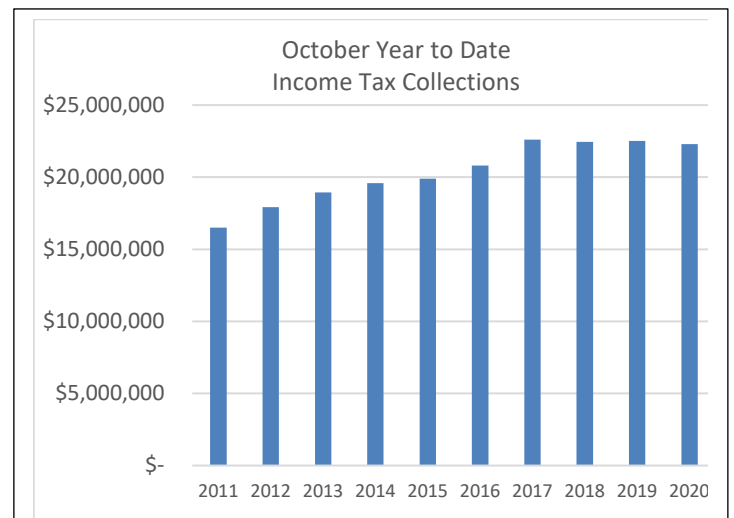
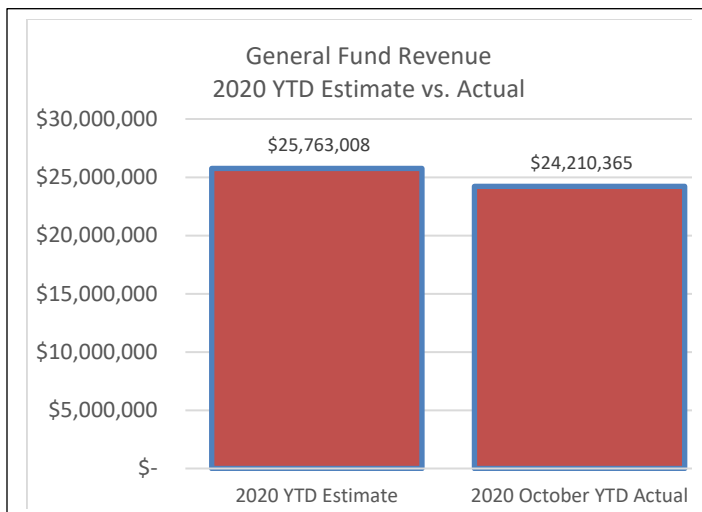
#### Income Tax Revenue by Account Type

For October of 2020:

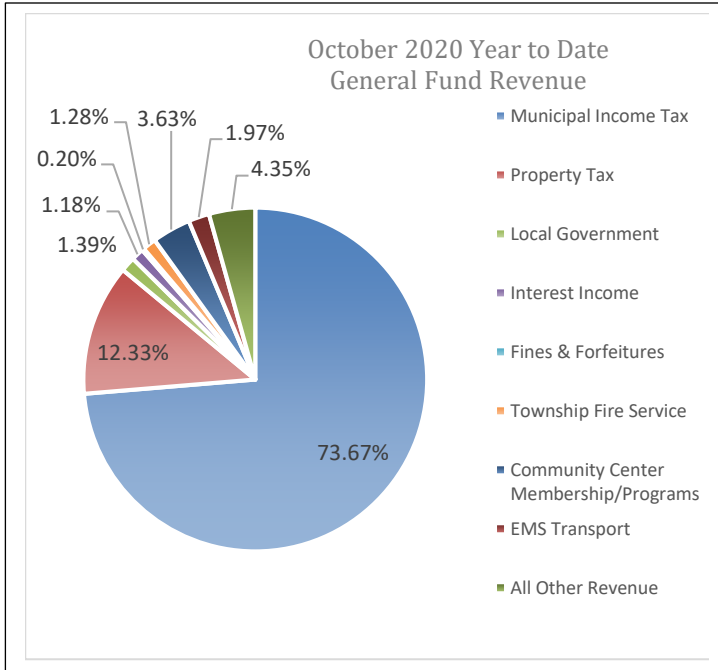
Withholding Accounts – 70.17% of collections  
Individual Accounts – 17.12% of collections  
Net Profit Accounts – 12.71% of collections

For October of 2019:

Withholding Accounts – 67.17% of collections  
Individual Accounts – 14.31% of collections  
Net Profit Accounts – 18.53% of collections



## Highlights & Trends for October 2020 (continued)



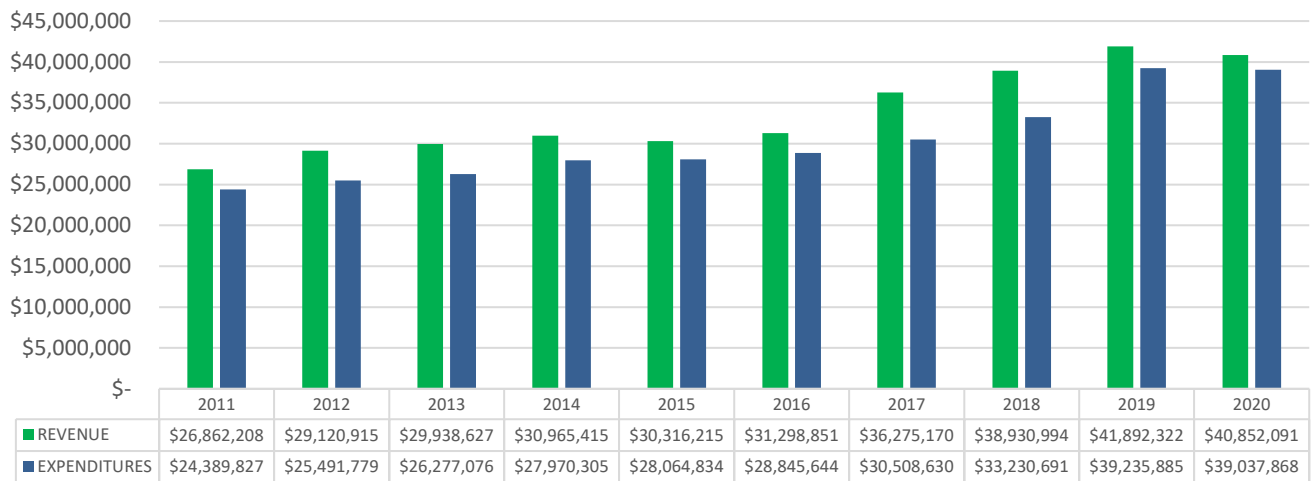
## Notable Initiatives & Activities

- In October, expenses related to the Coronavirus pandemic have been moved from the General Fund (101) into the Coronavirus Relief Fund (222). These expenses are primarily wage and benefits attributed to the Division of Fire and Division of Police.

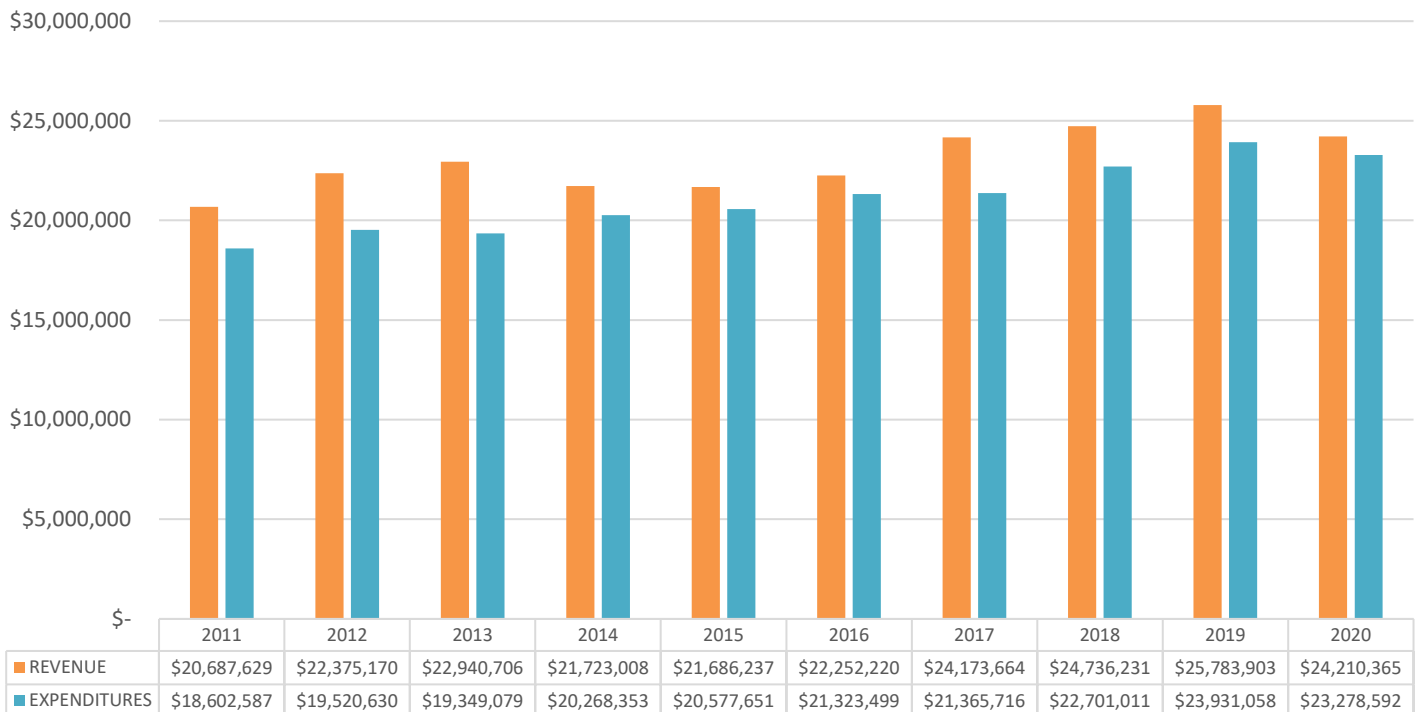


## Financial Tracking

### October Year to Date Revenue to Expenditures All Funds



### October Year to Date General Fund Cash Position





## October 2020 Cash Reconciliation



Total Fund Balances:		\$31,930,402.31
Depository Balances:		
General Account:	\$ 6,932,623.56	
Total Bank Balances:		\$6,932,623.56
Investment Accounts:		
Certificates of Deposit:	\$9,620,000.00	
Star Ohio/Star Plus	5,459,374.07	
Fifth Third MMKT/CDs	7,823,814.68	
CF Bank	245,000.00	
FC Bank	248,000.00	
Total Investment Accounts:		\$24,996,188.75
Petty Cash/Change Fund:		1,590.00
Total Treasury Balance as of October 31, 2020		\$31,930,402.31
Total Interest Earnings as of October 31, 2020		\$284,885.62
Average CD Interest Earnings		2.34%

### Debt Statement

<u>Issuance</u>	<u>Purpose</u>	<u>Maturity</u>	<u>Rate</u>	<u>Principal Balance</u>
2015	2015 Refunding Bonds	December 2021	1.62%	\$1,550,000.00
2017	2017 Various Purpose Bonds	December 2032	2.21%	\$3,295,000.00
2008	OPWC 0% Loan – ADA Ramps	December 2028	0%	\$ 62,480.40
2015	OPWC 0% Loan – Kenyonbrook	December 2045	0%	\$ 520,893.56
2020	2020 Bond Anticipation Notes	September 2021	0.78%	\$ 5,815,000.00
	Total Principal Debt Balance			\$ 11,243,373.96



**City of Worthington  
Fund Summary Report  
as of October 31, 2020**

		<u>1/1/2020 Beginning</u>	<u>Year to Date</u>	<u>Year to Date</u>			<u>Unencumbered</u>
<u>FUND</u>		<u>Balance</u>	<u>Actual Revenue</u>	<u>Actual Expenses</u>	<u>10/31/2020</u>	<u>Encumbrances</u>	<u>Balance</u>
101	General Fund	\$ 16,448,581	\$ 24,210,365	\$ 23,278,592	\$ 17,380,354	\$ 2,256,271	\$ 15,124,083
202	Street M&R	133,146	744,342	721,229	156,259	66,254	\$ 90,005
203	State Highway	34,255	60,352	79,748	14,858	44	\$ 14,814
204	Water	87,739	38,158	57,633	68,264	5,805	\$ 62,459
205	Sewer	74,786	34,644	72,897	36,533	18,126	\$ 18,407
210	Convention & Visitor's Bureau F	113,979	4,026	65,800	52,205	-	\$ 52,205
211	27th Pay Fund	250,000	-	-	250,000	-	\$ 250,000
212	Police Pension	279,007	808,714	567,210	520,511	-	\$ 520,511
214	Law Enforcement Trust	68,822	1,992	-	70,814	-	\$ 70,814
215	Municipal MV License Tax	111,127	98,858	-	209,984	-	\$ 209,984
216	Enforcement/Education	51,366	685	-	52,051	-	\$ 52,051
217	Community Technology	-	-	-	-	-	\$ -
218	Court Clerk Computer	232,563	3,762	29,398	206,927	17,971	\$ 188,956
219	Economic Development	441,255	6,750	277,197	170,808	150,382	\$ 20,426
220	FEMA Grant	-	-	-	-	-	\$ -
221	Law Enf CED	15,030	3,000	-	18,030	-	\$ 18,030
222	Cornonavirus Relief Fund	-	1,352,272	1,289,531	62,740	16,307	\$ 46,433
224	Parks & Rec Revolving	-	-	-	-	-	\$ -
229	Special Parks	46,249	11,179	1,280	56,149	8,720	\$ 47,429
253	2003 Bicentennial	74,221	-	-	74,221	-	\$ 74,221
306	Trunk Sewer	375,149	-	-	375,149	-	\$ 375,149
308	Capital Improvements	8,842,550	7,168,661	7,491,450	8,519,762	5,000,022	\$ 3,519,740
313	County Permissive Tax	-	-	-	-	-	\$ -
409	General Bond Retirement	1,183,123	5,536,408	4,730,817	1,988,715	782,555	\$ 1,206,160
410	Special Assessment Bond	278,448	-	-	278,448	-	\$ 278,448
825	Accrued Acreage Benefit	19,226	34,504	-	53,730	17,326	\$ 36,404
830	OBBS	1,840	3,291	3,090	2,041	1,343	\$ 698
838	Petty Cash	1,590	-	-	1,590	-	\$ 1,590
910	Worthington Sta TIF	37,541	-	-	37,541	-	\$ 37,541
920	Worthington Place (The Heights	579,852	192,181	50,500	721,533	75,730	\$ 645,803
930	933 High St. MPI TIF Fund	113,849	18,065	204	131,710	17,000	\$ 114,710
935	Downtown Worthington MPI TIF	95,122	255,510	63,697	286,935	1,012	\$ 285,924
940	Worthington Square TIF	28,110	28,134	318	55,926	27,000	\$ 28,926
945	W Dublin Granville Rd. MPI TIF	10,611	113,278	53,281	70,608	-	\$ 70,608
950	350 W. Wilson Bridge	87,043	89,983	171,018	6,008	-	\$ 6,008
999	PACE Fund	-	32,977	32,977	-	-	\$ -
<b>Total All Funds</b>		<b>\$ 30,116,178</b>	<b>\$ 40,852,091</b>	<b>\$ 39,037,868</b>	<b>\$ 31,930,402</b>	<b>\$ 8,461,868</b>	<b>\$ 23,468,534</b>



**City of Worthington, Ohio  
General Fund Overview  
as of October 31, 2020**

		2019	2020	2020	2020	2020	2020	Variance				
		Year End	Original	Revised	Y-T-D	October	Variance	as % of				
Revenues		Actual	Budget	Budget	Estimates	Y-T-D Actual	Over/(Under)	Budget				
Municipal Income Tax	1	\$ 21,138,988	\$ 20,872,000	\$ 20,872,000	\$ 18,022,365	\$ 17,836,674	\$ (185,691)	-1.03%				
Property Tax	2	2,934,807	3,079,254	\$ 3,079,254	3,079,254	2,985,353	\$ (93,901)	-3.05%				
Local Government	*	393,187	350,000	\$ 350,000	291,667	337,250	\$ 45,584	15.63%				
Interest Income	*	567,012	350,000	\$ 350,000	291,667	284,886	\$ (6,781)	-2.32%				
Fines & Forfeitures	*	127,832	170,000	\$ 170,000	141,667	48,398	\$ (93,269)	-65.84%				
Township Fire Service	2	625,479	499,047	\$ 499,047	499,047	308,722	\$ (190,325)	-38.14%				
Community Center Membership/Progr	*	2,375,332	2,520,680	\$ 2,520,680	2,100,567	879,836	\$ (1,220,731)	-58.11%				
EMS Transport	*	637,262	700,000	\$ 700,000	583,333	477,158	\$ (106,176)	-18.20%				
All Other Revenue	*	1,635,428	876,488	\$ 876,488	753,442	1,052,090	\$ 298,648	39.64%				
<b>Total Revenues</b>		<b>\$ 30,435,327</b>	<b>\$ 29,417,469</b>	<b>\$ 29,417,469</b>	<b>\$ 25,763,008</b>	<b>\$ 24,210,365</b>	<b>\$ (1,552,643)</b>	<b>-6.03%</b>				
<b>Expenditures</b>												
Planning & Building		\$ 719,497	\$ 830,257	\$ 830,257	\$ 691,881	\$ 647,026	\$ (44,855)	93.52%				
General Government		7,153,793	7,047,536	\$ 7,330,036	\$ 5,974,105	5,176,012	\$ (798,093)	86.64%				
Fire Operations		6,375,618	7,196,580	\$ 7,196,580	\$ 5,997,150	4,453,645	\$ (1,543,505)	74.26%				
Parks & Recreation		5,417,971	6,024,534	\$ 6,379,534	\$ 5,316,278	3,687,071	\$ (1,629,207)	69.35%				
Police Operations		6,084,229	7,457,595	\$ 7,457,595	\$ 6,214,663	5,218,412	\$ (996,250)	83.97%				
Service/Engineering Department		2,287,699	2,733,964	\$ 2,733,964	\$ 2,278,303	1,804,328	\$ (473,975)	79.20%				
Dispatching Services		-	1,209,500	\$ 1,209,500	\$ 1,199,885	1,199,885	\$ -	100.00%				
<b>Total Expenditures</b>		<b>\$ 28,038,807</b>	<b>\$ 32,499,969</b>	<b>\$ 33,137,469</b>	<b>\$ 27,672,265</b>	<b>\$ 22,186,380</b>	<b>\$ (5,485,885)</b>	<b>80.18%</b>				
Excess of Revenues Over (Under) Expenditures		\$ 2,396,520	\$ (3,082,500)	\$ (3,720,000)	\$ (1,909,257)	\$ 2,023,985						
Fund Balance at Beginning of Year		\$ 14,667,073	\$ 16,448,580	\$ 16,448,580	\$ 16,448,580	\$ 16,448,580						
Unexpended Appropriations			1,259,559	1,259,559	-	-						1 - Income Tax budget based on individual monthly projections.
Expenditures versus Prior Year Enc		615,013	1,552,068	1,552,068	1,092,212	1,092,212						2 - These revenue budgets are based on semi-annual payments.
												* - All other revenue budgets are spread equally over each month.
General Fund Balance		\$ 16,448,580	\$ 13,073,571	\$ 12,436,071	\$ 13,447,111	\$ 17,380,353						All expenditure budgets are spread equally over each month.